

 CITY OF DOVER	<table> <tr> <th colspan="2">DOVER PARKING COMMISSION - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 – McConnell Center 61 Locust St. Dover, NH</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, May 09, 2023</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	DOVER PARKING COMMISSION - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	Room 305 – McConnell Center 61 Locust St. Dover, NH	Meeting Date:	Tuesday, May 09, 2023	Meeting Time:	8:30 a.m.
DOVER PARKING COMMISSION - MINUTES											
Meeting Type:	Regular Meeting										
Meeting Location:	Room 305 – McConnell Center 61 Locust St. Dover, NH										
Meeting Date:	Tuesday, May 09, 2023										
Meeting Time:	8:30 a.m.										

Called to Order at 8:30 a.m. by Vice Chairman George Maglaras

1) ROLL CALL

Members Present: Vice Chairman George Maglaras, Joseph DiGregorio, Anthony McManus, Jack Buckley, and Chairman Charles Reynolds (via teleconference)

Members Absent: Thomas Massingham (excused), Periklis Karoutas (excused) and City Council liaison Robert Hinkel (excused)

Commissioner Buckley made a motion to allow Chairman Reynolds to participate in the meeting via teleconference. Motion seconded by Commissioner DiGregorio. **APPROVED 4-0**

Others Present: Tyler Lessard (General Manager of Sonny's Tavern), Christopher Parker (Deputy City Manager), James Burdin (Business Development Coordinator), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

2) CITIZENS' FORUM

No one present to address the Commission.

3) MEETING MINUTES

Review and Approval of March meeting minutes.

Commissioner Buckley made a motion to approve the minutes from the March 21, 2023 regular meeting of the Parking Commission. Motion seconded by Commissioner DiGregorio.

Roll Call Vote: Reynolds YES; Maglaras YES; DiGregorio YES; McManus YES; Buckley YES – APPROVED 5-0

4) STAFF UPDATES

a. Downtown Development Update

Deputy City Manager Christopher Parker presented an update on various downtown development projects. He reported that prep work for the demolition of the Asia Restaurant building on Third Street has started. The City anticipates ground breaking on the Waterfront project in June or July; and ground breaking on the 47 Chestnut St. property later this year.

b. Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented financial numbers from March and April,



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Room 305 – McConnell Center
61 Locust St. Dover, NH
Meeting Date: **Tuesday, May 09, 2023**
Meeting Time: 8:30 a.m.

showing that revenue projects for FY23 are being met. He reported that the online pay site for parking fines is down due to coding work necessary in the conversion to a new credit card processing system. Payments, however, are coming in via mail or being dropped off at the Parking Bureau. Additionally, the Parking Manager reported purchasing 18 meters from the City of Salisbury, MA for \$936, and estimates the parts alone are at a value of \$20,000.

5) NEW BUSINESS

a. Outside Dining Requests:

Application by Sonny's Tavern – Request use of 3 parking spaces in the Belknap Lot

Commissioner Buckley made a motion to recommend the City Manager approve the outdoor dining application submitted for Sonny's Tavern. Commissioner DiGregorio seconded the motion.

Roll Call Vote: Maglaras YES; McManus YES; DiGregorio YES; Buckley YES; Reynolds YES. APPROVED 5-0

b. Amend the Regulations for Parking at the McConnell Center/Library Lot

Resolution Recommend to the City Council:

1. Amend City Ordinance 141-15. Parking Lots; by deleting the current paragraph B and replacing it with the following:

Current paragraph B: The McConnell Center/Library parking lot shall be restricted to a three-hour parking limit each day, unless the vehicle displays a permit authorized by the Chief of Police.

Proposed paragraph B: The McConnell Center/Library parking lot shall be restricted to a maximum three-hour parking limit each day, between the hours of 8 a.m. and 7 p.m., Monday through Friday, and the aforesaid lot may only be used on those designated days and times where the driver or a passenger is visiting the Dover Library, Dover City Hall, McConnell Center or NH District Court. City employees, as well as any vehicle displaying a permit authorized by the Chief of Police, shall be exempt from this provision.

Commissioner McManus made a motion to change the hours in the proposed new language from 8 a.m. to 7 p.m. to 8 a.m. to 5 p.m. Motion seconded by Commissioner DiGregorio.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Room 305 – McConnell Center
61 Locust St. Dover, NH
Meeting Date: **Tuesday, May 09, 2023**
Meeting Time: 8:30 a.m.

Roll Call Vote: Buckley – YES; McManus – YES; DiGregorio – YES; Reynolds – YES; Maglaras – YES. APPROVED 5-0

Commissioner DiGregorio moved to recommend the City Council approve the ordinance change as ammended. Seconded by Commissioner McManus.

Roll Call Vote: Buckley – YES; McManus – YES; DiGregorio – YES; Reynolds – YES; Maglaras – YES. APPROVED 5-0

c. Amend the Regulations for Parking on the Chestnut Street Bridge

Resolution: Recommend to the City Council

1. Amend City Ordinance 141-151 Schedule L Parking Meter Zones, Metered On-Street Parking Spaces by adding:

Chestnut Street (westerly side from the intersection with Orchard Street northerly to the intersection with First Street.) Metering will only be available by use of the Pay-by-Phone option unless a meter is subsequently installed.

Commissioner Buckley moved to recommend the ordinance change to the City Council. Seconded by Commissioner DiGregorio.

Roll Call Vote: Buckley – YES; McManus – YES; DiGregorio – YES; Reynolds – YES; Maglaras – YES. APPROVED 5-0

6) Parking Commission Matters for Discussion

a. Sunday Parking:

The Commission directed Parking Bureau staff to work with the Business Development staff in getting more input from the Downtown business community regarding metered parking on Sundays.

7) Adjourn

Commissioner Buckley moved to adjourn the meeting. Seconded by Commissioner DiGregorio

Roll Call Vote: Buckley – YES; McManus – NO; DiGregorio – YES; Reynolds – YES; Maglaras – YES. APPROVED 4-1

Meeting Adjourned at 9:25 a.m..