



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, May 8, 2023**
Meeting Time: **7:00 p.m.**

- A. CALL TO ORDER:** Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, May 8, 2023, at 7:03 p.m.
- B. ROLL CALL:** Present were Carolyn Mebert, Jessica Rozzo, Kathy Morrison, Maggie Fogarty, Robin Trefethen, Micaela Demeter, and Michelle Clancy.

Also present were Superintendent Bill Harbron, Assistant Superintendent Christine Boston, Business Administrator Michael Limanni, District Administrators Abby Small, Kiley Hemphill, Siobhan Mehalek, Jen Krans, Travis Bickford, Peter Driscoll, Kim Lyndes, Patrick Boodey, Patty Driscoll, Beth Dunton, and Kori Kennedy.

- C. PLEDGE OF ALLEGIANCE:** Kathy Morrison led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Maggie Fogarty moved; Michelle Clancy seconded to approve the agenda. **An oral VOTE PASSED 7/0.**

E. CITIZENS' FORUM:

Citizen's Forum 7:04 – 7:25 p.m.

Sally Staude, Sierra Hill Drive – Spoke against books containing sexual content being in school libraries.

Carolyn Woodward, 54 Grandview Drive – President of the Dover Educational Office Personnel (DEOP) Association. Spoke in favor of the work done by DEOP members throughout the district and thanked the negotiating teams for the thoughtful process throughout negotiations.

Jodi Langelotti, 453 Sixth Street – Spoke in favor of the book review process that recently took place for the book, *Tricks*.

Julie Porter, Toland Road – Spoke against the book *Boy Toy* being in school libraries.

Elaine Plante, Dover – Spoke against books containing inappropriate material being in school libraries.

Randall Heller, 113 Toland Road, Barrington – Requests the book *Gender Queer* not be available to grade school children.

Remaining minutes of Citizen's Forum recessed.

F. APPROVAL OF MINUTES:

1. Regular Meeting #4, April 10, 2023
2. Special Session, April 17, 2023

Maggie Fogarty moved; Michelle Clancy seconded approval of the minutes as presented. **An oral VOTE PASSED 7/0.**



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The below New Business items were moved up in the agenda:

M. 4. Dover Educational Office Personnel (DEOP) Collective Bargaining Agreement (2023-2026)

Dr. Harbron announced the additional costing sheet presented during the meeting which will be posted with the minutes. These changes reflect a reclassification of positions that were overlooked in the amount presented with the agenda.

Robin Trefethen moved; Micaela Demeter seconded to approve the DEOP Collective Bargaining Agreement. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

M. 6. Bid Awards

a. Award of Food Service Management Company (FSMC)

Robin Trefethen requested meal prices be sent to families.

Maggie Fogarty moved; Jessica Rozzo seconded to accept the net surplus of \$91,518 from Fresh Picks Café for a one-year period beginning July 1, 2023, ending June 30, 2024, with the option for four (4) additional one-year renewals. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

G. CONSENT AGENDA:

1. Correspondence: None

2. Resignations/Retirements:

- a. Sophie Bednarek – Special Education Teacher – Frances G. Hopkins School at Horne Street - Resignation
- b. Ann Doremus – Social Studies Teacher - Dover Middle School – Resignation
- c. Pam D’Zurilla – Special Education Teacher – Frances G. Hopkins School at Horne Street - Resignation
- d. Patricia Mulqueen – Math Teacher – Dover Middle School - Retirement
- e. Colleen Rielly – Social Studies Teacher – Dover Middle School - Resignation
- f. Ginger Rowe – Paraeducator – Woodman Park School - Resignation



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g. Samantha Stevens – Paraeducator – Frances G. Hopkins School at Horne Street – Resignation

3. Leaves of Absence:

a. Briana Collins – Kindergarten Teacher - Woodman Park School

4. Job Shares: None

5. Nominations:

- a. 2022-2023 DTU Nominations
- b. 2023-2024 DTU Nominations
- c. 2034-2024 DAA Nomination
- d. 2023-2024 Annual Administrator Re-Nominations
- e. 2023-2024 Annual DEOP Re-Nominations
- f. 2023-2024 Annual DTU Re-Nominations
- g. 2023-2024 Annual Non-Union Re-Nominations

6. Extended Travel (Student Trips): None

7. Donations: None

Michelle Clancy moved; Micaela Demeter seconded to approve the amended Consent Agenda to include the additional nominations presented. **An oral VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT:

Student representative Griffin Sawyer provided updates on the happenings at Dover High School:

- He asks that you celebrate your Dover teachers for Teacher Appreciation Week
- Senior's received an email regarding graduation details
- Prom is being held May 20th – Grand March begins at 4:30 p.m. at Dover High School
- The link for yard signs for students can be found in Infinite Campus

I. POLICY-CHANGES-PROPOSALS: None

J. POLICY ADOPTION:

1. KEC – Reconsideration of Instructional Materials – Revisions, Third Reading

Micaela Demeter requested that section “D” in the Appendix be reviewed. She requests that if it duplicates section “B” in the Appendix, it be removed from the policy.

