



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, February 13, 2023**
Meeting Time: **7:00 p.m.**

A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, February 13, 2023, at 7:01 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Kathy Morrison, Maggie Fogarty, Robin Trefethen, Micaela Demeter, and Michelle Clancy.

Also present were Superintendent Bill Harbron, Business Administrator Michael Limanni, District Administrators Abby Small, Siobhan Mehalek, Kiley Hemphill, Jen Krans, Travis Bickford, Peter Driscoll, Kim Lyndes, Patrick Boodey, Patty Driscoll, Beth Dunton and Deanna Strand.

C. PLEDGE OF ALLEGIANCE: Jessica Rozzo led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Micaela Demeter moved; Robin Demeter seconded to approve the agenda. **An oral VOTE PASSED 7/0.**

Jessica Rozzo moved; Micaela Demeter seconded to suspend the rules to allow Mayor Carrier to read a Proclamation honoring Mr. A. Harvey Knepp. **An oral VOTE PASSED 7/0.**

Mayor Carrier read a proclamation honoring A. Harvey Knepp.

Larry David provided a background for the "A. Harvey Knepp Scholarship".

Mayor Carrier presented Mr. Knepp's son, Bob Knepp with a plaque in his father's honor. Bob Knepp presented the plaque to Dover High School Principal Peter Driscoll to be hung at Dover High School. He thanked those involved in honoring his father.

E. CITIZENS' FORUM:

Citizen's Forum 7:15 – 7:25 (10 minutes)

Elaine Plante, Back Road - Spoke against the book *It's Perfectly Normal* and books containing sexual topics to be in the Dover Schools libraries. She encourages the Board to read, *Irreversible Damage* by Abigail Shrier.

Sally Staude, Sierra Hill Drive – Spoke against many books in the Dover Schools libraries. She also discussed and is against District staff being members of the District's Book Review Committee.

F. APPROVAL OF MINUTES:

1. Budget Workshop #4, January 4, 2023
2. Regular Meeting #1, January 9, 2023
3. Special Session, January 17, 2023
4. Non-Public Meeting, January 26, 2023
5. Budget Workshop #5, January 30, 2023
6. Special Session, January 30, 2023

Maggie Fogarty moved; Micaela Demeter seconded approval of the minutes as presented. **An oral VOTE PASSED 7/0.**



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G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Michael Miller – Paraeducator – Dover High School – Resignation
 - b. Nichole Montanez – Grade 5 Teacher – Dover Middle School - Resignation
 - c. Amanda Walters – Paraeducator – Dover High School - Resignation
 - d. Linda Wyeth – Nurse – Dover Middle School - Retirement
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DTU Nomination
 - b. DALC Nomination
 - c. Coaching Nomination
6. **Extended Travel (Student Trips):** None
7. **Donations:** February Donations

Dr. Harbron requested the Board include an additional DALC nomination and a Dover High School extended trip request in the Consent Agenda approval.

Michelle Clancy moved; Jessica Rozzo seconded to approve the amended Consent Agenda to include the additional nominations and extended travel request. **An oral VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT:

Student representative Griffin Sawyer updated the Board on events at Dover High School:

- Penguin Plunge took place this past weekend. The event raised over \$23,000 which helps to fund the unified programs.
- State Meets are taking place for a variety of sports.
- Students will be participating in the Youth Risk Behavior Survey on Thursday.

I. POLICY-CHANGES-PROPOSALS:

1. EBCD – Emergency School and District Closings – Revisions, First Reading
2. ECD-R – Use of Drones by District Students or Employees Request Form - New Policy, First Reading
3. GCBD – Rules and Regulations in the Application of Administrative Personnel Policies and Salary Schedules – Revisions, First Reading
4. IHBAA-E – Policy for Independent Evaluation of Students and Approved Fee Schedule – Withdraw, First Reading
5. IHBAB – Special Education Evaluations – New Policy, First Reading
6. JFAM – Education of Military Children & Military Connected Students – New Policy, First Reading
7. JLCB – Immunizations of Students – New Policy, First Reading
8. JLCDA – Medical Treatment – Parental Consent – New Policy, First Reading

Maggie Fogarty moved; Robin Trefethen seconded to table the policies presented until the next regular meeting. **An oral VOTE PASSED 7/0.**



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J. POLICY ADOPTION:

1. ECD – Unmanned Aircraft Systems-Drones – New Policy, Second Reading
2. EEA – Student Transportation Services – Revised Policy, Second Reading
3. EG – District Communication Plan – New Policy, First Reading
4. IHBG – Home Education Instruction and Access to Curricular and Co-Curricular Programs – Revised Policy, Second Reading
5. IHBG-R – Participation in Public School Activities by Home Educated, and Non-Public School Pupils – Withdraw, Second Reading
6. IKFC – Alternate Diploma Policy – Revised Policy, Second Reading

Michelle Clancy moved; Jessica Rozzo seconded to approve the policies presented. **An oral VOTE PASSED 7/0.**

K. RESOLUTIONS:

1. **Dover Adult Learning Center of Strafford County Adult Education Funding 2023-2026 Resolution**

Jessica Rozzo moved; Michelle Clancy seconded to approve the resolution presented. **An oral VOTE PASSED 7/0.**

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. **Evolve and Effect Presentation (mid-year presentation on the progress of the HUB – middle school autism programming)**

Abby Small introduced Michael McSheehan of Evolve and Effect. Mr. McSheehan reviewed the program thus far this school year.

