



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 14, 2023**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation for Frank Torr.

Mayor Carrier read a proclamation for Suzanne Weete.

Mayor Carrier read a proclamation for the Dover Rowing Crew Team

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved for the following motions:

Substitute as a whole Item 13.B.1.

He moved to change the public hearing date from June 28, 2023 to July 12, 2023 for the Resolution titled: Declaring First Settlers Cemetery (also known as Roberts Cemetery) on Dover Point Road (Tax Map L, Lot 93) Abandoned.

He made a motion to moved Item 13.B.3. to follow the approval of the Agenda.

He made a motion to move Items 13.B.1. and 13.B.2. to following the Public Forum.

Deputy Mayor Shanahan moved to suspend the rules and approve the Agenda as amended; seconded by Councilor Cullen.

Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.B.3.; seconded by Councilor Hinkel.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

7. PUBLIC HEARINGS

A. AUTHORIZATION TO ACCEPT AND EXPEND INVESTNH MUNICIPAL DEMOLITION GRANT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. FY2023 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE FUNDS AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS

(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.



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C. DISSOLUTION OF CERTAIN SPECIAL REVENUE FUNDS AND CAPITAL PROJECT FUNDS INTO THE GENERAL FUND

(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

D. FY2024 CIP APPROPRIATION FOR DOVER MIDDLE SCHOOL HVAC AND AUTHORIZATION FOR BONDING

(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

(CITY COUNCIL VOTE TO OCCUR ON JUNE 28, 2023.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

E. FY2024 CIP APPROPRIATION FOR DOVER SCHOOLS LED LIGHTING UPGRADES AND AUTHORIZATION FOR BONDING.

(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

(CITY COUNCIL VOTE TO OCCUR ON JUNE 28, 2023.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Councilor Hinkel moved to suspend the rules to allow non-resident teachers and paraprofessionals speak during Public Forum; seconded by Deputy Mayor Shanahan.

Roll Call Vote: 8/0.

Lesley Hocking, Dover High School Teacher: She spoke in favor of Item 13.B.1. and 13.B.2.

Lisa Dillingham, Dover Teachers' Union President: She spoke in favor of Item 13.B.1. and 13.B.2.:

Jonathan Nichols, Woodman Museum's Executive Director: He gave an overview of upcoming events at the Woodman Museum.

Sally Staude, 21 Sierra Hill Drive: She spoke against Item 13.B.4.

Mary Hebbard, 97 Spruce Lane: She spoke against Item 13.B.4.

Carolyn Woodward, 54 Grandview Drive : She spoke in favor of Item 13.B.2.

Andrew Wallace, 459 Central Avenue: He spoke in favor of Item 13.B.1. and 13.B.2.

Matt LeBlanc, Dover Middle School Teacher: He spoke in favor of Item 13.B.1. and 13.B.2. (The speaker's name was audible.)

Kristin Bonny and Jill Helliwell, Paraprofessionals: They spoke in favor of Item 13.B.2.

Allison Mandsager, Paraprofessional: She spoke in favor of Item 13.B.2.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.



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Deputy Mayor Shanahan moved for the adoption of Item 13.B.1; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Superintendent Harbron answered questions from the Council regarding the contract.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan and Councilor Hackett recused themselves from discussion and vote for Item 13.B.2.

Councilor Williams moved for the adoption of Item 13.B.2.; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 6/0.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

10. APPROVAL OF MINUTES

- A. May 24, 2023 – Regular Meeting**
- B. June 7, 2023 – Workshop Session**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hackett.

Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events he had attended in the past few weeks.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2ND READING**
- B. ORDINANCES IN THE 3RD READING**
- C. RESOLUTIONS**

1. AUTHORIZATION TO ACCEPT AND EXPEND INVESTNH MUNICIPAL DEMOLITION GRANT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.



