



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Special Meeting
Meeting Location: McConnell Center Room 305
Meeting Date: **Wednesday, December 6, 2023**
Meeting Time: 6:30 PM

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.

6. PUBLIC HEARINGS

- A. ADOPTION OF FY2025-FY2030 CAPITAL IMPROVEMENTS PLAN. THIS RESOLUTION REQUIRES A DULY ADVERTISED PUBLIC HEARING. (VOTE TO OCCUR ON DECEMBER 13, 2023)
SPONSORED BY MAYOR CARRIER BY REQUEST
- B. APPROPRIATION FOR FY2025 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING. THIS RESOLUTION REQUIRES A DULY ADVERTISED PUBLIC HEARING AND A 2/3 FAVORABLE VOTE OF ALL MEMBERS FOR PASSAGE WITH THE VOTE DEFERRED UNTIL AT LEAST THREE (3) DAYS AFTER PUBLIC HEARING. (VOTE TO OCCUR ON DECEMBER 13, 2023)
SPONSORED BY MAYOR CARRIER BY REQUEST
- C. APPROPRIATION FOR FY2025 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS. THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A 2/3 MAJORITY VOTE ACCORDING TO C6-6 OF THE CHARTER. (VOTE TO OCCUR ON DECEMBER 13, 2023)
SPONSORED BY MAYOR CARRIER BY REQUEST

7. ADJOURNMENT



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.A.

Resolution Number: **R – 2023.11.29 - 183**

Resolution Re: Adoption of FY2025-FY2030 Capital Improvements Plan

WHEREAS: The Capital Improvements Program (CIP) serves as the City's long range planning document for the purchase or construction of capital assets; and

WHEREAS: The CIP anticipates the scheduling and financing over the course of the next six years of individual capital related projects with an estimated annual aggregate cost of \$25,000 or more and useful life of three years or greater; and that

WHEREAS: The CIP is updated annually following review by the Planning Board and adoption by the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Proposed Capital Improvements Program for Fiscal Year 2025-2030 reflected in the attached document is hereby adopted.

NOTE: This resolution requires a duly advertised public hearing.

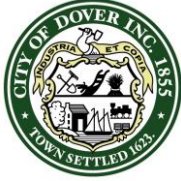
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.A.

Resolution Number: **R – 2023.11.29 - 183**

Resolution Re: Adoption of FY2025-FY2030 Capital Improvements Plan

DOCUMENT HISTORY:

First Reading Date:

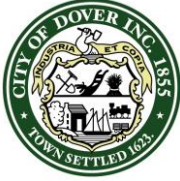
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.A.

Resolution Number: **R – 2023.11.29 - 183**

Resolution Re: Adoption of FY2025-FY2030 Capital Improvements Plan

RESOLUTION BACKGROUND MATERIAL:

This resolution establishes the attached FY2025 through FY2030 Capital Improvements Program.

This resolution only recognizes and adopts a financial and operational planning document for the City's infrastructure and capital assets over the course of the next six years and does NOT authorize or appropriate funding for projects or authorize bonding.

The FY2025 – FY2030 CIP projects and their anticipated schedule for funding are reflected in the attached document.

proposed 29-Nov-23

* = Multi Category Project
ITALIC = \$ Change

UNDERLINED = Change in Schedule		ITALIC = \$ Change		Fiscal Year				Finance
PROJECT DESCRIPTION	2025	2026	2027	2028	2029	2030	Total	Method
GENERAL GOVERNMENT								
Transfer to Capital Reserve - Infrastructure & Equip	1,575,000	1,725,000	1,955,000	2,025,000	2,175,000	2,275,000	11,730,000	OB
Transfer to Capital Reserve - Cemetery	150,000	175,000	200,000	225,000	250,000	275,000	1,275,000	OB
General Facility Improvements	50,000	50,000	50,000	75,000	75,000	75,000	375,000	RF
General Vehicle Replacement	30,000	35,000	40,000	45,000	50,000	55,000	255,000	OB
Chapel Restoration	250,000			1,850,000			2,100,000	RF/GR
Transportation Center Improvements	100,000			65,000			165,000	RF
Cemetery Equipment & Improvements			250,000		250,000		500,000	RF
City Hall Renovation				375,000	375,000		750,000	OB/RF
TOTAL GENERAL GOVT.	2,155,000	1,985,000	2,495,000	4,660,000	3,175,000	2,680,000	17,150,000	
POLICE								
Police Cruiser Replacement Program	144,000	144,000	144,000	144,000	144,000	144,000	864,000	RF
Public Safety Communications/Security Improvements	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB/RF
Radio Console System		437,220					437,220	GR
TOTAL POLICE	294,000	731,220	294,000	294,000	294,000	294,000	2,201,220	
FIRE & RESCUE								
Ambulance Replacement	450,000		525,000		613,000		1,588,000	RF
Calls for Service Analysis	50,000						50,000	RF
Facilities Renovations	125,000			500,000		450,000	1,075,000	RF
SCBA Gear	987,000						987,000	GR
Command/Staff Vehicle Replacement		115,000		125,000			240,000	RF
North End Traffic Control		350,000					350,000	RF
Pumper/Quint Replacement		1,400,000					1,400,000	RF
Heavy Rescue Replacement			1,400,000				1,400,000	DF
Aerial Platform Replacement				2,800,000			2,800,000	DF
Personal Protective Gear				450,000			450,000	RF
Mobile and Portable Radio Replacement					530,000		530,000	RF
TOTAL FIRE & RESCUE	1,612,000	1,865,000	1,925,000	3,875,000	1,143,000	450,000	10,870,000	
COMMUNITY SERVICES - PUBLIC WORKS								
Bridge Improvements	250,000	250,000	250,000	300,000	350,000	400,000	1,800,000	OB
Drainage System Improvements	350,000	400,000	450,000	500,000	550,000	600,000	2,850,000	OB
General Streets Improvements	2,532,513	2,633,814	2,739,166	2,848,733	2,962,682	3,081,189	16,798,097	OB
General Sidewalk Improvements	137,000	200,000	250,000	300,000	350,000	400,000	1,637,000	OB
PW Heavy Equipment	550,000	600,000	650,000	700,000	750,000	800,000	4,050,000	RF
Traffic Signal Upgrades/Traffic Calming	90,000	95,000	100,000	105,000	110,000	115,000	615,000	OB
Bouchard PW Facility Improvements	50,000						50,000	RF
Bridge Replacement - Sixth Street	400,000						400,000	EF
Outfall Replacement - Cochecho Storm Drain	500,000						500,000	DF
Retaining Wall - Portland Avenue*	600,000	500,000					1,100,000	DF
Street Reconstruction - Fifth/Grove	1,600,000	2,400,000					4,000,000	DF
Street Reconstruction - Lower Central Avenue		4,000,000	800,000	800,000	1,550,000		7,150,000	GR/DF
Street Reconstruction - Oak Street (Former Oak St. Bridge)		8,000,000					8,000,000	GR
Culvert Reconstruction - Portland Avenue			600,000	1,250,000			1,850,000	DF
TOTAL COMM SERV - PW	7,059,513	19,078,814	5,839,166	6,803,733	6,622,682	5,396,189	50,800,097	
CULTURE & RECREATION								
Transfer to Capital Reserve - Arena	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Transfer to Capital Reserve - Park/Playground Imprv.	135,000	140,000	140,000	140,000	140,000	140,000	835,000	OB
Park Infrastructure Replace/Maintenance	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
Community Trail Phase IV-B & Phase V	500,000	500,000			600,000	1,000,000	2,600,000	RF/GR
Indoor Pool Solar Panel Purchase	150,000						150,000	RF
Outdoor Pool Improvements	2,000,000						2,000,000	GR/EF
Indoor Pool Locker Room Lobby Renovations		40,000					40,000	OB
Applevale Park Renovations					175,000		175,000	RF
Arena HVAC					585,000		585,000	RF
TOTAL CULTURE & RECREATION	2,960,000	855,000	315,000	315,000	1,675,000	1,315,000	7,435,000	
PUBLIC LIBRARY								
Library Books and Collections	137,112	141,225	145,462	149,826	154,320	158,950	886,895	OB
Library Facility Upgrades	2,300,000	2,400,000	2,000,000				6,700,000	DF
TOTAL PUBLIC LIBRARY	2,437,112	2,541,225	2,145,462	149,826	154,320	158,950	7,586,895	
TOTAL CITY DEPARTMENTS	16,517,625	27,056,259	13,013,628	16,097,559	13,064,002	10,294,139	96,043,212	
EDUCATION								
Transfer to Capital Reserve - Athletics	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
Transfer to Capital Reserve - Curriculum	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
Transfer to Capital Reserve - Info. Technology	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
Transfer to Capital Reserve - Facilities	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
Curriculum Replacement and Upgrade	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Facilities/School Maintenance and Repairs District Improv.	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Furniture Replacement	25,000	25,000	25,000	25,000	25,000	25,000	150,000	OB
Information Technology Replacement and Upgrade	485,000	485,000	485,000	485,000	485,000	485,000	2,910,000	OB

Capital Improvements Program - FY2025-2030

proposed 29-Nov-23

All Projects

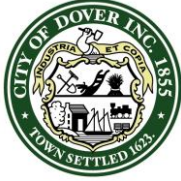
BOLD = New Project

* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

PROJECT DESCRIPTION	2025	2026	2027	2028	2029	2030	Total	Finance Method
DHS Equip Storage, Bleacher, Turf/Track Replacement	2,500,000						2,500,000	DF
Garrison Elementary School Renovations		6,500,000					6,500,000	DF
DHS Solar Panel Purchase		600,000	100,000	100,000	200,000		1,000,000	RF
TOTAL EDUCATION	3,650,000	8,250,000	1,250,000	1,250,000	1,350,000	1,150,000	16,900,000	
TOTAL GENERAL FUND	20,167,625	35,306,259	14,263,628	17,347,559	14,414,002	11,444,139	112,943,212	
SPECIAL REVENUE FUNDS								
Conservation Funding	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
<i>DoverNet Client System Replacement</i>	62,195	62,195	62,195	62,195	62,195	62,195	373,170	OB
<u>McConnell Center Building Improvements</u>	10,000	266,500	300,000	200,000	200,000	200,000	1,176,500	OB
School Athletic Improvements	30,000	30,000	30,000	30,000	30,000	30,000	180,000	OB
School Cafeteria Maintenance/Repair/Upgrade	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
School Light Vehicle Replacement	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Building Access Control and CCTV Systems	100,000	100,000					200,000	GR
Business Development Funding	100,000	100,000	200,000				400,000	OB
<u>Parking Facility - Downtown</u>			8,100,000				8,100,000	DF
Enterprise Park Road						1,216,655	1,216,655	GR
TOTAL SPECIAL REVENUE FUNDS	642,195	898,695	9,032,195	632,195	632,195	1,848,850	13,686,325	
TIF FUNDS								
Street Reconstruction Henry Law Avenue/River Street		3,300,000	3,300,000				6,600,000	DF/GR
Park Improvements - Waterfront		100,000	2,000,000				2,100,000	DF/GR
Cocheco Commercial Incubators						440,824	440,824	GR
Downtown Pedestrian Improvements						12,000,000	12,000,000	GR
TOTAL TIF FUNDS	0	3,400,000	5,300,000	0	0	12,440,824	21,140,824	
COMMUNITY SERVICES - WATER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
Water Light Vehicle Replacement*	15,000	15,000	15,000	15,000	15,000	15,000	90,000	OB
Water Main Replacement - City Wide	175,479	182,498	189,798	197,390	205,286	213,497	1,163,948	RF
Water Meter Replacement	175,000	175,000	175,000	175,000	175,000	200,000	1,075,000	OB
Water Treatment Plant & Well Equipment	87,740	91,250	94,900	98,696	102,643	106,749	581,978	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<u>Rehabilitate Garrison Hill Water Storage Tank</u>	80,000	1,600,000	420,000				2,100,000	DF
Water Main Replacement - Elliot Park *	1,000,000						1,000,000	DF
<u>Water Main Replacement - Fifth/Grove*</u>	525,000						525,000	DF
Water System Model and Asset Management	450,000						450,000	RF
New Supply Source Development		300,000	4,000,000	4,000,000			8,300,000	RF/DF
<i>Water Main Replacement - Central Avenue</i>			300,000	5,700,000			6,000,000	DF
Water Main - Littleworth, Columbus, French Cross			2,000,000	2,000,000	2,000,000	2,000,000	8,000,000	DF
<u>Water Main Replacement - Lower Central Avenue*</u>			1,920,000				1,920,000	DF
Well Upgrades - Hughes Well			2,000,000	2,000,000	1,000,000		5,000,000	DF
<u>Water Main Replacement - Littleworth Road</u>						7,300,000	7,300,000	DF
TOTAL WATER FUND	3,248,219	3,103,748	11,854,698	14,926,086	4,237,929	10,575,246	47,945,926	
COMMUNITY SERVICES - SEWER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maintenance	87,740	91,250	94,900	98,696	102,643	106,749	581,978	OB
<i>Sewer Heavy Equipment Replacement</i>	40,000	50,000	60,000	75,000	75,000	75,000	375,000	RF
<i>Sewer Light Vehicle Replacement*</i>	15,000	20,000	30,000	35,000	35,000	35,000	170,000	OB
Sewer Main Replacements - City Wide	175,475	182,494	189,794	197,386	205,281	213,492	1,163,922	RF
WWTP General Permit Compliance	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000	OB
<u>Phase C Inflow & Infiltration Removal*</u>	1,000,000						1,000,000	DF
<u>Sewer Main Replacement - Court/Union*</u>	800,000	600,000					1,400,000	DF
Pump Station Upgrade - Charles Street		900,000	600,000				1,500,000	DF
<i>WWTP - Capacity Upgrades, Treatment</i>		300,000	1,200,000	1,800,000	1,785,000	1,680,000	6,765,000	DF
Sanitary Sewer Model					300,000		300,000	RF
TOTAL SEWER FUND	3,318,215	3,343,744	3,374,694	3,406,082	3,702,924	3,310,241	20,455,900	
TOTAL OTHER FUNDS	7,208,629	10,746,187	29,561,587	18,964,363	8,573,048	28,175,161	103,228,975	
TOTAL ALL PROJECTS	27,376,254	46,052,446	43,825,215	36,311,922	22,987,050	39,619,300	216,172,187	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.B.

Resolution Number: **R – 2023.11.29- 184**

Resolution Re: **Appropriation For FY2025 Capital Improvements Program and Authorization for Bonding**

WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following capital projects are appropriated, with estimated useful lives in excess of the length indicated, as part of the FY2025 Capital Improvements Program:

Item #	Description	Proposed	Life/Yrs	Department	Fund
		Appropriations			
1	Outfall Replacement - Cochecho Storm Drain	\$ 500,000	20	Comm Serv - PW	General
2	Retaining Wall - Portland Avenue	1,100,000	20	Comm Serv - PW	General
3	Street Reconstruction - Fifth/Grove	4,000,000	20	Comm Serv - PW	General
4	Library Facility Upgrades	6,700,000	20	Public Library	General
5	DHS Equip Storage, Bleacher, Turf/Track Replacement	2,500,000	20	Education	General
6	Rehabilitate Garrison Hill Water Storage Tank	2,100,000	20	CS - Water	Water
7	Water Main Replacement - Elliot Park	1,000,000	20	CS - Water	Water
8	Water Main Replacement - Fifth/Grove	525,000	20	CS - Water	Water
9	Phase C Inflow & Infiltration Removal	1,000,000	20	CS - Sewer	Sewer
10	Sewer Main Replacement - Court/Union	1,400,000	20	CS - Sewer	Sewer
	Total	\$20,825,000			

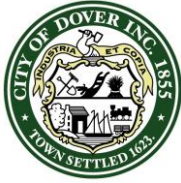
AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.

AND FURTHER BE IT RESOLVED THAT:

Pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the City of Dover is hereby authorized to participate in the NH Clean Water State Revolving Fund (CWSRF) Program for financing eligible Sewer Fund projects provided CWSRF funding is available; and the City of Dover is hereby authorized to participate in the NH Drinking Water State Revolving Fund (DWSRF) Program for financing the Water Fund projects provided DWSRF funding is available. The City Manager, Finance Director and Treasurer are authorized, on behalf of the City of Dover, to file for participation in the NH CWSRF and DWSRF Programs and obtain loans through the programs for eligible identified projects.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.B.

Resolution Number: **R – 2023.11.29- 184**
Resolution Re: **Appropriation For FY2025 Capital Improvements
Program and Authorization for Bonding**

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

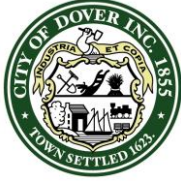
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.B.

Resolution Number: **R – 2023.11.29- 184**

Resolution Re: **Appropriation For FY2025 Capital Improvements
Program and Authorization for Bonding**

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the projects of the FY2025 Capital Improvements Program financed by debt and authorizes the sale of bonds and/or participation in the CWSRF or DWSRF.

This resolution makes appropriations for projects that are scheduled to be completed over multiple years. The Finance Department requests from all departments with projects to submit cash flow requirements for projects. These cash flow projections are completed to determine the amount by project for the coming bond issuance. Those projects that are not financed or are only partially financed remain as authorized unissued debt and bonded (financed) when the cash need arises.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired: The Net Sewer reflects the amount retired by user fees (total debt retirement less State aid for principal).

Description	City	School	Water	Sewer	Waterfront TIF	Total
FY2025 Authorization	12,300,000	2,500,000	3,625,000	2,400,000	0	20,825,000
FY2025 Retirement	3,836,039	3,544,466	1,605,691	1,793,736	857,542	11,637,474
Net Change	8,463,961	(1,044,466)	2,019,309	606,264	(857,542)	9,187,526

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2023 and this authorization, against the legal debt limits.

Description	City	School	Water	DBIDA-IP	Waterfront TIF	Exempt	Total
Debt Outstanding	45,981,697	79,439,386	21,979,817	0	19,563,542	27,879,970	194,844,412
Authorized - Unissued	16,397,195	6,661,100	26,108,287	0	16,212,500	17,973,965	83,353,047
Total Issued & Unissued	62,378,892	86,100,486	48,088,104	0	35,776,042	45,853,935	278,197,459
This Authorization	12,300,000	2,500,000	3,625,000	0	0	2,400,000	20,825,000
Grand Total	74,678,892	88,600,486	51,713,104	0	35,776,042	48,253,935	299,022,459
Legal Debt Limit	173,691,511	405,280,193	578,971,704	4,000,000	NA	NA	
Unused Capacity	99,012,619	316,679,707	527,258,600	4,000,000			
Percent Unused	57.0%	78.1%	91.1%	100.0%			

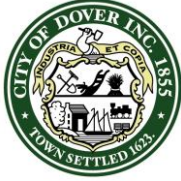
Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.

DBIDA limits are set by special legislation.

IP = Industrial Park projects

IB = Industrial Building projects

Exempt includes Sewer, Special Revenue Funds, TIF District, and Tolend Road Landfill debt.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.B.

Resolution Number: **R – 2023.11.29- 184**

Resolution Re: **Appropriation For FY2025 Capital Improvements
Program and Authorization for Bonding**

Multi-Year Projects Proposed Bonding Schedule

The following table summarizes the bonding schedule for the proposed debt authorizations. This table shows that for multi-year projects the issuance of bonds will be done based on cash flow requirements per the projects' proposed segments as presented in the Capital Improvements Program.

