



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 22, 2023**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Muffett-Lipinski, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Nemeth.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read and presented a proclamation to the Dover High School Varsity Hockey Team.

Mayor Carrier read and presented a proclamation to the Dover High School Varsity Cheerleading Squad.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda; seconded by Councilor Cullen.
Vote: 8/0.

7. PUBLIC HEARINGS

A. FISCAL YEAR 2024 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – CITY PORTION ONLY SPONSORED BY MAYOR CARRIER BY REQUEST

Philip Hatcher, 9 Woodland Road: He spoke in support of the \$25,000 in the proposed budget for elections regarding the purchase of electronic poll books.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

B. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE CHARITABLE FOUNDATION GRANT SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

C. AUTHORIZATION TO ACCEPT AND EXPEND LEAD SERVICE INVESTIGATION AGREEMENT GRANT SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one wishing to speak, closed the Public Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal presented his report in writing. He highlighted a few items for the Council. He asked for the Council's approval to hang the Greek flag this weekend, and to allow this to be done every year to recognize Greek Independence Day. He spoke about an upcoming event, "Coffee with a Cop".

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Hinkel.

Vote: 8/0.

10. APPROVAL OF MINUTES

- A. March 8, 2023 – Workshop Session**
- B. March 8, 2023 – Regular Meeting**
- C. March 15, 2023 – Special Meeting**
- D. March 15, 2023 – Workshop Session**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier invited Executive Councilor Joseph Kenney to speak to the Council.

Executive Councilor Kenney introduced himself to the Council and gave an overview of his position with the State of New Hampshire.

Mayor Carrier spoke about the successful Run Before You Crawl Road Race

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2nd READING**
- B. ORDINANCES IN THE 3RD READING**
- C. RESOLUTIONS**

- 1. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE CHARITABLE FOUNDATION GRANT**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.



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2. AUTHORIZATION TO ACCEPT AND EXPEND LEAD SERVICE INVESTIGATION AGREEMENT GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B23013 FIRE INSPECTION SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

2. B23052 GENERAL CARPENTRY, SHEETROCK & PAINTING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

3. APPROVAL OF REVISED SUB-LEASE TO BUBBY'S DELICATESSEN, LLC (DOVER TRANSPORTATION CENTER)

SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board (Muffett-Lipinski) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Hinkel) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Committee for Racial Equity and Inclusion (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Thibodeaux) | 21. Solid Waste Advisory Commission (Muffett-Lipinski) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Hinkel) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Thibodeaux) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Coheco Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Thibodeaux) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Thibodeaux) | |

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Muffett-Lipinski.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.
Councilor Cullen pulled Item #13.A.1.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.
Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.1.; seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

Councilor Williams gave an overview of the Appointments Commission Report and made the following recommendations for appointment:

New Appointments:

Jan Nedelka to the Heritage Committee and Chris Straub to the Open Lands Committee.



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Committee for Racial Equity and Inclusion:

Linnea Nemeth as the City Council Member, Maggie Fogarty as the School Board Member, Kathleen Blake, Rita Braceland, Cora Quisumbing-King, Sophia Robison, and Lina Shayo.

Reappointments:

Larry Raiche – Arena Commission

Nancy Vawter – Arts Commission

Brenda Labourdette – Cemetery Board

Amy Kramer-Perry – Conservation Commission

Mary Beth Rudolph – Open Lands Committee

Karen Weston – Dover Business and Industrial Development Authority

Douglas Glennon – Dover Downtown TIF Advisory Committee

William Baber, Walter King, and Susan Smith to the Energy Commission.

Deputy Mayor Shanahan moved to accept the Appointments Committee Report and the recommended appointments; seconded by Councilor Muffett-Lipinski.

Vote: 8/0.

Councilor Muffett-Lipinski gave an overview of the Solid Waste Advisory Committee Report to the Council.

Deputy Mayor Shanahan gave an overview of the COAST Report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.

Mayor Carrier gave an overview of the Government Affairs Report to the Council.

B. RESOLUTIONS

1. B22013 CONSTRUCTION OF THE PUDDING HILL WATER TREATMENT FACILITY AMENDMENT NO. 7 PENTA CORPORATION SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski. Community Services Director Storer gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

2. B22040 HVAC PREVENTIVE MAINTENANCE AND REPAIR SERVICES SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

3. PROFESSIONAL ENGINEERING SERVICES FOR THE CONSTRUCTION OF THE PUDDING HILL WATER TREATMENT FACILITY, AMENDMENT NO. 2 – UNDERWOOD ENGINEERS SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.



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- 4. REPROGRAM UNEXPENDED BOND PROCEEDS FOR SLUDGE DEWATERING PROJECT TO AERATION BLOWER REPLACEMENT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 12, 2023, WITH A COUNCIL VOTE TO OCCUR ON APRIL 26, 2023.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on April 12, 2023; seconded by Councilor Hinkel.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

City Manager Joyal spoke about the bids for the Waterfront Project.

Councilor Hackett said she didn't like the phrase "Coffee with a Cop".

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 8/0.