



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, February 13, 2023**
Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Vice Chairman Jay Stephens, Bill Davis, Dennis Munson

Excused Members Absent: Robert Berry, Otis Perry

Staff Present: Michael Nadeau, Utilities Superintendent, Michael Banester, Utilities Foreman, Amelia DeGrace, Asst. City Engineer, Nancy Usbelger, Recording Secretary

Resident: Anji Reddy

1. Call to Order

Meeting was called to order at 6:02 p.m.

2. User's Forum

3. Approval of Minutes of January 17, 2023

Motion: Stephens made the motion to approve the minutes, Munson seconded.

Discussion:

Vote: U/a

4. Abatement Requests

A. 28-30 Second Street – Anji Reddy

Discussion:

Reddy stated that on May 6th 2021 he had his meter changed for his building. The consumption was then 683 units which is about 300 times more. In June it was 74 units, July 46 units and in some cases 183, then on Oct 20, 2022 back to 20 units consumption. Multiple times he had his building checked for any leaks, and no leaks were found. This has been going on for half year now.

Nadeau stated they had a meter that wasn't reading, so it was changed out, but they had to take a reading from that meter and that's why it showed a high consumption, but we couldn't determine when or how it was happening and that's why they had a big bill. Once the new meter was in, it showed Feb 2022 -78000-gal, March 2022 – 87000, April 2022 - 90000, May 2022 -124000, June 2022 – 134000, Aug 2022 – 57000, Sept 2022 – 22000, till now which is about 19000 – 20000 gal.

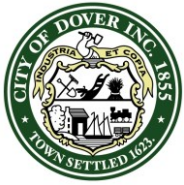
Anji stated but we didn't find any leaks.

Nadeau stated they swapped out the original meter for the new one in June 2021 and the charges were an estimate of what had been charged in the future.

Carmichael stated the city was doing their do diligence to get in touch with you to help. The City had reached out several times in numerous ways.

Reddy stated he never received any of the bills or notices. He also stated the city didn't have the mailing address.

Carmichael explained it is Reddy's responsibility to inform the billing office of his mailing address or any changes to it.



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Reddy stated that for two years he didn't receive a water and sewer bill.

Carmichael requested to get information about where the bills were sent and updated profile. Also, when a property changes hands what is the process?

Nadeau explained the process when a building is sold and there is a new owner.

Carmichael asked do we have a retention policy? Who requested to have water turned on and when and what was the mailing address provided?

Stephens is concerned as to where the bills went for two years.

Carmichael stated Reddy will not be responsible for the interest during the interim.

Motion: Stephens made a motion to wait to get clarification and to postpone to the next DUC meeting, Munson seconded.

Vote: U/a

5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by staff.

B. Utilities Report

The report was reviewed and discussed by staff.

C. Finance Report

The report was reviewed and discussed by staff.

Motion: Stephens made the motion to approve the reports, Munson seconded.

Vote: U/a

6. New Business

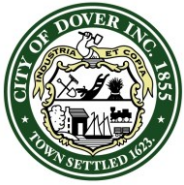
Carmichael wants to know how many new abatements and any indication of outstanding invoices that are past due beyond like 180 days.

7. Old Business

Stephens wanted an update on eye on water?

Nadeau stated that Beacon and Badger were discussed with John Storer and Dave Fredrickson. It is hopeful we can have the City agree to an 8-11-page document used for more local deals. We will run it by Stiles. Hopefully it will be better next month to sign up for Beacon.

DeGrace stated the cost to pay a water bill and other bills is different because there are different vendors associated with different costs.



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Stephens asked why do we have a different vender than auto license and or other fees within the city?

DeGrace states the finance director has wanted to do something else, they go out separately for vender bidding. Wants to do a single vender but hasn't figured out how to do that.

Nadeau also informed that there could be a little risk when you change venders.

8. Areas of Concern

9. Next Meeting Date

March 20, 2023

10. Adjournment

Motion: Munson made the motion to adjourn at 7:05 pm, Davis seconded.

Vote: U/a