



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #7
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, July 10, 2023**
Meeting Time: **7:00 p.m.**

- A. CALL TO ORDER:** Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, July 10, 2023, at 7:03 p.m.
- B. ROLL CALL:** Present were Carolyn Mebert, Robin Trefethen, Micaela Demeter, and Michelle Clancy. Maggie Fogarty joined via telephone. Jessica Rozzo and Kathy Morrison were excused.

Also present were Superintendent Bill Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, and District Administrators Kiley Hemphill, Travis Bickford, and Kim Lyndes.

- C. PLEDGE OF ALLEGIANCE:** Micaela Demeter led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Micaela Demeter requested that a New Hampshire School Board Association (NHSBA) resolution proposal be added to the agenda.

Micaela Demeter moved; Michelle Clancy seconded to approve the amended agenda to include the resolution proposal. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

E. CITIZENS' FORUM:

Citizen's Forum 7:09 – 7:16 p.m.

Kristin Bonny, a non-resident District employee requested the Board to speak.

Micaela Demeter moved; Michelle Clancy seconded to suspend the rules to allow the non-resident to speak. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

Kristin Bonny - Discussed the results of a recent paraeducator survey conducted by the Paraeducators Association which surveyed members who left the district at the end of the 2022-2023 school year. She also spoke in support of paraeducators.



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Alison Mandsager, 602 Cocheco Court - Spoke in favor of paraeducators and the need for supporting the safety of employees.

The Board tabled Citizen's Forum to follow School Board Matters of Interest.

F. APPROVAL OF MINUTES:

1. Special Session, May 22, 2023
2. Regular Meeting #6, June 12, 2023
3. Non-Public, June 26, 2023
4. Special Session, June 26, 2023

Michelle Clancy moved; Micaela Demeter seconded approval of the minutes as presented. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:** None
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DPA Nominations
 - b. DTU Nominations
 - c. DALC Re-nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** None

Michelle Clancy moved; Micaela Demeter seconded to approve the Consent Agenda. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

H. STUDENT REPRESENTATIVE REPORT: None



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I. POLICY-CHANGES-PROPOSALS: None

J. POLICY ADOPTION:

1. ACB - Educational Equity – New Policy – Second Reading

Maggie Fogarty moved; Micaela Demeter seconded to approve the policy presented. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

2. EBBCA – Employee Student Supervision Safety Policy – New Policy – Second Reading

Micaela Demeter moved; Michelle Clancy seconded to approve the policy presented. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

K. RESOLUTIONS:

New item added to the agenda:

Micaela Demeter requested the Board approve the New Hampshire School Board Association (NHSBA) resolution proposal she drafted in order to meet the deadline to submit to the NHSBA.

The Board discussed the wording of the resolution and agreed unanimously to change the word “fitness” to “qualifications”.

Robin Trefethen moved; Maggie Fogarty seconded to approve the amended resolution. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye



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L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Renaming of the Dover Middle School Renaissance Room

Maggie Fogarty requested the Board approve the renaming of the Dover Middle School Renaissance Room to recognize Jeffrey Leaf.

Michelle Clancy moved; Robin Trefethen seconded to approve the renaming the Dover Middle School Renaissance Room to the Jeffrey Leaf Theatre. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

2. Bid Awards

a. Commercial Appliances RFP#DSD23008

Michelle Clancy moved; Robin Trefethen seconded to award an amount not-to-exceed \$52,774 to Singer Kittredge. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

b. Garrison Elementary School Outdoor Front Lights RFP#DSD23009

Robin Trefethen moved; Michelle Clancy seconded to award \$11,800 to R.M.S. Electric LLC. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye



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c. Dover Middle School Common Area Furniture - Sourcewell Contract No. 121919-KII

Micaela Demeter moved; Robin Trefethen seconded to award an amount not-to-exceed \$64,615 to Hertz Furniture. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

d. Laptops

Michael Limanni presented the Board with a quote from Trafera for the purchase of laptops and AC adapters. Mr. Limanni provided these would be purchased using ESSER II funds.

Robin Trefethen moved; Michelle Clancy seconded to award an amount not to exceed \$438,300 to Trafera. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

3. Bid Waiver Request – Wilson Reading Intervention Materials

Travis Bickford and Kiley Hemphill requested the Board approve the bid waiver request.

Micaela Demeter moved; Robin Trefethen seconded to approve the bid waiver request and award \$30,850 of ESSER-III funds to Wilson Reading System. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

4. Condition of Accounts

Mr. Limanni updated the Board on the condition of accounts.



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N. SUBMISSION AND PAYMENT OF BILLS:

Robin Trefethen moved, Micaela Demeter seconded to direct the Superintendent to pay Manifest 24-A in the amount of \$713,366.13 for FY24 for the period of July 1, 2023 through July 10, 2023, and the amount of \$3,895,877.45 for FY23 for the period of June 12, 2023, through July 10, 2023, for a total of \$4,609,243.58. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

O. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

P. COMMITTEE REPORTS: None

Q. SCHOOL BOARD MATTERS OF INTEREST:

Re-opening of Citizen's Forum 8:28 – 8:29 p.m.

Jaie Eibert, 345A Washington Street – Thanked the Board for the Safety Policy approved earlier in the agenda.

Micaela Demeter discussed policy EBBCA, requesting the district be flexible as the policy is implemented.

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:30 p.m. **A roll call VOTE PASSED 5/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Excused
Maggie Fogarty – Aye (Remote)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye