

CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, April 17, 2023**
Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Bill Davis, Robert Berry, Dennis Munson

Excused Members Absent: Otis Perry, Vice Chairman Jay Stephens

Unexcused Members Absent: Mark Moeller

Staff Present: Michael Nadeau, Utilities Superintendent, Michael Banester, Utilities Foreman, Amelia DeGrace, Asst. City Engineer, Nancy Usbelger, Recording Secretary, Bill Purpura, Meter Backflow Foreman

1. Call to Order

Meeting was called to order at 6:32 p.m.

2. User's Forum

3. Approval of Minutes of March 20, 2023

Motion: Berry made the motion to approve the minutes, Davis seconded.

Discussion:

Vote: U/a

4. Abatement Requests

A. 28-30 Second Street – Anji Reddy

Reddy stated his bills in 2020 were higher than usual. Then in 2021 he received a very high bill for 10,580.00. On June 4th 2022 his plumbing team took a look and they didn't find any leaks. In September 2022 his bill was back to a normal amount of \$453 per month for the 5 units.

Reddy provided and reviewed data and invoices to the commission.

Nadeau went over the several dates when they tried to contact him to get in to change the meter.

Carmichael stated the challenge we show is that there were two separate meters showing that water was consumed. The original question was were the bills being paid and where were the bills going?

Nadeau stated the bills were being paid.

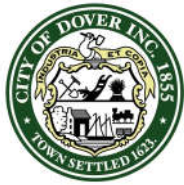
Reddy said they were paying in good faith. They have a bill pay system.

Carmichael stated that everything the city did was correct, they did multiple attempt to contact and help. He also confirmed from all the data that the letters that were going out as well as the bills were in deed going to the correct address.

Motion: Munson to made a motion to deny based on all the information and correspondence that went out, Berry seconded.

Discussion:

Vote: U/a



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5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by staff.

B. Utilities Report

The report was reviewed and discussed by staff.

C. Finance Report

The report was reviewed and discussed by staff.

Motion: Munson made the motion to approve the reports, Berry seconded.

Vote: U/a

Discussion:

6. New Business

A. Rules & Regulations if you haven't signed up for Badger

Nadeau stated this is still a work in progress with the city attorney.

B. Proposals for back of invoices – Bret Carmichael

Carmichael handed out a visual aid.

7. Old Business

Nadeau shared that the CTR has been completed and brochures will go out to municipal buildings. The link will be on your bills now and the city website.

Nadeau informed all that the motion that was made to approve the Dover Housing Authorities abatement request to reduce the investment fees got kicked up to the City Manager and City Attorney. The DUC didn't have the authority to change the investment fees. The gentlemen from the Dover Housing Authority who came to the meeting, needs to appeal that to the council. He is going to supply a letter to the DUC to help his case before going to council.

Motion: Davis made the motion to Rescind abatement of water/sewer investment fees granted to Dover Housing Authority on March 20, 2023 to \$11,617.50, Munson seconded.

Discussion:

Carmichael stated he is not on the same page. He stated we made a decision that was brought before the commission. He would expect the city would over rule the decision that we made.

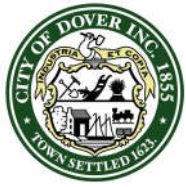
Berry wanted to know if there is a rush to make the decision at this meeting. He feels since the original motion was a U/a vote we should wait to discuss it at the next meeting when there is a full board in attendance.

Vote: U/a

Motion: Davis made a motion to deny the Dover Housing Authority Abatement for lack of DUC authority to abate water/sewer investment fees (and to direct Community Services Director to notify DHA of same in writing), Munson seconded.

Discussion:

Vote: 3-1



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8. Areas of Concern

9. Next Meeting Date

May 15, 2023

10. Adjournment

Motion: Munson made the motion to adjourn at 7:58 pm, Berry seconded.

Vote: U/a