



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: September 5, 2023
Meeting Time: 4:00 PM

Present: Scott Johnson, Tim Dargan, Jeff Roemer, Sam Haddadin, Sean O'Connell, Karen Weston, Ben Bradley, Nathania Sitiwatjana

Staff Present: James Burdin, Business Development Coordinator, Reid Amy, Business Development Specialist

Guests: David Choate-Colliers International

1. CALL TO ORDER

The Chair called the meeting to order.

The Chair called for a roll call attendance. A quorum was present.

2. APPROVAL OF MINUTES

Motion: B.Bradley made a motion to approve the July 18, 2023 meeting minutes. Seconded by S.Haddadin. Roll call vote: U/A

3. COLLIERS UPDATE

D.Choate gave an update of recent commercial transactions.

4. BUSINESS VISITATION PROGRAM UPDATE

Board members engaged in a discussion regarding the forthcoming actions to advance the Business Visitation Program.

5. CIP DISCUSSION

J.Burdin provided an overview of the three Capital Improvement projects that had been submitted on behalf of the Office of Business Development. This led to a subsequent discussion among the board members.

Motion: S.Haddadin proposed that the board officially support the three projects and authorize the drafting of an endorsement letter. Furthermore, the motion grants permission to the Chair and Vice-Chair to provide their backing, on behalf of DBIDA, when these projects are presented to the City Council at the appropriate juncture. Seconded by Sean O'Connell. Roll call vote: U/A

6. STAFF REPORT-HANDOUT

J.Burdin provided an overview of the staff report distributed to all board members.

7. BOARD MEMBER COMMENTS/QUESTIONS

8. ADJOURN

Motion: T.Dargan made a motion to adjourn. Seconded by S.O'Connell. Vote: U/A