

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 – McConnell Center 61 Locust St. Dover, NH</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, Sept. 19, 2023</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	Room 305 – McConnell Center 61 Locust St. Dover, NH	Meeting Date:	Tuesday, Sept. 19, 2023	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Joseph DiGregorio, Thomas Massingham, Jack Buckley, and City Council liaison Robert Warach

Members Absent: Vice Chairman George Maglaras (excused), Periklis Karoutas (excused) and Anthony McManus (excused).

Others Present: Christopher Parker (Deputy City Manager), Daniel Lynch (Finance Director), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

2) CITIZENS' FORUM

No one present to address the Commission.

3) MEETING MINUTES

Review and Approval of May meeting minutes.

Commissioner Buckley made a motion to approve the minutes from the May 9, 2023 regular meeting of the Parking Commission. Motion seconded by Commissioner Massingham.

Roll Call Vote: Reynolds YES; DiGregorio YES; Buckley YES; Massingham YES – APPROVED 4-0

4) STAFF UPDATES

a. Downtown Development Update

Deputy City Manager Christopher Parker presented an update on various downtown development projects, including the demolition of the Asia Restaurant building on Third Street. The renovation and addition to the old Strafford County Courthouse on Second Street is progressing, with a target of opening in the winter. Renovation of the Knights of Pythias Castle on Central Avenue is underway, along with public utilities work in the Waterfront project.

b. Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented financial numbers for the end of FY23. He reported daily transactions were up 15 percent between Aug. 2022 to Aug. 2023. He added that the conversion of parking meters to the pay-by-plate system is nearing completion.



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5) NEW BUSINESS

a. **Downtown TIF/Parking Garage/Capital Reserve Fund Review.**

Daniel Lynch – Finance Director

Finance Director Daniel Lynch reviewed the current financial numbers for the TIF/Parking Garage/Capital Reserve Fund, reporting that the city is on schedule to pay the bonds for the Orchard Street Parking Garage by 2033.

b. **Amend the regulations for electric vehicle parking in the garage**

Resolution: Recommend to the City Council

1. Amend City Ordinance 141-13.E.5. Restricted Parking; by the deleting the current paragraph 5 of subsection E and replacing it with the following:

Current paragraph 5: **Orchard Street Parking Garage.** No person shall park a non-plug-in electric vehicle in a designated electric vehicle charging station space. Plug-in electric vehicles shall not remain in a designated electric charging station space in excess of four hours

Proposed paragraph 5: **Orchard Street Parking Garage.**

- a. No person shall park a non-plug-in electric vehicle in a designated electric vehicle charging station space.
- b. Vehicles using the electric vehicle charging stations must be parked in designated electric vehicle (EV) charging station spaces and have paid the appropriate parking fees.
- c. Violation of this paragraph shall be a Table B fine under 141-23.

Commissioner DiGregorio made a motion to approve the recommendation to the City Council; seconded by Commissioner Buckley.

Commissioner DiGregorio made a motion to amend item c. to read Violation of this paragraph be a \$100 fine. Motion seconded by Commissioner Massingham.

Roll Call Vote on the amendment: Reynolds YES; DiGregorio YES; Buckley YES; Massingham – APPROVED 4-0



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**Roll Call Vote on Recommended Ordinance Change as
Amended: Reynolds YES; DiGregorio YES; Buckley YES;
Massingham YES – APPROVED 4-0**

6) Parking Commission Matters for Discussion

The Parking Manager passed along a citizen email sent to the City Manager regarding having Veteran parking only spaces.

7) Adjourn

Commissioner Buckley moved to adjourn the meeting. Seconded by Commissioner DiGregorio

APPROVED 4-0

Meeting Adjourned at 9:04 a.m..