Dover Business and Industrial Development Authority - Minutes

CITY OF DOVER

Meeting Type:	**Regular Meeting**
Meeting Location:	**City Hall, Council Conference Room**
Meeting Date:	**March 7, 2023**
Meeting Time:	**4:30 PM**

Present: Scott Johnson, Tim Dargan, Guy Eaton, Jeff Roemer, Sam Haddadin, Anne Nichols, Sean O'Connell, Karen Weston, Rick Lundborn, Ben Bradley

Ex Officio Members Present: J. Michael Joyal, City Manager; Christopher Parker, Deputy City Manager; Dan Lynch, Finance Director; James Burdin, Business Development Coordinator, Reid Amy, Business Development Specialist; Bob Carrier, Mayor

Guests: Christine Sieks, Townsquare Media; Erin Bassegio, City Outreach Coordinator

1. CALL TO ORDER

The Chair called the meeting to order.
The Chair called for a roll call attendance. A quorum was present.

2. INTRODUCTION OF NEW BOARD MEMBERS: RICK LUNDBORN AND BEN BRADLEY

New Board members, R.Lundborn and B.Bradley, introduced themselves to the Board.
C.Parker introduced C.Sieks as a potential Board Member.

3. INTRODUCTION OF NEW BUSINESS DEVELOPMENT COORDINATOR

J.Burdin introduced himself to the Board.
E.Bassegio entered the meeting at 4:26 pm.

4. MASTER PLAN VISIONING

E.Bassegio introduced the visioning session and the relevance to the City's Master Plan. Board members and guests provided input.
E.Bassegio left the meeting at 5:10 pm.

5. APPROVAL OF MINUTES

Motion: S.Haddadin made a motion to approve the January 10, 2023 meeting minutes. Seconded by J.Roemer. Roll call vote: U/A

6. APPOINTMENT OF SKYHAVEN AIRPORT BOARD POSITION

Motion: S.O'Connell made a motion to nominate G.Eaton as the Skyhaven Airport Advisory Board liaison. G.Eaton accepted the nomination. The motion was seconded by A.Nichols. Vote U/A

B.Bradley suggested amending the motion to annually appoint the Skyhaven Airport Advisory liaison.

Motion: S.O'Connell made a motion to nominate G.Eaton as the Skyhaven Airport Advisory Board liaison as amended. G.Eaton accepted the nomination. The motion was seconded by J.Roemer. Vote U/A

7. STAFF REPORT-HANDOUT

C.Parker reviewed the handout that was distributed to Board members.

8. BUSINESS VISITATION PROGRAM WORKSHOP

J.Burdin went over the Business Visitation Program with Board members. Discussion ensued regarding the rollout and participation expectations.

9. BOARD MEMBER COMMENTS/QUESTIONS

Board members discussed outdoor dining.

10. ADJOURN

Motion: T.Dargan made a motion to adjourn. Seconded by S.Haddadin. Vote: U/A.