



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: April 25, 2023
Meeting Time: 4:30 PM

Present: Scott Johnson, Anne Nichols, Jeff Roemer, Sam Haddadin, Karen Weston, Ben Bradley, Guy Eaton (Electronic)

Ex Officio Members Present: J. Michael Joyal, City Manager

City Staff Present: Christopher Parker, Deputy City Manager; James Burdin, Business Development Coordinator

1. CALL TO ORDER

The Chair called the meeting to order.

The Chair called for a roll call attendance. A quorum was present.

Motion: A. Nichols made a motion to make a motion to allow G.Eaton to participate in the meeting remotely. Seconded by J. Roemer. Roll call vote: U/A.

2. APPROVAL OF MINUTES

Motion: S.Haddadin made a motion to approve the March 7, 2023 meeting minutes. Seconded by J.Roemer. Roll call vote: U/A

3. STAFF REPORT

C.Parker reviewed the handout that was distributed to Board members.

4. DISCUSSION OF CONTACT LIST POLICY

J. Burdin explained the intent of the contact list policy and presented the draft for discussion by the board.

Motion: S. Haddadin made a motion to table consideration of the draft contact list policy to the next meeting to give members time to read it. Seconded by A. Nichols. Roll call vote: U/A.

5. BUSINESS VISITATION PROGRAM DISCUSSION

Board members discussed their initial experiences with the business visitation program.

6. BOARD MEMBER COMMENTS/QUESTIONS

Reminder: No May DBIDA Board meeting.

7. ADJOURN

Motion: S. Haddadin made a motion to adjourn. Seconded by J. Roemer. Roll call vote: U/A/