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- 2. FY2023 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE FUNDS AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Nemeth.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

- 3. DISSOLUTION OF CERTAIN SPECIAL REVENUE FUNDS AND CAPITAL PROJECT FUNDS INTO THE GENERAL FUND
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B23074 AWARD BID FOR LANDSCAPING SERVICES AT FISH LADDER PARK
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. B23082 AWARD OF BID FOR MINI SWAT ROBOT OR DOCUMENTED EQUAL
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. LIBRARY BOOKS & MEDIA PURCHASES BAKER TAYLOR INC
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. ACKNOWLEDGMENT OF REQUEST FOR REVIEW OF WATER/SEWER ABATEMENT APPEAL FOR PROPERTY AT 28-30 SECOND STREET REVIEW AND REFERRAL OF SAME FOR REVIEW
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 5. APPROVAL OF AMENDMENTS TO THE OPERATIONAL RULES FOR THE COMMITTEE FOR RACIAL EQUITY AND INCLUSION
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 6. AUTHORIZATION TO JOIN AND SEEK APPROVAL OF LOT LINE ADJUSTMENT APPLICATIONS WITH RESPECT TO DOVER TAX MAP 40, LOT 17, DOVER TAX MAP 40, LOTS 18, 18-B, 18-C, 18-D, 18-E, AND 18-F, SOMERSWORTH TAX MAP 41, LOT 9, AND SOMERSWORTH TAX MAP 64, LOT 1
SPONSORED BY MAYOR CARRIER BY REQUEST**



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COMMITTEE REPORTS

- | | |
|---|---|
| 1. School Board (Muffett-Lipinski) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Hinkel) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Committee for Racial Equity and Inclusion (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Thibodeaux) | 21. Solid Waste Advisory Commission (Muffett-Lipinski) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Hinkel) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Thibodeaux) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Thibodeaux) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Thibodeaux) | |

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Hinkel.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Deputy Mayor Shanahan pulled Item 13.A.4.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of 13.A.4.; seconded by Councilor Hinkel.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

Deputy Mayor Shanahan gave an overview of the Ordinance Committee Report to the Council.

Councilor Hinkel gave an overview of the Parking Commission Report to the Council.

Councilor Nemeth gave an overview of the Committee for Racial Equity and Inclusion Report to the Council.

Deputy Mayor Shanahan gave an overview of the Recreation Advisory Board Report to the Council.

Mayor Carrier gave an overview of the Joint Building Committee – DHS Report to the Council.

B. RESOLUTIONS

1. COLLECTIVE BARGAINING AGREEMENT – DOVER TEACHERS' UNION (DTU) SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow Public Forum.

2. COLLECTIVE BARGAINING AGREEMENT – DOVER EDUCATIONAL OFFICE PERSONNEL UNION (DEOP)

SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow Public Forum.



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3. ACKNOWLEDGMENT AND ACCEPTANCE OF DONATION BY NORTHEAST COLOR FOR WORK AND SUPPLIES IMPROVING THE COMMUNITY TRAIL
SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow Approval of the Agenda.

4. DENOUNCING UNCONSTITUTIONAL BOOK CENSORSHIP AT PUBLIC LIBRARIES
SPONSORED BY COUNCILOR HINKEL AND COUNCILOR THIBODEAUX

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux. Councilor Thibodeaux and Councilor Hinkel gave an overview of the Resolution to the Council.

Councilor Cullen clarified his intention to voting against the Resolution, emphasizing that he believed the Council should refrain from expressing any opinion on the matter.

Roll Call Vote: 7/1; Passed. Councilor Cullen was opposed.

C. ORDINANCES IN 1ST READING

1. CHAPTER 5, SECTIONS 8, 10, and 15
(TO BE REFERRED TO A PUBLIC HEARING ON JULY 12, 2023.)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the substituted Ordinance to a public hearing on July 12, 2023; seconded by Councilor Williams

Vote: 8/0.

2. CHAPTER 81, SECTION 20
(TO BE REFERRED TO A PUBLIC HEARING ON JULY 12, 2023.)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on July 12, 2023; seconded by Councilor Williams.

Vote: 8/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN

Councilor Nemeth moved to adjourn; seconded by Councilor Williams.

Vote: 8/0.