2. **Multi-Tiered System of Supports Update (MTSS)**

Travis Bickford provided an update on the MTSS project.

3. **Title I, Part A Presentation**

Siobhan Mehalek and Kiley Hemphill provided an update on the district's Title I, Part A Grant.

4. **Evolve and Effect Instructional Coach Services – Title I, Part A**

Dr. Harbron requested the Board approve the contract with Evolve and Effect for Instructional Services.

Micaela Demeter moved; Maggie Fogarty seconded to award the amount of \$99,800 of Title I Funds to Evolve and Effect for Instructional Coach Services. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye



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Maggie Fogarty - Aye
Robin Trefethen – Excused – Not Present
Micaela Demeter - Aye
Michelle Clancy – Aye

5. Memorandum of Understanding – Dover School District and Seymour Osman Community Center

Stacey Kearns, Director of Family Services at the Seymour Osman Community Center requested the Board approve the Memorandum of Understanding. Ms. Kearns provided an update of their program.

Michelle Clancy moved; Maggie Fogarty seconded to approve the MOU presented. **An oral VOTE PASSED 6/0.**

6. Memorandum of Understanding – Woodman Park School and Seymour Osman Community Center

Micaela Demeter moved; Jessica Rozzo seconded to approve the MOU presented. **An oral VOTE PASSED 6/0.**

7. Dover School District Re-Entry Plan Six Month Revision

Dr. Harbron informed the Board that while receiving ESSER funds, the District's Re-Entry Plan must be presented to the School Board for approval every six months, to be submitted to the State. He requested the Board approve the Plan presented, which has no changes since its approval in August 2022.

Jessica Rozzo moved; Maggie Fogarty seconded to approve the Re-Entry Plan as presented. **An oral VOTE PASSED 6/0.**

8. Condition of Accounts

Mr. Limanni updated the Board on the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Maggie Fogarty moved, Micaela Demeter seconded to direct the Superintendent to pay Manifest 23-H in the amount of \$6,239,659.59 for FY23 for the period of January 10, 2023, through February 13, 2023. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Excused – Not Present
Micaela Demeter - Aye
Michelle Clancy - Aye



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O. SUPERINTENDENT'S REPORT:

Dr. Harbron presented his report to the Board. He recognized Peter Driscoll for receiving the John R. Clark Officials Award at the New Hampshire Union Leader's "Leaders - A Celebration of New Hampshire Sports Champions" ceremony held on February 5th.

P. COMMITTEE REPORTS: None

CONTINUATION OF CITIZEN'S FORUM:

Michelle Clancy moved; Micaela Demeter seconded to reopen Citizen's Forum. **An oral VOTE PASSED 6/0.**

No citizens spoke.

Micaela Demeter moved; Maggie Fogarty seconded adjourning Citizen's Forum. **An oral VOTE PASSED 6/0.**

Q. SCHOOL BOARD MATTERS OF INTEREST:

Maggie Fogarty announced SB219 has a hearing in Senate Education on February 14th.

Dr. Harbron clarified the book *Perfectly Normal* is not housed in the general circulation of the library selection but is on a reserved shelf. He also provided much time and effort was put into forming the Book Review Committee and explained time is required between meetings, so members are able to read the book in its entirety prior to deliberation.

Dr. Harbron announced SORA will look different at each school district using it, depending on restrictions set in that district. He included the Commissioner of Education would like to purchase SORA for all school districts in New Hampshire.

Michelle Clancy announced she does not have access to view the book referenced with her third graders access.

Dr. Mebert provided that if a book is available in the libraries does not mean it is a piece of instructional material.

Micaela Demeter inquired if the expectation of the Book Review Committee will be to evaluate one piece of material at a time to which Dr. Harbron responded revisions to the current policy are being crafted to clarify the process.

Kathy Morrison provided she attended the dedication of the high school gymnasium and basketball court Friday evening with Dr. Mebert and Mayor Carrier, including the event was attended by many.

Michelle Clancy noted this is Random Acts of Kindness Week.

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 9:30 PM. **An oral VOTE PASSED 6/0.**