Micaela Demeter moved; Michelle Clancy seconded to approve the policy presented. **An oral VOTE PASSED 7/0.**

2. KEC-R – Form for Reconsideration of Instructional Materials – Revisions, Third Reading

Action taken below.

3. KEC-R2 – Request Form for Review or Reconsideration of Educational Materials and Library Materials – Nonfiction – New Policy, Third Reading

Micaela Demeter moved; Robin Trefethen seconded to approve policies KEC-R and KEC-R2. **An oral VOTE PASSED 7/0.**



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K. RESOLUTIONS:

1. Dover Schools LED Lighting Upgrade and Authorization for Bonding

Michael Limanni provided an overview of the resolution.

Maggie Fogarty moved; Robin Trefethen seconded to approve the resolution presented. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

2. Dover Middle School HVAC Project and Authorization for Bonding

Michael Limanni provided an overview of the resolution.

Maggie Fogarty moved; Robin Trefethen seconded to approve the resolution presented. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

3. Resolution to Rescind Capital Reserve Transfer

The Board has chosen to take no action on this resolution.

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Portrait of a Learner Presentation

Kiley Hemphill, Jen Krans, Siobhan Mehalek, and Kori Kennedy reviewed the Portrait of a Learner.

Micaela Demeter moved; Michelle Clancy seconded to accept the Portrait of a Learner proposal presented. **An oral VOTE PASSED 7/0.**

2. Naming Request – Dover Middle School Renaissance Room



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Maggie Fogarty shared that a community member would like to rename the Dover Middle School Renaissance Room. She requests the Board meet to discuss the request prior to the June 12th Regular Meeting per Board Policy AEB.

3. 2022-2023 Academic Calendar Year End Modification Request

Dr. Harbron requests the Board approve the modifications to the calendar.

The Board discussed the remaining days for paraeducator's.

Micaela Demeter moved; Maggie Fogarty seconded to approve the modifications made to the 2022-2023 calendar. **An oral VOTE PASSED 7/0.**

4. Dover Educational Office Personnel (DEOP) Collective Bargaining Agreement (2023-2026)

Moved up in the agenda.

5. Bid Waiver Request – Elementary Intervention Materials

Jessica Rozzo moved; Maggie Fogarty seconded to award \$12,000 to Flyleaf Decodable Books. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

6. Bid Awards

a. Award of Food Service Management Company (FSMC)

Moved up in the agenda.

b. Award of RFP #DSD23006 Food Services Equipment

Robin Trefethen moved; Micaela Demeter seconded to award \$116,613.89 to Hubert Company of Harrison, OH, and \$58,772.98 to Singer Kittredge of Bow, NH. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye



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c. Award of RFP #DSD23007 Career Pathway Software Platform

Robin Trefethen moved; Michelle Clancy seconded to award \$13,955 to Xello, Inc for the first year of the agreement, which includes implementation costs of \$1,200. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

7. Project Acceptance Requests for Funding from the Existing General Fund Appropriation

Michael Limanni reviewed the project acceptance requests.

8. Condition of Accounts

Mr. Limanni updated the Board on the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Robin Trefethen moved, Jessica Rozzo seconded to direct the Superintendent to pay Manifest 23-K in the amount of \$4,538,624.49 for FY23 for the period of April 11, 2023, through May 8, 2023. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison – Aye
Maggie Fogarty - Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

O. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

P. COMMITTEE REPORTS: None

Q. SCHOOL BOARD MATTERS OF INTEREST:

Micaela Demeter inquired to what age group the book *Gender Queer* is available to in the district, to which Dr. Harbron responded he will verify.

Maggie Fogarty acknowledged Teacher Appreciation Week and thanked Dover teachers for their service.



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Kiley Hemphill announced that the District's ESOL team will be hosting a Celebration of Diversity and Learning Night at Woodman Park School on May 18th at 5:30 p.m.

Dr. Harbron announced the 306 Listening Session will take place at Oyster River High School on May 9th at 6:30 p.m.

Resumed Citizen's Forum – No citizen's spoke.

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 9:27 p.m. **An oral VOTE PASSED 7/0.**