

CITY OF DOVER

DOVER ARENA COMMISSION – MINUTES

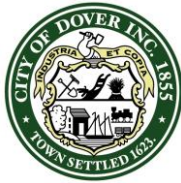
Meeting Type: Regular Meeting
Meeting Location: Dover Arena – 110 Portland Avenue,
Dover, NH 03820
Meeting Date: **Tuesday January 17 2023**
Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	1/17/23	11/15/22	9/20/22	7/19/22	3/15/22	1/18/22
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager		X	X	X	X	X
Dennis Munson	Commission Member	X		X	X	X	X
Tyler Parkhurst	Commission Member			*	X	X	
Chris Hitchcock	Program/Marketing Manager	X		X		X	X
Marc Saunders	Vice Chairman	X	X	*	X	X	X
Mike Young	Commission Member	X	X	X	X	X	X
Jeff Lapak	Alt. Commission Member	X		X	X	X	
Debra Hackett	City Council Liaison	*	X	X	X	X	X
Rick Mikulis	Chair	X	X	X		X	X

Excused absence will have * in attendance grid

- I. **Approval of the Minutes:** Dennis Munson Motioned to approve the Minutes; Seconded by Rick Mikulis. Vote: Unanimous.
- II. **Citizen Forum:** None.
- III. **Election of Officers:** Mark Saunders nominated Rick Mikulis for Chair seconded by Dennis Munson. Nominated Marc Saunders as Vice chair seconded by Dennis Munson
- IV. **Financial Reports:** Gary Bannon discussed that we are six months into the fiscal year we are running net in the red \$37,000, compared to last end that we broke even, it was primarily due to the \$30,000 for the Fire Alarm Panel Replacement project. Dennis Munson Motioned to approve the Financial Report; Seconded by Mike Young. Vote: Unanimous.
- V. **Recreation Director's Report:** Gary Bannon stated that operating FY24 budget was submitted in December to Finance Department for initial review and then it has to get to City Council by February. We got a couple of quotes to fix the roof, so we can get the drains fixed. Dennis



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Munson Motioned to approve the Recreation Director's Report; Seconded by Marc Saunders.
Vote: Unanimous.

- VI. **Arena Manager's Report:** Gary Bannon discussed that the alarm panel was put in and once that was put in they also tested different devices and had to fix them. Inspection will be done on the system to make sure it's all set. Sprinkler system is upgraded had all the necessary pipes replaced. Will be back this spring to fix the issues that remain outstanding that are in sections of the piping that is over the ice in the Holt Rink. Talked about putting some emergency light over the ice as required and what that will take. Dennis Munson Motioned to approve the Arena Manager's Report; Seconded by Jeff Lapak Vote: Unanimous.
- VII. **Program Marketing Manager's Report:** Chris talked about the new Zamboni staff and that they are doing a good job along with the snack bar staff. Cooling tower getting quotes to get it worked on. Had a discussion of the parking issues that we have during games. Dennis Munson Motioned to approve the Arena Manager's Report; Seconded by Marc Saunders.
Vote: Unanimous
- VIII. **Other Business:** None
- IX. Next meeting is set for March 21, 2023 at 7 p.m. Dennis Munson Motioned to adjourn at 7:49; Seconded by Marc Saunders. Vote Unanimous.