

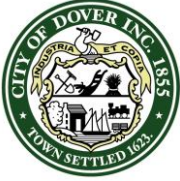


CITY OF DOVER

GRAFFITI MANAGEMENT COMMITTEE MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Council Conference Room, City Hall**
Meeting Date: **Monday, November 28, 2022**
Meeting Time: **6:00 PM**

1. Call to Order
 - A. Rick called the meeting to order at 6:01 pm
2. Roll Call
 - A. Rick Mikulis
 - B. Bobbie Glidden
 - C. Marguerite Ferrer
 - D. Jacqueline Finnerty
 - E. Patrick Manning
 - F. Cliff Blake
 - G. Steve Piper
 - H. Erin Bassegio, Planning Department
 - I. Alex Mitrushi, Dover PD
 - J. Linneah Nemeth - arrived at 6:20pm
3. Election of Committee Leadership
 - A. Chair – Rick Mikulis
 1. Jacqueline moved to nominate Rick
 2. Seconded by Steve
 3. Passed by unanimous consent
 - B. Vice Chair – Patrick Manning
 1. Steve moved to nominate Patrick
 2. Seconded by Cliff Blake
 3. Passed by unanimous consent
 - C. Secretary – Jacqueline Finnerty volunteered
 1. Bobbie moved to nominate Jacqueline
 2. Seconded by Patrick
 3. Passed by unanimous consent
4. Public Forum
 - A. Members of the public in attendance:
 1. Kim Massaro
 2. Kim Faustino
5. Approval of Minutes from October 24, 2022



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- A. Moved by Patrick
- B. Seconded by Cliff Blake
- C. Passed by unanimous consent
- D. Steve Piper Abstained

6. Reports

A. Board Members

- 1. Steve: graffiti at the train station is ongoing. He would like to try the graffiti remover
 - a. Patrick reiterated we discussed graffiti removers at the last meeting. The problem with trying these graffiti removers now is they are not as effective in the cold but there is a plan with public works to test them out.

B. City Staff

- 1. Erin: There was no community trail advisory committee meeting this month. At the meeting, she will ask for approval for signs with QR codes to report vandalism and graffiti to community services.
- 2. The Planning Department put a draft together for an anti-suicide sign at Garrison Tower.
 - a. No changes to the sign were recommended
 - b. Will look into getting anti-graffiti coating for the signs

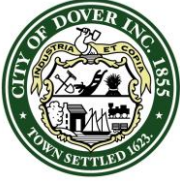
7. Unfinished Business

A. Anti-Graffiti Coating

- 1. Public works is willing to purchase and test out anti-graffiti coating at their Mast Road facility.
- 2. Patrick will email a list of paint types and brands for Alex to provide to Public Works
- 3. Steve will also email a list of products

B. Public Graffiti Walls

- 1. There was discussion on the size, materials and cost of a graffiti wall.



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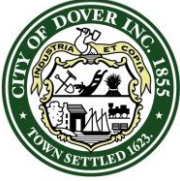
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- a. Patrick discussed types of plywood with a pine frame. OSB plywood was the best option as it holds up to moisture better and is less expensive than CDX plywood. Aluminum composite is another option, it is more expensive than the plywood but will last longer.
- b. Jacqueline: Concreate is expensive.
- c. Alex: Donated road signs
 1. Steve will contact the Department of Transportation to see if they would be able to donate any signs
- d. Cliff: recommended the size of the graffiti wall board to be 3, 4 ft by 8 ft planks
- e. Patrick moved to recommend OSB plywood, that have been sanded and primed and using 6-foot pine posts as a frame be used for a graffiti wall to the city counsel
 1. Seconded by Bobbie
 2. Passed by unanimous consent
- f. Rick will come up with some designs for the wall and provide those to the city
- g. There was some discussion on a sign to be placed with the graffiti wall that states the intentions and guidelines of the wall. There was discussion over the wording of this sign. The consensus was to add "no hateful or obscene language or symbols" to the sign.
 1. Steve moved to recommend adding a sign to the graffiti wall
 1. Seconded by Cliff
 2. Passed by unanimous consent

C. Zoning Rules

1. Rick put together a map with the locations of graffiti reported to Community Services and the DPD.
 - a. It was suggested that we schedule a clean-up at Park Street Park.
2. Discussion on regulations for new buildings. There was a suggestion that new buildings not have a certain amount of blank



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space and that it would be encouraged that new buildings have either art or greenery. There some debate over the length of exposed or blank space.

- a. Jacqueline moved that we recommend new buildings will have no more than 4 feet of blank space.
- b. Seconded by Patrick
- c. Passed by unanimous consent

D. Teen Center Collaboration

1. No updates at this time

8. New Business

A. Willand Pond

1. After looking at a map, it was discovered that most of the land around Willand Pond is owned by the city of Dover
2. Rick suggested we have a graffiti clean-up at Willand Pond in the spring

B. Security Cameras

1. Discussion of Security Cameras will wait until next meeting

C. December Meeting

1. The December meeting will be canceled due to the holidays. Our next meeting will be January 23

9. Adjourn at 7:07pm

- A. Moved by Patrick
- B. Seconded by Bobbie
- C. Passed by unanimous consent