



CITY OF DOVER

HERITAGE COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: First Floor Conference Room, City Hall, Dover, NH 03820
Meeting Date: June 23, 2023
Meeting Time: 9:00 a.m.

Present: Jeff Spires (Chair), Otis Perry (Vice Chair), Councilor Linnea Nemeth, Jon Nichols

Absent (excused): Anthony McManus, Jan Nedelka

Staff: Carrie Tremblay, Reference Librarian; Natasha Kypfer, Zoning Administrator/Asst City Planner

1. CALL TO ORDER

Meeting called to order at 9:00 a.m.

2. ELECTION OF OFFICERS: CHAIR, VICE CHAIR AND SECRETARY

Motion by Perry and second by Spires to elect Nedelka as Secretary.

Roll Call Vote: Yes- Spires, Perry, Nemeth; Abstain- None. Motion passed, U/A.

3. APPROVAL OF PRIOR MINUTES

Motion by Perry to accept. Second by Nemeth. Motion passed, Nichols abstaining.

4. OLD BUSINESS

None

5. CITIZEN FORUM

None

6. NEW BUSINESS

None

7. UPDATES FROM THE PLANNING DEPARTMENT

- a. Kypfer reported updates on the assessment of the Water Works building at 11 Lowell Avenue for possible rehabilitation. Andrew Cushing of the Preservation Alliance did a site visit with Outreach Coordinator Erin Bassegio and other City staff and determined that the Water Works building is eligible for a preservation grant.

Motion by Perry to inform City Council of the Heritage Commission's concerns for the building. Second by Nichols. Motion passed, U/A. Councilor Nemeth will bring the update to the City Council.

8. MATTERS OF CONCERN TO MEMBERS

- a. Councilor Nemeth reported on the proposal for a new sign and possibly a new name for the First Settler's Cemetery. The City will be taking ownership of the cemetery.

9. OTHER BUSINESS

- a. Carrie Tremblay reported that she will be retiring in September, after 38 years with the City.
- b. Next meeting tentatively scheduled for Thursday, September 14th from 9:00-10:30a.m.

10. ADJOURN

Motion by Perry to adjourn. Second by Nichols. Vote: U/A.

Meeting adjourned at 9:22 a.m.

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