

 DOVER SCHOOL DISTRICT	JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 305</td></tr> <tr> <td>Meeting Date:</td><td>June 13, 2023</td></tr> <tr> <td>Meeting Time:</td><td>4:30 p.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	McConnell Center, Room 305	Meeting Date:	June 13, 2023	Meeting Time:	4:30 p.m.
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1. **CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Tuesday, June 13, 2023, at 4:35 p.m. in room 305 of the McConnell Center.

Present were Bob Carrier, Dennis Shanahan, Sarah Greenshields, and Mark Geuther. Amanda Russell and Matt Severson were excused.

Also present were Superintendent William Harbron, C&W Services Manager Mike Brooks, Chief Financial Officer Michael Limanni, Facilities Director Eric Sanderson, Fire Chief Michael McShane, and City Manager Michael Joyal.

2. **CITIZEN'S FORUM:** No one addressed the JBC.
3. **APPROVAL OF MEETING MINUTES FROM OCTOBER 18, 2022:** Dennis Shanahan moved; Sarah Greenshields seconded to approve the minutes as presented. **An oral VOTE PASSED 4/0.**
4. **MANIFEST APPROVAL:**
 - a. Dennis Shanahan moved; Sarah Greenshields seconded to approve DHSCTC363 in the amount of \$5,811.64 to Gerriets International, Inc. **A roll call VOTE PASSED 4/0.**
 - b. Dennis Shanahan moved; Sarah Greenshields seconded to approve DHSCTC364 in the amount of \$11,658.00 to Capital Flooring. **A roll call VOTE PASSED 4/0.**
5. **REVIEW OF OUTSTANDING ITEMS:**
 - Michael Limanni provided an update on the Music Storage Cabinets previously discussed. He and Michael Brooks presented a quote for two cabinets to provide storage for the Music Department's sheet music.
 - Michael Limanni provided an update on the approved Animal Science Cabinets, including that due to turnover in the CTC Director position, the order for the cabinets was never placed.
 - Mayor Carrier announced there is a remaining balance of \$123,000 left on the Dover High School CTC project.
 - Members discussed the need for the previously requested fly bar proposals. A decision was reached to not authorize funds to be spent on the equipment at this time.
6. **FINANCIAL REPORT:**
 - a. **Review Obligation of Remaining JBC Funds**
 - Mr. Limanni suggested a purchase order be created in the amount of up to \$5,000 to be spent on Animal Science Cabinets.

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Dennis Shanahan moved; Sarah Greenshields seconded to approve spending up to \$5,000 for animal science cabinets. **An oral vote PASSED 4/0**

- Mr. Limanni requested the installation of Dover High School Athletic Record Boards, and a score board for the Girls Softball Field be added to the project list.

Dennis Shanahan moved; Sarah Greenshields seconded to authorize an amount not to exceed \$7,500 for the 5 listed record boards. **A roll call vote PASSED 4/0.**

Dennis Shanahan moved; Sarah Greenshields seconded to authorize an amount of no more than \$36,000 for a scoreboard for the Girls Softball Field. **A roll call vote PASSED 4/0.**

- Discussions were held regarding the irrigation of the Dover High School front yard. Michael Brooks suggested a slow drip irrigation system be installed.

Dennis Shanahan moved; Sarah Greenshields seconded to authorize to expend \$16,515 for the front garden and grass irrigation system at Dover High School. **A roll call vote PASSED 4/0.**

- A discussion of the steps needed to complete the DHS/CTC project and dissolve the JBC ensued. The JBC reached consensus that after the currently authorized obligations were completed, any remaining project funds would be transferred to the School Department to be used for another school capital project.

b. Transfer Fundraising Monies to Trust

In addition to the transfer of remaining project funds to the School Department, the balance of the fundraising funds will remain in a trust for future expenditures to improve the DHS/CTC, in accordance with City Council resolution R-2017.6.14-061.

c. Final Steps to Disestablish JBC

Michael Limanni requested a meeting be held in the beginning of August to close out the JBC to which all members were in favor.

7. MATTERS OF INTEREST:

No matters of interest.

8. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:

The next meeting date to be held in August is to be determined.

- ADJOURNMENT:** Dennis Shanahan moved; Sarah Greenshields seconded to adjourn the meeting at 6:00 pm. **An oral VOTE PASSED 4/0.**