 CITY OF DOVER	VISION CHAPTER STEERING COMMITTEE - MINUTES Meeting Type: Regular Meeting Meeting Location: Council Conference Room, City Hall 288 Central Ave Dover NH Meeting Date: Thursday, March 30, 2023 Meeting Time: 5:00 pm
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Members Present: Deputy Mayor Dennis Shanahan, Councilor Linnea Nemeth, Doug Glennon, and Hayley Harmon

Members Absent: Benjamin Bradley

Others Present: Steve Whitman of Resilience Planning, Courtney Wrigley of CJW Consulting

Staff Present: Director Donna Benton, Outreach Coordinator Erin Bassegio

S. Whitman opened the meeting at 5:05 p.m.

1. Welcome and Introductions

2. Update on Completed Outreach Efforts

C. Wrigley provided an update on the Distinctly Dover outreach events that have been completed to date which included City-distributed communications, two tabling events, a virtual outreach session, and a series of “Vision on the Go” visioning sessions.

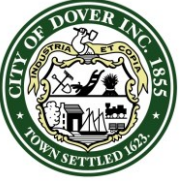
E. Bassegio described the Vision on the Go sessions that were completed and the groups and events that were reached through the visioning exercise. The average session size was described as having around 10 participants and the sessions were scheduled from January- March.

Members discussed the number of participants that have been heard from and whether this was consistent with previous engagement efforts. C. Wrigley and S. Whitman explained that engagement was in line with other municipal efforts and there was consistency throughout the responses.

Motion to approve November 16, 2022 Minutes made by D. Shanahan. Seconded by L. Nemeth. Vote U/A.

3. Overview of April 18 Drop-in Events

S. Whitman explained a planned “drop-in event” scheduled for April 18, 2023 that will be taking place at multiple locations throughout Dover and provide an additional opportunity for residents to learn about Distinctly Dover and weigh in on the project.

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a) Locations and Schedule

E. Bassegio described that the event locations were selected in order to broaden the reach of the project in terms of feedback from the public and locations include the Senior Center, Dover Public Library, Seymour Osman Community Center, and two locations in City Hall.

L. Nemeth discussed the need to consider timing for events, and when people will be most available, such as when working parents may be available to attend the event.

Members decided on scheduling for the outreach event which include one to two-hour sessions throughout the community.

b) Format and Materials

S. Whitman and C. Wrigley explained the format for the drop-in events which will involve posterboards with the draft community vision and an opportunity to react to the vision through a notecard submission, an online submission, and/or a reaction sticker on the posterboards.

c) Advertising and Participation

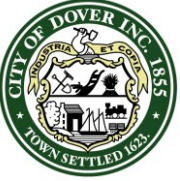
S. Whitman discussed the event flyer that has been made by Resilience Planning, which will be finalized with the agreed upon times.

Members discussed participating in the event, when available, at the different locations.

4. Draft Vision

a) How the Vision was drafted

C. Wrigley explained how the vision was drafted using the document review based on Committee feedback and all input from public engagement and the draft involves eight large themes for the overarching community vision.

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b) Feedback on the draft

Members reviewed the eight themes of the draft community vision and provided feedback and edits to be presented at the drop-in event for community input.

5. Next Steps

S. Whitman explained next steps for the Vision Chapter update project which includes beginning to draft the chapter which will likely be presented to the Steering Committee at the next scheduled meeting.