



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #8
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, August 14, 2023**
Meeting Time: **7:00 p.m.**

A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, August 14, 2023, at 7:01 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Kathy Morrison, Maggie Fogarty, Robin Trefethen, Micaela Demeter, and Michelle Clancy.

Also present were Superintendent Bill Harbron, Assistant Superintendent Christine Boston, and District Administrators Kiley Hemphill, Travis Bickford, Siobhan Mehalek, Abby Small, Peter Driscoll, Beth Dunton, Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: Robin Trefethen led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Jessica Rozzo moved; Maggie Fogarty seconded approving the agenda. **A roll call VOTE PASSED 7/0.**

E. CITIZENS' FORUM:

Citizen's Forum 7:02 – 7:13 p.m.

Sally Staude, Sierra Hill Drive – Discussed the 2012 Budget for the Dover School District, as well as student enrollment and student education.

Jim Verschueren, 102B Sixth Street – Spoke against his readings on the InDepthNH Organization website this week regarding Prager University, as well as against the literacy course Education Commissioner Edelbut is trying to pass.

The Board tabled Citizen's Forum to follow School Board Matters of Interest.

F. APPROVAL OF MINUTES:

1. Non-Public, July 10, 2023
2. Regular Meeting #7, July 10, 2023
3. Special Session, July 24, 2023
4. Non-Public, July 24, 2023

Robin Trefethen moved; Michelle Clancy seconded approval of the minutes as presented. **An ORAL VOTE PASSED 7/0.**

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Jaie Eibert, Paraprofessional – Woodman Park School
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DPA Nomination



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- b. DTU Nominations
- c. DALC Renominations
- d. Fall Coaching Nominations
- e. SAU Administrator Contracts – Assistant Superintendent and Chief Financial Officer
- 6. Extended Travel (Student Trips):**
 - a. Preliminary Approval - Dover High School Chess Club to Baltimore, Maryland – April 4-7, 2024 for the United States Chess Scholastic Nationals
 - b. Preliminary Approval - Dover High School Biology/Environmental Elective Students to Belize – April 2024
 - c. Preliminary and Final Approval – Dover High School Marching Band and Color Guard to Camp Huckins, Freedom, NH – August 27-29, 2023
- 7. Donations:** None

Robin Trefethen moved; Jessica Rozzo seconded to approve the amended Consent Agenda to include the additional nomination and resignation presented. **A roll call VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS: None

J. POLICY ADOPTION: None

K. RESOLUTIONS:

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Life Bridge, Inc. and Dover Middle and Dover High Schools Memorandum of Understanding

Dr. Harbron provided an overview of the program. It was noted a correction will need to be made to the MOU to include DMS/DHS on the second section of the MOU.

Robin Trefethen moved; Maggie Fogarty seconded to approve the amended Memorandum of Understanding with Life Bridge, Inc. **An ORAL VOTE PASSED 7/0.**

2. 2023-2024 Parent and Student Handbook Revisions

- a. **Frances G. Hopkins School at Horne Street**
- b. **Garrison Elementary School**
- c. **Woodman Park School**
- d. **Dover Middle School**
- e. **Dover High School**

The Board discussed potential changes in the handbooks.

Michelle Clancy moved; Micaela Demeter seconded to approve the handbook revisions presented. **An ORAL VOTE PASSED 7/0.**



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3. Title I

a. Needs Assessment

Kiley Hemphill and Siobhan Mehalek discussed the Title I Needs Assessment and District Plan.

b. Title I 2023-2024 District Plan

Robin Trefethen moved; Maggie Fogarty seconded to approve the Title I 2023-2024 District Plan. **An ORAL VOTE PASSED 7/0.**

4. Title III

a. LAU Plan (ESOL)

Kiley Hemphill provided an overview of the LAU Plan and requested the Board provide their approval.

Robin Trefethen moved; Robin Micaela Demeter seconded to approve the LAU Plan presented. **An ORAL VOTE PASSED 7/0.**

b. ESOL Teacher Job Description

Robin Trefethen moved; Maggie Fogarty seconded to approve the job description presented. **An ORAL VOTE PASSED 7/0.**

c. ESOL Interventionist Job Description

Robin Trefethen moved; Michelle Clancy seconded to approve the job description presented. **An ORAL VOTE PASSED 7/0.**

d. Cultural Liaison Job Description

Robin Trefethen moved; Micaela Demeter seconded to approve the job description presented. **An ORAL VOTE PASSED 7/0.**

5. Woodman Park School Sewer Line Replacement

Dr. Harbron requested this be withdrawn from the agenda.

6. Dover School District 2023-2024 Re-Entry Plan and Protocols Applied to Pandemic Education (PAPE)

Dr. Harbron requested the Board approve the Re-Entry Plan and PAPE.

Maggie Fogarty moved; Micaela Demeter seconded to approve the Dover School District 2023-2024 Re-Entry Plan and Protocols Applied to Pandemic Education presented. **An ORAL VOTE PASSED 7/0.**

7. Fiscal Year 2025 Budget Preparation Adoption Schedule



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Dr. Harbron requested the Board approve the Fiscal Year 2025 Budget Adoption Schedule. The Board discussed changing the January 8 date to a workshop meeting and using January 16 as the adoption date.

Michelle Clancy moved; Robin Trefethen seconded to approve the Fiscal Year 2025 Budget Adoption Schedule presented with amendments discussed. **An ORAL VOTE PASSED 7/0.**

8. Condition of Accounts

Dr. Harbron presented the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Robin Trefethen moved, Micaela Demeter seconded to direct the Superintendent to pay Manifest 24-B in the amount of \$3,214,013.88 for FY24 for the period of July 11, 2023, through August 14, 2023, and the amount of \$389,119.15 for FY23 for the period of July 11, 2023, through August 10, 2023, for a total of \$3,603,133.03. **A roll call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Aye
Maggie Fogarty – Aye
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

O. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

P. COMMITTEE REPORTS: None

Q. SCHOOL BOARD MATTERS OF INTEREST:

Re-opening of Citizen's Forum 8:03 – 8:04 p.m. – No citizen's spoke.

Maggie Fogarty thanked the citizen who spoke against the curriculum resources of PragerU during Citizen's Forum. She included the NH Board of Education tabled the question at their meeting this month to endorse the resources for NH schools. Their next meeting is to be held in Concord on September 14th at 10am with an opportunity for people to speak.

Dr. Mebert announced she read a recent article in the Globe about PragerU materials and requests people read the materials.

Robin Trefethen spoke of the reference made during Citizen's Forum stating that only 51% of Dover's graduates go to college. Ms. Trefethen noted going to college is not a measure of student's success, including many students attending the Dover's CTC program learn the skills to start a career directly out of school, becoming highly successful.



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Peter Driscoll clarified the 51% addresses students who go on to a 4-year college, including over 20% of graduates go on to a 2-year college, giving the district a total of 70% of graduates who go on to college.

Dr. Mebert clarified the comment made during Citizen's Forum that over 50% of Dover's tax dollars goes to education and was referenced as being high. Dr. Mebert included this is 10% less than the state average.

Jessica Rozzo welcomed Brittany Granfield as the newest principal attending the meeting. Dr. Harbron included a Meet and Greet is in the process of being organized to meet Ms. Grandfield and the new deans within the district.

Micaela Demeter spoke of a comment made during Citizen's Forum of funds not being spent on IEP evaluations. Dr. Boston clarified the funds were returned because services were initially needed, but students either did not attend or they moved out of the district. She included that evaluations did occur in accordance with IDEA and the State of NH regulations.

Micaela Demeter inquired as to when the bus schedule would be posted on the district's web page, to which Ms. Dunton responded they are posted. Ms. Demeter also requested page numbers be included on the Board's agenda materials.

Abby Small reviewed the paraeducator staffing within the district.

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:17 p.m. **A roll call VOTE PASSED 7/0.**