



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, September 18, 2023**
Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Vice Chairman Jay Stephens, Dennis Munson, Mark Moeller, Otis Perry

Excused Members: Otis Perry, Bill Davis

Unexcused Alternate Absent: Shawn Mickelonis

Staff Present: Michael Nadeau, Utilities Superintendent; Amelia DeGrace, Asst. City Engineer; Nancy Usbelger, Recording Secretary; Gretchen Young, Environmental Projects Manager; Michael Banester, Working Foreman

1. Call to Order

Meeting was called to order at 6:01 p.m.

2. User's Forum

3. Approval of Minutes of July 10, 2023

Motion: Moeller made the motion to approve the minutes, Munson seconded.

Discussion:

Stephens questioned if the City was any closer with the signing of Badger.

Storer commented that the City is just waiting for legal as far as clarification on language and then we should be good to go.

Vote: U/a

4. New Business

A. Special Assessment – 4 Jackson Brook Terrace

Storer stated that the end result of the project was very successful. In 2022, twenty-six affected properties in the Cornerstone Crossing neighborhood had potential loss of adequate sewerage due to failing leach fields. There were no good options for the private systems, but the City was able to extend the public sewer, at a cost of \$330,000 to be absorbed by the City. City staff, consulting with the HOA, determined a total of \$5,403.17 per property for the private work benefitting seven of the properties, while the other nineteen affected properties would each pay \$12,320.96. All have paid the full amount back except for 4 Jackson Brook Terrace who signed a secured promise to repay the remaining \$2,466.07.

Motion: Stephens made the motion that we endorse this resolution to City Council with our recommendation, Moeller seconded.

5. Next Meeting Date

TBD

6. Adjournment

Motion: Carmichael made the motion to adjourn at 6:26 pm, Moeller seconded.

Vote: U/a

Discussion: