



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 11, 2023**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
 - A. BOARDS, COMMISSIONS AND COMMITTEES, CHAPTER 9, SECTIONS 1, 15**
SPONSORED BY COUNCILOR LINNEA NEMETH
 - B. BOARDS, COMMISSIONS AND COMMITTEES, CHAPTER 9, SECTION 16**
SPONSORED BY MAYOR CARRIER BY REQUEST
 - C. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS, 13, 15, 23, 27, 37, 42, 43, 46, 48, 51**
SPONSORED BY MAYOR CARRIER BY REQUEST
 - D. FINE SCHEDULE**
SPONSORED BY MAYOR CARRIER BY REQUEST
 - E. ELECTIONS, CHAPTER 17, SECTION 5**
SPONSORED BY MAYOR CARRIER BY REQUEST
 - F. IMPOSING SPECIAL ASSESSMENT ON 4 JACKSON BROOK TERRACE (TAX MAP B-18-14) IN RELATION TO PUBLICLY FUNDED EMERGENCY SEWER IMPROVEMENTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
(FINAL VOTE TO BE HELD ON OCTOBER 25, 2023 PER C6-17)
 - G. FISCAL YEAR 2024 BUDGET AMENDMENT FOR ADDITIONAL APPROPRIATION FOR WORKERS' COMPENSATION FUND**
SPONSORED BY MAYOR CARRIER BY REQUEST
 - H. FISCAL YEAR 2024 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION FOR RECYCLING WASTE OIL FURNANCE – NON-DEBT FINANCED PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. PUBLIC FORUM**

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.



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9. CITY MANAGER'S REPORT

10. APPROVAL OF MINUTES

A. September 27, 2023 – Regular Meeting

11. MAYOR'S REPORT

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

- 1. BOARDS, COMMISSIONS AND COMMITTEES, CHAPTER 9, SECTION 1, 15**
SPONSORED BY COUNCILOR LINNEA NEMETH
- 2. BOARDS, COMMISSIONS AND COMMITTEES, CHAPTER 9, SECTION 16**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS, 13, 15, 23, 27, 37, 42, 43, 46, 48, 51**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. FINE SCHEDULE**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. ELECTIONS, CHAPTER 17, SECTION 5**
SPONSORED BY MAYOR CARRIER BY REQUEST

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. IMPOSING SPECIAL ASSESSMENT ON 4 JACKSON BROOK TERRACE (TAX MAP B-18-14) IN RELATION TO PUBLICLY FUNDED EMERGENCY SEWER IMPROVEMENTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
(TO BE REFERRED TO FINAL VOTE ON OCTOBER 25, 2023 PER C6-17)
- 2. FISCAL YEAR 2024 BUDGET AMENDMENT FOR ADDITIONAL APPROPRIATION FOR WORKERS' COMPENSATION FUND**
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- 3. FISCAL YEAR 2024 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION FOR RECYCLE WASTE OIL FURNANCE – NON-DEBT FINANCED PROJECT**
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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B24001 CRACK SEALING SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B21048-RFP24-001 SIDEWALK ASSESSMENT STUDY**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B23080 REPLACEMENT OF ARENA COOLING TOWER**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **DOVER ARENA RUBBER ROOF REPLACEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **AWARD OF ANNUAL PREVENTATIVE MAINTENANCE AGREEMENT TO SOUTHWORTH-MILTON, INC. FOR CATERPILLAR GENERATORS**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **HYDRAULIC MODEL CAPACITY ANALYSIS-WRIGHT PIERCE**
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **APPROVAL OF A LOT RESTORATION FOR 50 PISCATAQUA ROAD (TAX MAP J, LOT 13F)**
SPONSORED BY MAYOR CARRIER BY REQUEST
8. **AMENDMENT TO AD HOC COMMITTEE TO ADDRESS COMMUNITY HOUSING NEEDS**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board (Muffett-Lipinski) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Warach) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Committee for Racial Equity and Inclusion (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Thibodeaux) | 21. Solid Waste Advisory Committee (Muffett-Lipinski) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Warach) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Thibodeaux) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Thibodeaux) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Thibodeaux) | |



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B. RESOLUTIONS

- 1. ACKNOWLEDGMENT AND ACCEPTANCE OF DONATION BY NORTHEAST COLOR FOR WORK AND SUPPLIES**
SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING

- 1. PEACE & GOOD ORDER, CHAPTER 105, SECTIONS 7, 16, 18**
SPONSORED BY MAYOR CARRIER BY REQUEST
(TO BE REFERRED TO PUBLIC HEARING AND VOTE ON NOVEMBER 8, 2023)
- 2. BICYCLES AND PLAY VEHICLES, CHAPTER 53, SECTION 4**
SPONSORED BY MAYOR CARRIER BY REQUEST
(TO BE REFERRED TO PUBLIC HEARING AND VOTE ON NOVEMBER 8, 2023)

- 14. COUNCIL CORRESPONDENCE**
- 15. COUNCIL MATTERS OF INTEREST**
- 16. ADJOURN**

CITY MANAGER'S REPORT

October 11, 2023

Reporting On:
September 2023

By: J. Michael Joyal, Jr.
City Manager

Legal Department

Joshua Wyatt, City Attorney

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools as requested.

Legal support levels are tracked to the extent feasible. The tracking of legal support efforts revolves around legal services called “Matters” (legal questions and issues raised by staff and all other sources warranting ongoing attention), individual legal questions answered, litigation, legal documents (contracts, deeds etc.), resolutions, and responses to Right to Know requests. It is important to note, however, that not all activity each month results in a new “matter” being created, as a considerable number of tasks performed each month relate to preexisting matters that are in progress, or for discrete research issues or legal questions that may not result in the creation of a “matter” but are counted in the figures below as “Questions.”

TRACKED UTILIZATION DATA FOR THE MONTH OF SEPTEMBER 2023

	For Month	FY24 FYTD	FY23	FY22	FY21	FY20	FY19
Legal Matters/Questions Handled	92	281	1,061	790	703	466	342
Review Existing Legal Contracts & Draft Memo	16	40	153	161	-	-	-
Legal Contracts/Memo Created	14	37	201	214	350	256	269
Right to Know Requests Processed	9	20	100	78	51	49	41
Resolutions	8	20	70	74	73	75	53
Ordinances	3	6	17	24	19	10	18
Leases	0	0	4	14	-	-	-
Primex Auto Claims Handled	1	9	80	46	-	-	-
Primex Liability Claims Handled	8	21	67	70	-	-	-
Primex Property Claims Handled	9	16	54	68	-	-	-

Right to Know Requests

Pursuant to RSA 91-A, the following Right to Know requests were received:

- ★ Todd & Weld – Request for Dover Public School Pro Av System invoices.
- ★ Michael Garofano – Request for 283A Dover Point Road foundation plan.
- ★ Idea Language – Request for Dover School District translation and interpretation services.
- ★ Jeff Jones – Request for 2019 and 2021 Ward 3 municipal checklists
- ★ American National – Request for any fire code violations and certificate of occupancy regarding 679 Central Avenue.
- ★ Gerry & Marcia Lane – Request for any and all permits issued for 126 Emerald Lane, Dover.
- ★ Jesse Davies - Request for 2019 and 2021 Ward 1 municipal checklists
- ★ Korde & Associates – Request for tax information, water & sewer liens and tax map for 18 South Pine Street
- ★ Boomerang Data – Request for list of uncashed checks and unclaimed property for the last six months.

Goals & General Activities

- The Office reviewed decisions of the New Hampshire Supreme Court and the United States District Court for the District of New Hampshire.
- The Office continues periodic review of federal legal developments in the field of education, labor, and other matters.
- The Office has now completed an initial draft strategic plan, which is undergoing further review and editing.
- In addition to the regular duties of the Office, the City Attorney serves as the chair of the City's Records Committee (as the City Manager appointee), the Office of the City Attorney assists the Ordinance Committee as staff liaison, and the Office of the City Attorney also serves as staff liaison for the Ethics Committee.

Other activities of potential interest in September 2023:

-  **Executive Department:** Assisted with IT inquiries concerning vendor cybersecurity agreement/practices. Assist with waterfront development matters.
-  **Community Services:** Assistance with Great Bay planning and progress. Assistance with service request responses. Assist with dual pole settlement. Assistance with dual pole settlement agreement. Research and review of multiple questions on status of accepted public streets. Review of code enforcement letters. Assist with review of critical infrastructure confidentiality.
-  **Finance Department:** Assistance with investment fee administration and collection. Assist with ballots and election preparation. Review of settlement notices.
-  **Library:** Assist with graffiti concerns.
-  **Planning:** Assistance with land use enforcement. Assist with conservation easement acquisitions. Review Eversource filing with US Army Corps of Engineers.
-  **Police:** Assistance with contracts. Assistance with RSA chapter 91-A and related statutes. Assist with other matters as requested.
-  **Recreation:** Assist with NHDOT obstruction permit in relation to Great Bay Rowing. Assist with skate park opening and review of ordinances.
-  **Dover School District:** Assist with employment-related inquiries. Assistance with purchasing/procurements. Assistance with RSA chapter 91-A compliance inquiries.

Pending Civil Litigation Update:

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters. For clarification, the list below does not include bankruptcy filings or cases filed under seal.

Maloney v. City of Dover –

Case is pending with Rockingham Superior Court. In July 2023, the trial court granted the City summary judgment. Plaintiff thereafter filed a motion for reconsideration, which the Court has now denied. Case remains within an appeal period.

Opioid Epidemic Litigation –

Retained services of Robbins Geller of Boca Raton, Florida for fraudulent marketing practices of pharmaceutical manufacturers. Suit filed in USDC in Concord. Case has been transferred to federal court in Ohio as part of a multi-district litigation consolidation. In 2021, the City received its first payment from the State of New Hampshire pursuant to RSA 126-A:83, II, by virtue of an opioid-related settlement entered into by the State of New Hampshire. A national settlement as to certain defendants was accepted in January 2022. Settlements or other payments in satisfaction of City claims may be forthcoming from other defendants, but would be required to be tendered to the State's Opioid Abatement Trust Fund per RSA 126-A:83, I. Certain of the City's opioid claims have become part of bankruptcy proceedings. Following is a list of remaining defendants with a brief note about status of each case:

- Purdue companies: Claims in bankruptcy; following a Second Circuit appeal ruling, the United States trustee has filed a motion to stay while seeking a writ of certiorari (i.e., acceptance of a discretionary appeal) to appeal the bankruptcy plan to the United States Supreme Court;
- Endo companies: Claims in bankruptcy, though a potential settlement may be underway.

- Mallinckrodt: Claims in bankruptcy, but money appears to have been distributed to the State of New Hampshire in January 2023.
- Sacklers (Individuals): See Purdue update above.
- Rite-Aid: Possible bankruptcy filing forthcoming.

Mary Hebbard v. City of Dover, John & Karen Brough and Ryan Colbath -

Complaint and counterclaims concerning Old Garrison Road and Sprue Lane. Partial summary judgment rulings received in February 2021. Following trial in 2021, a final trial order was issued by the Court on April 1, 2022, finding in favor of the City on the width of Spruce Lane, the location of Old Garrison Road, several disputed issues of law concerning allowable uses on public roads, and issuing an injunction requiring remedial action. The Hebbards filed a motion for reconsideration, which the Court denied. The case was then appealed by Mr. and Mrs. Hebbard. The Hebbards filed an appeal brief in June 2023. The City and other parties submitted opposing briefs in August 2023. The Hebbards have indicated an intent to file one or more reply briefs. Case has not yet been scheduled for oral argument.

City of Dover v. Mary and Rick Hebbard -

Complaint filed in October 2019 concerning drainage in the Tanglewood Subdivision. Partial summary judgment rulings were received in February 2021. Case was tried by City Attorney, Deputy City Attorney, and outside counsel on April 7, 8 and 9 of April 2021. The post-trial briefing was divided into two areas: (1) injunctive relief concerning removal of a berm, and (2) remaining issues, including enforcement of a stipulated Court-Order for an underground drainage system. In May 2021, the Court issued an order granting an injunction and requiring removal of the berm and restoration of surface drainage. In September 2021, the Court issued a final Order on the remaining trial issues, finding the defendants to be in contempt of a prior stipulation and requiring that the defendant's complete construction of the drainage project within 90 days of receiving additional materials from the City. The drainage system is now believed to be constructed and completed. The Court held an evidentiary hearing on September 9, 2022 relating to damages alleged by the defendants. No decision has issued yet on that damages hearing. The Hebbards have filed other post-hearing items since, to which the City has responded to the extent necessary. The parties are in the process of fulfilling the other obligations of the earlier stipulation they entered into, which includes conveyance of an easement and a mutual release.

Estate of Stephen Towne -

This is a probate matter concerning administration of estate that includes a bequest to the Dover School District. The City Attorney has filed an appearance and is monitoring the progression of the docket.

Barufaldi v. City of Dover -

In September 2022, a former employee filed a Charge of Discrimination with the New Hampshire Commission for Human Rights alleging age-based disparate treatment. In October 2022, the respondents filed an answer. The City recently filed a motion to dismiss, which the former employee has objected to and no ruling upon which has issued.

City of Dover v. Secretary of State (House Redistricting) -

On July 26, 2022, a complaint was filed with the Strafford County Superior Court. In October 2022, the defendants filed a Joint Motion to Dismiss. In November 2022, the plaintiffs filed an objection, to which the defendants filed a reply. Plaintiffs filed a brief surreply memorandum. Case has not yet been scheduled for discovery. In June 2023, the Superior Court (Howard, J.) issued an Order denying the defendants' motion to dismiss. Thereafter, the defendants moved for reconsideration, which the Court denied. In August 2023, the defendants filed an answer to the complaint. In September, the plaintiffs filed a proposing summary judgment briefing schedule. The defendants have objected and filed their own proposed structuring proposal.

Richard Strahan v. William McNamara -

Declaratory judgment and injunction action filed in

U.S. District Court by a citizen against the University of New Hampshire, the Town of Durham, and the City of Dover. In the Complaint, the plaintiff alleges various claims arising out of a no-trespass order related to UNH Wildcats Transit. Outside counsel is defending this matter and has moved to dismiss the claims asserted by the plaintiff against Chief Breault. The Court denied the plaintiff's requests for a preliminary injunction, following the most recent of which the plaintiff filed an interlocutory appeal to the U.S. First Circuit Court of Appeals. The First Circuit later dismissed the interlocutory appeal. Plaintiff moved to amend to assert claim against presiding judge. The United States District Court for New Hampshire has denied the motion to amend and has granted a motion to dismiss Chief Breault as a party.

Garry Lane et al v. City of Dover et al. -

In October 2022, abutters filed an appeal of a decision of the Zoning Board of Adjustment granting an equitable waiver of dimensional requirements. The City and other respondent have filed an answer. The City filed a certified record. The final hearing was held on March 22, 2023 and the appellants and the City each filed a memorandum with the Court. The intervenor filed a post-hearing memorandum and the appellants filed a reply to same. Case is awaiting decision on the merits by the Superior Court.

Pamela Leighton et. al. v. City of Dover et al -

In November 2022, representatives of the estates of two decedents filed a tort action in Strafford Superior Court, naming as defendants a former Dover police officer and the City of Dover. In December 2022, the City and co-defendant filed answers to the Complaint. Case is now in general discovery.

Tibbett v. City of Dover -

The City was notified in January 2023 of an appeal to Superior Court of a subdivision approval in November. In February 2023, the City filed a certified record and answer to the complaint. The City filed a memorandum of law and a hearing on the merits was held on May 1, 2023. By Order dated June 27, 2023, the Superior Court (Will, J.) affirmed the decision by the Dover Planning Board. A motion for reconsideration was thereafter filed by the party/petitioner who filed the Court appeal. By Order dated September 20, 2023 the Court denied the motion for reconsideration. The case is currently within an appeal period.

Liberty Mutual v. City of Dover -

A taxpayer has filed a property tax abatement lawsuit with the Strafford County Superior Court. City has accepted service and will file either an answer or other responsive pleading in October.

Franklin Square Apartments, LLC v. City of Dover -

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney and Deputy City Attorney have filed appearances.

Professional Development:

The Office of the City Attorney places significant importance on professional development in areas germane to the City's needs. In September, the City Attorney attended the annual retreat of the N.H. Bar Board of Governors. The City Attorney and Deputy City Attorney also attended portions of the Federal Practice Institute—a professional/educational event put on at no cost by the New Hampshire Federal Court. The City Attorney continues to serve on a bar committee investigating generative artificial intelligence and its impact on the practice of law. The Deputy City Attorney attends monthly meetings for the Law Related Education Committee. The Deputy City Attorney is a member of the Inns of Court and participates in monthly networking and continuing education meetings. The legal assistant has continued to undertake certain City Clerk/Tax Collector duties.

Concluding Remarks:

The Office continues its efforts to be more forward looking where possible, with the goal of increasing transparency and preventing problems or disagreements to the extent possible. The Office has increased its efforts to develop and use collaboratively created templates, best practice checklists and documented workflows, development of information sheets for legal issues of current public concern or attention, and dissemination of decision-making information to City staff and board members. The Office has taken on certain responsibilities during the City's ongoing search for a City Clerk/Tax Collector. City Code supplements are continuing on a quarterly update schedule. The recodification of the City's zoning ordinance continues and is expected to be completed in 2023.

Business Development

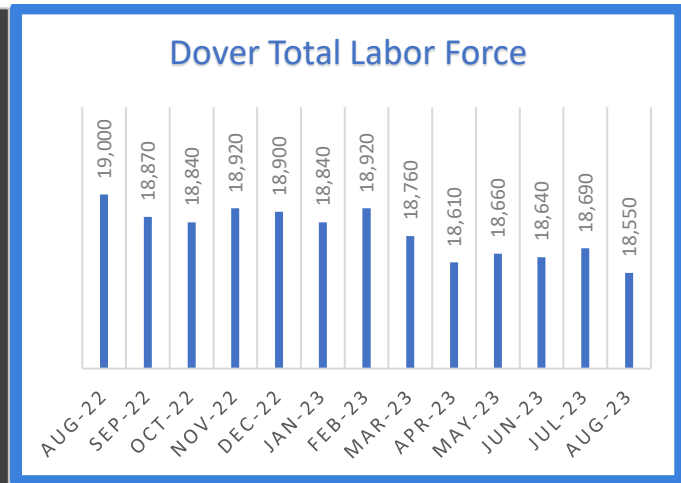
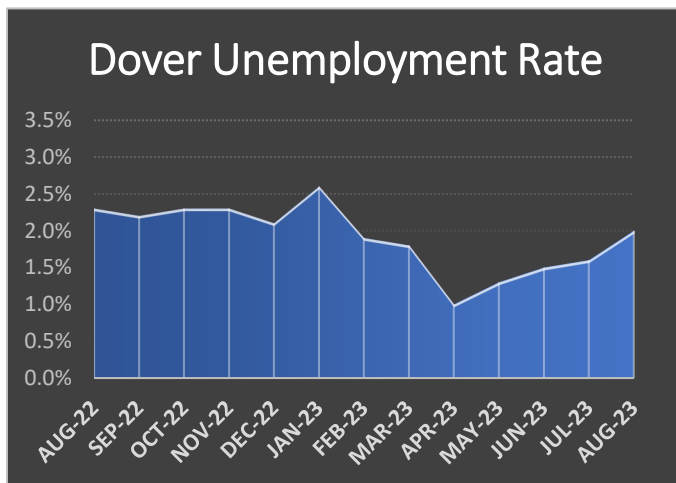
by Christopher Parker, Deputy City Manager

Month	Businesses Reached Out for Assistance	Business Visitations Performed	Businesses Connected to Business Assistance Resources
Sep-22	23	19	12
Oct-22	27	31	16
Nov-22	32	33	11
Dec-22	16	31	14
Jan-23	24	28	11
Feb-23	19	23	10
Mar-23	51	23	42
Apr-23	47	36	41
May-23	56	72	48
Jun-23	42	36	38
Jul-23	33	28	37
Aug-23	41	27	38
Sep-23	28	32	22



Labor & Home Sales

	August-22	August-23
Dover Labor Force	19,000	18,550
Dover Unemployment Rate	2.3%	2.0%
Median Home Sales-Single Family	\$467,900	\$602,500
Average Days on Market	13	18



New Business / Commercial Development / Downtown Updates

- ★ Downtown retail businesses have reported mixed performance over the past month, with sales showing improvement compared to the previous month but remaining lower than the same period last year. This trend can be attributed to the growing price-consciousness among consumers, with prices becoming a pivotal factor influencing purchasing decisions and forcing businesses to adapt.
- ★ Demand for vacant commercial spaces in the downtown area continues to outstrip the available supply. OBD continues to field inquiries from potential entrepreneurs, as several new businesses have recently commenced operations, and we anticipate more to follow suit in the upcoming weeks. This signifies strong resiliency for Dover and steadfast growth within the region.
- ★ The restaurant industry presents a diverse picture, with veteran establishments reporting improved sales compared to the previous year and even contemplating expansion plans. On the other hand, some newer businesses are grappling with the challenges of establishing themselves in a competitive landscape.
- ★ Staffing challenges continue to pose operational hurdles for some enterprises. Some businesses have modified their operating hours in response to staffing shortages, an issue that warrants close attention. However, numerous business owners are reporting a slowdown in employee attrition rates.

Economic Activity

- ✚ The Federal Reserve Bank of Boston found evidence of modest expansion of business activity in August and early September, with overall employment and prices staying roughly even and slight increases in consumer spending.
- ✚ Commercial real estate activity was limited but remained stable overall. Residential sales continued to fall due to rising mortgage rates and declines in inventory, causing prices to continue to rise during the report period.
- ✚ A NH Economic Conditions report prepared by NH Employment Security for August 2023 analyzed wage growth for a variety of industries and found that manufacturing workers employed in production –in physically creating the goods sold by manufacturers –experienced wage declines, largely as a result of a decline in average hours worked per week. The report speculates that this may be tied to increases in part-time work or other flexible arrangements in an effort to retain employees approaching retirement age.
- ✚ The Congressional Budget Office mid-year revisions to its Economic Outlook report anticipate slow economic growth and rising unemployment in late 2023 followed by recovery in 2024-2025. Inflation is anticipated to decline consistently through 2025.

Some non-local items were excerpted from the Federal Reserve Beige Book-Boston.

Housing metrics obtained from NHAR-Strafford County.



Waterfront - Update:

Construction of the public infrastructure at the waterfront continues daily. The focus has been on mobilization and arrival of construction component material.

Site security has been improved due to the removal of the paddle dock and temporary relocation of Great Bay Rowing (GBR) to Hilton Park. It is expected that GBR will remain relocated for the duration of the project. As a result of their vacating the area, the former temporary access path has now been secured and fenced off.

Stormwater drainage installation work continues from the intersection closest the Makem bridge towards the dredge cell. Also, water main work has been connected to lower Washington Street and extends towards the dredge cell to the second entrance of "Street A" (furthest from the Makem bridge). The sewer connection has been achieved at lower Washington and sewer main installation continues headed to the dredge cell area, following a similar path to the water and stormwater infrastructure.

Coordination continues with 1 River Street for both water and sewer connections to the municipal utilities. A final design and connection method are forth coming. Overhead power utilities connections remain a subject of discussion as we will seek an alternative feed direction through the Maglaras Park area a connect to Henry Law Avenue through Towne Drive as the waterfront project is 3 phases by design. It is expected that the dredge cell area lighting, and ballfields lighting, will be fed off the same feed. The alternative feed will allow for existing overhead wires along the shoreline to be removed, so that the vegetation and tree removal can begin providing access to the shoreline, for erosion control and stabilization work.

The Cochecho Waterfront Development Advisory Committee met on September 26th to review and approve the park pavilion design and to be updated on minor adjustments to the architecture (roof line improvements of the townhouses, window and balcony enhancements on the mixed use buildings), proposed by the private developer.

It is anticipated that in the coming month additional crews to be mobilized by the contractor. This will allow for the completion of the utility infrastructure work at the Washington Street area of the project.

Parking Division

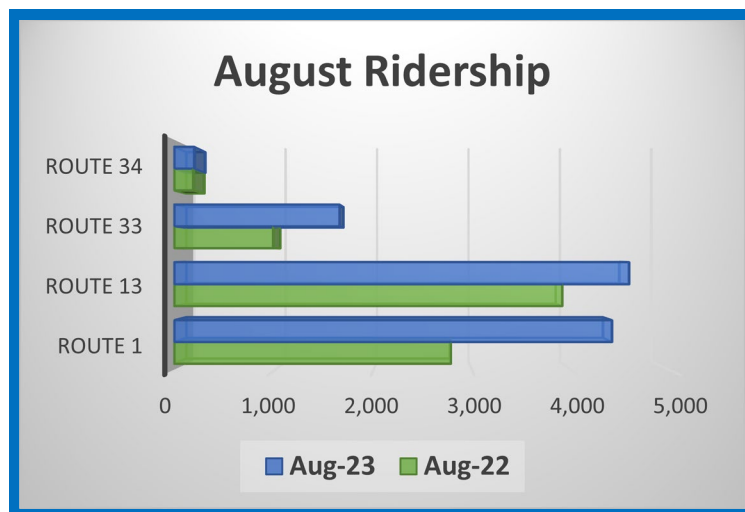
	Aug-23	Aug-22	Aug-21	Fiscal YTD 2024	FY 2023	FY 2022	FY 2021
Meter Activity - Total							
Meter Transactions	50,655	47,198	42,379	96,159	522,502	485,571	385,006
Income at Meters	\$100,666	\$88,419	\$76,470	\$191,814	\$1,028,074	\$911,476	\$676,715
Active Meter Days	27	27	26	52	301	301	302
Average Daily Meter Transactions	1,876	1,748	1,630	1,849	1,736	1,613	1,275
Meter Activity - Parking Garage							
Meter Transactions	2,231	2,363	2,433	4,633	32,802	31,151	11,463
Income from Meters	\$6,610	\$6,069	\$6,397	\$13,687	\$92,896	\$89,464	\$62,637
Active Meter Days	27	27	26	52	301	301	302
Average Daily Meter Transactions	83	88	94	89	109	103	74
Parking Permit Activity							
Total Parking Permits Issued	777	778	809	1,556	9,420	9,232	8,756
Residential Permits Issued	13	28	43	27	253	420	473
Business Permits Issued	764	750	766	1,529	9,167	8,812	8,283
Permit Income	\$17,603	\$22,412	\$16,389	\$92,321	\$362,741	\$344,367	\$265,168
Parking Ticket Activity							
Total Parking Tickets Issued	605	681	610	1,162	8,445	8,460	6,588
Accessible Space Tickets Issued	10	10	1	16	69	41	21
Winter Restriction Tickets Issued	0	0	0	0	525	495	486
Parking Ticket Income	\$12,874	\$16,500	\$12,097	\$25,363	\$207,626	\$197,012	\$160,519
Electric Vehicle Charging Stations							
Number of times Stations Used	56	57	29	119	693	316	100
Charging Station Income	\$398	\$406	\$180	815	\$5,042	\$2,660	\$571

COAST

Ridership Activity

New Coast routes began end of June 2020. Those pertaining to Dover are below:

Month	Route 1 Dover/Somersworth/ Berwick	Route 13 Dover/Somersworth	Route 33 Downtown Dover/County Complex/Portland Ave	Route 34 Downtown Dover/Knox Marsh Rd
August 2022	2,784	3,904	995	192
September 2022	2,775	3,582	1,106	175
October 2022	2,807	3,323	1,204	190
November 2022	3,350	2,829	1,190	192
December 2022	3,111	2,532	1,271	183
January 2023	2,864	2,445	1,227	163
February 2023	3,152	2,480	1,344	149
March 2023	3,474	3,222	1,484	168
April 2023	3,495	3,051	1,403	194
May 2023	3,983	3,368	1,351	224
June 2023	4,547	3,765	1,490	296
July 2023	4,022	3,823	1,486	269
August 2023	4,404	4,576	1,663	202



J. MICHAEL JOYAL, JR.
CITY MANAGER



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 27, 2023**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Nemeth led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Nemeth, Councilor Muffett-Lipinski, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Warach

Also Present: Deputy City Manager Parker, City Attorney Wyatt

5. PROCLAMATIONS/AWARDS

None

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda as posted. Seconded by Councilor Thibodeaux. Vote: 8-0.

7. PUBLIC HEARINGS

None

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Michael Lessard, 18 Chapel St. commented he has been speaking with homeless people in Dover and they are skeptical about the warming shelter. He is hopeful that the Council will do the right thing for the homeless in Dover.

Pam Lessard, 62 Glenwood Ave. commented the homeless population in Dover continues to grow. She would prefer the warming shelter to be open at 32 degrees and not just lower than that. These folks need services and the City should provide as much as possible and more than last year.

9. CITY MANAGER'S REPORT

Deputy City Manager Parker noted the City Manager wasn't able to provide his written report for this meeting so will provide a double report for the next meeting. He highlighted some information to the council including the skate park is on track for a late October opening-please all wait to use it until complete, not while under construction; Skate park hours of operation are under review by the Recreation Director and Chief of Police; paving is ongoing in several areas; Community Power letters have gone out. Please reach out if you have any questions; he thanked the Acting City Clerk and City Clerk/Tax Collector staff for rising to the occasion during a time of vacant positions.

Councilor Thibodeaux asked about a sewer head that is raised above some new pavement and whether it can be addressed even though work is ongoing.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 27, 2023**
Meeting Time: **7:00 pm**

Director Storer addressed this and explained the process to fix this which will begin tomorrow. He also addressed a question from Mayor Carrier regarding an area with a sidewalk concern.

Deputy Mayor Shanahan moved to accept the Deputy City Manager's Report. Seconded by Councilor Thibodeaux. Vote: 8-0.

10. APPROVAL OF MINUTES

A. September 13, 2023 – Regular Meeting

B. September 13, 2023 – Workshop Session

Deputy Mayor Shanahan moved to approve both sets of Minutes from September 13th as submitted. Seconded by Councilor Muffett-Lipinski. Vote: 8-0.

11. MAYOR'S REPORT

Mayor Carrier highlighted information from recent meetings attended including Cocheco Waterfront Development.

Deputy City Manager Parker informed the Council on updates to the building designs and the presentation of the park pavilion building which were both approved by the committee this week. He gave details of grant funding received.

Mayor Carrier mentioned the recycling center has had some changes implemented by state order which has been difficult for residents. Staff will come over to assist in lifting items over the new barriers and he is hoping to get additional staff there as well.

Deputy Mayor Shanahan moved to approve the Mayor's Report. Seconded by Councilor Muffett-Lipinski. Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

None

B. ORDINANCES IN THE 3RD READING

None

C. RESOLUTIONS

1. IMPOSING SPECIAL ASSESSMENT ON 4 JACKSON BROOK TERRACE (TAX MAP B-18-14) IN RELATION TO PUBLICLY FUNDED EMERGENCY SEWER IMPROVEMENTS

SPONSORED BY MAYOR CARRIER BY REQUEST

(TO BE REFFERED TO PUBLIC HEARING ON OCTOBER 11, 2023 AND FINAL VOTE ON OCTOBER 25, 2023 PER C6-17

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Hackett. Vote: 8-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 27, 2023**
Meeting Time: **7:00 pm**

2. FISCAL YEAR 2024 CIP APPROPRIATION AND AUTHORIZATION FOR CLEAN WATER STATE REVOLVING FUND (CWSRF) LOAN FOR HENRY LAW PARK STORMWATER BEST MANAGEMENT PRACTICES SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Thibodeaux.
Deputy City Manager Parker gave an overview of the Resolution.
Roll Call Vote: 8-0

13. NEW BUSINESS

A. CONSENT CALENDAR

**1. APPROVAL OF LOT RESTORATION FOR 109 COURT STREET (TAX MAP 19, LOT 7)
SPONSORED BY MAYOR CARRIER BY REQUEST**

**2. SETTING VOTING HOURS FOR THE NOVEMBER 7, 2023 DOVER MUNICIPAL ELECTION
SPONSORED BY MAYOR CARRIER BY REQUEST**

**3. B21048-RFP22-001 CONSULTING DESIGN SERVICES AMENDMENT FOR THE HENRY LAW AVENUE & RIVER STREET RECONSTRUCTION PROJECT
SPONSORED BY MAYOR CARRIER BY REQUEST**

**4. B21065 DESIGN SERVICES FOR PORTLAND AVENUE RETAINING WALL & SIDEWALK IMPROVEMENT PROJECT AMENDMENT NO. 3
SPONSORED BY MAYOR CARRIER BY REQUEST**

**5. B24003 # 2 HEATING FUEL
SPONSORED BY MAYOR CARRIER BY REQUEST**

**6. B24004 OFF ROAD DIESEL
SPONSORED BY MAYOR CARRIER BY REQUEST**

**7. B24021 JOHN DEERE 30G COMPACT EXCAVATOR WITH VARIOUS RELATED ACCESSORIES-SOURCEWELL CONTRACT 011723JDC
SPONSORED BY MAYOR CARRIER BY REQUEST**

**8. REBUILD OF SCREW PRESSES AT WASTE WATER TREATMENT PLANT
SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Cullen requested to remove item 13. A. 4 from the consent calendar.
Mayor Carrier requested to remove item 13. A. 2 from the consent calendar.

Deputy Mayor Shanahan moved to approve the Consent Calendar. Seconded by Councilor Thibodeaux. Roll Call Vote 8-0



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
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Meeting Date: **Wednesday, September 27, 2023**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to approve Consent Item 13.A.2. Seconded by Councilor Hackett. Deputy City Manager explained the voting hours and locations.
Vote 8-0

Deputy Mayor Shanahan moved to approve Consent Item 13.A.4. Seconded by Councilor Nemeth. Councilor Cullen asked about the budget for the project which appears to have doubled since projected.
Deputy City Manager and Director Storer explained the reasons for the additional costs along with anticipated plans for the project including bringing the project in line financially for what has been approved.
Roll Call Vote 8-0

COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Thibodeaux)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. **Graffiti Management Ad Hoc Committee (Nemeth)**
12. **Heritage Commission (Nemeth)**
13. **Legislative Liaison (Shanahan)**
14. **Library Board of Trustees (Thibodeaux)**
15. **McConnell Center Advisory Committee (Thibodeaux)**
16. **Ordinance Committee (Shanahan)**
17. **Parking Commission (Hinkel)**
18. **Pool Advisory Committee (Hackett)**
19. **Committee for Racial Equity and Inclusion (Nemeth)**
20. **Recreation Advisory Board (Shanahan)**
21. Solid Waste Advisory Commission (Muffett-Lipinski)
22. Transportation Advisory Commission (Williams)
23. Waterfront TIF Advisory Board (Shanahan)
24. Joint Building Committee – DHS (Carrier)
25. COAST (Shanahan)
26. Coheco Waterfront Development Advisory Committee (Carrier)
27. Dover Main Street (Carrier)
28. Strafford Regional Planning Commission (Williams)
29. Government Affairs (Carrier)

Councilor Nemeth noted there is a public hearing scheduled for the October 11th meeting to change the Graffiti Committee from ad hoc to a standing committee.

Councilor Williams read the names of people the Appointments Committee is recommending for appointment to existing committees as well as the new Community Housing Needs Committee. She thanked members of the community who have put their names forward for this new committee and asked that they participate and bring forward their ideas even if they aren't appointed.
Two alternate positions are being requested which is a change to the resolution.

Deputy Mayor Shanahan moved to approve the slate of appointments recommended by the Appointments Committee. Seconded by Councilor Hackett. Vote 8-0

Councilor Nemeth had no update for the Heritage Commission.

Deputy Mayor Shanahan gave a legislative update.

Councilor Thibodeaux will report on the Library Board of Trustees and the McConnell Center Committee at the next meeting.



CITY OF DOVER

CITY COUNCIL - MINUTES

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Meeting Time: **7:00 pm**

Deputy Mayor Shanahan reported the Ordinance Committee has met with Dover Utilities Commission regarding the storm water utility. Public input will soon be sought; Council will be presented the results and requests for action before the end of the year.

Councilor Hackett gave the Pool Advisory Committee and Arena Commission updates. She highlighted the upcoming retirement of the longtime Arena Manager and wished him well.

Councilor Nemeth noted the Committee for Racial Equity and Inclusion discussed how to increase community engagement.

Deputy Mayor Shanahan had no report for Recreation Advisory Board as there wasn't a quorum.

Councilor Williams noted the Transportation Advisory Commission discussed and endorsed an optional route through Dover for the East Coast Greenway (a bike route). They also discussed increased traffic through residential neighborhoods and opt.

B. RESOLUTIONS

1. APPROVAL OF TRI-CITY AGREEMENT FOR OPERATION OF EMERGENCY WARMING CENTER DURING 2023-2024 WINTER MONTHS SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Muffett-Lipinski. Deputy City Manager Parker gave an overview of the resolution explaining the financial increase. Mayor Carrier expressed the ultimate plan is to have a much larger, permanent housing option whereas this is a temporary structure.
Roll Call Vote: 8-0

2. APPROVAL OF LOMBARD CONSERVATION EASEMENT (BLACKWATER ROAD; TAX MAP A, LOT 23-1) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Hackett. Deputy City Manager Parker gave an overview of the resolution to the Council. Dover Resilience Manager, J. Kaspari addressed Council on this project regarding conservation value to this land and the funds used to purchase conservation easements. Anna Boudreau, Chair of Open Lands Committee addressed some concerns from Councilor Cullen. Roll Call Vote: 8-0

3. ESTABLISHMENT OF OPIOID ABATEMENT TRUST FUND SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Hackett. Deputy City Manager Parker gave an overview of the resolution to the Council. D. Lynch, Director of Finance clarified some details. Councilors Hackett and Muffett-Lipinski made some comments. Councilor Cullen asked for financial details which City Attorney Wyatt addressed. Roll Call Vote: 8-0



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 27, 2023**
Meeting Time: **7:00 pm**

4. AUTHORIZATION TO AWARD GREAT BAY 2030 TECHNICAL SUPPORT TO WOODARD AND CURRAN AND UNIVERSITY OF NEW HAMPSHIRE SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Muffett-Lipinski. Deputy City Manager Parker gave an overview of the resolution to the Council. Deputy Mayor Shanahan made comments. Roll Call Vote: 8-0

5. B23078 DESIGN BUILD FOR EXPANSION OF COMMUNITY SERVICE BUILDING FOR INSPECTION SERVICES SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Thibodeaux. Deputy City Manager Parker gave an overview of the resolution to the Council and clarified some details for Councilor Cullen and Deputy Mayor Shanahan. Roll Call Vote: 8-0

6. FISCAL YEAR 2024 BUDGET AMENDMENT FOR ADDITIONAL APPROPRIATION FOR WORKERS' COMPENSATION FUND. (TO BE REFERRED TO A PUBLIC HEARING AND VOTE TO OCCUR ON OCTOBER 11, 2023.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Muffett-Lipinski. Vote: 8-0

7. FISCAL YEAR 2024 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION FOR RECYCLING WASTE OIL FURNANCE - NON-DEBT FINANCED PROJECT (TO BE REFERRED TO A PUBLIC HEARING AND VOTE TO OCCUR ON OCTOBER 11, 2023.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Williams. Vote: 8-0

8. AMENDMENT TO CLASSIFICATION PLAN (MERIT PLAN) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Hackett. Deputy City Manager Parker gave an overview of the resolution. Roll Call Vote: 8-0



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 27, 2023**
Meeting Time: **7:00 pm**

C. ORDINANCES IN 1ST READING

1. BOARDS, COMMISSIONS AND COMMITTEE, CHAPTER 9, SECTION 16

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Muffett-Lipinski. Vote: 8-0

2. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 13, 15, 23, 27, 37, 42, 43, 46, 48, 51

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Muffett-Lipinski. Vote: 8-0

3. FINE SCHEDULE

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Muffett-Lipinski. Vote: 8-0

4. ELECTIONS, CHAPTER 17, SECTION 5

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Hackett. Vote: 8-0

14. COUNCIL CORRESPONDENCE

Mayor Carrier read a note from Frank Torr's daughter expressing appreciation in relation to Mr. Torr's passing.

15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux noted she is not running for another term. She thanked her ward and the City for the work they have done over the past 10 years during her service.

Councilor Hackett noted the passing of Bev Conway, a teacher and teacher's union spokesperson.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn. Seconded by Councilor Thibodeaux. Vote: 8-0

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:12.A.1. Ordinance Number: O – 2023.09.13 - 146 Ordinance Title: Boards, Commissions and Committees Chapter: 9 Section: 1 Establishment; general provisions 15 (Reserved)	

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to codify the current Ad Hoc Committee for Graffiti Management as a standing committee, to be called the Graffiti Management Advisory Committee, within Chapter 9 of the Dover Code.

2. AMENDMENT

Chapter 9 entitled “Boards, Commissions and Committees” is hereby amended by amending Section 9-1, “Establishment; general provisions”, and specifically subsection (A), as follows:

a. THE FOLLOWING ARE AMENDED:

§ 9-1 Establishment; general provisions.

A. There shall be the following boards, commissions and committees in the City of Dover:

- (1) Board of Health.
- (2) Cemetery Board.
- (3) Library Board of Trustees.
- (4) Recreation Advisory Board.
- (5) Dover Arena Commission.
- (6) Personnel Advisory Board.
- (7) Planning Board.
- (8) Dover Utilities Commission.
- (9) Zoning Board of Adjustment.
- (10) Trustees of the Trust Funds.
- (11) Solid Waste Advisory Commission.
- (12) Dover Arts Commission.
- (13) Transportation Advisory Commission.

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:12.A.1. Ordinance Number: O – 2023.09.13 - 146 Ordinance Title: Boards, Commissions and Committees Chapter: 9 Section: 1 Establishment; general provisions 15 (Reserved)	

(14) ~~(Reserved)~~ Graffiti Management Advisory Committee

(15) Dover Business and Industrial Development Authority.

(16) McConnell Center Advisory Committee.

(17) Parking Commission.

(18) Conservation Commission.

(19) Dover Pools Advisory Committee.

(20) Dover Housing Authority.

(21) Energy Commission.

(22) Downtown Dover Tax Increment Finance Advisory Board.

(23) Waterfront Tax Increment Finance Advisory Board.

(24) Heritage Commission.

(25) Licensing Board.

(26) Ethics Commission.

(27) Committee for Racial Equity and Inclusion.

3. AMENDMENT

Chapter 9 entitled “Boards, Commissions and Committees” is hereby amended by amending Section 9-14 to read as follows:

a. THE FOLLOWING ARE AMENDED:

§ 9-15 ~~(Reserved)~~ Graffiti Management Advisory Committee

A. Membership. The Graffiti Management Advisory Committee shall consist of the



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#:12.A.1.

Ordinance Number: **O – 2023.09.13 - 146**
Ordinance Title: Boards, Commissions and Committees
Chapter: 9
Section: 1 Establishment; general provisions
15 (Reserved)

following members, each of which shall be voting members:

- (1) One City Councilor recommended by the Mayor and ratified by the City Council;
- (2) One Arts Commission representative;
- (3) One Community Trail Advisory Committee representative;
- (4) One Recreation Advisory Committee representative;
- (5) Police Chief ex officio, or designee;
- (6) Director of Planning and Community Development ex officio, or designee;
- (7) Community Services Director ex officio, or designee;
- (8) Five citizens at large;
- (9) Two alternate citizens at large, who may be seated and vote if and when one of the five citizen members is unable to attend, and who otherwise may attend and take part in discussions.

B. Terms of members. Members shall be appointed to terms of three years.

C. Authority and duties. The Graffiti Management Advisory Committee will meet regularly, as determined by the members. The Graffiti Management Advisory Committee shall:

- (1) Work with City staff to study, review, identify, and recommend one or more possible solutions or ways to mitigate or address graffiti, to identify areas where “street art” can be done, to improve security, and to support ongoing enforcement;
- (2) Make recommendations to the City Council and City Manager concerning graffiti and promotion of sanctioned street art;
- (3) Coordinate with City staff to organize community volunteer graffiti clean-up events;
- (4) The Graffiti Management Advisory Committee shall be advisory only and shall

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:12.A.1. Ordinance Number: O – 2023.09.13 - 146 Ordinance Title: Boards, Commissions and Committees Chapter: 9 Section: 1 Establishment; general provisions 15 (Reserved)	

not have the authority to commit the City Council to any action or position.

D. Rules. The Graffiti Management Advisory Committee shall adopt and, as needed, update operating rules, all subject to approval of the City Council.

4. TRANSITION PROVISION

The Ad Hoc Committee for Graffiti Management, which existed by virtue of resolution ([R-2021.07.28-139](#)), has expired and, to avoid any uncertainty, is hereby confirmed to be formally dissolved. The appointed, non-ex officio members of the Ad Hoc Committee for Graffiti Management are hereby re-appointed to the Committee for Graffiti Management created by this ordinance for new terms. The procedural rules for the Ad Hoc Committee for Graffiti Management shall endure, shall apply to the Graffiti Management Advisory Committee, and shall be retitled and amended to reference the updated public body name and eliminate “Ad Hoc” throughout in reference to the name of the committee.

5. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

PUBLIC HEARING REQUIRED; TO BE REFERRED TO PUBLIC HEARING ON OCTOBER 11, 2023

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Councilor Linnea Nemeth
Approved as to Legal Form and Compliance:	Joshua M. Wyatt City Attorney		
Recorded by:	Patricia Moniello, Legal Assistant		

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:12.A.1.	
	Ordinance Number:	O – 2023.09.13 - 146
	Ordinance Title:	Boards, Commissions and Committees
	Chapter:	9
	Section:	1 Establishment; general provisions 15 (Reserved)

DOCUMENT HISTORY:

First Reading Date: 09/13/2023	Public Hearing Date: 10/11/2023
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

Graffiti has endured as a problem on the Community Trail and elsewhere in the City. Municipalities across the nation face similar issues and have tried to curb the problem with creative solutions. This committee is intended to help identify and study methods, to include innovative ideas, to address graffiti in the City of Dover. The previous ad hoc committee approved its final report in April 2023.

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:12.A.2. Ordinance Number: O – 2023.09.27 - 10 Ordinance Title: Boards, Commissions and Committees Chapter: 9 Section: 16 Dover Business and Industrial Development Authority	

The City of Dover Ordains:

1. **PURPOSE**
The purpose of this ordinance is to update the membership of the Dover Business and Industrial Development Authority (DBIDA).
2. **AMENDMENT**
Chapter 9 entitled “Boards, Commissions and Committees” is hereby amended by revising Section 9-16, “Dover Business and Industrial Development Authority”

§ 9-16 Dover Business and Industrial Development Authority.

A. Membership. The Dover Business and Industrial Authority shall consist of not fewer than nine and no more than 15 members, including the City Manager ~~(or designee), Economic Development Director~~ and Mayor or other City Councilor designated by the Mayor as ex officio nonvoting members. The majority of Authority members shall reside in Dover.

B. Terms of members. Members shall be appointed to terms of three years.

C. Authority and duties. The duties and functions of the Dover Business and Industrial Development Authority shall be governed by RSA 162-G. All actions of the Authority shall be authorized by resolutions of the Authority passed on the affirmative votes of at least 2/3 of the Authority members present and voting.

3. **TAKES EFFECT**
This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#:12.A.2. Ordinance Number: O – 2023.09.27 - 10 Ordinance Title: Boards, Commissions and Committees Chapter: 9 Section: 16 Dover Business and Industrial Development Authority
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DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This amendment changes the membership make up of DBIDA to change the “City Manager” to “City Manager (or designee)” and remove the economic development director as an ex officio member. All other membership remains the same.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.3.

Ordinance Number: **O – 2023.09.27 - 11**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Sections: 13 General parking restrictions
15 Parking lots
23 First notice of violation; payment tables
27 Definitions
37 In-vehicle parking meters
42 Schedule C: Stop Intersections
43 Schedule D: Yield Intersections
46 Schedule G: Traffic Control Signal Intersections (new)
48 Schedule I: No Parking at Any Time
51 Schedule L: Parking Meter Zones

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to revise and update provisions of Chapter 141 as recommended by City staff, the Parking Commission, and the Transportation Advisory Commission. Further information is set forth in the background of this ordinance, incorporated by reference.

2. AMENDMENT

Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-13, “General parking restrictions”, as follows:

a. THE FOLLOWING IS AMENDED:

§ 141-13 General parking restrictions.

- A. Truck parking. Vehicles over 19 feet in overall length, with permission of the Chief of Police or his/her designated representative, may stop and unload merchandise in a parking space, but under no circumstances shall any vehicle obstruct or impede the free flow of traffic.
- B. Designation of taxicab stands and bus stops. The Chief of Police may establish bus stops and taxicab stands on such public streets and in such places and such numbers as shall be determined to be of the greatest benefit and convenience to the public, and every such bus stop or taxicab stand shall be designated by an appropriate sign. It shall be unlawful for the owner/operator, owner or person having custody of any vehicle other than a bus or taxicab to park or permit the same to be parked in an officially designated bus stop or taxicab stand.
- C. Loading and unloading zones. The Chief of Police may establish loading and unloading zones which shall be marked by appropriate signs. It shall be unlawful for the owner of any vehicle or any person having custody to any vehicle to park said vehicle or permit the same to be parked in any zone designated as a loading or unloading zone unless actually engaged in loading or unloading with the vehicle's hazard lights activated.
- D. Parking of commercial vehicles.

(1) It shall be unlawful for the driver of any bus or taxicab to stand or park upon any street in any business district at any place other than a bus stop or taxicab stand, except while actually engaged in taking on or leaving passengers.

(2) No tractor-trailer combination or other truck shall park on the travel portion of the street for the purpose of loading or unloading on Monday through Saturday, between the hours of 11:00 a.m. and 1:00 p.m. and from 3:30 p.m. to 6:00 p.m., upon the streets indicated in Schedule K (§ **141-50**). This subsection shall not apply to trucks used on said streets for emergency purposes or while engaged in highway or other necessary maintenance or repairs.

E. Restricted parking.

(1) Henry Law Park — River Street parking area. No person shall park a vehicle in designated parking in the River Street parking area at the Henry Law Park and Recreation Facility unless he/she is a City employee on City business or is present and using the recreational facility or grounds at Henry Law Park. The parking of vehicles for any other purpose is prohibited. Violators shall be subject to Table B fines under § **141-23** as set forth in the Fine Schedule adopted by City Council.

(2) Summer Street. No person, except for visitors to the Woodman Institute, shall be allowed to park on the northerly side of Summer Street from the intersection with Central Avenue westerly for 120 feet, during operating hours when the Woodman Institute is open for the season. Signage shall be posted that indicates the hours, days and/or months of the restricted parking, based on the Woodman Institute's operating hours. Violators shall be subject to Table A fines under § **141-23**.

(3) Orchard Street. No person, except for visitors to the Dover Police Station, shall be allowed to park in the two posted police station visitor spaces in front of 40 Chestnut Street (Cochecho Park Apartments) and the three posted police station visitor spaces on the first floor of the parking garage. Violators shall be subject to Table A fines under § **141-23**.

(4) (Reserved)

(5) Orchard Street Parking Garage.

(a) No person shall park a non-plug-in electric vehicle in a designated electric vehicle charging station space. ~~Plug-in electric vehicles shall not remain in a designated electric charging station space in excess of four hours.~~

(b) Vehicles using the electric vehicle charging stations must be parked in designated electric vehicle (EV) charging station spaces and have paid the appropriate parking fees.

(6) Orchard Street Parking Garage. The Chief of Police shall have the authority to designate certain spaces within the parking garage for vehicles properly displaying a permit

that is valid for use in the parking garage. Violations of this subsection shall be a Table B violation, and the vehicle may be towed at the vehicle owner's expense.

(7) Orchard Street Parking Garage: The parking garage is not intended for long-term storage of vehicles, and any vehicle remaining in the parking garage for more than five consecutive days without prior notification to and the approval of the Police Department shall be a Table B violation and the vehicle may be towed at the owner's expense.

- F. Parking for primary purpose of advertising prohibited. No person shall park a vehicle upon any public way for the primary purpose of advertising goods or services, except as provided in Chapter 109, Peddlers and Vendors. Violators shall be subject to Table B fines under § 141-23 as set forth in the Fine Schedule as adopted by City Council.

3. AMENDMENT

Chapter 141 entitled "Vehicles and Traffic" is hereby amended by revising Section 141-15, "Parking lots", as follows:

a. THE FOLLOWING IS AMENDED:

§ 141-15 Parking lots.

- A. Parking in the City Hall parking lots shall be restricted to one-hour parking, and only while the driver or passenger is conducting business at City Hall, Monday through Friday, from 8:30 a.m. to 5:30 p.m., except for City-owned vehicles.
- B. The McConnell Center/Library parking lot shall be restricted to a three-hour parking limit each day, between the hours of 8 a.m. and 5 p.m., Monday through Friday, and the aforesaid lot may only be used on those designated days and times where the driver or a passenger is visiting the Dover Library, Dover City Hall, McConnell Center or the State of New Hampshire Circuit Court, 7th Circuit, District Division. City employees, as well as any vehicle displaying a permit authorized by the Chief of Police, shall be exempt from this provision.~~unless the vehicle displays a permit authorized by the Chief of Police.~~
- C. The Dover School Department is authorized to sell and distribute parking passes for parking motor vehicles in the Bellamy Parking Lot between August 25 and June 20, Monday through Friday or on school days, as set by the Dover School District Calendar, between the hours of 7:00 a.m. and 3:30 p.m. Parking rules and rates for permits shall be determined by the Dover School Department. Except for five spaces, which shall be marked with appropriate signs and reserved for Bellamy Park users only, no motor vehicle shall be parked in the Bellamy Lot during this time period without the benefit of a permit issued by the School Department. Any vehicle found in violation of this subsection may be towed from the lot and stored, the expenses of both to be paid by the registered owner of the vehicle. The Dover School Department shall have the authority to enforce parking rules in the Bellamy Parking Lot in accordance with the requirements of RSA 262:40-a and shall be responsible for maintenance and snow removal in the lot.

4. **AMENDMENT**

Chapter 141 entitled "Vehicles and Traffic" is hereby amended by revising Section 141-23, "First notice of violation; payment tables", as follows:

a. **THE FOLLOWING IS AMENDED:**

§ 141-23 First notice of violation; payment tables.

- A. Late notice. If the fine indicated for the initial violation is not paid within 10 days, the Chief of Police shall send a late notice to the owner of the vehicle. Such notice shall be sent to the primary owner as listed with the motor vehicle department of the state in which the vehicle is registered. The late notice shall be sent by first class mail and shall instruct the vehicle owner that he/she may avoid further prosecution and fine by paying the City of Dover the amount in the applicable payment schedule for that violation.
- B. All parking violations enumerated in §§ **141-13** through **141-38** shall be Table A violations as set forth in the Fine Schedule as adopted by City Council, except as follows:
- (1) Violations of §§ **141-13E(1)**, **141-13E(6)** and **F**, **141-14A(9)** and **(12)** and **E**, **141-16A** and 141-31A(3)(a)(4) shall be Table B violations as set forth in the Fine Schedule as adopted by City Council.
- (2) Violations of §§ **141-13E(5)** shall be subject to the specific fine amount set forth in the Fine Schedule as adopted by City Council.
- (23) Violations of §§ **141-14A(11)** and **F**, and § **141-31E** shall be Table C violations as set forth in the Fine Schedule as adopted by City Council.
- C. Parking violation Tables A, B, and C fines shall be as set forth in the Fine Schedule adopted by City Council.

5. **AMENDMENT**

Chapter 141 entitled "Vehicles and Traffic" is hereby amended by revising Section 141-27, "Definitions", as follows:

a. **THE FOLLOWING IS AMENDED:**

§ 141-27 Definitions.

As used in this article the following terms mean:

~~IN-VEHICLE PARKING METER~~

~~An electronic device that displays the City and zone for which parking fees are being paid for through the device.~~

METERED ON-STREET PARKING SPACE

A portion of a public highway consisting of a section of a public right-of-way in which the parking of a vehicle is controlled by a parking meter.

METERED PARKING GARAGE

A portion of a public highway consisting of a parking garage, deck or structure in which the parking of a vehicle is controlled by a parking meter.

METERED PARKING LOT

A portion of a public highway consisting of a parking lot in which the parking of a vehicle is controlled by a parking meter.

MULTI-SPACE PARKING METER

A parking meter that controls vehicle parking for more than one space in a parking meter zone.

PARKING METER

A mechanical device located upon a public highway or sidewalk in a place regularly designated as a parking meter zone, as hereinafter defined, which shall record a certain number of minutes by the use of a clock mechanism determining the period of time for which parking privileges may be extended to the person so depositing a coin, or any device that produces a ticket upon which the amount of time parking privileges are extended may be printed.

PARKING METER ZONE

Any designated section of the public highway within which a vehicle may be temporarily parked and allowed to remain for such period of time as indicated upon the parking meter or multi-space parking meter attached therein.

PAY-BY-PLATE APPLICATION

A telephone or other electronic application to pay for parking.

6. AMENDMENT

Chapter 141 entitled "Vehicles and Traffic" is hereby amended by revising Section 141-37, "In-vehicle parking meters", as follows:

a. THE FOLLOWING IS AMENDED:

§ 141-37 ~~In-vehicle parking meters~~ (Reserved).

~~A. The use of in-vehicle parking meters (IVPM) to pay for parking is permitted notwithstanding the provisions of § 141-31A(3)(a)[1] under the following conditions:~~

~~(1) The IVPM is displayed on the curbside window by using the mounting bracket, or on the curbside dashboard, allowing the readout device to be clearly viewed.~~

~~(2) The IVPM is authorized for use in the City of Dover and activated for the proper zone in which the vehicle is parked.~~

~~(3) No manipulation of the software, display, deactivation, or reactivation of the IVPM resulting in the avoidance of parking fees has occurred.~~

~~B. Attempts at circumvention of the IVPM program may result in the closing of the IVPM account without refund of any kind.~~

7. AMENDMENT

Chapter 141 entitled "Vehicles and Traffic" is hereby amended by revising Section 141-42, "Schedule C: Stop Intersections", as follows:

b. THE FOLLOWING IS AMENDED:

§ 141-42 Schedule C: Stop Intersections.

In accordance with § 141-8, the following streets are designated as full stop street intersections:

Stop Sign on	At Intersection of:
Abbott Street	Central Avenue
Abbott Street	Mount Vernon Street
Academy Street	Church Street
Adelle Drive	Durham Road
Alder Lane	Wilbrod Avenue
Allan Street	Old Rochester Road
Alumni Drive	Bellamy Road
Alumni Drive	Durham Road
Amy Lane	Sixth Street
Angle Street	Central Avenue
Apache Street	Old Rochester Road
Applevale Drive	Middlebrook Road

Stop Sign on	At Intersection of:
Arch Street	Washington Street
Ash Street	Central Avenue
Ash Street	Grove Street
Ash Street	Horne Street
Ash Street	Mt. Vernon Street
Ash Street (4-way)	Maple Street
Atkinson Street	St. Thomas Street
Atkinson Street	Silver Street
Atkinson Street	Washington Street
Atlantic Avenue	Portland Avenue
Auburn Street	New Rochester Road
Augusta Way	Middle Road
Austin Drive	Garrison Road
Ayers Lane	Royer Lane
Back Road	Henry Law Avenue
Baker Street	East Concord Street
Beech Road	Longmeadow Road
Beech Road	Stark Avenue
Belanger Drive	Dover Point Road
Belknap Street	Fisher Street
Belknap Street	Silver Street

Stop Sign on	At Intersection of:
Belknap Street	Washington Street
Bellamy Road	Durham Road
Benjamin Way	Danielle Lane
Beverly Lane	Bellamy Road
Birchwood Place	Central Avenue
Boxwood Lane	Cottonwood Drive
Brickyard Drive	Isaac Lucas Drive
Browning Drive	Tennyson Avenue
Cailey Anna Lane	Corbin Drive
Canney Lane	Overlook Drive
Canney Lane	Quaker Lane
Cataract Avenue	Bellamy Road
Cataract Avenue	Rutland Street
Chandler Way	Knox Marsh Road
Chapel Street	Portland Avenue
Charles Street	Central Avenue
Cherrywood Drive	Sixth Street
Chestnut Street	Central Avenue
Chestnut Street (4-way)	Sixth Street
Church Street	Central Avenue
Church Street	Locust Street

Stop Sign on	At Intersection of:
Clearwater Drive	Spur Road
Clifford Street	Rutland Street
Clifford Street	Towle Avenue
Cobble Hill Drive	Elmview Circle
Cochecho Street	Rogers Street
Columbus Avenue	Littleworth Road
Columbus Avenue	Tolend Road
Conifer Commons	Glenwood Avenue
Constitution Way	Dover Point Road
Coolidge Avenue	Pearl Street
Corbin Drive	Mast Road
Cordeiro Drive	Varney Road
Cornerstone Drive	County Farm Cross Road
Cottonwood Drive	Wildewood Drive
Country Club Drive	Gulf Road
County Farm Cross Road	County Farm Road
County Farm Cross Road	Sixth Street
County Farm Road	County Farm Cross Road
County Farm Road	Sixth Street
Court Street	Central Avenue
<u>Cranbrook Lane</u>	<u>Old Rochester Road</u>

Stop Sign on	At Intersection of:
Crescent Avenue	Horne Street
Crestview Drive	Glenwood Avenue
Crosby Road	Littleworth Road
Cushing Street	Silver Street
Cushing Street	Washington Street
Danielle Lane	Mathes Hill Drive
Danielle Lane	Spruce Lane
Dean Drive	Tolend Road
Deborah Lane	Spur Road
Digby Lane	Back River Road
Dover Neck Road	Middle Road
Dover Point Road (northbound)	Route 4
Drew Road	Back River Road
Dover Street	East Street
Dover Street	Park Street
Dunn's Bridge Lane	Durham Road
Durrell Street	St. John Street
East Street	New York Street
East Concord Street	Ham Street
East Concord Street	Hill Street
East Watson Street	Court Street

Stop Sign on	At Intersection of:
Ela Street	Pearl Street
Elliott Park	Stark Avenue
Elm Street	Silver Street
Elm Street	Summer Street
Elmview Circle	Court Street
<u>Emerald Lane</u>	<u>Littleworth Road</u>
<u>Emerald Lane</u>	<u>Emerald Lane circle</u>
Emerald Lane	Susannah's Crossing
Essex Street	Forest Street
Essex Street	Portland Avenue
Everett Street	Ham Street
Evergreen Valley Drive	Sullivan Drive
Ezras Way	Littleworth Road
Fairway Drive	Gulf Road
Fayette Street	Green Street
Fieldstone Drive	Long Hill Road
Fifth Street	Central Avenue
Fifth Street	Chestnut Street
Fifth Street	Grove Street
Fisher Street	Locust Street
Fisher Street	Rutland Street

Stop Sign on	At Intersection of:
Florence Street	Broadway
Florence Street	Oak Street
Florence Street	Pearl Street
Forest Street	Essex Street
Forest Street	Hancock Street
Fourth Street	Central Avenue
Fourth Street	Chestnut Street
Fourth Street	Grove Street
Fourth Street	Washington Street
Foxtail Ridge	Sixth Street
Franklin Plaza	Central Avenue
French Cross Road	Tolend Road
Garrison Road	Back River Road
George Street	Henry Law Avenue
Gerrish Road	Old Dover Point Road
Glen Hill Road	Tolend Road
Glencrest Avenue	Glenwood Avenue
Glencrest Avenue	Horne Street
Glenwood Avenue	Sixth Street
<u>Governor Sawyer Lane (northwesterly only)</u>	<u>Governor Sawyer Lane</u>
Governor Sawyer Lane	Stark Avenue

Stop Sign on	At Intersection of:
Grady's Lane	Mast Road
Grandview Drive	Littleworth Road
Green Street	Washington Street
Grove Street	Ash Street
Grove Street	Third Street
Grove Street	Fifth Street
Grove Street	Fourth Street
Grove Street	Hough Street
Grove Street (northerly and southerly)	Sixth Street
Hale Street	Central Avenue
Hale Street	Locust Street
Ham Street	Broadway
Ham Street	Central Avenue
Ham Street	Park Street
Hampshire Circle	Whittier Street
Hancock Street	Forest Street
Hancock Street	Portland Avenue
Hanson Street	Central Avenue
Hanson Street	Henry Law Avenue
Harlans Way	Mast Road
Hawthorne Road	Stark Avenue

Stop Sign on	At Intersection of:
Henry Law Avenue	George Street
Hill Street	Broadway
Hill Street	Central Avenue
Homestead Lane	Dover Point Road
Horne Street	Glenwood Avenue
Horne Street	Hough Street
Horne Street	Sixth Street
Hough Street	Central Avenue
Hough Street	Grove Street
Hough Street	Horne Street
Hough Street	Maple Street
Hough Street	Mt. Vernon Street
Hubbard Road	Hawthorne Road
Hubbard Road	Middle Road
Industrial Park Drive	Littleworth Road
Ironwood Lane	Cherrywood Drive
Ironwood Lane	Cottonwood Drive
Isaac Lucas Circle	Middle Road
Ivans Lane	Dover Point Road
Karens Way	Cordeiro Drive
Keating Avenue	Renaud Avenue

Stop Sign on	At Intersection of:
Kent Avenue	Newport Road
Kent Avenue	Applevale Drive and Middlebrook Road
Kirkland Street	Central Avenue
Kirkland Street	Locust Street
Landing Way	Dover Point Road
Leathers Lane	Back River Road
Leighton Road	Dover Point Road
Lexington Street	Silver Street
Lexington Street	Washington Street
Locust Street	Washington Street
Long Hill Road	Old Rochester Road
Long Hill Road	Sixth Street
Longmeadow Road	Woodland Road
Lowell Avenue	Central Avenue
Maple Street	Ash Street
Maple Street	Hough Street
Maple Street	Sixth Street
<u>Maplewood Avenue</u>	<u>Old Rochester Road</u>
Martin Lane	Henry Law Avenue
Mast Road	Back River Road
Mast Road	Spruce Lane

Stop Sign on	At Intersection of:
Mathes Hill Drive	Danielle Lane (south)
Mathes Hill Drive	Mast Road
Mechanic Street	Chapel Street
Merry Street	Central Avenue
Merry Street	Ridge Street
Middle Road	Back Road
Middle Road	Dover Point Road
Middlebrook Road	Stark Avenue
Milk Street	Central Avenue
Mineral Park Drive	Pleasant View Circle
Mohawk Drive	Shawnee Lane
Morningside Drive (southerly)	River Dale Avenue
Mt. Vernon Street	Abbott Street and Roosevelt Avenue
Mt. Vernon Street	Hough Street
Mt. Vernon Street	Lowell Avenue
Mt. Vernon Street	Sixth Street
Mt. Vernon Street (4-way)	Ash Street
Mulligan Drive	Back Road
Mulligan Drive	Samuel Hanson Avenue
Nelson Street	Atkinson Street
Newport Road	Middlebrook Road

Stop Sign on	At Intersection of:
Newport Road]	Hawthorne Road
Newton Street	New Rochester Road
New Bellamy Lane	Dover Point Road
New Bellamy Lane	Spur Road
New York Street	Broadway
Niles Street	Henry Law Avenue
Northam Drive	Glenwood Avenue
Northway Circle	Plaza Drive
Oak Street	Atlantic Avenue
Old Dover Point Road	Dover Point Road
Old Littleworth Road	Littleworth Road
Olde Madbury Lane	Knox Marsh Road
Old Rochester Road	Indian Brook Drive
Old Rochester Road	Long Hill Road
Old Stage Road	Littleworth Road
Orchard Street	Central Avenue
Overlook Drive	Tuttle Lane
Park Street	Ham Street
Park Street	Hill Street
Park Street	New York Street
Park Street	Oak Street

Stop Sign on	At Intersection of:
Parker Street	Rutland Street
Parker Street	Woodman Park Drive
Pearl Street	Park Street
Pearson Drive	Dover Point Road
Penny Lane	Henry Law Avenue
Philip Street	Long Hill Road
Philip Street	Old Rochester Road
Pierce Street	Broadway
Pierce Street	Central Avenue
Pinecrest Lane	Weeks Lane
Pineview Drive	Dover Point Road
Plaza Drive	Glenwood Avenue
Pleasant View Circle	Whittier Street
Pointe Place	Julia Drive and Teresa Drive
Pondview Drive	Mast Road
Portland Avenue	Main Street
Production Drive	Sixth Street
Progress Drive	Knox Marsh Road
Quail Drive	Sixth Street
Quaker Lane	Tuttle Lane
Redden Street	Horne Street

Stop Sign on	At Intersection of:
Renaud Avenue	Shamrock Lane
Reservoir Street	Mt. Vernon Street
Reyner's Brook Drive	Sixth Street
Richmond Street	Washington Street
Ridge Street	Driveway of 833 Central Avenue
River Street	Henry Law Avenue
Riverside Drive	Dover Point Road
Roberta Drive	Dover Point Road
Roberts Road	Dover Point Road
Rogers Street	Portland Avenue
Roosevelt Avenue	Horne Street
Roosevelt Avenue	Mt. Vernon Street
Rutland Street	Central Avenue
Rutland Street	Silver Street
St. John Street	Broadway
St. John Street	Chapel Street
St. Thomas Street (westerly)	Atkinson Street
St. Thomas Street (westerly)	Belknap Street
St. Thomas Street (westerly)	Locust Street
Salem Avenue	Applevale Drive
Samuel Hanson Avenue	Back Road

Stop Sign on	At Intersection of:
Sandpiper Drive	Watson Road
School Street	Main Street
Seaborne Drive	Garrison Road
Second Street	Chestnut Street
Shamrock Lane	Renaud Avenue
Shawnee Lane	Old Rochester Road
Shaw's Lane	Garrison Road
Sixth Street	Central Avenue
Sixth Street (4-way)	Chestnut Street
South Pine Street	Central Avenue
South Watson Lane	East Watson Street
South Watson Lane	Stark Avenue
Southwood Drive	Mast Road
Spring Street	Central Avenue
Spring Street	Locust Street
Spruce Lane (easterly and westerly)	Back River Road
Spur Road	Gerrish Road
Station Drive	Sixth Street
<u>Stiles Lane</u>	<u>Old Rochester Road</u>
Strafford Road	Old Rochester Road
Sullivan Drive	Old Rochester Road

Stop Sign on	At Intersection of:
Summer Street	Central Avenue
Summer Street	Elm Street
Summer Street	Locust Street
Sumner Drive	Knox Marsh Road
Sunnybrooke Drive	Mast Road
Sunset Drive	Bellamy Road
<u>Sunset Drive</u>	<u>Cataract Avenue</u>
Susannah's Crossing	Emerald Lane
<u>Susannah's Crossing</u>	<u>Ezra's Way</u>
Sylvan Drive	Durham Road
Tennyson Avenue	Court Street
Tennyson Avenue	Henry Law Avenue
Third Street	Chestnut Street
Third Street	Grove Street
Third Street (westerly)	Chestnut Street
Thornwood Drive	Julia Drive and Teresa Drive
Three Rivers Farm Road	Gulf Road
Towle Avenue	Clifford Street
Towne Drive	Henry Law Avenue
Trakey Street	Central Avenue
Trakey Street	Locust Street

Stop Sign on	At Intersection of:
Tuttle Lane	Dover Point Road
Tuttle Lane	Middle Road
Union Street	Court Street
Upper Factory Road	Tolend Road
Wallace Drive	Columbus Avenue
Washington Street	Arch Street
Watson Road	County Farm Road
Watson Road	Tolend Road
Wentworth Douglass Hospital Driveway	Old Rollinsford Road
Wentworth Douglass Hospital ER Entrance	Central Avenue
Wentworth Terrace	Hilton Park Drive
Westgate Drive	Knox Marsh Road
Westwood Circle	Littleworth Road
Whittier Street	Glenwood Avenue
Whittier Street	Tolend Road
Wilbrod Avenue	Glenwood Avenue
Wildewood Drive	Cottonwood Drive
Wildewood Drive	Sixth Street
Willand Avenue	New Rochester Road
Willand Avenue	Old Rochester Road
Williams Street	Henry Law Avenue

Stop Sign on	At Intersection of:
Willow Street	Tolend Road
Wingate Lane	Back River Road
Winston Avenue	Applevale Drive
Winston Avenue	Applevale Drive and Middlebrook Road
Woodland Road	Stark Avenue
Woodman Park Drive	Clifford Street
Young Street	Main Street

8. AMENDMENT

Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-43, “Schedule D: Yield Intersections”, as follows:

c. THE FOLLOWING IS AMENDED:

§ 141-43 Schedule D: Yield Intersections.

In accordance with § 141-9, the following streets are designated as full yield street intersections:

Intersection	Direction of Travel	Yield Sign On:
Back Road and Court Street	West	Back Road
Cochecho Street and Atlantic Avenue	East	Cochecho Street
Jenness Street and Central Avenue	East	Jenness Street
Long Hill Road and Varney Road	East	Long Hill Road
Merry Street and Ridge Street	East	Ridge Street
Silver Street and Knox Marsh Road	West and East	Silver Street
Silver Street and Knox Marsh Road	North	Knox Marsh Road

Intersection	Direction of Travel	Yield Sign On:
Washington Street and Main Street	West	Washington Street

9. AMENDMENT

Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-46, previously titled “Schedule G: Truck Travel Restricted”, and now to be titled “Schedule G: Traffic Control Signal Intersections” with accompanying new text, as follows:

d. THE FOLLOWING IS AMENDED:

§ 141-46 Schedule G: ~~Truck Travel Restricted~~Traffic Control Signal Intersections.

In accordance with the provisions of § 141-3, the following intersections are hereby formally codified and designated to be controlled by traffic control signals. The Community Services Director shall determine: approach lane designations; placement of red, yellow and green bulbs or arrows, other traffic control signals; and the use of computerized timing controllers at these intersections in accordance with acceptable engineering practice. This schedule does not include intersections subject to exclusive maintenance jurisdiction of the New Hampshire Department of Transportation, except where the City of Dover has a concurrent maintenance agreement. This schedule is to be construed in a manner consistent with the intent and provisions of RSA chapter 265 and RSA chapter 259. This schedule is without limitation and the omission of a signalized intersection from this schedule shall not be construed as in any way affecting the presumption set forth in RSA 265:9.

<u>Primary Street:</u>	<u>Cross Street</u>
<u>Central Avenue</u>	<u>Broadway</u>
<u>Central Avenue</u>	<u>Exit 7 Northbound ramp (Spaulding Turnpike)</u>
<u>Central Avenue</u>	<u>Glenwood Avenue</u>
<u>Central Avenue</u>	<u>None (adjacent to, and intersecting with, parking lot entrances for Tax Map 37-24 and Tax Map 37-38, in the area commonly known as the Hannaford Plaza)</u>
<u>Central Avenue</u>	<u>Locust Street</u>
<u>Central Avenue</u>	<u>Mill Street / Exit 7 Southbound ramp (Spaulding Turnpike)</u>
<u>Central Avenue</u>	<u>Morin Street</u>
<u>Central Avenue</u>	<u>Oak Street</u>
<u>Central Avenue</u>	<u>Old Rollinsford Road</u>
<u>Central Avenue</u>	<u>Silver Street</u>
<u>Central Avenue</u>	<u>Stark Avenue</u>

Central Avenue	Washington Street
Central Avenue	Weeks Lane
Chestnut Street	First Street
Durham Road	Back River Road
Durham Road	Mast Road
Indian Brook Drive	Central Avenue
Indian Brook Drive	Members Way
Indian Brook Drive	Sixth Street
Indian Brook Drive	Weeks Lane
Main Street	Chapel Street
New Rochester Road	Hotel Drive
New Rochester Road	Long Hill Road
Oak Street	Broadway
Oak Street	Portland Avenue
Silver Street	Arch Street
Silver Street	Locust Street
Sixth Street	Venture Drive
Sixth Street	Whittier Street
Washington Street	Chestnut Street

10. AMENDMENT

Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-48, “Schedule I: No Parking at Any Time”, as follows:

e. THE FOLLOWING IS AMENDED:

§ 141-48 Schedule I: No Parking at Any Time.

In accordance with the provisions of § 141-17, it shall be unlawful for the owner of any vehicle or any persons having custody or control of any vehicle to park it or permit it to be parked in the following locations within the City of Dover, and any vehicle found to be in violation of the aforementioned provisions may be towed by the direction of the Police Department and the expense of such towing borne by the owner of the vehicle:

Street or Location	Side or Area	Location/Date(s) If Applicable
Abbey Lane	Southerly	From the intersection with Rutland Street easterly to the end of said Abbey Lane
Abbott Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Mount Vernon Street

Street or Location	Side or Area	Location/Date(s) If Applicable
Academy Street	Both	Northerly for a distance of 100 feet starting at the intersection of Church Street
Alumni Drive	Both	From the intersection with Bellamy Road easterly to the intersection of Durham Road
Angle Street	Northerly	From Academy Street to Central Avenue
Arch Street	Both	From the intersection with Silver Street northerly to the intersection of West Concord Street
Ash Street	Southerly	From intersection with Central Avenue westerly to the parking lot entrance in the rear of No. 678 Central Avenue
Atkinson Street	Easterly	From the intersection with Washington Street southerly to the intersection with Silver Street
Ayers Lane	Both	Entire length
Baker Street	Southerly	From the intersection of East Concord Street easterly for a distance of 300 feet
Baker Street	Northerly	From the intersection with East Concord Street, easterly to the intersection with Broadway, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Washington Street to the

Street or Location	Side or Area	Location/Date(s) If Applicable
		intersection with St. Thomas Street
Belknap Street	Westerly	From the intersection with Silver Street northerly to the intersection with Washington Street, between December 1 and April 1
Bellamy Road	Easterly	From Alumni Drive southerly for a distance of 440 feet
Bellamy Road	Easterly	From the intersection with Cataract Avenue southerly to Alumni Drive
Bellamy Road	Westerly	From the Bellamy River Bridge southerly to 200 feet beyond Lisa Beth Drive
Boyle Street	Northerly	From Court street Easterly for a distance of 200 feet
Brick Road	Northerly	From the intersection of Central Avenue easterly for a distance of 100 feet
Broadway	Easterly	From the PSNH Pole No. 114/25 (a point across from Florence Street) northerly to the intersection with Oak Street
Canney Lane	Northerly	Entire length
Central Avenue	Both	From the intersection with Back River Road easterly to the intersection with Stark Avenue
Central Avenue	Easterly	From the intersection with Ham Street northerly for a distance of 35 feet
Central Avenue	Easterly	From the intersection with Pierce Street northerly to the driveway of 547 Central Avenue (formerly

Street or Location	Side or Area	Location/Date(s) If Applicable
		Seacoast Savings Bank)
Central Avenue	Easterly	From the intersection with Indian Brook Drive southerly to the PSNH pole number 1/71
Central Avenue	Easterly	From the intersection with South Pine Street Southerly to the PSNH pole number 1/147
Central Avenue	Easterly	From the PS Pole No. 1/1305 to the island of PS Pole No. 1/130A
Central Avenue	Easterly	From the south property line of 633 Central Avenue to the driveway of 655 Central Avenue
Central Avenue	Easterly	From the southerly driveway of 189 Central Avenue northerly to the intersection with George Street
Central Avenue	Easterly	From Washington Street north for a distance of 320 feet.
Central Avenue	Westerly	From Church Street to Silver Street, except during Sunday Religious Services at the First Parish Church
Central Avenue	Westerly	From the driveway to 146 Central Avenue southerly to a point 30 feet south of intersection with Trakey Street
Central Avenue	Westerly	From the intersection with Indian Brook Drive southerly to the intersection with Reservoir Street
Chapel Street	Both	From the intersection with Portland Avenue westerly to St. John Street

Street or Location	Side or Area	Location/Date(s) If Applicable
Chapel Street	Northerly	From the intersection with Main Street easterly to St. John Street
Charles Street	Northerly	From Central Avenue easterly for a distance of 150 feet
Charles Street	Southerly	From Central Avenue easterly for a distance of 240 feet
Charles Street	Southerly	From Mill Street westerly for a distance of 70 feet
Chestnut Street	Both	From the intersection with Washington Street southerly to the intersection with St. Thomas Street
Chestnut Street	Easterly	From the intersection with Washington Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Washington Street northerly to the intersection with Orchard Street
Chestnut Street	Westerly	From the intersection with First Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Fourth Street northerly for 50 feet
Church Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street, except for school buses and parents picking up or discharging students or during church services at the First Parish Congregational Church. When both student pick-up/discharge and church services occur at the same time, school buses alone shall take

Street or Location	Side or Area	Location/Date(s) If Applicable
		precedence
Clifford Street	Northerly	From the intersection with Towle Avenue easterly for a distance of 30 feet
Court Street	Northerly	From Central Avenue to Boyle Street
Court Street	Northerly	From the intersection with Union Street easterly for a distance of 110 feet
Court Street	Southerly	From the intersection with Central Avenue to the intersection with Union Street
Court Street	Southerly	From South Pine Street westerly for a distance of 100 feet
Cushing Street	Easterly	The entire length, between December 1 and April 1
Dover Street	Northerly	From the easterly corner of the property at 18-20 Dover Street, westerly for a distance of 135 feet, from 7:00 a.m. to 5:00 p.m. Monday through Friday
Durham Road	Both	From the intersection of Back River Road to the intersection of Mast Road
Durrell Street	Northerly and westerly	The entire length from St. John's Street to Winter Street
East Watson Street	Both	From the intersection with Central Avenue easterly to the intersection with South Watson Lane
Elm Street	Westerly	From the intersection with Silver Street, southerly to the intersection

Street or Location	Side or Area	Location/Date(s) If Applicable
		with Fisher Street, between December 1 and April 1
<u>Emerald Lane</u>	<u>Interior of circle</u>	<u>Even-numbered side, on the interior of the circle between 92 Emerald Lane and 216 Emerald Lane</u>
Essex Street	Southwesterly	From the intersection with Portland Avenue northwesterly to the dead end, between December 1 and April 1
Everett Street	Westerly	From the intersection with Baker Street, southerly to the intersection with Ham Street, between December 1 and April 1
Ezra's Way	Easterly	Entire length
Fern Court	Westerly	From the intersection with Folsom Street, northerly, and then westerly to the dead end
Fifth Street	Northerly	From the intersection with Central Avenue westerly to Chestnut Street,
Fifth Street	Northerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Fifth Street	Southerly	From the intersection with Grove Street, westerly to the intersection with Tammany Park, between December 1 and April 1
First Street	Northerly	From the westerly driveway of 1 First Street easterly to the intersection with Central Avenue
Folsom Street	Southerly	The entire length, between

Street or Location	Side or Area	Location/Date(s) If Applicable
		December 1 and April 1
Forest Street	Northwesterly	The entire length, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly for a distance of 100 feet
Fourth Street	Southerly	From the intersection with Chestnut Street easterly to Public Service Pole No. 53/1A
Fourth Street	Southerly	From the Cochecho River bridge easterly to the intersection of Frances Drive, a distance of 250 feet
Gage Street	Both	Entire length
<u>Gage Street</u>	<u>Northerly</u>	<u>Entire length</u>
<u>Gage Street</u>	<u>Southerly</u>	<u>From the intersection with New Rochester Road easterly for a distance of forty (40) feet</u>
Garrison Road	Southerly	From the intersection with Shadow Drive easterly to the intersection with Meridian Drive
George Street	Northwesterly	From the intersection with Sonnett Street to the intersection with Henry Law Avenue, except where individual parking spaces are marked by the City

Street or Location	Side or Area	Location/Date(s) If Applicable
George Street	Southeasterly	From the northeast corner of the property line of 233 Central Avenue northeasterly to the intersection with Sonnett Street
Greenfield Drive	Northerly	From the intersection with Garrison Road easterly to the northwest corner of Greenfield Drive traffic circle
Ham Street	Northerly	From Central Avenue to Park Street
Hampshire Circle	Northerly	From the southerly intersection with Whittier Street continuing around on that side of Hampshire Circle to the northerly intersection with Whittier Street
Hamilton Street	Northerly	From the intersection with Elm Street, westerly to the intersection with Belknap Street, between December 1 and April 1
Hancock Street	Southwesterly	The entire length, between December 1 and April 1
Hanson Street	Both	Entire length
Henry Law Avenue	Easterly	From the Maglaras Park entrance road to Browning Drive
Henry Law Avenue	Westerly	From the intersection of Browning Drive northerly for a distance of 75 feet
Henry Law Avenue	Westerly	From the intersection of George Street southerly to a point directly across from Towne Drive
Henry Law Avenue	Westerly	From the intersection with Williams Street southerly to the

Street or Location	Side or Area	Location/Date(s) If Applicable
		intersection with George Street
High Ridge Drive	Southerly	From the intersection with Floral Avenue easterly to the dead end, between December 1 and April 1
Horne Street	Westerly	From the intersection with Glencrest Avenue southerly to the driveway of 68 Horne Street
Industrial Park Drive	Easterly then southerly (inside of curve)	From the westernmost driveway from 89 Industrial Park Drive (Eversource Pole No. 305/12B) northerly, then easterly to the driveway of 115 Industrial Park Drive (Eversource Pole No. 305/15BS), from November 1 to April 1
Ivan's Lane	North	Entire length
Kirkland Street	Southerly	
Lexington Street	Easterly	The entire length, between December 1 and April 1
Lincoln Street	Southerly	From the intersection with Chestnut Street, westerly to the intersection with Grove Street, between December 1 and April 1
Lisa Beth Drive		
Locust Street	Easterly	From the intersection with Silver Street southerly to the intersection with Central Avenue
Locust Street	Easterly	From the intersection with St. Thomas Street southerly to the intersection with Silver Street

Street or Location	Side or Area	Location/Date(s) If Applicable
Long Hill Road	Both	From the intersection with New Rochester Road (Route 108) westerly to the intersection with Old Rochester Road (Route 16B)
Main Street	Easterly	From the intersection with Washington Street northerly to the intersection with Chapel Street
Mechanic Street	Both	From intersection of School Street northerly to the intersection of Chapel Street
Mill Street	Both	From a point 370 feet from Central Avenue easterly for a distance of 700 feet
Mineral Park Drive	Northerly	From the intersection with Washington Street to the intersection with Pleasant View Circle
Morin Street	Both	From the intersection with Central Avenue, westerly to PSNH Pole No. 1/18B
Nelson Street	Southerly	From the intersection with Atkinson Street westerly to the intersection with Belknap Street
Nelson Street	Southerly	From the intersection with Locust Street westerly to the intersection with Atkinson Street, between December 1 and April 1
New York Street	Both	From the intersection with Broadway to the intersection with East Street
New York Street	Southerly	From the intersection with Central Avenue easterly to the Public

Street or Location	Side or Area	Location/Date(s) If Applicable
		Service Pole 111/12
Old English Village Road	Southerly	From the intersection with Central Avenue easterly to the Rollinsford Town Line
Old Garrison Road	Both	Along the entire 510 foot frontage of Tax Map J, Lot 10-6, owned by State of New Hampshire Fish and Game Department
Old Rollinsford Road	Both	From the intersection with Central Avenue to the Wentworth Douglass Hospital
Orchard Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Orchard Street Lot service road	Both	Entire length from its intersection with Orchard Street northerly, then westerly to its exit to Orchard Street Lot
Overlook Drive	Westerly	Entire length
Park Street Park Parking Lot		No parking during the hours of 8:30 p.m. to 7:00 a.m. during the period of April 1 through September 30 and during the hours of 7:00 p.m. to 7:00 a.m. during the period of October 1 through March 31
Paul Street	Easterly	From the intersection with Henry Law Avenue, to the intersection with Wallingford Street
Pierce Street	Both	Entire length
Plaza Drive	Easterly	From the intersection with Glenwood Avenue northerly to the

Street or Location	Side or Area	Location/Date(s) If Applicable
		intersection with Northway Circle
Plaza Drive	Easterly	From the intersection with Northway Circle, northerly to the end of the Street, between December 1 and April 1
Pleasant View Circle	Westerly	From the intersection with Washington Street northerly to the intersection with Whittier Street
Portland Avenue	Easterly	From the north boundary of 161 Portland Avenue southerly to the north boundary of 149 Portland Avenue
Portland Avenue	Northerly	From PSNH pole 119/3A to the entrance of the Portland Avenue Parking Lot
Portland Avenue	Northerly	From the intersection with Chapel Street to the entrance with Portland Avenue parking lot
Portland Avenue	Southerly	The intersection with Chapel Street easterly and westerly for a distance of 100 feet
Portland Avenue	Westerly	From the intersection of Oak Street southerly for a distance of 600 feet
Preble Street	Southerly	From the intersection with Central Avenue easterly then southerly along the westerly side to the intersection with Pierce Street
Quaker Lane	Westerly	Entire length
Richmond Street	Westerly	Entire length
River Street	Easterly	From the intersection with Henry Law Avenue northerly for a

Street or Location	Side or Area	Location/Date(s) If Applicable
		distance of 130 feet
River Street	Westerly	From the intersection with Henry Law northerly to Washington Street
Rogers Street	Southwesterly	The entire length, between December 1 and April 1
Rogers Street	Westerly	From the intersection with Cochecho Street northerly for a distance of 400 feet
Royer Lane	Both	Entire length
Sandpiper Drive	Southerly	From the intersection with Watson Road to the cul-de-sac
School Street	Southerly	From the westerly entrance to the School Street Parking Lot easterly to the intersection with Mechanic Street
Shaw's Lane	Easterly	Entire length from Garrison Road to Tideview Drive
Silver Street	North	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Silver Street	South	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Smith Well Road	Westerly	From Glenwood Avenue to Barry Street
Sonnet Street	Both	From the intersection with George Street easterly to the intersection with Hanson Street
South Pine Street	North	From the intersection with Central Avenue easterly and northerly to

Street or Location	Side or Area	Location/Date(s) If Applicable
		the intersection with Court Street
South Pine Street	Southerly	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street excluding the area between public service pole 150/4 easterly to public service pole 150/7A
Spring Street	Northerly	From Central Avenue to Locust Street
Spruce Lane Park	All	All parking within this park, between December 1 and April 1
St. John Street	Easterly	From the intersection with Broadway southerly to the intersection with Chapel Street
St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Southerly	The angled spaces between the McConnell Center and Atkinson Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Northerly	From the intersection with Atkinson Street, westerly to intersection with Belknap Street, between December 1 and April 1

Street or Location	Side or Area	Location/Date(s) If Applicable
St. Thomas Street	Northerly	Two spaces in front of 33/35 St. Thomas Street, between December 1 and April 1
Summer Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Belknap Street, between December 1 and April 1
Susannah's Crossing	Southerly	Entire length of publicly accepted portion of the street
Third Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Third Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Third Street	Northerly	From the driveway of 33 Third Street westerly for 15 feet
Towle Avenue	Easterly	From the intersection with Clifford Street northerly for a distance of 30 feet
Towle Avenue	Westerly	From the intersection with Clifford Street northerly for a distance of 30 feet
Twombly Street	Northerly and easterly	From the intersection with Preble Street easterly and southerly to the intersection with Pierce Street
Union Street	Westerly	From the intersection with Court Street northerly to the intersection with Federal Street
Washington Street	Easterly	Between the intersection with Pleasant View Circle northerly to

Street or Location	Side or Area	Location/Date(s) If Applicable
		the intersection with Mineral Park Drive
Washington Street	Southerly	From the intersection with Locust Street westerly for a distance of 56 feet
Washington Street	Southerly	From the easterly most driveway of 150 Washington Street to Atkinson Street
Washington Street	Westerly	From the intersection of Morrison Lane northerly for a distance of 150 feet
West Concord Street	Northerly	From the intersection with Lexington Street, westerly to the intersection with Arch Street, between December 1 and April 1
Whittier Street	Both	From the intersection with Mineral Park Drive northerly to the Whittier Street Bridge
Wildewood Lane	Both	From the intersection of Cottonwood Drive to the beginning of the cul-de-sac
Wildewood Lane	Northeasterly	From Sixth Street to Cottonwood Drive
Williams Street	Both	From the intersection with Central Avenue easterly to the intersection with Henry Law Avenue
Winter Street	Both	From the intersection with St. John Street easterly to the intersection with Durrell Street
Winter Street (formerly Cedar Street)	Northerly	From the intersection with Durrell Street easterly to the dead end

Street or Location	Side or Area	Location/Date(s) If Applicable
Young Street	Northerly	From the intersection with Main Street and Portland Avenue easterly to the Cochecho River
Young Street	Southerly	From the intersection of Main Street easterly to the Cochecho River, between December 1 and April 1

11. AMENDMENT

Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-51, “Schedule L: Parking Meter Zones”, as follows:

f. THE FOLLOWING IS AMENDED:

§ 141-51 Schedule L: Parking Meter Zones.

Metered Parking Garage	Location
Orchard Street Parking Garage	Parking spaces on levels 1 and 2 within the parking structure which is south of Orchard Street, between Chestnut Street and Central Avenue, not including the 3 posted Police Station visitor spaces on the first floor of the parking garage unless otherwise posted
Metered Parking Lot	Location
Belknap Lot	320 Central Avenue and 18 Locust Street; southerly of Washington Street between Central Avenue and Locust Street
Fourth Street Parking Lot	East of Chestnut Street, south of Fourth Street and west of the railroad tracks. All spaces except as otherwise posted
Henry Law Avenue Recreation Parking Lot - Henry Law Avenue	6 Henry Law Avenue, easterly and then northerly of Henry Law Avenue

Locust Street Lot

Orchard Street Lot

North of Orchard Street southerly of the Cochecho River between Central Avenue and Chestnut Street not including 2 posted spaces in the northeast corner of the lot, 2 posted spaces in front of 40 Chestnut Street (Cochecho Park Apartments) that are free 15 minute limit spaces, and 2 posted Police Station visitor spaces in front of 40 Chestnut Street (Cochecho Park Apartments)

Portland Avenue Lot

Westerly side of Portland Avenue between 44 Portland Avenue and Chapel Street

River Street Lot

31 River Street easterly of the Cochecho River and north of Henry Law Avenue

Third Street Lot

North of Third Street southerly of the railroad tracks between Chestnut Street and Central Avenue

Transportation Center Lot

The entire lot at 33 Chestnut Street westerly of Chestnut Street between First Street and Third Street, with the exception of designated two-hour spaces as set forth within § **141-49B** and the fifteen-minute parking set forth in § **141-49E**

Metered On-Street Parking Spaces

	Side	Location
Atkinson Street	Westerly	From the intersection with Washington Street, southerly to the intersection with St. Thomas Street
Broadway	Southerly	From the intersection with Central Avenue easterly to the intersection of St. John Street
Central Avenue	Easterly	From the intersection with Fourth Street southerly to the intersection with Kirkland Street

Central Avenue	Westerly	From the intersection with Fourth Street southerly to the driveway between 236 and 240 Central Avenue
Chapel Street	Southerly	From the intersection with Central Avenue easterly to the driveway on the west side of 15 Chapel Street
Chestnut Street	Easterly	From the intersection with Fourth Street northerly to the intersection with Fifth Street
Chestnut Street	Westerly	From the intersection with Orchard Street northerly to the intersection with First Street. Metering will only be available by use of Pay-by-Phone unless and until a meter is installed
First Street	Northerly	From the westerly edge of 1 First Street westerly to the intersection with Chestnut Street
First Street	Southerly	From the intersection with Central Avenue westerly to the end of public parking at the rear of 432 Central Avenue
Fourth Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Hale Street	Both	From the intersection with Central Avenue westerly to the intersection with Locust Street
Henry Law Avenue	Easterly	From the intersection with Washington Street southerly to George Street
Kirkland Street	Northerly	From the intersection with Central Avenue westerly to the intersection

		with Academy Street
Locust Street	Both	From the intersection with Hale Street northerly to the intersection with Washington Street, unless otherwise posted
Main Street	Westerly	From the intersection with Washington Street northerly to the intersection with School Street
River Street	Easterly	From the intersection with Henry Law Avenue northerly to the intersection with Washington Street
St. John Street	Westerly	From the intersection of Broadway southerly to the intersection with Chapel Street
School Street	Both	Both sides from the intersection with Main Street easterly to the intersection with Mechanic Street
Second Street	Both	Both sides from the intersection with Chestnut Street easterly to the intersection with Central Avenue
St. Thomas Street	Both	Both sides from the intersection with Central Avenue westerly to the intersections with Locust Street
Third Street	Southerly	Southerly side from the intersection with Chestnut Street easterly to the intersection with Central Avenue
Washington Street	Both	Both sides from intersection of Chestnut Street easterly to the intersection of River Street

12. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

**REQUIRES PUBLIC HEARING—TO BE REFERRED TO A PUBLIC HEARING ON
OCTOBER 11, 2023**

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance accomplishes changes to the following sections within Chapter 141: 13, 15, 23, 27, 37, 42, 43, 46, 48, and 51. A brief summary of the background for each amendment is set forth below.

Section 13: This amendment slightly reorganizes and clarifies that non-electric vehicles (EV) cannot park in EV-designated spaces in the Orchard Street Parking Garage. A related amendment to the fine schedule

accompanies this ordinance, introducing a \$100.00 fine for violations of this new provision. The Parking Commission reviewed, approved, and proposed this amendment, along with the new fine amount, at its September 19, 2023 meeting.

Section 15: This amendment clarifies the rules for parking in the McConnell Center lot. The amendment expands the availability of that lot for parking during non-business hours/days. The Parking Commission reviewed, approved, and proposed this amendment at its May 9, 2023 meeting.

Section 23: This amendment relates to the amendment addressing EV parking and introduces a specific fine (the fine amount of \$100.00 is set forth in an accompanying ordinance amending the fine schedule). The Parking Commission felt the \$50.00 fine that would otherwise apply was insufficient to deter improper use of the EV parking spaces. The Parking Commission reviewed, approved, and proposed this change at its September 19, 2023 meeting.

Section 27: This amendment removes the definition of “In Vehicle Parking Meter”, as the City no longer uses such meters. This amendment is recommended by City staff.

Section 37: This amendment relates to the struck definition in Section 27, as the City no longer uses in-vehicle parking meters. This amendment is recommended by City staff.

Section 42: These amendments introduce several new stop signs. The City’s Transportation Advisory Commission (TAC) has reviewed and endorsed each of the amendments. Each is discussed separately below:

Cranbrook Lane/Old Rochester Road: This is a housekeeping measure. During a recent emergency closure of Old Rochester Road where Cranbrook and Maplewood were used as a detour route, traffic control personnel expressed safety concerns about the absence of stop signs where Cranbrook and Maplewood intersect with Old Rochester Road. The Police Department concurs that this is a safety concern. Stiles Lane at Old Rochester Road already has a posted stop sign, which was likely approved by the Planning Board in accordance with the neighborhood plan. With Stiles Lane accepted as a public street, the stop sign needs to be memorialized in the Code.

Emerald Lane/Littleworth Road: This is a housekeeping measure to add this stop intersection to the City’s Code. The stop intersection has already been posted in accordance with the various phases of the residential development plan, by which these neighborhoods were laid out and approved by the Planning Board. Ezra’s Way, Emerald Lane and Susannah’s Crossing were subsequently accepted as public streets, but some of the traffic regulations need to be memorialized in the City Code. Recently, at least one homeowner’s association has asked the City to ensure that all posted traffic control devices are enforceable.

Emerald Lane/Emerald Lane circle: See preceding discussion of Emerald Lane/Littleworth Road.

Governor Sawyer Lane/Governor Sawyer Lane: This is a housekeeping measure to add this stop intersection to City Code. Governor Sawyer Lane (off Stark Avenue) is a residential street with no outlet that loops back to itself in the northwesterly direction, creating a three-way “T” intersection. The minor leg (northwesterly approach) has historically been posted with a stop sign to clarify the right-of-way rule. When this stop sign sustained recent damage and City staff were asked to replace the sign, it was discovered that the stop sign needs to be memorialized within the Code.

Maplewood Avenue/Old Rochester Road: See preceding discussion of Cranbrook Lane/Old Rochester Road.

Stiles Lane/Old Rochester Road: See preceding discussion of Cranbrook Lane/Old Rochester Road.

Sunset Drive/Cataract Avenue: The City's engineering division recently recommended a new stop sign on Sunset Drive, after reviewing safety concerns related to a new residential development (Porch Light Drive) directly across the street. Making Sunset Drive a full stop intersection helps clarify the right-of-way rule at this four-way intersection, where Cataract Avenue is considered the thru road and Sunset and Porch Light (a private way) will be stop-controlled.

Susannah's Crossing/Ezra's Way: See preceding discussion of Emerald Lane/Littleworth Road.

Section 43: These amendments are in the nature of housekeeping. Yield intersections are listed under Schedule 141-43 of the Code. With Silver Street reconfigured to create the roundabout at its intersection with Knox Marsh Road, the yield signs still need to be memorialized in the Code. This area was formerly under State jurisdiction, but the urban compact boundary was relocated and the City of Dover has primary maintenance responsibility for the roundabout. The TAC has reviewed, approved, and proposed these amendments.

Section 46: The City has legislated its stop signs and yield signs within separate schedules in Chapter 141, but to date has not expressly legislated signalized intersections. This amendment aims to memorialize the City's current signalized intersections by way of a new schedule in Section 46, which is currently reserved. The TAC has reviewed, approved, and proposed these amendments.

Section 48: The TAC has reviewed, approved, and proposed these amendments to the City's "no parking" provisions with Chapter 141, discussed in turn below:

Emerald Lane: This is considered a housekeeping measure to add this restriction to City Code. This parking restriction is already posted since it was a condition of approval of the City's Planning Board when this particular phase of this residential project was developed. Emerald Lane was subsequently accepted as a public street, meaning the Code should be updated to reflect the condition. Recently, the homeowner's association of this section of Emerald Lane asked the City to ensure that the parking restriction is enforceable.

Gage Street: The TAC conducted a meeting involving most of the residents in the neighborhood and solicited input from all Gage Street residents. Gage Street is one of several streets intersecting the east side of New Rochester Road between Dover Marine and the Willand Pond Recreation Area. All of these streets are public and of approximately the same width, but aside from Gage Street, none has any formal on-street parking restriction. In 2021, in response to development of certain parcels along the south side of Gage Street, residents requested an on-street parking restriction and Ordinance Number 2021.06.23-005 was passed. Recently, residents of Gage Street asked for the ordinance to be revisited; a full restriction of both sides is perceived by some as too restrictive and causes overflow parking to occur on other streets. The Transportation Advisory Commission hosted a meeting involving several residents of Gage Street, where discussion ensued. The TAC unanimously endorses this revision, which effectively allows 3 or 4 vehicles to park along the south side of Gage Street. The Police Department has confirmed that allowing limited parking will not disrupt public safety.

Section 51: This amendment adds a portion of Chestnut Street to the City's parking meter zones, and clarifies that use of Pay by Phone is permissible unless and until meters are installed. The Parking Commission reviewed, approved, and proposed this change at its May 9, 2023 meeting.

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#:12.A.4. Ordinance Number: O – 2023.09.27 - 12 Ordinance Title: Fine Schedule
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The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend the existing Fine Schedule comprising part of the City of Dover’s Code. An edited fine schedule with strikethrough/underlining is attached to, and accompanies, this ordinance, and is incorporated by reference and made a part hereof.

2. AMENDMENT

The Fine Schedule comprising part of the City of Dover’s Code is hereby amended by adding the following on the first page, under “City Code”:

CITY CHARTER	
<u>C11-13 Violations and Penalties</u>	
<u>All willful violations of provisions of the Charter and all violations of City Ordinances for which no other punishment is provided shall be punishable by a fine of up to \$500.</u>	<u>Up to \$500.00</u>

3. AMENDMENT

The Fine Schedule comprising part of the City of Dover’s Code is hereby amended by changing the revision date in the first page header to “Oct. 2023”.

4. AMENDMENT

The Fine Schedule comprising part of the City of Dover’s Code is hereby amended by adding page numbers at the bottom of each page.

5. AMENDMENT

The Fine Schedule comprising part of the City of Dover’s Code is hereby amended by adding in a narrative recitation of the existing fine amount for Chapter 81, Section 26(A), to state “Not less than \$275 or not more than \$500.00” in the indicated column.

6. AMENDMENT

The Fine Schedule comprising part of the City of Dover’s Code is hereby amended by adding a new fine amount for Chapter 141, Section 23(B)(2) as follows:

<u>Section 23.B.2 Violations:</u>	
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CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#:12.A.4.

Ordinance Number: **O – 2023.09.27 - 12**
Ordinance Title: **Fine Schedule**

* Dover Code Section 141-23(B)(2) (see also Section 141-13(E)(5))
** Adopted by City Council
*** Administrative penalty for violation of Dover City Code

\$100.00

7. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

TO BE REFERRED TO PUBLIC HEARING ON OCTOBER 11, 2023

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		

Document Created by: Legal
Document Posted on: October 4, 2023

O-2023.09.27 Fine Schedule
Page 2 of 3



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#:12.A.4.

Ordinance Number: **O – 2023.09.27 - 12**
Ordinance Title: Fine Schedule

Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

When the City's Code was recodified in 2020, the City Council chose to separate fine amounts into a stand-alone Fine Schedule. The Fine Schedule was last updated in December 2020.

This ordinance amends the Fine Schedule to insert narrative language for one fine (where the fine amount is already indicated in the first column), as well as establishes a new \$100 fine for unlawful parking in an electric vehicle (EV) charging station spot and related restrictions, as proposed in a companion ordinance amending Chapter 141. This latter change in this ordinance is a companion to another ordinance amending Chapter 141 in various respects, including amended language addressing parking in EV charging spaces.

The other amendments to the Fine Schedule are in the nature of technical, housekeeping updates—changing the revision date and adding page numbers.

Accompanying and attached to this ordinance is an updated fine schedule with new text underlined and deleted text struck through, all incorporated by reference.

FINE SCHEDULE (Rev. <u>Oct. 2023</u> Dec. 2020)	ADOPTED FINE
CITY CODE	
CITY CHARTER	
C11-13 Violations and Penalties	
All willful violations of provisions of the Charter and all violations of City Ordinances for which no other punishment is provided shall be punishable by a fine of up to \$500	<u>Up to \$500.00</u>
CHAPTER 17 - Election Procedures	
SECTION 7. Violations and penalties.	
Any person found in violation of this article may be subject to a fine of up to \$1,000.	Up to \$1000.00
SECTION 11. Violations and penalties.	
Failure of any candidate or member of a committee to comply with the provisions of this article shall be a violation under New Hampshire law. Failure of the candidate to file on a continuing basis after notice of a violation of this article shall constitute a continuing offense resulting in daily violations and daily fines until the disclosure statement is properly filed.	Up to \$1000.00
CHAPTER 29 - Property, City	
SECTION 5 - Storage of sludge on City property prohibited.	
Any person, firm or corporation violating this provision shall be guilty of a violation and, upon conviction, fined not less than \$500 nor more than \$1,000 for each day sludge is stored on City property.	Not less than \$500.00 nor more than \$1,000.00
SECTION 8. Violations and penalties.	
Any person, firm or corporation violating any provisions of this article shall be deemed guilty of a violation and shall, upon conviction, be subject to a fine of up to \$500.	Up to \$500.00
SECTION 14. Violations and penalties.	
Any person violating any of the provisions of this article shall be deemed guilty of a violation and shall, upon conviction, be subject to a fine of up to \$100.	Up to \$100.00
CHAPTER 41 - Adult-Oriented Establishments	
SECTION 6. Violations and penalties.	
Any person, firm or corporation violating any of the provisions of this article shall be guilty of a violation and subject to a fine of up to \$1,000, no portion of which may be suspended. The store's license shall be subject to suspension for the first offense and revocation for a subsequent conviction.	Up to \$1000.00
SECTION 11. Violations and penalties.	
Any person, firm or corporation violating any provision of this article shall be fined not less than \$500 nor more than \$1,000 for each offense. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.	Not less than \$500.00 nor more than \$1,000.00
CHAPTER 45 - Alarms and Security	
SECTION 16- Violations and penalties.	
Any person who violates any provision of this article shall be guilty of a violation and, upon conviction, shall be fined not less than \$50 nor more than \$100. Each day that the violation remains in effect shall constitute a separate violation.	Not less than \$50.00 nor more than \$100.00
SECTION 22. (B) Required Inspections.	
If one of these persons is found to have purposely or knowingly revealed the information contained in an alarm user permit application or in correspondence or communications with an alarm user to any person for any purpose not related to this article or official law enforcement matters or without the express written consent of the alarm user supplying such information, he shall be guilty of a violation and shall be fined \$100.	\$100.00

FINE SCHEDULE	ADOPTED FINE
SECTION 23. (A) Operation without permit; violations and penalties.	
Any alarm system user who operates an alarm system without first obtaining a permit as required by this article or who operates an alarm system when such permit has expired shall be guilty of a violation and, upon conviction, shall be fined not less than \$50 nor more than \$100.	Not less than \$50.00 nor more than \$100.00
SECTION 23. (B) Operation without permit; violations and penalties.	
Any alarm system user who, after having a permit revoked and after exhausting his right to a hearing, fails to disconnect his alarm system shall be guilty of a violation and, upon conviction, shall be fined \$100.	\$100.00
SECTION 24. (B) False alarms; violations and penalties.	
Except during the first thirty-day period following the installation of an alarm system, there shall be a service charge of \$75 for each false alarm received in excess of three in a calendar year.	\$75.00
SECTION 24. (C) False alarms; violations and penalties.	
In any case when an alarm is received at police headquarters and the Police Department is unable to locate or make contact with the persons responsible for the alarm systems, as designed by the alarm user on the application form, or in case the persons responsible do not expeditiously respond when notified, the City of Dover, its officers, agents, servants and employees shall be exempt from any and all liability for any claim or loss or damage, personal or property, which may result, and a shall be a service charge of \$30 shall be paid to the City of Dover by the alarm user.	\$30.00
SECTION 30. Violations and penalties.	
Unless otherwise provided, any person, firm or corporation within the boundaries of the City of Dover who violates any provision of this article shall be guilty of a violation and, upon conviction, shall be punished by a fine of \$100. Each day during which a violation continues shall be considered a separate offense.	\$100.00
SECTION 33. Fire alarm malfunction; responsibility of owner.	
Failure to return an affidavit of service/repair within said fifteen-day period which is satisfactory to the enforcement official will result in the assessment against the owner of a fine of \$275, or the sum of the total fiscal year operating budget divided by 8760 (the average Fire and Rescue Service operating cost for one hour), whichever is more, for the fire alarm malfunction.	\$275.00
CHAPTER 49 - Amusements	
SECTION 10. Violations and penalties.	
Any person or organization violating the provisions of this article shall be guilty of a violation and be subject to a fine of up to \$500.	Up to \$500.00
CHAPTER 53 - Bicycles and Play Vehicles	
SECTION 6.(A) Violations and penalties.	
Any person 16 years of age or older found violating this chapter shall be guilty of a violation and shall be fined no more than \$50 for a first offense and no more than \$100 for subsequent offenses.	\$50.00/1st offense no more than \$100.00/subsequent offenses
CHAPTER 61 - Building Demolition	
SECTION 3. Violations and penalties.	
Any person, firm or corporation violating any provisions of this chapter shall be fined not less than \$500 per offense, and each day of such violation or failure to comply shall constitute a separate offense.	Not less than \$500/per offense
CHAPTER 65 - Cemeteries	
SECTION 6. Violations and penalties.	
Any person violating the terms of this chapter shall constitute a violation subject to the penalties of state law.	No less than \$100/ per Violation per RSA 289

FINE SCHEDULE	ADOPTED FINE
CHAPTER 69 - Dogs	
SECTION 6.(C) Penalty for unlicensed dogs.	
A fine not to exceed \$25 shall be imposed for an offense.	\$25.00
SECTION 13. Violations and penalties.	
Any owner found violating any provisions of this Article II shall be guilty of a violation and, upon conviction thereof, shall be punished by a fine of not less than \$25 for a first offense and, upon a second or subsequent conviction within 12 months of a violation of this article, a fine of not less than \$50.	\$25.00 for first offense/\$50.00 for second or subsequent offenses
SECTION 17.(A) Violations and penalties	
Any person convicted of a violation of this Article III shall be fined not more than \$50, except that fines for "at large" violations of RSA 466:30 and Section 69-14 shall be not more than \$25.	Not more than \$50.00, and \$25.00 for "at large" violation.
CHAPTER 81 - Fire Prevention and Life Safety	
SECTION 12.(A) Violations and penalties.	
Any person who shall violate any of the provisions of Dover Code Chapter 81, Article I, as hereby adopted or fail to comply therewith or who shall violate or fail to comply with any order made thereunder or who shall build in violation of any detailed statement of specifications or plan submitted and approved thereunder and from which no appeal has been taken or who shall fail to comply with such an order as affirmed or modified by the Chief of the Fire and Rescue Service or by a court of competent jurisdiction, within the time fixed herein, shall severally, for each and every violation and noncompliance respectively, be guilty of a misdemeanor, punishable by a fine of not less than \$275 nor more than \$500 for each offense. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue, and all such persons shall be required to correct or remedy such violations or defects within a reasonable time, and when not otherwise specified, each day that prohibited conditions are maintained shall constitute a separate offense.	Not less than \$275.00 nor more than \$500.00 for each offense
SECTION 21. Violations and penalties	
Any person, persons, firm, corporation or partnership who or which shall violate any provisions of this article shall be guilty of a violation punishable by a fine of not less than \$275.00 or not more than \$500. Each day that a violation continues to exist shall constitute a separate offense	Not less than \$275.00 or not more than \$500.00
SECTION 22. Inspection of certain public spaces.	
All public halls or other rooms or buildings used, wholly or in part, for theatrical or other entertainment or for exhibits of any nature or in which people assemble for dancing or for other social or recreational purposes shall be subject to inspection at any and all times by the Fire Chief or the Chief of Police, and any and all mandates or orders issued by said officials, or either of them, in the interest of fire protection or for the safety of the public, shall be obeyed forthwith by any owner or lessee of such hall or building upon whom such notice may be served, and any attempt to obstruct either of said officials in the discharge of his duty hereunder or any violation of the order formally issue by either of said officials under the provisions of this section shall subject the offender to a fine of not less than \$275 or such other penalty as the court having jurisdiction may impose.	Not less than \$275

FINE SCHEDULE	ADOPTED FINE
SECTION 26.(A) Violations and penalties.	
Any person, persons, firm, corporation or partnership who or which shall violate any provision of this article shall be guilty of a violation punishable by a fine of not less than \$275 or not more than \$500. Each day that the violation continues to exist shall constitute a separate offense.	<u>Not less than \$275.00</u> <u>or not more than</u> <u>\$500.00</u>
SECTION 29. Violations and penalties.	
Any person, persons, firm, corporation or partnership who or which shall violate any provisions of this article shall be guilty of a violation punishable by a fine of not less than \$275 nor more than \$500. Each day that a violation continues to exist shall constitute a separate offense.	Not less than \$275.00 or not more than \$500.00
SECTION 40. Violations and penalties.	
Any person, persons, firm, corporation or partnership who or which shall violate any provision of this article shall be guilty of a violation punishable by a fine of not less than \$275 or not more than \$500. Each day that the violation continues to exist shall constitute a separate offense.	Not less than \$275.00 or not more than \$500.00
CHAPTER 85 - Food Service Establishments	
SECTION 9. Violations and penalties.	
Any person violating any provision of this chapter shall be guilty of a violation and, upon conviction, shall be fined up to \$275, and each day of such violation or failure to comply shall constitute a separate offense.	Up to \$275.00
CHAPTER 89 - Health and Sanitation	
SECTION 11. Violations and penalties.	
Any person or persons, company or corporation who or which shall violate or cause to be violated, by agent or otherwise, any or either of the sections of this chapter or any or either of the provisions thereof or any or either of the orders, rules or regulations of the Board of Health, legally promulgated, or who or which shall fail or neglect to comply with any or either of the requirements thereof, by agent or otherwise, shall, upon conviction thereof before the Municipal Court or other court of competent jurisdiction, be subject to a fine of up to \$1,000, with the costs of prosecution, for each offense, except in cases where the punishment is made and provided for under the laws of the state, in which case the penalties so prescribed shall be imposed.	Up to \$1,000.00
CHAPTER 93 - Housing Standards	
SECTION 33. Violations and penalties.	
Any person who shall violate any provision of this chapter or any provision of any rule or regulation adopted by the Health Officer pursuant to authority granted by this chapter shall, upon conviction, be punished by a fine not to exceed \$275. Each day's failure to comply with any such provision shall constitute a separate violation.	Not to exceed \$275
CHAPTER 101 - Manufactured Home Parks	
SECTION 11. Violations and penalties.	
Any permittee who violates any requirement of this chapter shall, upon conviction, be fined a sum of at least \$275 for each offense. Each day in which a violation is proved to exist shall constitute a separate offense under this section.	At least \$275 for each offense

FINE SCHEDULE	ADOPTED FINE
CHAPTER 105 - Peace and Good Order	
SECTION 5.(F) Facilitation of drug or underage alcohol party.	
Any person who violates Subsection A shall be guilty of a violation and shall be fined a minimum of \$300 for a first offense and \$500 for a second or subsequent violation.	Minimum of \$300 for first offense and \$500 for second or subsequent
SECTION 6.(B) Motor vehicles on school property and park grounds.	
Any person violating the provisions of this section shall be subject to a maximum fine of up to \$250.	Up to \$250.00
SECTION 8. Operation of boats and vehicles on Willand Pond restricted.	
Any person violating the provisions of this section shall be guilty of a violation and shall, upon conviction, be subject to a fine of up to \$1,000.	Up to \$1,000.00
SECTION 15.(B) Safe storage of firearms.	
Any person violating the provisions of this section shall be subject to a fine of up to \$1,000.	Up to \$1,000.00
SECTION 16.(C) Hunting on City property.	
Any person violating the provisions of this section shall be subject to a fine of up to \$1,000 per offense.	Up to \$1,000.00
SECTION 17.(B) Rolling papers.	
Any person violating the provisions of this section shall be subject to a fine of up to \$100.	Up to \$100.00
SECTION 18.(C) Henry Law Park, school grounds and athletic fields.	
Any person violating the provisions of this section shall be subject to a fine of up to \$50 for a first offense and up to \$100 for a second or subsequent offense.	Up to \$50 for first offense and up to \$100 for second or subsequent offense
SECTION 19.(C) McConnell Center and Dover Public Library.	
Any person violating the provisions of this section shall be subject to a fine of up to \$50 for a first offense and up to \$100 for a second or subsequent offense.	Up to \$50 for first offense and up to \$100 for second or subsequent offense
SECTION 20.(B) Use of electronic nicotine delivery systems restricted.	
Any person violating the provisions of this section shall be subject to a fine of up to \$50 for a first offense and up to \$100 for a second or subsequent offense.	Up to \$50 for first offense and up to \$100 for second or subsequent offense
SECTION 21.(D) Purchase, use and possession of tobacco products.	
Any person violating the provisions of this section shall be subject to a fine of up to \$50 for a first offense and up to \$100 for a second or subsequent offense.	Up to \$50 for first offense and up to \$100 for second or subsequent offense

FINE SCHEDULE	ADOPTED FINE
CHAPTER 109 - Peddlers and Vendors	
SECTION 8. Violations and penalties.	
Any person, firm or corporation violating any provisions of this chapter shall be guilty of a violation and be subject to a fine of at least \$275.	\$275.00
CHAPTER 117 - Scenic Roads	
SECTION 4. Violations and penalties.	
Any person, firm or corporation violating any provisions of this chapter shall, upon conviction, be subject to a maximum fine of \$1,000. Each day of said violation shall be construed as a separate offense. Said violator shall be held responsible for the restoration of the stone wall or tree.	\$1,000.00
CHAPTER 121 - Sewers and Water	
SECTION 11.(B) Violation and penalties.	
Any person who shall continue any violation beyond the time limit provided for in Subsection A of this section shall be fined in the amount not exceeding \$10,000 for each violation. Each day in which any such violation shall continue shall be deemed a separate offense.	\$10,000.00
SECTION 35. Violations and penalties.	
Any person, firm or corporation violating any provisions of this article shall, upon conviction, be subject to a fine of up to \$10,000 for each violation. Each day in which any such violation shall continue beyond the time limit shall be deemed a separate violation.	\$10,000.00
SECTION 48. Violations and penalties.	
Violation of this article shall be punishable by a fine of \$250 for each violation.	\$250.00
SECTION 52. Violations and penalties.	
Violation of this article shall be punishable by a fine of \$100 for the first offense and a fine of \$250 for each subsequent offense.	\$100 for first offense and \$250 for each subsequent offense
SECTION 60. Violations and penalties.	
Violation of this article shall be punishable by a written warning for the first offense, a fine of \$100 for the second offense, and a fine of \$250 for each subsequent offense	\$100 second offense/\$250 for each subsequent offense
CHAPTER 125 - Streets and Sidewalks	
SECTION 32. Violations and penalties.	
Violations, of any provision of this Chapter shall be subject to a fine.	\$250.00 1st Violation \$500.00 2nd Violation \$1,000.00 each successive violation (each day to be a separate offense)
CHAPTER 133 - Trees and Vegetation	
SECTION 11. Violations and penalties.	
Violations of any provision of this chapter shall be subject to a maximum fine of \$250.	\$250.00

FINE SCHEDULE	ADOPTED FINE
CHAPTER 141 - Vehicles and Traffic	
SECTION 5.(B)(5) Travel restrictions.	
Violations of this section shall be punishable by the imposition of a citation of \$150 for the first offense. Repeat offenders may be punished by the imposition of citations to \$250 for each offense.	\$150.00 first offense/\$250 for each repeat offense
SECTION 12 Violations and Penalties	
Violations of this section shall be punishable by the imposition of a citation of \$150 for the first offense. Repeat offenders may be punished by the imposition of citations to \$250 for each offense. These amounts apply unless a more specific fine is provided elsewhere.	\$150.00 first offense/\$250 for each repeat offense
SECTION 23 First notice of violation; payment tables	
Table A Violations:	
First Notice, subject to increase per provisions below * Per Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$20.00
Late Notice (10 days after violation) * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$30.00
14 days after Late Notice * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$50.00
After notification to a collections agency * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$60.00
Minimum Court Fine * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00
Table B Violations:	
First Notice, subject to increase per provisions below * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$50.00
Late Notice (10 days after violation) * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$70.00
14 days after Late Notice * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00
After notification to a collections agency * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$120.00
Minimum Court Fine * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$150.00

FINE SCHEDULE	ADOPTED FINE
Table C Violations:	
First Notice, subject to increase per provisions below * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00
Late Notice (10 days after violation) * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00
14 days after Late Notice * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00
After notification to a collections agency * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$300.00
Minimum Court Fine * Dover Code Section 141-23 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$300.00
Section 23.B.2 Violations:	
* Dover Code Section 141-23(B)(2) (see also Section 141-13(E)(5)) ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00
SECTION 141-31 Unlawful acts; separate violations	
Chronic Meter Offense - 5+ on street meter violations * Dover Code Section 141-31(D) ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00
SECTION 39(D) Weight limits established	
Violations of this section shall be punishable by the imposition of a citation of \$100.	\$100
CHAPTER 145 - Waste Management	
SECTION 15.(A) Enforcement; violations and penalties.	
Any person, firm or corporation found to be in violation of any provision of this article shall be assessed an administrative fine of \$100, except where otherwise provided.	\$100.00
SECTION 16.(F) Composting facilities.	
Penalties. Any person, corporation, partnership or any other legal entity who or which fails to comply with any of the provisions of this section or any of the regulations in pursuance thereof shall be guilty of a violation and, upon conviction thereof, may be fined not more than \$1,000. Every act of violation and every day upon which a violation occurs shall be considered a separate offense. The City may exercise cease and desist remedies under RSA 676:17-a for repeat offenders.	Not more than \$1,000
CHAPTER 153 - Site Review Regulations	
SECTION 20. Enforcement; violations and penalties.	
If, after an occupancy permit, temporary or permanent, has been issued and the building or buildings are occupied and/or used, the Planning Board finds that any of the conditions of an approved final site review application are in violation, the Planning Board, or its authorized representative, shall order the owner to make such corrections as it deems necessary to bring the use and operation into conformity with the provisions of such approval. Such order shall be complied with within a period of time extending not more than 30 days from the original notice. Where the owner fails to comply with the notice of the Planning Board, a fine not to exceed \$100 per day may be levied against said owner, and the certificate of occupancy shall be revoked as per RSA 676:4-a.	\$100.00 per day

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:12.A.5. Ordinance Number: O – 2023.09.27 - 13 Ordinance Title: Elections Chapter: 17 Section: 5 Election assistants; compensation; vacancies; qualifications	

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to update provisions concerning the compensation rates for certain election officials generally and in advance of the upcoming November 2023 municipal election.

2. AMENDMENT

Chapter 17 entitled “Elections” is hereby amended by revising Section 17-5, “Election assistants; compensation; vacancies; qualifications”, as follows:

a. THE FOLLOWING ARE AMENDED:

§ 17-5 Election assistants; compensation; vacancies; qualifications.

A. Number of assistants. Election assistants may be employed by each Ward Moderator at the discretion of the Ward Moderator at the following suggested levels if possible and within the appropriated funding:

- (1) Federal election: up to eight assistants.
- (2) State election: up to six assistants.
- (3) Municipal election: up to four assistants.

B. Compensation.

- (1) Elected ward officials may be compensated as follows:
 - (a) Supervisors of the Checklist: \$222 per day.
 - (b) Moderators: ~~\$185-250~~ per day.
 - (c) Selectpersons: ~~\$9.00 per hour~~ ~~139 per day~~.
 - (d) Ward Clerks: ~~\$131-170~~ per day.
- (2) Nonelected election workers may be compensated up to \$10 per hour.
- (3) Any elected official who chooses to volunteer may do so without compensation.
- (4) All ward officials and assistants shall submit an affidavit that they are not being compensated by additional wages from the City of Dover on the same day they submit for hours worked at the polls.



Agenda Item#:12.A.5.

Ordinance Number:	O – 2023.09.27 - 13
Ordinance Title:	Elections
Chapter:	17
Section:	5 Election assistants; compensation; vacancies; qualifications

- (1) In the event of temporary absence of Ward Moderator, the Moderator shall appoint an elected ward official pro tem to serve in the official's place.
- (2) In the event of a permanent vacancy, the City Council shall appoint a registered voter in that ward to serve the remainder of the term, as per Charter § **C2-2**.

- (1) All assistants shall be capable of performing the duties assigned.
- (2) All assistants shall be registered voters and reside in the City of Dover.
- (3) Election assistants (except elected ward officials) are prohibited from also being a candidate for office whose name appears on the ballot during the election they are working.

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

TO BE REFERRED TO PUBLIC HEARING ON OCTOBER 11, 2023

Sponsored by: Mayor Robert Carrier
By Request

Recorded by: Patricia Moniello
Legal Assistant

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Ordinance Number: O – 2023.09.27 - 13 Ordinance Title: Elections Chapter: 17 Section: 5 Election assistants; compensation; vacancies; qualifications	Agenda Item#:12.A.5.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

City election workers are responsible for observing and following election laws, as well as ensuring orderly elections in the City. City staff have reviewed the current compensation rates, with input from the City’s Human Resources Director, and compared same against peer communities. City staff ultimately determined the certain of City’s current rates should be increased.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.1.

Resolution Number: **R - 2023.07.26 - 121**

Resolution Re: Imposing Special Assessment on 4 Jackson Brook Terrace
(Tax Map B-18-14) in Relation to Publicly Funded
Emergency Sewer Improvements

WHEREAS: In 2022, City staff received notice of twenty-six affected properties in the Cornerstone Crossing neighborhood threatened with potential loss of adequate sewerage due to failing leach fields. Loss of sewerage would have rendered these homes uninhabitable and neither the owners nor the homeowners' association had identified a feasible solution; and

WHEREAS: At the request and urging of the Cornerstone Crossing Homeowners Association ("HOA") and affected owners, who had failed to identify a feasible solution, City staff devoted substantial time, effort, and expertise to assist with addressing the emergency. In addition, the City also authorized: (1) extending the public sewer, at a cost of \$330,000 (per competitively bid rates of the contractor), to be absorbed by the City without repayment ([R-2022.02.09-034](#)) ("Public Work"); and (2) funds to pay the contractor for related work done on private property to connect each property, together with investment fees, which amount was to be repaid to the City ([R-2022.02.23-047](#)) ("Private Work"); and

WHEREAS: Of the twenty-six affected properties, a subset of seven properties required some work to be done on private property to connect to the newly extended public sewer, but less extensive work than the other nineteen affected properties. In all, City staff, consulting with the HOA, determined (and understood that owners had agreed to) a total of \$5,403.17 per property for the Private Work benefitting each of these seven properties, whereas the other nineteen affected properties would each pay \$12,320.96. The real property at 4 Jackson Brook Terrace in Dover was one of seven affected properties assigned the lower \$5,403.17 repayment amount; and

WHEREAS: To date, twenty-five of the twenty-six affected Cornerstone properties have either repaid the full amount or provided the City with a secured promise to do so. However, the owners of 4 Jackson Brook Terrace have only signed a promissory note covering investment fees and a lien filing fee totaling \$2,937.10, and have not, despite having been offered the short-term low-cost loan and repeated requests to execute same, either paid or signed a secured promise to repay the remaining \$2,466.07; and

WHEREAS: Pursuant to RSA 149-I:7, the City Council may assess upon owners connected to the City's sewer and receiving special benefit in connection with same "their just share of the expense of constructing" that sewer; and

WHEREAS: C6-17 of the City's Charter similarly provides, and directs the City Council to determine by resolution the number of installments for payment of the special assessment, *see also* RSA 49-C:25; RSA 149-I:16, Dover Code 121-30.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The real property at 4 Jackson Brook Terrace specially benefitted from the Public Work and related Private Work done as part of the sewer extension process, in that the Public Work and related Private Work undertaken and paid for by the City enabled the home to



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.1.

Resolution Number: **R - 2023.07.26 - 121**
Resolution Re: Imposing Special Assessment on 4 Jackson Brook Terrace
(Tax Map B-18-14) in Relation to Publicly Funded
Emergency Sewer Improvements

continue having an operating sewer, to stay inhabitable, and to maintain its value and usability.

In relation to the Cornerstone sewer extension project, the just share to be paid by the owners of 4 Jackson Brook Terrace is \$5,403.17, based on fees due (including the investment fee), the sewer configuration needs of that property, the construction work performed to extend the sewer and connect the property to the newly extended public sewer, and analysis of same by City staff and the HOA.

As the owners of 4 Jackson Brook Terrace have provided a promissory note in the amount of \$2,937.10, said note applies toward the “just share” still due and owing, leaving a balance of \$2,466.07. For avoidance of doubt, the existing promissory note executed by the owners of 4 Jackson Brook Terrace remains in effect as a separate obligation of the aforesaid owners.

A special assessment of \$2,466.07 is hereby levied on the property at 4 Jackson Brook Terrace in Dover (Tax Map B-18-14), to be paid, with statutory interest, in no more than two installments, the first of which is due contemporaneously with the due dates for real estate tax payments in or around December 2023, and the second of which is due contemporaneously with the due dates for real estate tax payments in or around June 2024. The owners, however, may elect to pay the amount in full sooner.

The City Tax Collector is directed to provide the owners of 4 Jackson Brook Terrace written notice of this special assessment (along with a copy of this resolution), to also provide written said owners notice of their right to appeal and/or seek an abatement (*see* RSA 149-I:14, RSA 149-I:15, RSA 149-I:18), and to collect the amounts hereby levied in accordance with applicable law, including the law governing real estate tax assessments.

REQUIRES REFERRAL TO DOVER UTILITIES COMMISSION FOR REVIEW AND RECOMMENDATION (DOVER CODE 121-30(B)(1))

REQUIRES PUBLIC HEARING WITH CITY COUNCIL ACTION TO OCCUR AT LEAST SEVEN DAYS AFTER (C6-17)

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier by
Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#:12.C.1.	
Resolution Number: R - 2023.07.26 - 121 Resolution Re: Imposing Special Assessment on 4 Jackson Brook Terrace (Tax Map B-18-14) in Relation to Publicly Funded Emergency Sewer Improvements		

Recorded by: Susan M. Mistretta
City Clerk

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

One of the owners of 4 Jackson Brook Terrace is also the board president of the Cornerstone Crossing Homeowners Association (“HOA”). The HOA requested City assistance, the HOA president was intimately involved in the project from beginning to end, and the HOA president understood (and participated in discussions concerning and concurred) the just share of each property owner for amounts to be repaid to the City, including the total of \$5,403.17 for the subset of properties including 4 Jackson Brook Terrace. At no point before or during the project did the owners of 4 Jackson Brook Terrace ever object to the overall project, the Private Work, or costs related to same. The owners of 4 Jackson Brook Terrace knowingly accepted the benefits bestowed upon them by the City’s monetary and other support.

On March 24, 2023, the City Attorney emailed the HOA president (co-owner of 4 Jackson Brook Terrace) and asked: “Can you now confirm the homeowners are prepared to sign the amended notes to fully reimburse the City? My understanding is that there would be seven notes at \$5,403.17 and 18 notes at \$12,320.96 (there was a nineteenth note, but 9 Jackson Brook already resolved the issue last year).” After further emails, the HOA president (co-owner of 4 Jackson Brook Terrace) eventually responded on May 10, 2023 as follows: “Everything should be good to send out the notes, there is a board meeting tonight so I will

Document Created by: Legal Document Posted on: September 22, 2023	R-2023.07.26 Imposing Special Assessment on 4 Jackson Brook Terrace (Tax Map B-18-14) in Relation to Publicly Funded Emergency Sewer Improvements Page 3 of 5
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 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#:12.C.1. Resolution Number: R - 2023.07.26 - 121 Resolution Re: Imposing Special Assessment on 4 Jackson Brook Terrace (Tax Map B-18-14) in Relation to Publicly Funded Emergency Sewer Improvements
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inform the board of this.” On May 16, 2023, the HOA president (co-owner of 4 Jackson Brook Terrace) again confirmed by email that the board affirmed sending out the new notes.

On May 23, 2023, the City emailed certain owners, including the owner of 4 Jackson Brook Terrace, to provide information and request that they execute promissory notes covering the full amounts due. The owners of 4 Jackson Brook Terrace did not execute the requested promissory note, and one owner responded criticizing the project and expressly refusing to repay or promise to repay anything more than the promissory note of \$2,937.10. On June 19, 2023, the City issued a letter to the owners of 4 Jackson Brook Terrace (and others) to again request promissory notes covering the full amount due. To date, 4 Jackson Brook Terrace is the sole property whose owners have not made arrangements to pay their just share back to the City.

Certain provisions of state and local law are provided below for reference:

RSA 149-I:7 Levying. – The mayor and aldermen may assess upon the persons whose drains enter such main drains, common sewers, stormwater treatment, conveyance, and discharge systems, or treatment facilities, or whose lands receive special benefit therefrom in any way, their just share of the expense of constructing and maintaining the same or paying off any capital debt or interest incurred in constructing and/or maintaining the same.

RSA 149-I:16 Assessment Installments. – The mayor and aldermen of any city may, in their discretion, in making any assessment under this chapter, assess the same to be paid in annual installments extending over a period not exceeding 20 years, and in such case their assessment so made shall create a lien upon the land on account of which it is made and the lien of each installment so assessed shall continue for one year from October 1 of the year such installment becomes due.

Dover Charter, C6-17 Special Assessments.

The Council shall have the power to determine that the whole or any part of the expense of any public improvement shall be defrayed by special assessments upon the property especially benefited and shall so declare by resolution. Such resolution shall state the estimated cost of the improvement, what proportion of the cost thereof shall be paid by special assessments and what part, if any, shall be a general obligation of the city, and the number of installments in which special assessments may be paid and shall designate the districts or land and premises upon which a special assessment shall be levied. If expenditures are to exceed \$1,000, a public hearing shall be held with action by the Council to be taken not earlier than seven days after said hearing. If expenditures exceed \$1,000, competitive public bids shall be required for such project. If the City of Dover is desirous of furnishing the materials and/or providing the labor for such project, the city, subject to the same terms, conditions and provisions as are applicable to other bidders, may submit bids on same. The Council shall prescribe, by general ordinance, complete special assessment procedures concerning plans and specifications, estimate of costs, notice and hearing, the making of the special assessment roll and correction of errors, the collection of special assessments and any other matters concerning the making of improvements by the special-assessment method.

Document Created by: Legal Document Posted on: September 22, 2023	R-2023.07.26 Imposing Special Assessment on 4 Jackson Brook Terrace (Tax Map B-18-14) in Relation to Publicly Funded Emergency Sewer Improvements Page 4 of 5
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 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#:12.C.1. Resolution Number: R - 2023.07.26 - 121 Resolution Re: Imposing Special Assessment on 4 Jackson Brook Terrace (Tax Map B-18-14) in Relation to Publicly Funded Emergency Sewer Improvements	

Dover Code § 121-30, Special assessments.

...

- B. Special assessments may be developed for water or sewer line extensions that are initiated by the City in accordance with the follow provisions:
- (1) The City Council may, by resolution, enact specific rules and procedures for said assessment that establish the cost of the proposed improvement, identify the boundaries of a betterment district, establish the percentage of the cost of the proposed improvement that is to be borne by the City, establish the pro rata share assigned to each property owner within the betterment district, and identify the maximum number of installments in which the special assessment may be paid. Any such proposal for the establishment of a special assessment for the extension of a water line and any such proposal for the establishment of a special assessment for the extension of a sewer line shall be referred to the Dover Utilities Commission for its review and recommendations.
 - (2) The special assessment may be based upon the length of frontage, amount of land area, or other factors deemed appropriate by the City Council.
 - (3) If the expenditures of the proposed improvement are to exceed \$1,000, a public hearing shall be held by the City Council, and action by the Council shall not be taken earlier than seven days after said hearing.
- C. The proportionate share of each abutter along the line of construction and installation, or the proportionate share of each property owner within the betterment district, shall become a lien on such property as to real estate taxes until full payment of said proportionate share of full costs, including financing, is made. Payment may be as follows:
- (1) The petitioner, applicant or late petitioner may pay his proportionate share in cash for the full amount at the time the obligation is incurred or enter into an agreement with the City of Dover that said proportionate share of all costs may be paid in equal installments over a period of time equal to the full term of the bond or a lesser period. Said agreement is to be recorded with the Strafford County Registry of Deeds at the expense of the petitioner, applicant or late petitioner. All the funds relating to sewer and water extensions under these provisions shall be placed in a special fund for payment of bonds, interest and charges pertaining thereto.
 - (2) All fees for permits, licenses, etc.: see Fee Schedule.
 - (3) Abatements may be granted in accordance with the rules and regulations of the Dover Utilities Commission.



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, September 18, 2023**
Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Vice Chairman Jay Stephens, Dennis Munson, Mark Moeller, Otis Perry

Excused Members: Otis Perry, Bill Davis

Unexcused Alternate Absent: Shawn Mickelonis

Staff Present: Michael Nadeau, Utilities Superintendent; Amelia DeGrace, Asst. City Engineer; Nancy Usbelger, Recording Secretary; Gretchen Young, Environmental Projects Manager; Michael Banester, Working Foreman

1. Call to Order

Meeting was called to order at 6:01 p.m.

2. User's Forum

3. Approval of Minutes of July 10, 2023

Motion: Moeller made the motion to approve the minutes, Munson seconded.

Discussion:

Stephens questioned if the City was any closer with the signing of Badger.

Storer commented that the City is just waiting for legal as far as clarification on language and then we should be good to go.

Vote: U/a

4. New Business

A. Special Assessment – 4 Jackson Brook Terrace

Storer stated that the end result of the project was very successful. In 2022, twenty-six affected properties in the Cornerstone Crossing neighborhood had potential loss of adequate sewerage due to failing leach fields. There were no good options for the private systems, but the City was able to extend the public sewer, at a cost of \$330,000 to be absorbed by the City. City staff, consulting with the HOA, determined a total of \$5,403.17 per property for the private work benefitting seven of the properties, while the other nineteen affected properties would each pay \$12,320.96. All have paid the full amount back except for 4 Jackson Brook Terrace who signed a secured promise to repay the remaining \$2,466.07.

Motion: Stephens made the motion that we endorse this resolution to City Council with our recommendation, Moeller seconded.

5. Next Meeting Date

TBD

6. Adjournment

Motion: Carmichael made the motion to adjourn at 6:26 pm, Moeller seconded.

Vote: U/a

Discussion:



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.2.

Resolution Number: **R – 2023.09.27 - 159**

Resolution Re: FY2024 Budget Amendment for Additional Appropriation
for Workers' Compensation Fund

WHEREAS: The Dover City Council adopted the City of Dover FY2024 operating budget on April 5, 2023; and

WHEREAS: The City budgets for Workers Compensation obligations in the Workers Compensation Fund, to include annual obligations and obligations for Run-off claims that exist from the period of time when the City was self-funded for workers' compensation coverage; and

WHEREAS: The amounts billed to the City by the State of New Hampshire Department of Labor Workers Compensation Division for Second Injury Fund and Workers Compensation Administrative Fund are substantially more than projected in the City's FY2024; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of Forty Thousand One Hundred Dollars (\$40,100.00) is hereby appropriated in the Workers Compensation Fund as part of the FY2024 City operating budget for the purposes noted in the table below:

Account Number	Account Description	Adopted Budget	Budget Amendment	Revised Budget
REVENUE				
6800.1.550.49200.3410.09100.00.000.000.R40	WC Fund - Sales & Service Charges	469,064.00	40,100.00	509,164.00
		469,064.00	40,100.00	509,164.00
APPROPRIATIONS				
6800.1.550.49200.4260.09100.00.000.000.100	WC Fund - Management Services	5,700.00	20,000.00	25,700.00
6800.1.550.49200.4819.09100.00.000.000.800	WC Fund - Fees & Charges	6,000.00	20,100.00	26,100.00
		11,700.00	40,100.00	51,800.00

NOTE: THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.2.

Resolution Number: **R – 2023.09.27 - 159**
Resolution Re: FY2024 Budget Amendment for Additional Appropriation
for Workers' Compensation Fund

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.2.

Resolution Number: **R – 2023.09.27 - 159**
Resolution Re: FY2024 Budget Amendment for Additional Appropriation
for Workers' Compensation Fund

RESOLUTION BACKGROUND MATERIAL:

In accordance with City Charter C6-6 *Appropriations After Adoption of the Budget*, the City is requesting that the City Council adopt a FY2024 Workers' Compensation Fund Budget Amendment to appropriate \$40,100.00 in additional Sales & Service Charges revenue to be charged to City departments through an allocation of additional workers' compensation costs identified in this resolution. The Workers' Compensation Fund is an Internal Service Fund established to account for the payment of all the City departments' workers' compensation obligations, and in turn revenue into the Fund is achieved through internal charges levied against the various City departments' budgets.

The City budgets for Workers Compensation obligations in the Workers Compensation Fund, to include annual obligations and obligations for Run-off claims that exist from the period of time when the City was self-funded for workers' compensation coverage. Effective July 1, 2014, the City is insured for workers' compensation through the Public Risk Management Exchange (Primex). Any claims incurred prior to July 1, 2014 are covered under the City's self-insured workers' compensation program. These claims are referred to as Run-off claims.

In the FY2024 City Workers' Compensation Fund budget the costs estimated to address Run-off claims was \$15,965.00 based on existing information at the time the budget was created. As of September 15, 2023 the amount projected for Run-off claims is \$35,965.00. Therefore, an additional \$20,000.00 appropriation is requested as part of this resolution.

The amounts billed to the City by the State of New Hampshire Department of Labor Workers Compensation Division for Second Injury Fund and Workers Compensation Administrative Fund are substantially more than projected in the City's FY2024 Workers' Compensation Fund budget. At time of budget creation, \$6,000.00 was estimated for payment of the two State assessments. The actual cost for the Second Injury Fund is \$17,600.00 and the actual cost for the Administrative Fund is \$8,500.00 for a total cost of \$26,100.00. Therefore, an additional \$20,100.00 appropriation is requested as part of this resolution.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.3.

Resolution Number: **R – 2023.09.27 - 160**
Resolution Re: **FY2024 Capital Improvements Program Appropriation
for Recycling Waste Oil Furnace – Non-Debt Financed
Project**

WHEREAS: The City Council desires to make public improvements and to finance these improvements Through the use of capital reserve funds; and

WHEREAS: Effective February 1, 1991 the City Council established the Vehicle Reclamation Reserve for the purpose of funding recycling and disposing of the waste generated from motor vehicles; and

WHEREAS: The existing waste oil furnace was purchased in 1985, which makes the furnace 38 years old, the Community Services Department has determined that the furnace needs to be replaced as it is critical to effectively recycle waste motor oil; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital outlays are appropriated as part of the FY2024 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

		Proposed			
Item #	Description	Appropriation	Funding	Department	Fund
1	Recycling Waste Oil Furnace	\$25,000	Vehicle Reclamation Reserve	CS - Recycling	Trust
	Total	\$25,000			

AND FURTHER BE IT RESOLVED THAT:

In expending funds for the capital improvement project identified in this resolution, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Purchasing Procedure. The City Manager, or designee, is hereby authorized to contract with vendors consistent with the Purchase Order authorized herein.

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Patricia Moniello
Legal Assistant

DOCUMENT HISTORY:

Document Created by: Finance Department	R-2023.09.27 FY2024 CIP Appropriation Recycling Waste Oil Furnace Non Debt Financed Project Resolution.doc
Document Posted on: October 4, 2023	Page 1 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.3.

Resolution Number: **R – 2023.09.27 - 160**
Resolution Re: **FY2024 Capital Improvements Program Appropriation
for Recycling Waste Oil Furnace – Non-Debt Financed
Project**

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:12.C.3.

Resolution Number: **R – 2023.09.27 - 160**
Resolution Re: **FY2024 Capital Improvements Program Appropriation
for Recycling Waste Oil Furnace – Non-Debt Financed
Project**

RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates capital reserve funds to finance a FY2024 Capital Improvements Project. In addition, this resolution authorizes the transfer of Vehicle Reclamation Reserve Fund moneys.

The following table reflects the amount to be appropriated from the various funds and their balances as of 6/30/2023:

	Proposed	Balance
Description	Appropriation	6/30/2023
Trust Reserve Funds CIP		
Vehicle Reclamation Reserve	\$25,000	\$508,559
Totals	\$25,000	

The existing waste oil furnace was purchased in 1985, making it 38 years old. The Community Services Department has determined that the furnace needs to be replaced. The waste oil furnace is an effective manner to recycle waste motor vehicle oil.

Annually the City's Recycling Center collects 7,000 gallons of waste oil from the public and collects another 2,000 gallons from Community Services' Fleet Division. The cost to have a used oil company collect the oil would be \$1.25/gallon. That would be an annual cost of about \$11,250.00 (9,000 x \$1.25). A new waste oil furnace at a cost of \$25,000 would have under a 3 year payback.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.1.

Resolution Number: **R – 2023.10.11 - 162**
Resolution Re: B24001Crack Sealing Services

WHEREAS: A sealed Request for Bid #B24001 was solicited and received for pavement crack sealing services on September 21, 2023 at 2:00 PM for services to conclude by December 8, 2023; and

WHEREAS: There are no real players in NH for these types of service and the city has a history of receiving only one bid since 2019 and only two bids since 2012. The players we have worked with are AnnSeal, Inc of NY and Nicom Coating Corporation of VT as well as Sealcoating Inc as listed below; and

WHEREAS: One bid response was received and reviewed for necessary qualifications, experience, skills, project understanding, approach and cost. The low bid meeting the selection criteria was submitted by Sealcoating, Inc d/b/a Indus, and

WHEREAS: It is the recommendation to accept the proposal submitted by Sealcoating, Inc d/b/a Indus, at the rate of \$2.37 per pound, the PCRM option, in an amount not to exceed \$100,000.00. The vendor will use Modified Asphalt (PG 64-22) & Fibers. The vendor is listed as an approved New Hampshire Department (NHDOT) prequalified contractor.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Sealcoating Inc., d/b/a Indus of Braintree, MA for crack sealing services at rates provided in conjunction with bid #B24001 in an amount not to exceed \$100,000.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1009.1.300.43121.4715.00000.23	Streets - Land Improvements	677,169.00	613,574.00
2110.1.190.41991.4730.01150.00	ARPA Improvements o/t Buildings-Willand	2,000.00	2,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.1.

Resolution Number: **R – 2023.10.11 - 162**
Resolution Re: B24001Crack Sealing Services

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.1.

Resolution Number: **R – 2023.10.11 - 162**
Resolution Re: B24001Crack Sealing Services

RESOLUTION BACKGROUND MATERIAL:

The work covered by this project consists of furnishing all labor, equipment, materials and traffic control necessary to perform all operations in connection with reshaping, cleaning and sealing of random cracks in bituminous concrete pavements, and vegetation removal and sterilization of cracks where necessary.

The vendor awarded must be on the NHDOT preapproved lists for contractors.

The City completed a Pavement Management Study in 2022 to evaluate the condition of 129 miles of publicly accepted roadways. The intent of the Study was to complete a comprehensive evaluation of the City's long-term asset management and capital improvements planning & budgeting related to pavement conditions and overall roadway management. While the City has historically focused on re-paving deteriorated roadways, a key maintenance strategy recommended in the report was to expand on crack sealing. Crack sealing obviously helps prevent surface water to migrate, or intrude down into the pavement or underlying subbase. But it also improves the rideability or drivability of a section of roadway, possibly improving its numerical pavement condition index (PCI) by 10 or 15 points. For reference, PCI ratings go from 0 (worst condition) to 100 (newly paved, best condition).

Bid Information:

A sealed Request for Bid #B24001 was solicited and received for crack sealing services on September 21, 2023 at 2:00 PM.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	136	Number of Responses:	1
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Fall 2023 Construction Season	Estimated Delivery:	As Needed
Recommended Award to:	Sealcoating Inc., d/b/a Indus	Fund:	2023/Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B24001 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.2.

Resolution Number: **R – 2023.10.11 - 163**

Resolution Re: B21048-RFP24-001 Sidewalk Assessment Study

WHEREAS: A sealed (RFQ) Request for Qualifications #B21048 was solicited and received for on-call specialized municipal engineering services on an as-needed basis on May 13, 2021 at 3:00 p.m. for services to commence on or about July 1, 2021 for a four-year period. On July 28, 2021, City Council approved to award to several vendors in various engineering service areas for on-call specialized municipal engineering services via resolution [R-2021.07.28-135](#); and

WHEREAS: A project was identified meeting the criteria of RFQ #B21048 and a sealed Request for Proposal #B21048-RFP24-001 Sidewalk Assessment Study was solicited and received on September 12, 2023 at 2:00 p.m. from two pre-approved firms. The offer deemed most advantageous came from the low bidder Green International Affiliates, Inc. for the amount of \$98,539.00: and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Green International Affiliates, Inc. Tewksbury, MA for a Sidewalk Assessment Study in the amount not to exceed \$98,539.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4753.00000	Streets - Sidewalks	139,592	139,592

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.2.

Resolution Number: **R – 2023.10.11 - 163**

Resolution Re: B21048-RFP24-001 Sidewalk Assessment Study

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.2.

Resolution Number: **R – 2023.10.11 - 163**

Resolution Re: B21048-RFP24-001 Sidewalk Assessment Study

RESOLUTION BACKGROUND MATERIAL:

The City solicited Request for Proposals for consulting services for a sidewalk inventory and condition assessment of pedestrian infrastructure including sidewalks and curb ramps within all City owned or controlled public rights of ways. The Sidewalk Assessment Study will support the Sidewalk Improvements Program for the next five years, and is similar to the pavement condition assessment that was completed in 2022 in support of the Street Paving Program. The City determined that a systematic assessment was warranted to guide the City to prioritize sidewalk repair and reconstruction projects based on condition as well as school and plow routes.

As part of the Sidewalk Improvements Program, the consulting firm will assist the City with developing an ADA Self-Evaluation and Transition Plan in accordance with NCHRP Project Number 20-7 (232) ADA Transition Plans: A Guide to Best Management Practices, dated May 2009. The ADA Self-Evaluation and Transition Plan will specify locations of physical barriers, potential measures to be taken to make facilities accessible, and suggested repairs over the five-year plan period.

A Technical Memorandum will be prepared to summarize the sidewalk and curb ramp findings, ADA Self-Evaluation and Transition Plan, and proposed recommendations for the next five-years.

Bid Information:

A sealed Request for Proposal #B21048-RFP24-001 was solicited and received from two firms selected under the Highway/Transportation Engineering services as approved via resolution [R-2021.07.28-135](#) for a Sidewalk Assessment Study on September 12, 2023 at 2:00 p.m.

Award Information:

A purchase order revision will be issued to Green International Affiliates, Inc. to authorize expenditures as outlined in this resolution.

Purchasing Information:

[B21048-RFP24-001 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.3.

Resolution Number: **R – 2023.10.11 - 164**
Resolution Re: B23080 Replacement of Arena Cooling Tower

WHEREAS: A sealed Request for Bid #B23080, that included a mandatory pre-bid meeting on 8/22/23, was issued and received for Replacement of Arena Cooling Tower on September 6, 2023 at 2:00 p.m.; and

WHEREAS: Four (4) bid responses were received and reviewed for necessary qualifications, experience, skills, project understanding, approach and ability to comply with proposed scope of services. It is the recommendation to award to Engineered Construction Services, Inc of Brentwood, NH, the low bidder, in the amount of \$61,890.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Engineered Construction Services, Inc. of Brentwood, NH of the rates provided in conjunction with B23080, not to exceed \$61,890.00. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing			
Account	Description	Appropriation	Balance
1009.1.350.45149.4727.0000.23	Building Systems	100,000.00	100,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.3.

Resolution Number: **R – 2023.10.11 - 164**

Resolution Re: B23080 Replacement of Arena Cooling Tower

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.3.

Resolution Number: **R – 2023.10.11 - 164**
Resolution Re: B23080 Replacement of Arena Cooling Tower

RESOLUTION BACKGROUND MATERIAL:

The City of Dover is looking to replace existing cooling tower serving the Carrier 30HXC ice rink chiller. The cooling tower provides cooling for the refrigeration system which cannot run without it. The tower is around 15 years old and has begun to leak significantly since last winter. We are losing water as it drips constantly and it can't be patched up to make it last much longer.

Engineered Construction Services, Inc. will replace the existing BAC cooling tower with a new Evapco cooling tower. The replacement will take place in one, ten-to-twelve-hour day so the cooling system is only down for one day to reduce the chance of any loss of ice surface.

On the day of the installation the Carrier chiller will be shut down per manufacturer specifications, the contractor will drain then disconnect piping from the cooling tower. Electrical contractors will then disconnect power from the unit allowing the unit to be removed from the structural base. The old unit will be removed from the site to be brought to a local scrap yard; scrap value will be returned to the city minus cost of transportation.

The structural base will be inspected to determine if there is any structural damage from the leaking water, if columns need to be replaced, they will be replaced at a cost of \$1,900.00 per column. After the base is deemed structurally sound the new Evapco cooling tower will be placed on the base, piping and electrical will then be connected to the new unit. New towers vibration switch will be wired into the VFD and the controls of the chiller.

The new unit will be filled and will be tested to verify proper working order. After the unit has been commissioned the contractor will scrape and paint the base to prevent any further deterioration.

Bid Information:

A sealed Request for Proposal #B23080 was issued and received for Engineered Construction Services on September 6, 2023 @ 2:00 p.m.

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.3.

Resolution Number: **R – 2023.10.11 - 164**

Resolution Re: B23080 Replacement of Arena Cooling Tower

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	173	Number of Responses:	4
Warranty:	Yes	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	ASAP
Recommended Award to:	Engineered Construction Services, Inc.	Fund:	Community Services
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B23080 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.4.

Resolution Number: **R - 2023.10.11 - 165**
Resolution Re: Dover Arena Rubber Roof Replacement

WHEREAS: Sealed bid B24009 for Dover Arena Rubber Roof Replacement, that included a mandatory pre-bid meeting on 8/21/23, was received on 9/6/2023 @ 2:30 p.m.; and

WHEREAS: The City of Dover New Hampshire is seeking a qualified vendor to replace the existing rubber roof and install a new EPDM Roofing System located at the Dover Arena at 110 Portland Ave. and;

WHEREAS: Five (5) bid submittals were received and the proposal most advantageous came from Weatherguard Industries, Northampton, MA, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Weatherguard Industries, Northampton, MA for a total not to exceed \$90,900.00. The City Manager, or designee, is hereby authorized to contract with the vendors consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1009.1.350.45149.4725.00000.23.000.000.700	Building Improvements	100,000.00	100,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.4.

Resolution Number: **R - 2023.10.11 - 165**
Resolution Re: Dover Arena Rubber Roof Replacement

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#:13.A.4. Resolution Number: R - 2023.10.11 - 165 Resolution Re: Dover Arena Rubber Roof Replacement
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RESOLUTION BACKGROUND MATERIAL:

The City of Dover New Hampshire Arena building is a twin sheet ice arena housed in two adjacent metal buildings with a flat roof center section connecting them. This center section has a rubber membrane roofing system that is 23 years old. There are several areas that have had problematic leaks over the years and overall the roof is at a point where there is a need for replacement of the Rubber membrane and other necessary flashing and drainage connections.

The contractor will supply all material and labor for the installation of a new Carlisle Syntec EPDM Roofing System (no substitutes) for the calculated square footage of approximately 7,200 of roofing and 1,200 square feet of parapet walls.

In addition, contractor will inspect the roof substrate and replace any defective roof decking with new steel roof decking. Lastly, all existing roof drains will be inspected to make sure they are in working order. If there are any needed, that will be provided as a change order request.

120' Lineal feet of snow guard is to be installed on the metal locker room roof at the rear of the Fosters Rink.

Includes a manufacturer's 20-year warranty.

Type:	Purchase order	Advertised:	No
Invitations Mailed:	292	Number of Responses:	5
Warranty:	Yes	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	November 2023
Recommended Award to:	Weatherguard Industries	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval

[B24009 Bid Documents](#)

Document Created by: Purchasing Document Posted on: October 4, 2023	R-2023.10.11 B24009 Dover Arena Rubber Roof Replacement.docx Page 3 of 3
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.5.

Resolution Number: R – 2023.10.11 - 166
Resolution Re: Award of Annual Preventative Maintenance Agreement to Southworth-Milton, Inc. for Caterpillar Generators

WHEREAS: Southworth-Milton, Inc. is the authorized dealer/distributor for Caterpillar generators in the New England region and the City of Dover has twenty-six (26) Caterpillar emergency generators at various city locations that were purchased through this vendor; and

WHEREAS: The generators require semi-annual inspections and preventative maintenance which has been completed by Southworth-Milton, Inc via [R-2022.09.14-187](#) using Caterpillar trained technicians since the original purchase of each unit. Southworth-Milton Inc. has offered a 3-year agreement in the total amount of \$126,085.55 for services to be performed through May 2026. The agreement includes a non-appropriation of funds clause which allows for a cancelation each fiscal year if funds are not appropriated; and

WHEREAS: Per 5-29.C, Exemptions to Competitive Bidding, the Purchasing Agent may, with approval of the City Manager, waive bidding procedures when sole-source purchases are utilized where the proposed purchase is manufactured or provided by only one entity.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Southworth-Milton, Inc. of Milford, MA for semi-annual inspections and preventative maintenance of the city's Caterpillar generators in the amount of \$40,575.79 for FY24.

AND, FURTHER BE IT RESOLVED THAT

Contingent upon future appropriations the purchasing agent is hereby authorized to issue purchase orders at a 3.5% increase per year for FY25 at \$42,010.54 and FY26 \$43,499.22. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding

Financing			
Account	Description	Appropriation	Balance
5320.1.300.43250.4433.00000	Sewer Maint Charges Equipment	30,175.00	9,336.00
5300.1.300.43320.4433.00000	Water Maint Charges Equipment	46,714.00	25,612.00
1000.1.300.43180.44.31.00000	F&G Maint Charges Bldg	152,978.00	150,528.00
1000.1.220.42220.4434.00000	Fire Maint Charges	102,578.00	30,853.00
3381.1.350.41941.4431.00000	McConnell Center Maint Charges	27,000.00	11,796.00
1000.1.210.42170.4431.00000	Police Maint Charges	6,206.00	3,383.00
1000.1.300.41941.4433.00000	Gen Gov Buildings Maint Charges	4,500.00	4,000.00
2110.1.190.41991.4433.01150	ARPA- Wiland Center Maint Charges	1,500.00	1,500.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.5.

Resolution Number: R – 2023.10.11 - 166
Resolution Re: Award of Annual Preventative Maintenance Agreement to Southworth-Milton, Inc. for Caterpillar Generators

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:

Resolution Number: R – 2021.09.14 -

Resolution Re: Award of Annual Preventative Maintenance Agreement to Southworth-Milton, Inc. for Caterpillar Generators

RESOLUTION BACKGROUND MATERIAL:

The Community Services Department has used Southworth-Milton, Inc. to maintain the Caterpillar generators located throughout the City of Dover since their original purchase. Southworth-Milton, Inc. is the only dealer/distributor for Caterpillar generators in the New England region and the City has twenty-six (26) Caterpillar generators at various wells and pump stations, the fire stations, police station, Community Services Facility, City Hall, McConnell Center and warming center. These generators require semi-annual (November and May) inspections and preventative maintenance which has been conducted by Southworth-Milton, Inc. and their Caterpillar generator trained technicians since the original purchases. Southworth-Milton Inc. has offered a 3-year agreement in the total amount of \$126,085.55 for services to be performed 2023 - 2026. Annual amount of \$40,565.79 for FY24 and a 3.5% increase per year for FY25 at \$42,020.54 and FY26 \$43,499.22. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein. Due to the nature of the emergency generator operations, the Community Services Department requests only Caterpillar trained technicians service the units.

Award Information:

A purchase order will be issued to Southworth-Milton, Inc. to authorize expenditures as outlined in this resolution, contingent upon appropriation of funds

Purchasing Information:

Type:	Purchase Order	Advertised:	N/A
Invitations Emailed:	N/A	Number of Responses:	N/A
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	2023 - 2026	Estimated Delivery:	Nov 2023 & May 2026
Recommended Award to:	Southworth-Milton, Inc.	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waive competitive bidding process.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.6.

Resolution Number: **R – 2023.10.11 - 167**
Resolution Re: Hydraulic Model Capacity Analysis – Wright Pierce

- WHEREAS: A sealed (RFQ) Request for Qualifications #B11001 was issued and received for Professional Engineering Services for the Waste Water Treatment Facilities Plan on August 23, 2010 at 2:00 PM; and
- WHEREAS: Wright-Pierce was awarded design of equipment upgrades and plant processes via resolution [R-2012.07.25-96](#), as well as several subsequent additional scopes of work throughout the years; and
- WHEREAS: The City is reviewing several subdivision or development projects that propose to tie in to public sewer in the northern portion of the City, thereby impacting system capacity; and
- WHEREAS: The City's existing gravity sewer line on Central Avenue, northerly of Morin Street, is older, 15-inch diameter clay-tile pipe, which may have capacity limitations; and
- WHEREAS: The City of Dover needs to assess long-term capacity of the sewer system, with consideration of possible piping upgrades, and staff recommends using an existing computer-based hydraulic model to assess system impacts and capacity. Wright-Pierce is sole firm that has our computerized sewer model which they developed for the City; and
- WHEREAS: Per 5-28.B, Formal Bidding Purchase; Waiver: Competitive bidding may be waived by a majority vote of the City Council; which may be done at the time of making the award; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order revision to Wright-Pierce of Portsmouth, NH for Hydraulic Model Capacity Analysis in the amount, not to exceed \$56,700.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding

Financing			
Account	Description	Appropriation	Balance
5320.1.300.43250.4757.04530.18	Sewer Main Replacements - City Wide	25,626.00	5,979.00
5320.1.300.43250.4757.04530.23	Sewer Main Replacements - City Wide	90,462.46	12,754.55
5320.1.300.43250.4757.04530.24	Sewer Main Replacements - City Wide	168,730.00	77,824.54



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.6.

Resolution Number: **R – 2023.10.11 - 167**
Resolution Re: Hydraulic Model Capacity Analysis – Wright Pierce

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

This work is critical to identify capacity along the New Rochester Road and Central Ave sewer line, which has seen quite a bit of growth, with more condos or mixed-use developments being planned. The work will entail installing and servicing 3 flow meters and 1 rain gauge for model calibration. Installation will be at various locations for up to 8 weeks in the Fall of 2023. Meters will be serviced as necessary with a two-person crew. In addition, they will extend the physical hydraulic model limits. The City will provide drawing and GIS data of the sewer mains to build the model from. It will add 3 City pump stations – Stafford Farm PS, Cranbrook PS and Sullivan Drive (Clay Hill) PS. The model will be run for two scenarios; dry weather to establish baseline results and the 1-year/6-hour storm for wet weather results, along these sections of the collection system and analyze capacity and prepare summary memorandum.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.6.

Resolution Number: **R – 2023.10.11 - 167**
Resolution Re: Hydraulic Model Capacity Analysis – Wright Pierce

The field work for flow metering is critical to gage impacts of sewer inflow & infiltration (I/I). I/I impact can overload the capacity of the piping system, which would limit future capacity to receive additional growth, users, or sewer flow.

Longer term, the hydraulic assessment will help validate both the need and feasibility for a new gravity sewer interceptor. The consideration of a new interceptor pipe has been considered in order to help expand public sewer into a series of residential streets with native American names. The installation of a new sewer interceptor could possibly allow for the potential abandonment of 3 separate City-maintained pump stations.

Task	Estimated Fee
1. Flow monitoring for model calibration	\$25,500
2. Extend physical model limits	\$4,500
3. Add 3 pump stations to the physical model	\$4,000
4. Model calibrations, dry/wet weather scenarios, capacity analysis and summary memorandum	\$17,200
5. Project administration and coordination meetings	\$5,500
Total:	\$56,700

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As Needed
Recommended Award to:	Wright-Pierce	Fund:	Sewer
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.7.

Resolution Number: **R – 2023.10.11 - 168**

Resolution Re: Approval of a Lot Restoration for 50 Piscataqua Road (Tax Map J, Lot 13F)

WHEREAS: RSA 674:39-aa allows property owners whose property has been involuntarily merged by a municipality to apply to the City Council to unmerge the lots, provided certain statutory criteria have been met; and

WHEREAS: The owner of 50 Piscataqua Road (Tax Map J, Lot 13F) has applied for a lot restoration of the property to three lots that had historically existed—a 1.37-acre lot, a 1.75-acre lot, and a .55-acre lot, as shown on a 2022 Property Survey prepared by Stonewall Surveying and submitted by the applicant (“the Plan”); and

WHEREAS: City staff have reviewed the application and found no or insufficient evidence of voluntary merger.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

Pursuant to RSA 674:39-aa, the lot restoration application for 50 Piscataqua Road (Tax Map J, Lot 13F) is approved, and the three former lots (a 1.37-acre lot, a 1.75-acre lot, and a .55-acre lot) shown on the Plan are hereby restored to their premerger status.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#:13.A.7. Resolution Number: R – 2023.10.11 - 168 Resolution Re: Approval of a Lot Restoration for 50 Piscataqua Road (Tax Map J, Lot 13F)
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DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Attached is a package containing the Lot Restoration Application and the materials submitted by the applicant, including the Plan. The Plan is also being submitted separately for ease of reference. City staff researched the property and found no or insufficient evidence of voluntary merger.

An excerpt of the City’s current tax map is included below, showing the subject property highlighted in yellow:



RSA 674:39-aa allows property owners whose property has been involuntarily merged by a municipality to apply to the City Council to unmerge the lots. A copy of portions of that statute appear below:

Document Created by: Legal	R-2023.10.11 Approval of a Lot Restoration for 50
Document Posted on: October 4, 2023	Piscataqua Road (Tax Map J, Lot 13F)
	Page 2 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.7.

Resolution Number: **R – 2023.10.11 - 168**

Resolution Re: Approval of a Lot Restoration for 50 Piscataqua Road (Tax Map J, Lot 13F)

I. In this section:

(a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body.

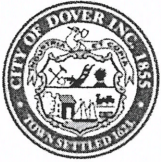
(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

...

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

...

RSA 673:39-aa.



City of Dover, New Hampshire

APPLICATION FOR LOT RESTORATION

[Revision Date: February 10, 2022]

RECEIVED
Planning Office

Office Use Only

Date Received **AUG 25 2023**

In accordance with RSA 674:39 aa, lots or parcels that were involuntarily merged by municipal action for zoning, assessing, or taxation purposes prior to September 18, 2010 shall be restored to their premerger status provided that request is submitted to the City Council and no owner in the chain of title voluntarily merged his or her lots.

Dover, New Hampshire

APPLICANT AND OWNER INFORMATION

Name of Applicant: Gary Friars Telephone #603-817-6522
Address of Applicant: 50 Piscataqua Road, Dover, NH E-Mail Address gpfriars@comcast.net
Name of Property Owner (if different from applicant): Same Telephone #
Address of Property Owner: E-Mail Address

PROPERTY INFORMATION

Assessor's Map # J Lot # 13-F Zoning District(s) R-40

Please provide:

- A Copy of the deed for the parcel(s)/lot(s)
- A Copy of any recorded plans or surveys which may depict the premerger configuration of any lots.
- If any part of the existing map/lot is improved by a structure, the applicant must provide a signed & stamped as-built survey which reflects the location of the structure.
- If the applicant is someone other than the property owner, a letter from the property owner authorizing the applicant to submit this application and make the request to restore the property owner's lot(s) to pre-merger status.

REQUEST CERTIFICATION

I/we hereby verify by signing this application that I/We understand that the restoration of the lots to their premerger status shall not cure any non-conformity with existing land use ordinances. It is further understood that the above described lots shall no longer be assessed as one lot for property tax evaluation purposes. I/we also certify that, to the best of my/our knowledge, information, and belief, no owner in the chain of title voluntarily merged or consented to merger of the lots that are being requested to be restored.

Signature of Property Owner: [Signature] Date: 7/28/2023

Signature of Applicant (if different from owner): _____ Date: _____

=====
(For Office Use Only)

In accordance with RSA 674:39 aa, we have found no evidence of voluntary lot merger.

Tax Assessor [Signature] Date 10/3/23

Zoning Administrator Natasha M. Kyper Date 10-3-2023

FRANCIS X. BRUTON, III
CATHERINE A. BERUBE
JOSHUA P. LANZETTA

OF COUNSEL
JAMES H. SCHULTE

Bruton & Berube, PLLC

ATTORNEYS AT LAW

601 Central Avenue
Dover, NH 03820

TEL (603) 749-4529
(603) 743-6300
FAX (603) 343-2986

www.brutonlaw.com

October 2, 2023

Natasha M. Kypfer
Zoning Administrator
Dover City Hall
288 Central Avenue
Dover, NH 03820

RECEIVED
Planning Office
OCT 03 2023
Dover, New Hampshire

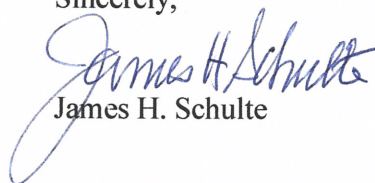
Re: Lot Restoration - 50 Piscataqua Road

Dear Ms. Kypfer:

I am enclosing an Application for Lot Restoration for Gary Friars for property on Piscataqua Road. In addition to the application, I am attaching a copy of the survey plan for this property together with copies of the deeds referenced on the plan. I am enclosing duplicate copies of all materials, except for the full size plan.

Please review these materials with the City Assessor and then let me know whether the City agrees that the parcel which was conveyed as the first parcel in the deed recorded at Book 733, Page 358 to George H. Friars and Patricia Friars in 1955 qualifies for being restored as a separate lot.

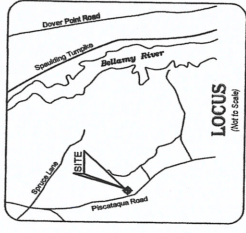
Sincerely,


James H. Schulte

Enclosures

SCR00 Plan # 12603

Printed: 07/29/2023 10:25:04 AM
Project: 12603
Register of Deeds, Berks County
LCS# 9119414 25.00



- PLAN REFERENCES:**
1. "LOT LINE ADJUSTMENT, PROPERTY OF DAVID AND JEAN WILSON, MAP BLOCK 131E, S.C.D. BOOK 2372 PAGE 770, DATED JULY 25, 1984 AND RECORDED AT THE S.C.D. AS PLAN 32-47.
 2. "PLAN SHOWING LAND OWNED BY FRANCIS FORMER, BACK RIVER ROAD, DOVER, N.H., PREPARED BY HAROLD G. STAPLES, DATED NOVEMBER 3, 1984 AND RECORDED AT THE S.C.D. AS PLAN 17-14.
 3. "PLAN OF LAND, WILLIAM A. JACQUES, PISCATAQUA ROAD, DOVER, N.H., PREPARED BY HAROLD G. STAPLES, DATED OCTOBER 1878 AND RECORDED AT THE S.C.D. AS PLAN 17-14.
 4. "SUBDIVISION OF LAND OF PATRICK & PATTY CUBRY, PISCATAQUA ROAD, DOVER, N.H., PREPARED BY CIVIL ENGINEER CLAYTON M. CUBRY, DATED OCTOBER 31, 1987, REVISED SEPTEMBER 29, 1987 AND RECORDED AT THE S.C.D. AS PLAN 35-48. ALSO SEE S.C.D. PLAN 33-14.

NOTES:

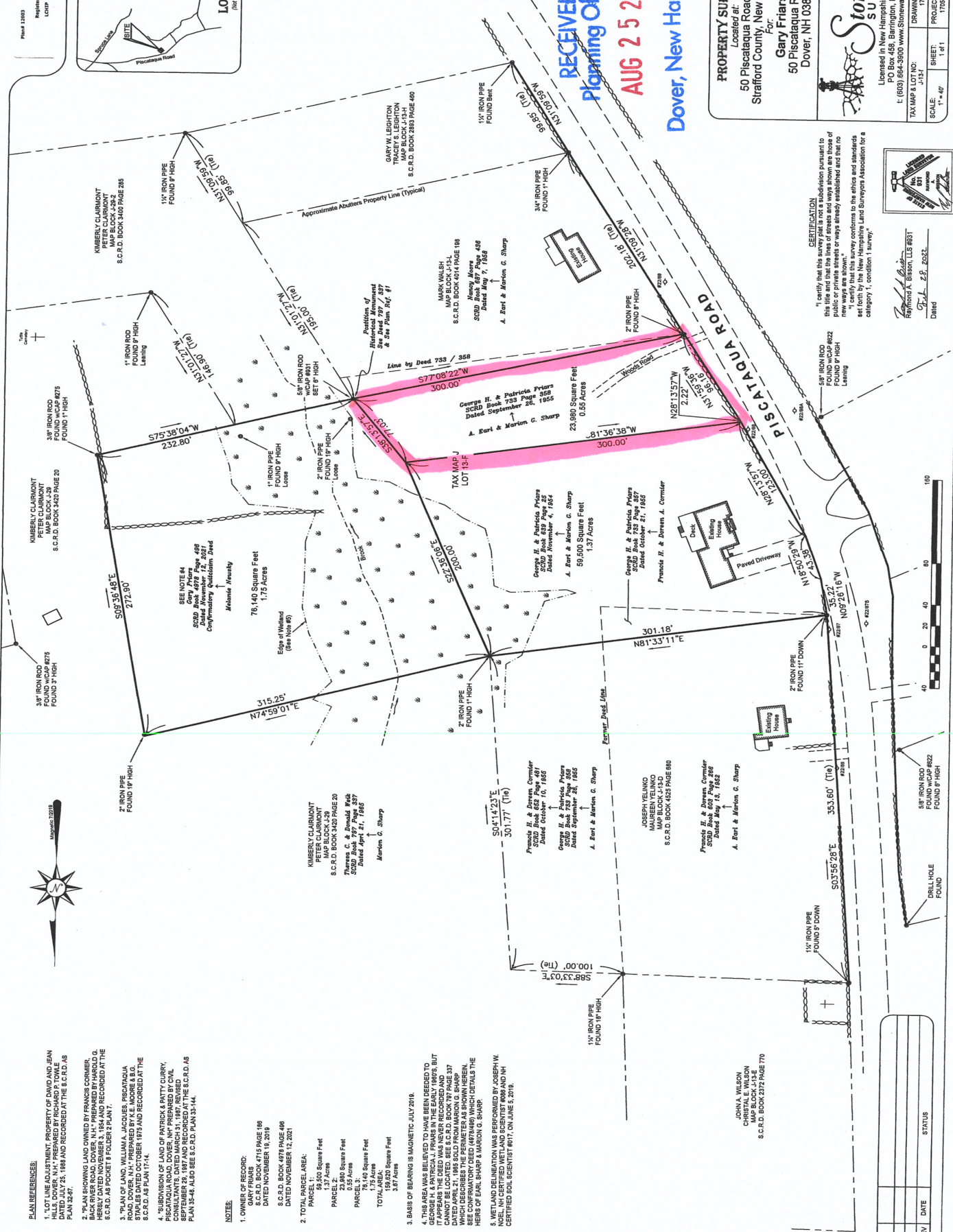
1. OWNER OF RECORD:
S.C.D. BOOK 4715 PAGE 188
DATED NOVEMBER 19, 2019
S.C.D. BOOK 4878 PAGE 460
DATED NOVEMBER 12, 2021
2. TOTAL PARCEL AREA:
PARCEL 1: 15,740 Square Feet
1.37 Acres
PARCEL 2: 23,990 Square Feet
2.19 Acres
PARCEL 3: 79,140 Square Feet
7.14 Acres
TOTAL AREA: 159,870 Square Feet
3.67 Acres
3. BASE OF BEARING IS MAGNETIC JULY 2019.
4. THIS AREA WAS BELIEVED TO HAVE BEEN DEEDED TO GEORGE H. & PATRICIA J. FRANKS IN THE EARLY 1980S, BUT THE DEED WAS LOST. THE PROPERTY WAS RECORDED AND CANNOT BE LOCATED. SEE S.C.D. BOOK 4878 PAGE 460 DATED APRIL 21, 1995 SOLD FROM MARION G. SHARP. THE DEED DESCRIBES THE PERIMETER AS SHOWN HEREIN. THE DEED DESCRIBES THE PERIMETER AS SHOWN HEREIN. THE DEED DESCRIBES THE PERIMETER AS SHOWN HEREIN. THE DEED DESCRIBES THE PERIMETER AS SHOWN HEREIN.
5. MET AND DELINEATION WAS REPERCUSSOR BY JOSEPH W. NOEL, NH CERTIFIED MET AND DELINEATION ENGINEER, ON JUNE 5, 2019.

RECEIVED
Planning Office
AUG 25 2023
Dover, New Hampshire

PROPERTY SURVEY
Located at:
50 Piscataqua Road, Dover,
Strafford County, New Hampshire
For:
Gary Friars
50 Piscataqua Road
Dover, NH 03820

Stone Wall SURVEYING
Licensed in New Hampshire & Maine
PO Box 458, Barrington, NH 03825
T: (603) 664-3600 www.stonewallsurveying.com

TAX MAP & LOT NO:	DRAWING NO:	PROJECT NO:	DATE:
131-E	11527	12603	7/29/2023
SHEET:	1 of 1		
SCALE:	1" = 40'		



REV	DATE	STATUS

Return To:
Eileen A. Nevins, PLLC
One Park Avenue
Unit 3-1
Hampton, NH 03842

Doc # 190017464 12/04/2019 02:53:07 PM
Book 4715 Page 186 Page 1 of 2
CATHERINE A. BERUBE
Register of Deeds, Strafford County
LCHIP STA151370 25.00

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, that I, **Patricia J. Friars**, a single person, of 50 Piscataqua Road, Dover, County of Strafford and State of New Hampshire 03820, for no consideration, grant to **Gary Friars**, a single person, of 50 Piscataqua Road, Dover, Strafford County, and State of New Hampshire 03820; with **WARRANTY COVENANTS** the following described premises:

A certain tract or parcel of land situated in said Dover, in the County of Strafford, on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows; viz; Beginning at a wooden post in the ground on the Easterly side of said Piscataqua River Bridge Road, at the Southwesterly corner of land of Francis and Dorene Cormier, and running thence Southerly by said Piscataqua Bridge Road a distance of two hundred (200) feet to a wooden post in the ground at land of A. Earl and Marion G. Sharp; thence running Easterly by land of said Sharps a distance of three hundred (300) feet to a wooden post in the ground; thence running Westerly by land of said Sharps and land of said Cormiers a distance of three hundred (300) feet to the point of beginning.

Also conveying a certain triangular tract or parcel of land situated in Dover, in said County of Strafford and State of New Hampshire, on the Easterly side of the Back River Road, bounded and described as follows; viz; Beginning at a marker on the Easterly side of the Back River Road at the Northwesterly corner of land of the grantees herein, and thence running South 88° 30' East by land of the said grantees a distance of two hundred (200) feet to a marker; thence running North 3° 50' West by land of A.E. Sharp a distance of thirty-four and sixty-two one hundredths (34.62) feet to a marker at other land of the grantors herein; thence running South 81° 34' West by said other land of the grantors herein a distance of two hundred (200) feet, more or less, to the point of beginning.

Also conveying a certain tract or parcel of land, situate in said Dover, on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows; viz; Beginning at the Southwest corner of land now of George H. and Patricia Friars; thence Southerly by the Piscataqua Bridge Road a distance of one hundred (100) feet to a metal marker; thence Easterly by land of the grantors a distance of three hundred (300) feet to a metal marker; thence Northerly a distance of one hundred (100) feet to land of George H.

RECEIVED
Planning Office

AUG 25 2023

Dover, New Hampshire

and Patricia Friars; thence Westerly a distance of three hundred (300) feet by land of George H. and Patricia Friars to the point of beginning.

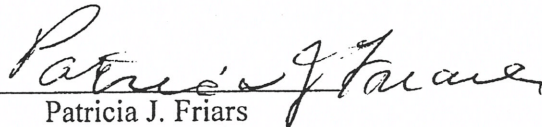
Also a lot of land situate in said Dover bounded and described as follows; viz; Beginning at the Southeast corner of land of Francis and Doreene Cormier; thence Easterly by land of George H. and Patricia Friars a distance of one hundred (100) feet; thence Northerly by land of the grantors a distance of three hundred and one (301) feet, more or less, to a metal marker thence Westerly a distance of one hundred (100) feet to land of Francis and Doreene Cormier; thence Southerly by land of Francis and Doreene Cormier a distance of three hundred and nineteen (319) feet, more or lessm to the point of beginning.

Meaning and intending to describe the same premises conveyed to the Grantor and her spouse, George H. Friars, who died on May 11, 1975 and whose death certificate is recorded herewith. See the following deeds for reference: Book 639, Page 25; Book 733, Page 357 and 733, Page 358 in the Strafford County Registry of Deeds.

This conveyance is a transfer without consideration and as such, this conveyance is exempt from taxation under RSA 78-B:2, IX.

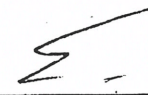
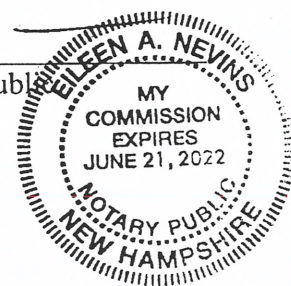
This deed was prepared by information supplied by the Grantors and no independent title examination has been conducted.

Executed this 19th day of November, 2019.


Patricia J. Friars

STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY

On this 19 day of November, 2019, personally appeared before me, Patricia J. Friars, personally known to me or proven to be the person whose name is subscribed to the forgoing instrument, and acknowledged that she executed the same as her free act and deed. Before me,


Notary Public 

IN WITNESS WHEREOF the Mortgagor(s) have hereunto set their hand(s) and seal(s) this seventh day of June, in the year of our Lord, nineteen hundred and sixty-one

Signed, sealed and delivered in the presence of:

Donald A. Normandeau
Ruth H. Normandeau
 to each

[SEAL]

[SEAL]

STATE OF NEW HAMPSHIRE

COUNTY OF STRAFFORD

ss:

June 12 1961

Personally appeared the within named Donald A. Normandeau and Ruth H. Normandeau satisfactorily proven to be the persons whose names are subscribed to the xxxxxxxx

~~Personally appeared the above named~~

within instrument, and acknowledged the foregoing to be their voluntary act and deed.

Before me:

Rhoda J. Beane
 Notary Public.



RECEIVED 12:10 P.M. JUNE 15, 1961

EXAMINED BY

REGISTER

No stamps required.

Know All Men By These Presents

THAT We, Francis H. Cormier and Doreen A. Cormier, both of Dover, in the County of Strafford and State of New Hampshire, for consideration paid, grant to George H. Friars and Patricia Friars, both of Dover, in said County of Strafford and State of New Hampshire, with warranty covenants to the said George H. Friars and Patricia Friars, as joint tenants with rights of survivorship, ~~xxx~~ a certain triangular tract or parcel of land situated in Dover, in said County of Strafford and State of New Hampshire, on the Easterly side of the Back River Road, bounded and described as follows; viz: Beginning at a marker on the Easterly side of the Back River Road at the Northwesterly corner of land of the grantees herein, and thence running South 88° 30' East by land of the said grantees a distance of two hundred (200) feet to a marker; thence running North 3° 50' West by land of A. E. Sharp a distance of thirty-four and sixty-two one hundredths (34.62) feet to a marker at other land of the grantors herein; thence running South 81° 34' West by said other land of the grantors herein a distance of two hundred (200) feet, more or less, to the point of beginning.

Being a portion of the premises conveyed by A. Earl Sharp and Marion G. Sharp to Francis H. Cormier and Doreen A. Cormier, by deed dated May 13, 1952 and recorded in Strafford County Registry of Deeds, Book 603, Page 266.

And I, Doreen A. Cormier, wife of the said Francis H. Cormier, and I, Francis H. Cormier, husband ~~of the said Doreen A. Cormier~~ ~~of the said Doreen A. Cormier~~ release to said grantees all rights of (dower) and homestead and other interests therein.

Witness OUR hand and seal this 21st day of October

1955.

733
357

WITNESSES:

Ernest G. Thorne
Ernest G. Thorne

Francis H. Cormier
Doreen A. Cormier

733
 358

STATE OF NEW HAMPSHIRE

COUNTY OF STRAFFORD

On this the 21st day of October, 1955, before me, the undersigned officer, personally appeared Francis H. Cormier and Doreen A. Cormier known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

Ernest G. Thorne

Justice of the Peace.

Title of Officer

RECEIVED 3:00 P.M. JUNE 15, 1961

EXAMINED BY

Marjorie E. Holmes

REGISTER

Know All Men By These Presents

THAT We, A. Earl Sharp and Marlon G. Sharp, both of Durham, in the County of Strafford and State of New Hampshire, for consideration paid, grant to George H. Friars and Patricia Friars, both of Dover, in said County of Strafford and State of New Hampshire, with warranty covenants to the said George H. Friars and Patricia Friars, as joint tenants with rights of survivorship, ~~XXX~~ a certain tract or parcel of land, situate in said Dover, on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows; viz: Beginning at the Southwest corner of land now of George H. and Patricia Friars; thence Southerly by the Piscataqua Bridge Road a distance of one hundred (100) feet to a metal marker; thence Easterly by land of the grantors a distance of three hundred (300) feet to a metal marker; thence Northerly a distance of one hundred (100) feet to land of George H. and Patricia Friars; thence Westerly a distance of three hundred (300) feet by land of George H. and Patricia Friars to the point of beginning.

Also a lot of land situate in said Dover, bounded and described as follows; viz: Beginning at the Southeast corner of land of Francis and Doreene Cormier; thence Easterly by land of George H. and Patricia Friars a distance of one hundred (100) feet; thence Northerly by land of the grantors a distance of three hundred and one (301) feet, more or less, to a metal marker; thence Westerly a distance of one hundred (100) feet to land of Francis and Doreene Cormier; thence Southerly by land of Francis and Doreene Cormier a distance of three hundred and nineteen (319) feet, more or less, to the point of beginning.

And I, Marion G. Sharp, wife of the said A. Earl Sharp, and I, A. Earl Sharp, husband of the said ~~Marion G. Sharp~~ ~~Marion G. Sharp~~ release to said grantee all rights of

(dower and homestead and other interests therein.

Witness Our hands and seals this 21st day of September, 1955.

WITNESSES:

Douglas Hall
Douglas Hall

Edward Sharp
Marion G. Sharp

STATE OF NEW HAMPSHIRE

COUNTY OF STRAFFORD

On this the 26th day of Sept., 1955, before me, the undersigned officer, personally appeared A. Earl Sharp and Marion G. Sharp, known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal



Douglas Hall

Justice of the Peace.

Title of Officer

RECEIVED 3:00 P.M. JUNE 15, 1961

EXAMINED BY

Marjorie E. Holmes

REGISTER

Know All Men By These Presents

THAT I, Madeline L. Davis of the City of Rochester, County of Strafford and State of New Hampshire

for and in consideration of the sum of one dollar and other valuable consideration to me in hand before the delivery hereof, well and truly paid by Harold E. Foss of said Rochester

the receipt whereof I do hereby acknowledge, have granted, bargained and sold, and by these presents do give, grant, bargain, sell, alien, enfeoff convey and confirm unto the said

Harold E. Foss, his heirs and assigns forever,

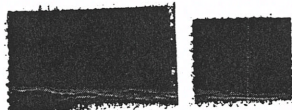
A certain tract or parcel of land in Wilton, Strafford County, New Hampshire on the southerly side of Town House Pond, so called, being on the northerly side of a contemplated street known as St. James Avenue, and bounded as follows:-

Beginning at an iron hub driven in the ground on said St. James Avenue at the Southwesterly corner of Lot No. 83 and running in a northerly direction along said lot No. 83 to said Town House Pond, thence turning and running along said Town House Pond in a westerly direction to Lot No. 87; thence turning and running in a southerly direction along said Lot No. 87 to said St. James Avenue at an iron hub driven in the ground; thence turning and running along said St. James Avenue in an easterly direction to the point begun at, and being lot No. 85 on a plan of lots by I. W. Jones and Company of said Wilton drawn for James Corson of Rochester, New Hampshire.

Meaning and intending to convey the same premises conveyed to the grantor herein by deed of Mary Eagen dated August 2, 1946 and recorded in Strafford County Records Book 540, Page 278.

The above described lot has a frontage of fifty (50) feet on St. James Avenue and runs to Town House Pond.

H



To HAVE AND TO HOLD the said granted premises, with all the privileges and appurtenances to the same belonging, to him the said grantee

and his heirs and assigns, to him and their only proper use and benefit forever.

And I the said grantor

and my heirs, executors and administrators do hereby covenant, grant and agree, to and with the said grantee

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 359

...SER
PAGE

Know All Men By These Presents

THAT We, A. Earl Sharp and Marion G. Sharp, both of Dover, in the County of Strafford and State of New Hampshire, for consideration paid, grant to George H. Friars and Patricia J. Friars, both of Dover, in said County of Strafford and State of New Hampshire, with warranty covenants to the said George H. Friars and Patricia J. Friars, as joint tenants with rights of survivorship, ~~xxx~~ a certain tract or parcel of land situated in said Dover on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows: viz: Beginning at a wooden post in the ground on the Easterly side of said Piscataqua Bridge Road, at the Southwesterly corner of land of Francis and Dorene Cormier, and running thence Southerly by said Piscataqua Bridge Road a distance of two hundred (200) feet to a wooden post in the ground at land of A. Earl and Marion G. Sharp; thence running Easterly by land of said Sharps a distance of three hundred (300) feet to a wooden post in the ground; thence running Northerly by said Sharps land a distance of two hundred (200) feet to a wooden post in the ground; thence running Westerly by land of said Sharps and land of said Cormiers a distance of three hundred (300) feet to the point of beginning.

And I, Marion G. Sharp, wife of the said A. Earl Sharp, and I, A. Earl Sharp, husband of the said ~~Marion~~ ~~G. Sharp~~, release to said grantees all rights of Marion G. Sharp, ~~dower~~ ~~curtesy~~ and homestead and other interests therein.

Witness OUR hand & seal & this 4th, day of November, 1954.

WITNESS:

Twilight Hall
Twilight Hall

Carl Sharp
Maurice Y. Sharp.

STATE OF NEW HAMPSHIRE

COUNTY OF STRAFFORD

On this fourth day of November, 19 54, before me, _____, the undersigned officer, personally appeared A. Earl Sharp and Marion G. Sharp known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instrument and acknowledged that the Y executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.



Dwight Hall
Justice of the Peace.
Notary Public. Title of Officer.

RECEIVED 1:00 P. M. Dec. 15, 1954

EXAMINED BY: Gemma Morin Dube Register

E-Doc # 210023030

11/15/2021 11:54:27 AM

Book 4978 Page 496

Page 1 of 2

CATHERINE A. BERUBE

Register of Deeds, Strafford County

LCHIP

STA189332

25.00

CONFIRMATORY QUITCLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS, that **Melanie Newsky**, a married person of 53 Piscataqua Road, Dover, New Hampshire, for consideration paid, grants to **Gary Friars**, a single person, of 50 Piscataqua Road, Dover, New Hampshire, with QUITCLAIM COVENANTS, the following:

All of my right, title or interest in and to a certain parcel of land located at the rear of 50 Piscataqua Road, Dover, New Hampshire, being bounded and described as follows:

Commencing at an iron pipe set at the corner of the within described premises and land now or formerly of Clairmont and then running N 76° 26' E a distance of 229 feet, more or less, to a stake; then turning and running N 09° 24' E a distance of 272.90 feet, to a stake; then turning and running S 75° 33' W a distance of 315.25 feet to an iron pipe at land formerly of Craig and Cantwell and now of Yelinko; then turning and running by other land of Friars S 22° 36' 06" E a distance of 200 feet to a point; then turning and running along said other land of Friars S 38° 13' 57" E a distance of 77.03 feet to an iron pipe and the point of beginning.

This deed is given to confirm and replace a deed granted by Earl Sharp and Marion G. Sharp to George H. Friars and Patricia Friars (now both deceased), which deed was mis-placed and was not recorded. Earl Sharp deceased on December 7, 1959 and his estate is probated as Strafford County Probate File #A9422. His will devised his estate to his wife, Marion Sharp, who deceased on November 3, 1973. Her estate is probated as File #A16253. Pursuant to the will of Marion Sharp, the residue of her estate was devised to Doreen A. Cormier. Doreen Cormier deceased on May 17, 2017, and her estate passed to her husband, Francis H. Cormier. The estate of Francis H. Cormier is probated as File #319-2019-ET-00769. His will devised the residue of his estate to Melanie Newsky.

The above-described parcel of land has been incorporated into the remaining land of Gary Friars. For title references see Book 639, Page 25, Book 733 Pages 357 and 358 in the Strafford County Registry of Deeds, and Book 4715, Page 187. For a depiction of the bounds of this property see the plan entitled "Lot Line Adjustment, Property of David and Jean Hills, Dover, N.H." prepared by Richard P. Towle, Land Surveyor, recorded at Strafford County Registry of Deeds as Plan 32-67, and the plan entitled "Property Survey, Located at: 50 Piscataqua Road, Dover, Strafford County, New Hampshire, for Patricia Friars c/o Gary Friars, 50 Piscataqua Road, Dover, NH 03820" prepared by Stonewall Surveying, to be recorded at the

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Planning Office

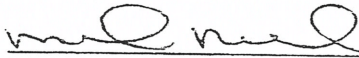
AUG 25 2023

Dover, New Hampshire

Strafford County Registry of Deeds.

This is not homestead property of the Grantor or her spouse. This is a confirmatory deed for which no consideration is paid, and no revenue stamps are required.

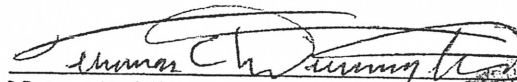
Dated this 12th day of November, 2021.



Melanie Newsy

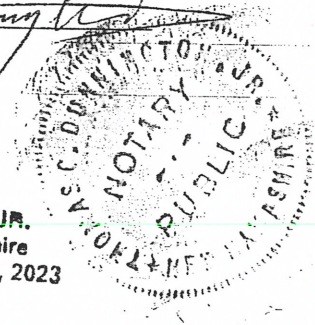
State of New Hampshire
County of Strafford

Then personally appeared Melanie Newsy and acknowledged that she executed the above instrument as her free act and deed, before me, this 12th day of November, 2021



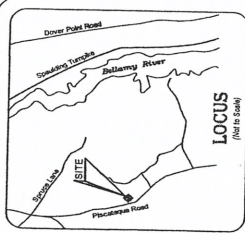
Notary Public
My Commission Expires:

THOMAS C. DUNNINGTON JR.
Notary Public - New Hampshire
My Commission Expires March 21, 2023



SCR00 Plan # 12603

Plan 12603 02/28/2023 10:35:04 AM
Page 1 of 1
Register of Deeds, Strafford County
LOCUS
2102



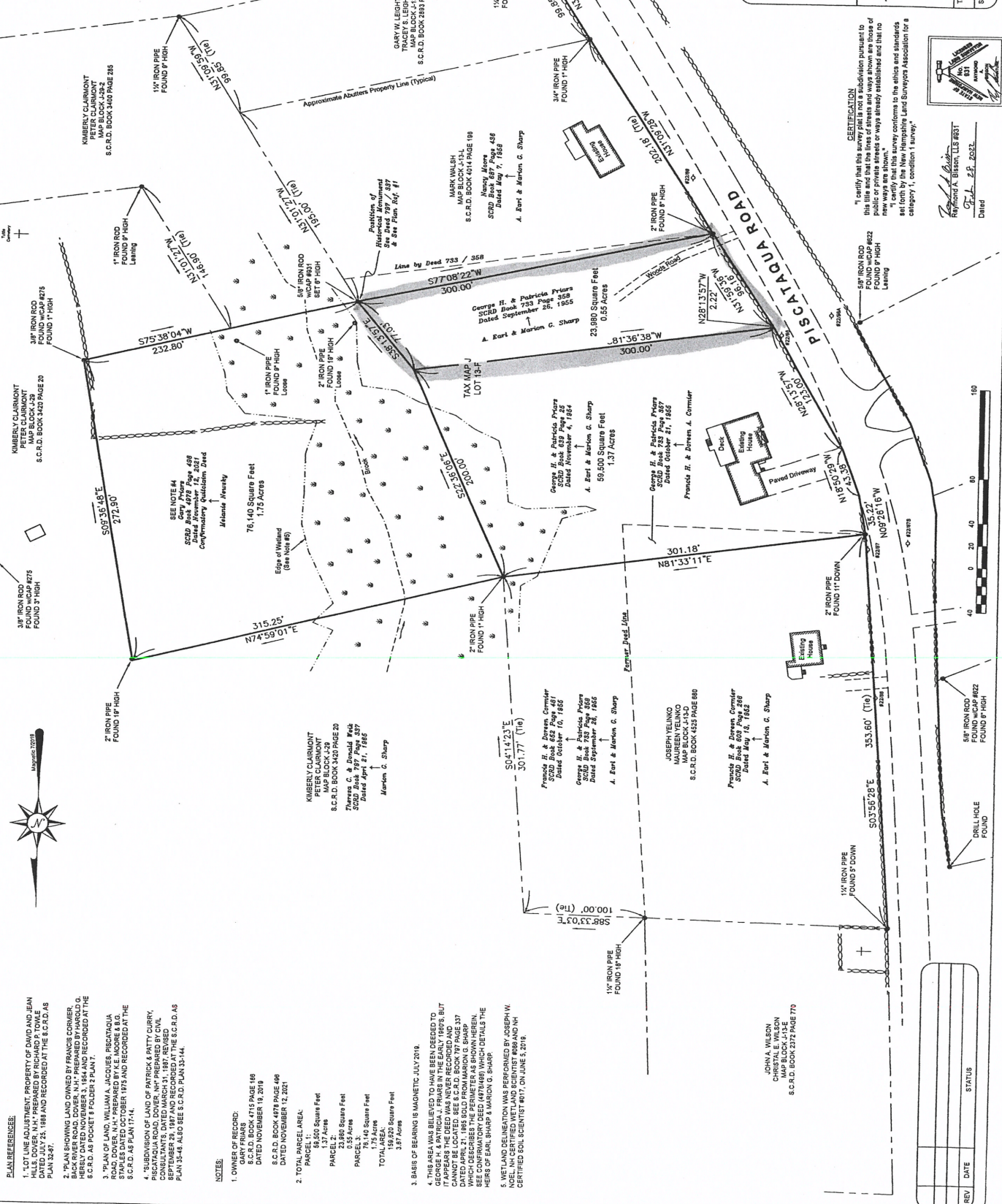
PROPERTY SURVEY
Located at:
50 Piscataqua Road, Dover,
Strafford County, New Hampshire
For:
Gary Friars
50 Piscataqua Road
Dover, NH 03820

Stonewall SURVEYING
Licensed in New Hampshire & Maine
PO Box 456, Barrington, NH 03825
T: (603) 664-9500 www.StonewallSurveying.com

TAX MAP & LOT NO:	DRAWING NO:	PROJECT NO:	DATE:
2-3-1	1757	1757	2/28/2023
SHEET:	1 of 1		
SCALE:	1" = 40'		

CERTIFICATION
I, Gary Friars, Surveyor, do hereby certify that this survey was made in accordance with the laws and regulations of the State of New Hampshire, and that the lines and areas shown are true and correct to the best of my knowledge and belief.

Gary Friars
Surveyor
Dated: 2/28/2023



PLAN REFERENCES:
1. LOT LINE ADJUSTMENT, PROPERTY OF DAVID AND JEAN BACK RIVER ROAD, DATED JULY 21, 1988 AND RECORDED AT THE S.C.R.D. AS PLAN 32-87.
2. PLAN SHOWING LAND OWNED BY FRANCIS CORNER, BACK RIVER ROAD, DATED JULY 21, 1988 AND RECORDED AT THE S.C.R.D. AS PLAN 32-87.
3. PLAN OF LAND, WILLIAM A. JACOBSON, PISCATAQUA ROAD, DATED NOVEMBER 1, 1984 AND RECORDED AT THE S.C.R.D. AS PLAN 17-14.
4. "SUBDIVISION OF LAND OF PATRICK & PATTY GURRY, PISCATAQUA ROAD, DATED NOVEMBER 1, 1987, RECORDED AT THE S.C.R.D. AS PLAN 35-14, ALSO SEE S.C.R.D. PLAN 35-14.

NOTES:

- OWNER OF RECORD:
S.C.R.D. BOOK 4715 PAGE 186
DATED NOVEMBER 18, 2018
S.C.R.D. BOOK 4878 PAGE 486
DATED NOVEMBER 12, 2021
- TOTAL PARCEL AREA:
PARCEL 1:
59,500 Square Feet
1.37 Acres
PARCEL 2:
23,980 Square Feet
0.55 Acres
PARCEL 3:
78,140 Square Feet
1.78 Acres
TOTAL AREA:
159,620 Square Feet
3.67 Acres
3. BASIS OF BEARING IS MAGNETIC JULY 2018.
4. THIS AREA WAS BELIEVED TO HAVE BEEN CEDED TO GEORGE H. & PATRICIA J. FRANKS IN THE EARLY 1980s, BUT IT APPEARS THE DEED WAS NEVER RECORDED AND IT WAS NOT RECORDED IN THE S.C.R.D. BOOK 787 PAGE 337 DATED APRIL 21, 1988. THE PERMITTER AS SHOWN HEREIN, HEREIN, HAS CONDUCTED A FIELD SURVEY OF THE AREA, AND HAS FOUND NO EVIDENCE OF A DEED (4878489) WHICH DETAILS THE HEIRS OF EARL SHARP & MARION G. SHARP.
5. FIELD DELINEATION WAS PERFORMED BY JOSEPH W. NICHOLS, A LICENSED SURVEYOR IN THE STATE OF NEW HAMPSHIRE, ON JUNE 1, 2018.

REV.	DATE	STATUS

Return To:
Eileen A. Nevins, PLLC
One Park Avenue
Unit 3-1
Hampton, NH 03842

Doc # 190017464 12/04/2019 02:53:07 PM
Book 4715 Page 186 Page 1 of 2
CATHERINE A. BERUBE
Register of Deeds, Strafford County
LCHIP STA151370 25.00

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, that I, **Patricia J. Friars**, a single person, of 50 Piscataqua Road, Dover, County of Strafford and State of New Hampshire 03820, for no consideration, grant to **Gary Friars**, a single person, of 50 Piscataqua Road, Dover, Strafford County, and State of New Hampshire 03820; with **WARRANTY COVENANTS** the following described premises:

A certain tract or parcel of land situated in said Dover, in the County of Strafford, on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows; viz; Beginning at a wooden post in the ground on the Easterly side of said Piscataqua River Bridge Road, at the Southwesterly corner of land of Francis and Dorene Cormier, and running thence Southerly by said Piscataqua Bridge Road a distance of two hundred (200) feet to a wooden post in the ground at land of A. Earl and Marion G. Sharp; thence running Easterly by land of said Sharps a distance of three hundred (300) feet to a wooden post in the ground; thence running Westerly by land of said Sharps and land of said Cormiers a distance of three hundred (300) feet to the point of beginning.

Also conveying a certain triangular tract or parcel of land situated in Dover, in said County of Strafford and State of New Hampshire, on the Easterly side of the Back River Road, bounded and described as follows; viz; Beginning at a marker on the Easterly side of the Back River Road at the Northwesterly corner of land of the grantees herein, and thence running South 88° 30' East by land of the said grantees a distance of two hundred (200) feet to a marker; thence running North 3° 50' West by land of A.E. Sharp a distance of thirty-four and sixty-two one hundredths (34.62) feet to a marker at other land of the grantors herein; thence running South 81° 34' West by said other land of the grantors herein a distance of two hundred (200) feet, more or less, to the point of beginning.

Also conveying a certain tract or parcel of land, situate in said Dover, on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows; viz; Beginning at the Southwest corner of land now of George H. and Patricia Friars; thence Southerly by the Piscataqua Bridge Road a distance of one hundred (100) feet to a metal marker; thence Easterly by land of the grantors a distance of three hundred (300) feet to a metal marker; thence Northerly a distance of one hundred (100) feet to land of George H.

and Patricia Friars; thence Westerly a distance of three hundred (300) feet by land of George H. and Patricia Friars to the point of beginning.

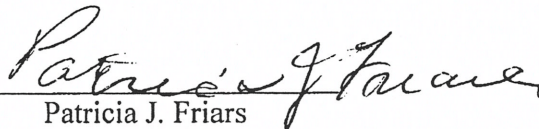
Also a lot of land situate in said Dover bounded and described as follows; viz; Beginning at the Southeast corner of land of Francis and Doreene Cormier; thence Easterly by land of George H. and Patricia Friars a distance of one hundred (100) feet; thence Northerly by land of the grantors a distance of three hundred and one (301) feet, more or less, to a metal marker thence Westerly a distance of one hundred (100) feet to land of Francis and Doreene Cormier; thence Southerly by land of Francis and Doreene Cormier a distance of three hundred and nineteen (319) feet, more or lessm to the point of beginning.

Meaning and intending to describe the same premises conveyed to the Grantor and her spouse, George H. Friars, who died on May 11, 1975 and whose death certificate is recorded herewith. See the following deeds for reference: Book 639, Page 25; Book 733, Page 357 and 733, Page 358 in the Strafford County Registry of Deeds.

This conveyance is a transfer without consideration and as such, this conveyance is exempt from taxation under RSA 78-B:2, IX.

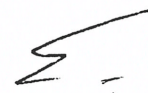
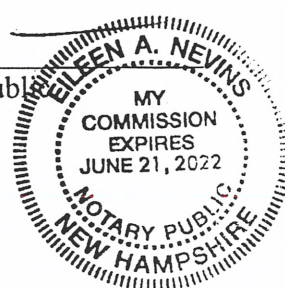
This deed was prepared by information supplied by the Grantors and no independent title examination has been conducted.

Executed this 19th day of November, 2019.


Patricia J. Friars

STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY

On this 19 day of November, 2019, personally appeared before me, Patricia J. Friars, personally known to me or proven to be the person whose name is subscribed to the forgoing instrument, and acknowledged that she executed the same as her free act and deed. Before me,


Notary Public 

158R

PAGE

Know All Men By These Presents

THAT We, A. Earl Sharp and Marlon G. Sharp, both of Dover, in the County of Strafford and State of New Hampshire, for consideration paid, grant to George H. Friars and Patricia J. Friars, both of Dover, in said County of Strafford and State of New Hampshire, with warranty covenants to the said George H. Friars and Patricia J. Friars, as joint tenants with rights of survivorship, ~~XXX~~ a certain tract or parcel of land situated in said Dover on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows; viz: Beginning at a wooden post in the ground on the Easterly side of said Piscataqua Bridge Road, at the Southwesterly corner of land of Francis and Dorene Cormier, and running thence Southerly by said Piscataqua Bridge Road a distance of two hundred (200) feet to a wooden post in the ground at land of A. Earl and Marlon G. Sharp; thence running Easterly by land of said Sharps a distance of three hundred (300) feet to a wooden post in the ground; thence running Northerly by said Sharps land a distance of two hundred (200) feet to a wooden post in the ground; thence running Westerly by land of said Sharps and land of said Cormiers a distance of three hundred (300) feet to the point of beginning.

And I, Marion G. Sharp, wife of the said A. Earl Sharp, and I, A. Earl Sharp, husband of the said ~~XXXX~~ ~~XXXXXXXXXX~~ release to said grantees all rights of Marion G. Sharp, (dower and homestead and other interests therein.

Witness OUR hands and seal 6 this 4th. day of November, 1954.

WITNESS:

Dwight Hall
Dwight Hall

A. Earl Sharp
Marlon G. Sharp

STATE OF NEW HAMPSHIRE

COUNTY OF STRAFFORD

On this the fourth day of November, 1954, before me, the undersigned officer, personally appeared A. Earl Sharp and Marlon G. Sharp known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.



Dwight Hall
 Justice of the Peace.
 Notary Public. Title of Officer.

RECEIVED 1:00 P. M. Dec. 15, 1954

EXAMINED BY: *Yama Morin Duke* Register

Signed, sealed and delivered in the presence of:

Donald A. Normandeen

Paul H. Monahan

[SEAL]

[SEAL]

COUNTY OF STAFFORD

382

June 12, 1961

and acknowledged the foregoing to be their voluntary act and deed.

Before me:

Notary Public

EXAMINED BY
* * * * *

REGISTER

Know All Men By These Presents

Being a portion of the premises conveyed by A. Earl Sharp and Marlon G. Sharp to Francis H. Cormier and Doreen A. Cormier, by deed dated May 13, 1952 and recorded in Strafford County Registry of Deeds, Book 603, Page 266.

And I, Doreen A. Cormier, wife of the said Francis H. Cormier, and I, Francis H. Cormier, husband ~~of the said Doreen A. Cormier~~ ~~do hereby~~ release to said grantees all rights of (dower and homestead and other interests therein)

Witness OUR hand & seal this 21st day of October

, 1955.

WITNESSES:

Ernest G. Thorne
Ernest G. Thorne

Francis H. Cormier
Doreen A. Cormier

733
 358

STATE OF NEW HAMPSHIRE

COUNTY OF STRAFFORD

On this the 21st day of October, 1955, before me, the undersigned officer, personally appeared Francis H. Cormier and Doreen A. Cormier known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

Ernest G. Thorne

Justice of the Peace.

Title of Officer

RECEIVED 3:00 P.M. JUNE 15, 1961

EXAMINED BY
 * * * * *

Marjorie E. Holmes

REGISTER

Know All Men By These Presents

THAT We, A. Earl Sharp and Marion G. Sharp, both of Durham, in the County of Strafford and State of New Hampshire, for consideration paid, grant to George H. Friars and Patricia Friars, both of Dover, in said County of Strafford and State of New Hampshire, with warranty covenants to the said George H. Friars and Patricia Friars, as joint tenants with rights of survivorship, ~~XXX~~ a certain tract or parcel of land, situate in said Dover, on the Easterly side of the Piscataqua Bridge Road, bounded and described as follows; viz: Beginning at the Southwest corner of land now of George H. and Patricia Friars; thence Southerly by the Piscataqua Bridge Road a distance of one hundred (100) feet to a metal marker; thence Easterly by land of the grantors a distance of three hundred (300) feet to a metal marker; thence Northerly a distance of one hundred (100) feet to land of George H. and Patricia Friars; thence Westerly a distance of three hundred (300) feet by land of George H. and Patricia Friars to the point of beginning.

Also a lot of land situate in said Dover, bounded and described as follows; viz: Beginning at the Southeast corner of land of Francis and Doreene Cormier; thence Easterly by land of George H. and Patricia Friars a distance of one hundred (100) feet; thence Northerly by land of the grantors a distance of three hundred and one (301) feet, more or less, to a metal marker; thence Westerly a distance of one hundred (100) feet to land of Francis and Doreene Cormier; thence Southerly by land of Francis and Doreene Cormier a distance of three hundred and nineteen (319) feet, more or less, to the point of beginning.

And I, Marion G. Sharp, wife of the said A. Earl Sharp, and I, A. Earl Sharp, husband of the said ~~Marion G. Sharp~~ ~~Marion G. Sharp~~ release to said grantees all rights of

(dower and homestead and other interests therein.

Witness Our hand and seal this 21st day of September, 1955.

WITNESSES:

Douglas Hall
Douglas Hall

A. Earl Sharp
Marion G. Sharp

STATE OF NEW HAMPSHIRE

COUNTY OF STRAFFORD

On this the 26th day of Sept. , 1955, before me,
 the undersigned officer, personally appeared A. Earl Sharp and Marion G. Sharp,
 known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instru-
 ment and acknowledged that they executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.



Douglas Hall
 Justice of the Peace.

Title of Officer

RECEIVED 3:00 P.M. JUNE 15, 1961

EXAMINED BY
 * * * * *

Marjorie E. Holmes

REGISTER

Know All Men By These Presents

THAT I, Madeline L. Davis of the City of Rochester, County of Strafford
 and State of New Hampshire

for and in consideration of the sum of one dollar and other valuable consideration
 to me in hand before the delivery hereof, well and truly paid by Harold E. Foss
 of said Rochester

the receipt whereof I do hereby acknowledge, have granted, bargained and sold, and by these
 presents do give, grant, bargain, sell, alien, enfeoff convey and confirm unto the said

Harold E. Foss, his

heirs and assigns forever,

A certain tract or parcel of land in Wilton, Strafford County, New Hampshire
 on the southerly side of Town House Pond, so called, being on the northerly side
 of a contemplated street known as St. James Avenue, and bounded as follows:-

Beginning at an iron hub driven in the ground on said St. James Avenue at the
 Southwesterly corner of Lot No. 83 and running in a northerly direction along
 said lot No. 83 to said Town House Pond, thence turning and running along said
 Town House Pond in a westerly direction to Lot No. 87; thence turning and running
 in a southerly direction along said Lot No. 87 to said St. James Avenue at an
 iron hub driven in the ground; thence turning and running along said St. James
 Avenue in an easterly direction to the point begun at, and being lot No. 85 on
 a plan of lots by I. W. Jones and Company of said Wilton drawn for James Carson
 of Rochester, New Hampshire.

Meaning and intending to convey the same premises conveyed to the grantor
 herein by deed of Mary Eagen dated August 2, 1946 and recorded in Strafford
 County Records Book 540, Page 278.

The above described lot has a frontage of fifty (50) feet on St. James
 Avenue and runs to Town House Pond.

H

To HAVE AND TO HOLD the said granted premises, with all the privileges and appurtenances
 to the same belonging, to him the said grantee

and his heirs and assigns, to him and their only proper use and benefit forever.

And I the said grantor

and my heirs, executors and administrators do hereby covenant, grant
 and agree, to and with the said grantee

733
 359

E-Doc # 210023030

11/15/2021 11:54:27 AM

Book 4978 Page 496

Page 1 of 2

CATHERINE A. BERUBE

Register of Deeds, Strafford County

LCHIP

STA189332

25.00

CONFIRMATORY QUITCLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS, that **Melanie Newsky**, a married person of 53 Piscataqua Road, Dover, New Hampshire, for consideration paid, grants to **Gary Friars**, a single person, of 50 Piscataqua Road, Dover, New Hampshire, with QUITCLAIM COVENANTS, the following:

All of my right, title or interest in and to a certain parcel of land located at the rear of 50 Piscataqua Road, Dover, New Hampshire, being bounded and described as follows:

Commencing at an iron pipe set at the corner of the within described premises and land now or formerly of Clairmont and then running N 76° 26' E a distance of 229 feet, more or less, to a stake; then turning and running N 09° 24' E a distance of 272.90 feet, to a stake; then turning and running S 75° 33' W a distance of 315.25 feet to an iron pipe at land formerly of Craig and Cantwell and now of Yelinko; then turning and running by other land of Friars S 22° 36' 06" E a distance of 200 feet to a point; then turning and running along said other land of Friars S 38° 13' 57" E a distance of 77.03 feet to an iron pipe and the point of beginning.

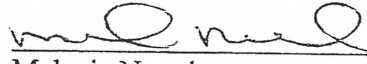
This deed is given to confirm and replace a deed granted by Earl Sharp and Marion G. Sharp to George H. Friars and Patricia Friars (now both deceased), which deed was mis-placed and was not recorded. Earl Sharp deceased on December 7, 1959 and his estate is probated as Strafford County Probate File #A9422. His will devised his estate to his wife, Marion Sharp, who deceased on November 3, 1973. Her estate is probated as File #A16253. Pursuant to the will of Marion Sharp, the residue of her estate was devised to Doreen A. Cormier. Doreen Cormier deceased on May 17, 2017, and her estate passed to her husband, Francis H. Cormier. The estate of Francis H. Cormier is probated as File #319-2019-ET-00769. His will devised the residue of his estate to Melanie Newsky.

The above-described parcel of land has been incorporated into the remaining land of Gary Friars. For title references see Book 639, Page 25, Book 733 Pages 357 and 358 in the Strafford County Registry of Deeds, and Book 4715, Page 187. For a depiction of the bounds of this property see the plan entitled "Lot Line Adjustment, Property of David and Jean Hills, Dover, N.H." prepared by Richard P. Towle, Land Surveyor, recorded at Strafford County Registry of Deeds as Plan 32-67, and the plan entitled "Property Survey, Located at: 50 Piscataqua Road, Dover, Strafford County, New Hampshire, for Patricia Friars c/o Gary Friars, 50 Piscataqua Road, Dover, NH 03820" prepared by Stonewall Surveying, to be recorded at the

Strafford County Registry of Deeds.

This is not homestead property of the Grantor or her spouse. This is a confirmatory deed for which no consideration is paid, and no revenue stamps are required.

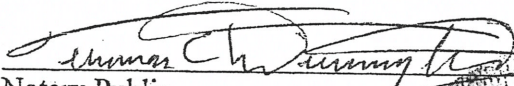
Dated this 12th day of November, 2021.



Melanie Newsy

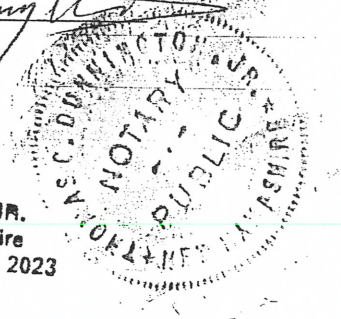
State of New Hampshire
County of Strafford

Then personally appeared Melanie Newsy and acknowledged that she executed the above instrument as her free act and deed, before me, this 12th day of November, 2021



Notary Public
My Commission Expires:

THOMAS C. DUNNINGTON JR.
Notary Public - New Hampshire
My Commission Expires March 21, 2023



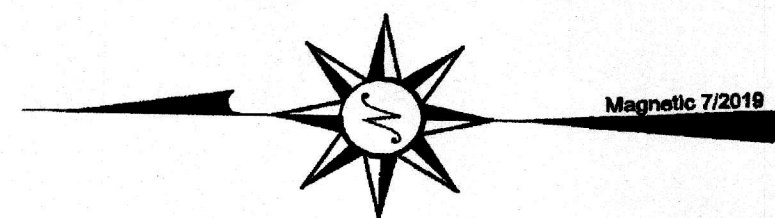
PLAN REFERENCES:

1. "LOT LINE ADJUSTMENT, PROPERTY OF DAVID AND JEAN HILLS, DOVER, N.H." PREPARED BY RICHARD P. TOWLE DATED JULY 25, 1988 AND RECORDED AT THE S.C.R.D. AS PLAN 32-67.
2. "PLAN SHOWING LAND OWNED BY FRANCIS CORMIER, BACK RIVER ROAD, DOVER, N.H." PREPARED BY HAROLD G. HERSLY DATED NOVEMBER 3, 1954 AND RECORDED AT THE S.C.R.D. AS POCKET 8 FOLDER 2 PLAN 7.
3. "PLAN OF LAND, WILLIAM A. JACQUES, PISCATAQUA ROAD, DOVER, N.H." PREPARED BY K.E. MOORE & B.G. STAPLES DATED OCTOBER 1975 AND RECORDED AT THE S.C.R.D. AS PLAN 17-14.
4. "SUBDIVISION OF LAND OF PATRICK & PATTY CURRY, PISCATAQUA ROAD, DOVER, NH" PREPARED BY CIVIL CONSULTANTS, DATED MARCH 31, 1987, REVISED SEPTEMBER 29, 1987 AND RECORDED AT THE S.C.R.D. AS PLAN 35-48. ALSO SEE S.C.R.D. PLAN 33-144.

NOTES:

1. OWNER OF RECORD:
GARY FRIARS
S.C.R.D. BOOK 4715 PAGE 186
DATED NOVEMBER 19, 2019

S.C.R.D. BOOK 4878 PAGE 486
DATED NOVEMBER 12, 2021
2. TOTAL PARCEL AREA:
PARCEL 1:
58,500 Square Feet
1.37 Acres
PARCEL 2:
23,980 Square Feet
0.55 Acres
PARCEL 3:
76,140 Square Feet
1.75 Acres
TOTAL AREA:
159,620 Square Feet
3.67 Acres
3. BASIS OF BEARING IS MAGNETIC JULY 2019.
4. THIS AREA WAS BELIEVED TO HAVE BEEN DEEDED TO GEORGE H. & PATRICIA J. FRIARS IN THE EARLY 1960'S, BUT IT APPEARS THE DEED WAS NEVER RECORDED AND CANNOT BE LOCATED. SEE S.C.R.D. BOOK 797 PAGE 337 DATED APRIL 21, 1965 SOLD FROM MARION G. SHARP WHICH DESCRIBES THE PERIMETER AS SHOWN HEREIN. SEE CONFIRMATORY DEED (4978/496) WHICH DETAILS THE HEIRS OF EARL SHARP & MARION G. SHARP.
5. WETLAND DELINEATION WAS PERFORMED BY JOSEPH W. NOEL, NH CERTIFIED WETLAND SCIENTIST #086 AND NH CERTIFIED SOIL SCIENTIST #017, ON JUNE 5, 2019.



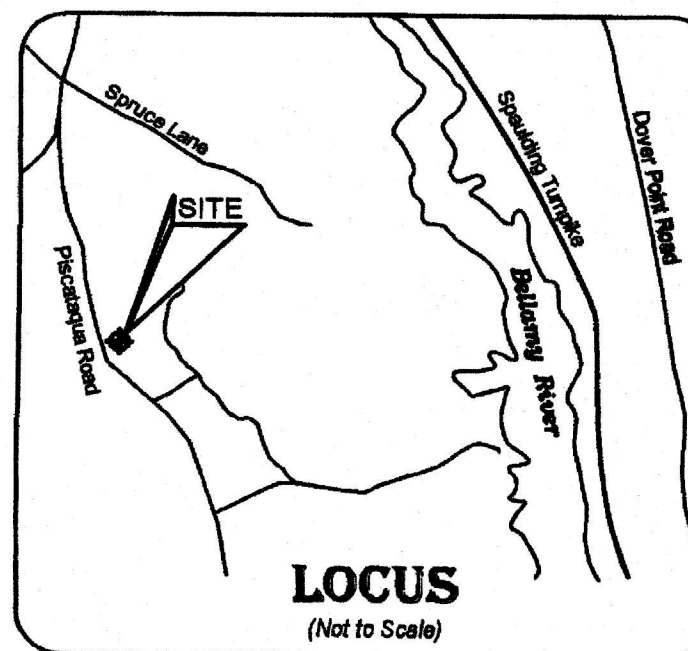
3/8" IRON ROD
FOUND w/CAP #275
FOUND 3" HIGH

KIMBERLY CLAIRMONT
PETER CLAIRMONT
MAP BLOCK J-29
S.C.R.D. BOOK 3420 PAGE 20

3/8" IRON ROD
FOUND w/CAP #275
FOUND 1" HIGH

KIMBERLY CLAIRMONT
PETER CLAIRMONT
MAP BLOCK J-29-2
S.C.R.D. BOOK 3400 PAGE 285

Plan# 12603 02/28/2022 10:35:04 AM
Page 1 of 1
Register of Deeds, Strafford County
LCHIP STA194104 25.00



2" IRON PIPE
FOUND 19" HIGH

50°36'48"E
272.90'

1" IRON ROD
FOUND 8" HIGH
Leaning

1 1/2" IRON PIPE
FOUND 9" HIGH

SEE NOTE #4
Gary Friars
SCRD Book 4978 Page 496
Dated November 12, 2021
Confirmatory Quitclaim Deed
Melanie Newshy

76,140 Square Feet
1.75 Acres

Edge of Wetland
(See Note #5)

KIMBERLY CLAIRMONT
PETER CLAIRMONT
MAP BLOCK J-29
S.C.R.D. BOOK 3420 PAGE 20

Theresa C. & Donald Weth
SCRD Book 797 Page 337
Dated April 21, 1965
Marion G. Sharp

1" IRON PIPE
FOUND 8" HIGH
Loose

5/8" IRON ROD
w/CAP #831
SET 8" HIGH

Position of
Historical Monument
See Deed 797 / 337
& See Plan Ref. #1

GARY W. LEIGHTON
TRACEY S. LEIGHTON
MAP BLOCK J-13-H
S.C.R.D. BOOK 2893 PAGE 460

MARK WALSH
MAP BLOCK J-13-L
S.C.R.D. BOOK 4014 PAGE 198

Nancy Moore
SCRD Book 687 Page 436
Dated May 7, 1958
A. Earl & Marion G. Sharp

1 1/2" IRON PIPE
FOUND Bent

3/4" IRON PIPE
FOUND 1" HIGH

99.85' (Tie)
N31°09'59"W

RECEIVED
Planning Office
AUG 25 2023
Dover, New Hampshire

PROPERTY SURVEY
Located at:
50 Piscataqua Road, Dover,
Strafford County, New Hampshire
For:
Gary Friars
50 Piscataqua Road
Dover, NH 03820

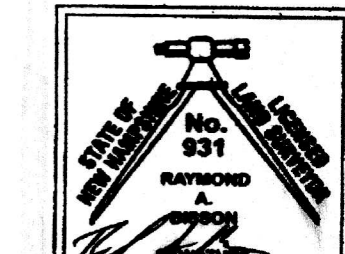


Licensed in New Hampshire & Maine
PO Box 458, Barrington, NH 03825
t: (603) 664-3900 www.StonewallSurveying.com

TAX MAP & LOT NO: J-13-F	DRAWING NO: 17057 Boundary.dwg
SCALE: 1" = 40'	SHEET: 1 of 1
PROJECT NO: 17057	DATE: 2/10/2022

CERTIFICATION
"I certify that this survey plat is not a subdivision pursuant to this title and that the lines of streets and ways shown are those of public or private streets or ways already established and that no new ways are shown."
"I certify that this survey conforms to the ethics and standards set forth by the New Hampshire Land Surveyors Association for a category 1, condition 1 survey."

Raymond A. Bisson, LLS #831
Feb 28, 2022
Dated



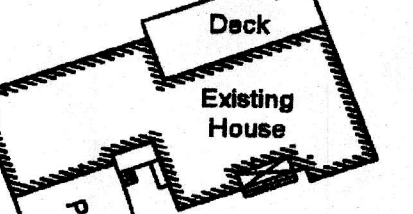
TAX MAP J
LOT 13-F

George H. & Patricia Friars
SCRD Book 639 Page 25
Dated November 4, 1954
A. Earl & Marion G. Sharp

59,500 Square Feet
1.37 Acres

George H. & Patricia Friars
SCRD Book 733 Page 367
Dated October 21, 1955
Francis H. & Doreen A. Cormier

Francis H. & Doreen A. Cormier



Deck
Existing House
Paved Driveway

N28°13'57"W
2.22'
N31°59'56"W
96.16'

N18°50'29"W
43.38'

N09°26'16"W
35.22'

N28°13'57"W
123.00'

N18°50'29"W
43.38'

N09°26'16"W
35.22'

N28°13'57"W
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.8.

Resolution Number: **R - 2023.10.11 - 169**
Resolution Re: Amendment to Ad Hoc Committee to Address
Community Housing Needs

WHEREAS: On May 24, 2023 the City Council passed a resolution to form the Ad Hoc Committee to Address Community Housing Needs ([R-2023.05.24-084](#)).

WHEREAS: An amendment to the membership of the Ad Hoc Committee to Address Community Housing Needs is required.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The membership to the Ad Hoc Committee to Address Community Housing Needs is hereby amended as follows:

A Committee to Address Community Housing Needs is hereby established and will be an ad-hoc, advisory committee to the City Council composed of nine regular members and two alternate members as follows:

- (a) One City Councilor recommended by the Mayor and ratified by the City Council;
- (b) One member of the Planning Board recommended by the City Council's appointments committee and ratified by City Council;
- (c) The Executive Director, or designee, of the Dover Housing Authority;
- (d) The Executive Director, or designee, of the Community Action Partnership of Strafford County;
- (e) One real estate developer in Dover recommended by the City Council's appointments committee and ratified by City Council;
- (f) One business owner or representative recommended by the City Council's appointments committee and ratified by City Council;
- (g) One landlord or property manager in Dover recommended by the City Council's appointments committee and ratified by City Council;
- (h) One residential property owner in Dover recommended by the City Council's appointments committee and ratified by City Council;
- (i) One citizen at large representative of Dover's renter population recommended by the City Council's appointments committee and ratified by City Council; and
- (j) Two alternate members recommended by the City Council's appointments committee and ratified by City Council.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.A.8.

Resolution Number: **R - 2023.10.11 - 169**
Resolution Re: Amendment to Ad Hoc Committee to Address
Community Housing Needs

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Patricia Moniello
Legal Assistant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

This resolution amends the membership of the Ad Hoc Committee to Address Community Housing Needs to include two alternate members.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#:13.B.1.

Resolution Number: **R – 2023.10.11 - 169**
Resolution Re: Acknowledgment and Acceptance of Donation by
Northeast Color for Work and Supplies

WHEREAS: The City of Dover, through the Community Trail Advisory Committee, Arts Commission, and Committee for Graffiti Management, is in the process of improving a number of sites throughout the community;

WHEREAS: Throughout the years, different organizations and groups offer to assist with cleaning up and maintaining these areas;

WHEREAS: On October 5, 2023, Northeast Color, a company headquartered in Dover focusing on custom signage and branding solutions, again volunteered its services, which included the repainting of a mural in the Henry Law Park tunnel, clean-up of graffiti on the Garrison Hill Tower and around the Children's Museum, and trash clean-up on the Community Trail.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The generous donation of labor and materials on October 5, 2023 from Northeast Color is hereby acknowledged, appreciated, and accepted.

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Robert Carrier By request
Approved as to Legal Form and Compliance:	Joshua M. Wyatt City Attorney		
Recorded by:	Patricia Moniello Legal Assistant		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#:13.B.1.	
Resolution Number: R – 2023.10.11 - 169 Resolution Re: Acknowledgment and Acceptance of Donation by Northeast Color for Work and Supplies		

DOCUMENT HISTORY:

First Reading Date: _____ Approved Date: _____	Public Hearing Date: _____ Effective Date: _____
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

On October 5, 2023, Northeast Color volunteers repainted and repaired the mural in the Henry Law Park tunnel and cleared debris and cleaned up graffiti in the area. Volunteers from the company also repainted Garrison Hill Tower to remove graffiti and coordinated trash clean up on the Community Trail in various locations. Northeast Color has generously volunteered its services in the past for similar maintenance and improvements. More information about Northeast Color can be found at this link: <https://www.northeastcolor.com/aboutus>.

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#:13.C.1. Ordinance Number: O – 2023.10.11 - 14 Ordinance Title: Peace and Good Order Chapter: 105 Sections: 7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields
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The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to update provisions within Chapter 105 of the Dover Code to: (1) make technical amendments in light of the new skate park location in Guppey Park; and (2) enable bow and arrow hunting in one area of City-owned land where hunting and target-shooting is otherwise prohibited.

2. AMENDMENT

Chapter 105 entitled “Peace and Good Order” is hereby amended by revising Section 105-7, “Park Hours”, as follows:

a. THE FOLLOWING IS AMENDED:

§ 105-7 Park hours.

- A. No person shall remain in or enter any park or recreation area in the City of Dover during the hours set forth in the table below.

Months	Hours
1. April 1 to September 30	2. 9:30 p.m. to 7:00 a.m.
3. October 1 to March 31	4. 7:00 p.m. to 7:00 a.m.

B. Exceptions.

(1) Park Street Park. No person shall remain in or enter the Park Street Park during the hours of 8:30 p.m. to 7:00 a.m. during the period of April 1 through September 30 and during the hours of 7:00 p.m. to 7:00 a.m. during the period of October 1 through March 31.

(2) Hilton Park. No person shall remain in or enter Hilton Park during the hours of 8:00 p.m. to 6:00 a.m., except upon the written consent of the New Hampshire Commissioner of the Department of Transportation, or authorized representative.

(3) Henry Law Park. No person shall remain in or enter Henry Law Park during the hours of 11:00 p.m. to 5:00 a.m. No person shall remain in or enter the Dover Adventure Playground at Henry Law Park ~~or the Skate Park at Henry Law Park~~ during the hours of 9:30 p.m. to 7:00 a.m.

(4) Skate Park (Guppey Park): No person shall remain in or enter the Skate Park at Guppey Park during the hours of 9:30 p.m. to 7:00 a.m.

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY OF DOVER - ORDINANCE</th></tr> <tr> <td colspan="2">Agenda Item#:13.C.1.</td></tr> <tr> <td>Ordinance Number:</td><td>O – 2023.10.11 - 14</td></tr> <tr> <td>Ordinance Title:</td><td>Peace and Good Order</td></tr> <tr> <td>Chapter:</td><td>105</td></tr> <tr> <td>Sections:</td><td>7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields</td></tr> </table>	CITY OF DOVER - ORDINANCE		Agenda Item#:13.C.1.		Ordinance Number:	O – 2023.10.11 - 14	Ordinance Title:	Peace and Good Order	Chapter:	105	Sections:	7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields
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- C. Special exceptions to any park hours of operation for special events or activities may be granted, in writing, by the City Manager or designee.

3. AMENDMENT

Chapter 105 entitled “Peace and Good Order” is hereby amended by revising Section 105-16, “Hunting and target shooting on City property”, as follows:

a. THE FOLLOWING IS AMENDED:

§ 105-16 **Hunting and target shooting on City property.**

- A. No person shall hunt wildlife or engage in target shooting with firearms in or on the following properties:

- (1) All Dover public school facilities and adjacent parks.
- (2) Willand Pond Recreation Area.
- (3) Dover Community Trail.
- (4) Tolend Landfill.
- (5) Pine Hill Cemetery.
- (6) Guppey Park.
- (7) Dover Community Services facilities on Mast Road.
- (8) Wastewater Treatment Plant.
- (9) Bellamy Park.
- (10) Maglaras Park.
- (11) Garrison Hill Park.
- (12) The Dover Community Services (Facilities, Grounds and Cemeteries) facility at 145 Court street.
- (13) Sullivan Field and Playground, inclusive of all of the surrounding City-owned parcel comprising Tax Map D-5.

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY OF DOVER - ORDINANCE</th></tr> <tr> <td colspan="2">Agenda Item#:13.C.1.</td></tr> <tr> <td>Ordinance Number:</td><td>O – 2023.10.11 - 14</td></tr> <tr> <td>Ordinance Title:</td><td>Peace and Good Order</td></tr> <tr> <td>Chapter:</td><td>105</td></tr> <tr> <td>Sections:</td><td>7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields</td></tr> </table>	CITY OF DOVER - ORDINANCE		Agenda Item#:13.C.1.		Ordinance Number:	O – 2023.10.11 - 14	Ordinance Title:	Peace and Good Order	Chapter:	105	Sections:	7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields
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Chapter:	105												
Sections:	7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields												

B. Exceptions.

(1) During any archery hunting season allowed by applicable authorities, the use of bows and arrows to hunt (also known as “bowhunting”) is permitted within the City-owned parcel comprising Tax Map D-5, a mostly wooded area adjacent to the Spaulding Turnpike and Sullivan Field, provided bowhunters have any required licenses from the State of New Hampshire Fish and Game Department; and further provided such archery hunting is not conducted on, or anywhere within 300 feet of, any playground, field, or open space contained within said property.

BC. The City Manager may provide for the posting of these City-owned properties against hunting and target shooting with firearms pursuant to RSA 635:4. The City Manager or designee shall post a notice at the Sullivan Drive entrance to the Sullivan Field and Playground warning the public that bow and arrow hunting (also known as “bowhunting”) is allowed during archery hunting seasons and reminding such hunters of the conditions set forth in this section.

CD. Penalties. Any person violating the provisions of this section shall be subject to a fine as provided in the City Fine Schedule per offense.

4. AMENDMENT

Chapter 105 entitled “Peace and Good Order” is hereby amended by revising Section 105-18, “Henry Law Park, school grounds and athletic fields”, as follows:

b. THE FOLLOWING IS AMENDED:

§ 105-18 Skate Park at Guppy Park; **Henry Law Park, school grounds and athletic fields.**

A. No person shall smoke or use a tobacco product within the Skate Park at Guppy Park ~~Henry Law Skate Park~~, the Henry Law Park Rotary Pavilion or playground areas of Henry Law Park, on the grounds of all recreational facilities, areas or athletic fields associated with the Woodman Park, Horne Street or Garrison Elementary Schools, or within 200 feet of the playing surfaces at Shaw's Lane athletic field. A designated smoking area may or may not be provided at the discretion of City or school staff.

B. Descriptions of restricted areas.

(1) The "Skate Park at Guppy Park ~~Henry Law Skate Park~~" shall be defined as the improved recreational area within Guppy Park, located at the corner of Oak Street and Portland Avenue, ~~on the east side of River Street,~~ to include the ~~rink,~~ designed ramps and

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#:13.C.1. Ordinance Number: O – 2023.10.11 - 14 Ordinance Title: Peace and Good Order Chapter: 105 Sections: 7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields
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jumps, and all contiguous paved or hard-surfaced areas, and shall include a twenty-five-foot buffer zone immediately surrounding the recreational area ~~and rink~~.

(2) The "Henry Law Park Rotary Pavilion area" shall be defined as the area that is bordered by the black fence that runs along Washington Street from the corner of the current New Hampshire Children's Museum building to the intersection of Henry Law Avenue; and the fence that runs along Henry Law Avenue from the intersection with Washington Street to the end of the fence opposite the Rotary Pavilion; and the front of the stage area and the front of the building currently occupied by the New Hampshire Children's Museum. The restricted area includes the interior of the band shell, the adjacent stairs and stairwell, and any steps and frontage of the New Hampshire Children's Museum. The sidewalks running parallel to and immediately adjacent to Washington Street and Henry Law Avenue are not restricted.

(3) The "playground areas of Henry Law Park" shall be defined as the area within the line starting at the sidewalk emerging from the stairwell connecting the Henry Law Park Pavilion and the playground areas and continuing on the inside edge of the sidewalk adjacent to the parking lot of the Dover Indoor Pool to where it connects with the sidewalk at Henry Law Avenue, and continuing along the inside edge of the sidewalk adjacent to Henry Law Avenue where it shall connect with the black fence which defines the Henry Law Park Rotary Pavilion area. The Dover Indoor Pool parking lot and the sidewalks immediately adjacent to the parking lot and parallel to Henry Law Avenue are not restricted.

C. Any person violating the provisions of this section shall be subject to a fine as provided in the City Fine Schedule.

5. **TAKES EFFECT**

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO PUBLIC HEARING ON NOVEMBER 8, 2023

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Fergus Cullen

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:13.C.1.	
	Ordinance Number:	O – 2023.10.11 - 14
	Ordinance Title:	Peace and Good Order
	Chapter:	105
	Sections:	7 Park Hours 16 Hunting and target shooting on City property 18 Henry Law Park, school grounds and athletic fields

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello
Legal Assistant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

Sections 7 and 18: The City's new skate park—built in Guppy Park—is expected to be open to the public in 2023. The skate park's new location has caused the need for certain technical updates to Chapter 105, as the skate park in Henry Law Park will no longer exist.

Section 16: In 2022, the City passed an ordinance amending Chapter 105 to include the Sullivan Field and Playground parcel as City-owned property where hunting and on target shooting with a firearm were prohibited. Since then, it has come to the City Council's attention that the area had been used for archery hunting. Accordingly, the amendment to Section 16 creates an exception allowing archery, but with conditions intended for public safety.

Document Created by: Legal	O-2023.10.11 Chapter 105, Sections 7, 16 & 18
Document Posted on: October 4, 2023	Page 5 of 5

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#:13.C.2. Ordinance Number: O – 2023.10.11 - 15 Ordinance Title: Bicycles and Play Vehicles Chapter: 53 Section: 4 Operation of skateboards and scooters	

The City of Dover Ordains:

1. **PURPOSE**
The purpose of this ordinance is to update Chapter 53 of the Dover Code in light of the new skate park constructed in Guppey Park.

2. **AMENDMENT**
Chapter 53 entitled “Bicycles and Play Vehicles” is hereby amended by revising Section 53-4, “Operation of skateboards and scooters”, as follows:
 - a. **THE FOLLOWING ARE AMENDED:**

§ 53-4 **Operation of skateboards and scooters.**

A. The operation of skateboards and scooters shall be permitted within the City of Dover except on the ways and sidewalks and other public areas in the downtown vicinity specifically defined as follows, except for the City-owned skate park area within Guppey Park~~adjacent to River Street~~ between the hours of 7:00 a.m. and 9:30 p.m., except when school is in session, when it may be used only by adults or by minors with parental or legal guardian supervision:

Name of Street/Facility	Location
All City parking lots	
Broadway	From Central Avenue northerly to St. John Street
Central Avenue	From New York Street southerly to Silver Street
Chapel Street	
Chestnut Street	
Cochecho Riverwalk	Entire length
Fayette Street	
Fifth Street	From Central Avenue westerly to Chestnut Street
First Street	



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#:13.C.2.

Ordinance Number: **O – 2023.10.11 - 15**
Ordinance Title: Bicycles and Play Vehicles
Chapter: 53
Section: 4 Operation of skateboards and scooters

Name of Street/Facility	Location
Fourth Street	From Central Avenue westerly to Chestnut Street
Franklin Court	
Green Street	
Hale Street	
Henry Law Avenue	From Washington Street southerly to George Street
Henry Law Park	
Locust Street	From Washington Street southerly to Silver Street
Main Street	
Mechanic Street	
Orchard Street	
Pierce Street	
Portland Avenue	From Main Street to Cochecho Street
Preble Street	
River Street	
St. John Street	
St. Thomas Street	
School Street	



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#:13.C.2.

Ordinance Number: **O – 2023.10.11 - 15**
Ordinance Title: Bicycles and Play Vehicles
Chapter: 53
Section: 4 Operation of skateboards and scooters

Name of Street/Facility

Location

Second Street

Sixth Street

From Central Avenue westerly to Chestnut Street

Third Street

From Central Avenue westerly to Chestnut Street

Trombley Street

Waldron Court

Washington Street

From Belknap Street easterly to Main Street

William Street

Young Street

- B. All skateboards and scooters shall be ridden or operated with due care with regard for rules governing pedestrians and pedestrian safety.

3. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO PUBLIC HEARING ON NOVEMBER 8, 2023

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Patricia Moniello

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#:13.C.2. Ordinance Number: O – 2023.10.11 - 15 Ordinance Title: Bicycles and Play Vehicles Chapter: 53 Section: 4 Operation of skateboards and scooters
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Legal Assistant

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance relates to a separate ordinance amending Chapter 105 of the Dover Code. The forthcoming completion of the new skate park within Guppy Park has prompted certain technical amendments to the City’s ordinances.