



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 12, 2023**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation regarding Volunteers' Week.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda; seconded by Councilor Hinkel.

Vote: 8/0.

7. PUBLIC HEARINGS

- A. REPROGRAM UNEXPENDED BOND PROCEEDS FOR SLUDGE DEWATERING PROJECT TO AERATION BLOWER REPLACEMENT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (COUNCIL VOTE TO OCCUR ON APRIL 26, 2023.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

- B. AUTHORIZATION FOR BONDING AND FY2024 CAPITAL IMPROVEMENTS APPROPRIATION FOR WATERFRONT TIF DEVELOPMENT SITE IMPROVEMENTS (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (COUNCIL VOTE TO OCCUR ON APRIL 26, 2023.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Sean Fitzgerald, Vice-Chairperson for the Cocheco Waterfront Development Advisory Committee, 39 Isaac Lucas Circle: He thanked the Council in advance for their consideration.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

NH Senator David Watters, 19 Maple Street: He spoke in support of Item 13.B.1.

Elizabeth Rogers, 9 Middlebrook Road: She spoke in support of having a Non-Toxic Dover.

Beth Colle, 1 Hull Avenue: She spoke in support of Item 13.B.1.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing, which outlines the activities of the City Attorney's office and Business Development activities in the City. He said with the approval of his report he is going to reappoint Patricia Silberblatt to the Dover Housing Authority, and also with Council's consent he will arrange to donate a surplus dump truck to the Maine Department of Corrections for their educational program.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Hinkel

Vote: 8/0.

10. APPROVAL OF MINUTES

- A. March 22, 2023 – Regular Meeting**
- B. March 29, 2023 – Special Meeting**
- C. March 29, 2023 – Workshop Session**
- D. April 5, 2023 – Workshop Session**
- E. April 5, 2023 – Special Meeting**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hackett.

Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events and meetings he attended since the Council last met. He said the Dover 400th Commemorative Plate is available for purchase in the City Clerk's office.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Council Hinkel.

Vote: 8/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2ND READING**
- B. ORDINANCES IN THE 3RD READING**
- C. RESOLUTIONS**

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B14007 ADDITIONAL SCOPE OF WORK POLICE FACILITY UNFINISHED SPACE**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B21051 TRAFFIC CONTROL FLAGGING SERVICES YEAR 3 EXTENSION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B21065 CONSULTING DESIGN SERVICES FOR PORTLAND AVENUE RETAINING WALL AND SIDEWALKS IMPROVEMENT PROJECT AMENDMENT NO. 2**
SPONSORED BY MAYOR CARRIER BY REQUEST



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- 4. B23047 AWARD OF EVALUATION OF STRATEGIC PREVENTION FRAMEWORK PARTNERSHIP FOR SUCCESS GRANT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. B23061 PAVEMENT AND CURBSIDE WEED CONTROL SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. ACCEPTANCE OF EXPRESS DRAINAGE EASEMENTS FROM WESTFIELD, LLC (MAP C, LOT 2)**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. ACCEPTANCE OF UTILITY EASEMENT FROM ERIC AND ELIZABETH HAGMAN (MAP 13, LOT 12)**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. AUTHORIZATION TO ACCEPT AND EXPEND A GRANT FROM NH SOCIETY OF GENEALOGIST**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 9. AUTHORIZATION TO ACCEPT AND EXPEND DONATION FROM FRIENDS OF THE LIBRARY**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 10. AUTHORIZATION TO ACCEPT AND EXPEND A GRANT FROM THE ROTARY CLUB OF DOVER**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board (Muffett-Lipinski) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Hinkel) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Committee for Racial Equity and Inclusion (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Thibodeaux) | 21. Solid Waste Advisory Commission (Muffett-Lipinski) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Hinkel) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Thibodeaux) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Thibodeaux) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Thibodeaux) | |

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Nemeth.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion. Councilor Cullen pulled Item 13.A.5.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.
Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.5.; seconded by Councilor Thibodeaux.

Councilor Cullen stated he would vote against the resolution.



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City Manager Joyal noted an error in the Resolution where it should say in the Now, Therefore, "Option A and" Option C" not "or".

Community Services Director Storer gave an overview of the resolution to the Council.

Deputy Mayor Shanahan explained why he would not vote for this resolution. He said it should remain as "or" and the City should go with Option C alone.

Councilor Thibodeaux gave an overview of why it should be "and", and

City Manager Joyal added that a citizen is donating a product, Option D. He recommended an amendment to the resolution to state options A, C, and the donated option D.

Councilor Thibodeaux made the motion to amend the resolution to state Options A, C, and the donated option D.; seconded by Councilor Hackett.

Roll Call Vote: 5/3; Passed. Deputy Mayor Shanahan, Councilor Cullen and Councilor Hinkel were opposed.

Deputy Mayor Shanahan moved for the adoption of the amended resolution; seconded by Councilor Thibodeaux.

Roll Call Vote: 5/3; Passed. Deputy Mayor Shanahan, Councilor Cullen and Councilor Hinkel were opposed.

Councilor Cullen gave an overview of the Planning Board Report to the Council.

Councilor Hackett gave an overview of the Arena Commission Report to the Council.

Councilor Nemeth gave an overview of the Arts Commission Report to the Council.

Councilor Williams gave an overview of the Conservation Commission Report to the Council.

Deputy Mayor Shanahan gave an overview of the Waterfront TIF Advisory Committee Report to the Council.

B. RESOLUTIONS

1. AUTHORIZING LICENSE FOR BLACK HERITAGE TRAIL MARKER HONORING THE BROWN AND MITCHELL FAMILIES

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.

Roll Call Vote: 8/0.

2. APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN CITY OF DOVER AND D. ANNE DICKERSON, TRUSTEE OF THE "D. ANNE DICKERSON REVOCABLE TRUST OF 2005"

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8/0.



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3. DECLARING FIRST SETTLERS CEMETERY (ALSO KNOWN AS ROBERTS CEMETERY) ON DOVER POINT ROAD (TAX MAP L, LOT 93) ABANDONED (TO BE REFERRED TO A PUBLIC HEARING TO OCCUR AT LEAST SIXTY, BUT NO MORE THAN NINETY, DAYS AFTER PUBLICATION IN A NEWSPAPER IN ACCORDANCE WITH RSA 289:20.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to amend public hearing on June 28, 2023; seconded by Councilor Hinkel.

Vote: 8/0.

Deputy Mayor Shanahan moved to amend public hearing on June 28, 2023; seconded by Councilor Hinkel.

Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Letter from George Maglaras

Deputy Mayor Shanahan moved to place correspondence on file; seconded by Councilor Thibodeaux..

Vote: 8/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett recognized My Friends Place for being honored by the Dover Police Department as "Partner of the Year".

Councilor Nemeth gave an update on the MasterPlan Visioning Chapter to the Council.

Councilor Hinkel gave an overview of the Strafford County Ending Homelessness Committee to the Council, and said they are meeting on April 25, 2023.

Mayor Carrier gave a status update about the Loyal Order of Moose Lodge opening up again. He gave an overview of upcoming events in the City to the Council.

16. ADJOURN

Councilor Hinkel moved to adjourn; seconded by Councilor Nemeth.

Vote 8/0.