

CITY OF DOVER

ARTS COMMISSION – MINUTES

Meeting Type: Special Meeting
Meeting Location: Police Department Classroom, 46 Chestnut Street, Dover, NH 03820
Meeting Date: Saturday, January 21, 2023
Meeting Time: 9:00 AM – 1:00 PM

Attendees: Jane Hamor, Cliff Blake, Yulia Rothenberg, Nate Stewart, Nancy Vawter, Julia Kirchmer, Jon Nichols, Sarah Davidson, Kim Hanson, and Mike Lee.

Other: Natasha Kypfer, Zoning Administrator/Assistant City Planner; Linnea Nemeth, City Council Liaison

Meeting called to order by J. Hamor at 9:11 AM. Land Acknowledgment read by Councilor Nemeth.

1. Citizens Forum: Dirk Shearer, Illustrator - Observed

2. Approval of December Minutes

J. Kirchner motioned to approve, C. Blake seconded. Vote: U/A

3. Election of Officers:

Chair: Jane Hamor
Vice-Chair: Cliff Blake
Secretary: Kim Hanson
Treasurer: Nancy Vawter

Y. Rothenberg motioned to approve, J. Nichols seconded. Roll Call Vote: U/A

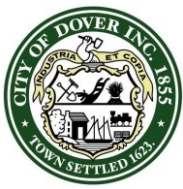
4. American for the Arts Survey Update: - Natasha reported we have 732 surveys to date.

- Library – Nate: Children’s events, will email calendar of events for members to help
- Children’s Museum – Julia various events
- High School – Kim: DHS Band Jazz desserts, Winter Percussion , Musical Play – will contact C.Blake to help

5. RETREAT: The Dover Arts Commission Strategic Planning Session

RETREAT GOAL: To realign the DAC with our Vision Planning, recognize achievements, strategize future goals and priorities, and update the template of the Cultural Chapter Master Plan for 2023.

- Jane reviewed current DAC Strategic Plan for new members explaining 2022 projects and achievements:
Read each Goal/Sub-goal
- Cliff & Jane lead whole group discussion: reviewed & updated the Strategic Plan to reflect actual status, priority & responsibility of each goal
- Discussed “Where are we headed?”
- Established Goals for 2023 DAC Strategic Plan (Excel Document)
- Created Action Items List with attached responsible member(s):
 - Artist Contact List: **Mike, Jane, Cliff, Julia**
 - Event Calendar for Public: **Jon, Yulia**
 - Forum for Art Groups & Venues (non-profit & for-profit): **Mike, Jon, Yulia**
 - Marketing – Outreach – Engagement: **Mike, Sarah, Nancy, Erin**
 - Increase Volunteers: **Kim**
 - Analyze & Share American for Arts Survey Results: **Jane, Kim**
 - Literary Laureate: **Cliff, Nate**
- Discussed DAC Budget
 - Explanation of Legacy Fund
 - Brainstorm ideas for spending funds:
 - Toolkit : Outreach Materials
 - City Arts Grants: Teen, Books(2), Fabric



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3. Place-Markers
4. Traffic Boxes
- iii. Continue Discussion at February Regular Meeting

6. Adjourn

N. Stewart motioned to adjourn, J. Kirchmer seconded. Adjourned at 12:59PM

Attachment 1:

Attached are photos of the easel notepad pages which document the brainstorming exercises during the retreat.