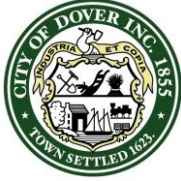
Item #	Description	Proposed							Proof
		Appropriations	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	
1	Outfall Replacement - Cochecho Storm Drain	\$ 500,000	500,000						500,000
2	Retaining Wall - Portland Avenue	1,100,000	600,000	500,000					1,100,000
3	Street Reconstruction - Fifth/Grove	4,000,000	1,600,000	2,400,000					4,000,000
4	Library Facility Upgrades	6,700,000	2,300,000	2,400,000	2,000,000				6,700,000
5	DHS Equip Storage, Bleacher, Turf/Track Replaceme	2,500,000	2,500,000						2,500,000
6	Rehabilitate Garrison Hill Water Storage Tank	2,100,000	80,000	1,600,000	420,000				2,100,000
7	Water Main Replacement - Elliot Park	1,000,000	1,000,000						1,000,000
8	Water Main Replacement - Fifth/Grove	525,000	525,000						525,000
9	Phase C Inflow & Infiltration Removal	1,000,000	1,000,000						1,000,000
10	Sewer Main Replacement - Court/Union	1,400,000	800,000	600,000					1,400,000
		20,825,000	10,905,000	7,500,000	2,420,000	-	-	-	20,825,000

Financial Policy Considerations

The proposed debt authorizations contained in this resolution will result in the following City Council adopted Financial Policies not being adhered to:

- A. Water Fund debt shall not exceed 5% of the State of NH legal debt limit.
- B. Water Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.

Water Fund debt will exceed the 5% policy limit in FY2024 and continue through FY2030 as a result of the funding appropriated in this resolution and the funding for New Water Storage Tank in the FY2023 CIP and Water System Facilities Upgrade in the FY2017 and FY2018 CIP. The Water Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2026 and continue through FY2030. This is the result of the funding appropriated for the New Water Storage Tank in FY2023 CIP and Water System Facilities Upgrade in FY2017 and FY2018 CIPs, as well as the \$3,625,000 proposed for debt financing in this resolution.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.B.

Resolution Number: **R – 2023.11.29- 184**

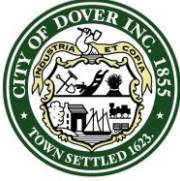
Resolution Re: **Appropriation For FY2025 Capital Improvements
Program and Authorization for Bonding**

Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate and the Utility Rates, net of existing debt service and aid, related to the projects proposed to be bonded in FY2025. The top table reflects the impact of the new CIP projects only; the second set reflects the combined impact of the new CIP projects and anticipated debt related to prior year authorizations. The rate changes have been adjusted for any amendments to projects from the proposed CIP.

CIP Only					CIP Only				
Net Change in Property Tax Rates					Net Change in Utility Rates				
	2025	2026	2027			2025	2026	2027	
City	0.11	0.19	0.25		Water	0.20	0.56	1.67	
School	0.07	0.15	0.14		Sewer	0.24	0.42	0.60	
Total Change	0.18	0.34	0.39		Total Change	0.44	0.98	2.27	
Est Tax Rate	18.94	19.28	19.67		Est Utility Rate	17.29	18.27	20.54	
% Change City	1.63%	2.77%	3.61%		% Change Water	3.03%	8.25%	23.36%	
% Change School	0.78%	1.66%	1.53%		% Change Sewer	2.34%	4.00%	5.62%	
% Change Total	0.96%	1.80%	2.04%		% Change Total	2.61%	5.67%	12.73%	
Including Prior Year Authorizations					Including Prior Year Authorizations				
Net Change in Property Tax Rates					Net Change in Utility Rates				
	2025	2026	2027			2025	2026	2027	
City	0.00	0.14	(0.03)		Water	0.54	1.95	0.70	
School	0.06	0.12	(0.06)		Sewer	0.40	1.28	0.43	
Total Change	0.06	0.26	(0.09)		Total Change	0.94	3.23	1.13	
Est Tax Rate	18.82	19.08	18.99		Est Utility Rate	17.79	21.02	22.15	
% Change City	0.00%	2.08%	-0.44%		% Change Water	8.19%	27.35%	8.20%	
% Change School	0.67%	1.33%	-0.66%		% Change Sewer	3.90%	12.01%	3.73%	
% Change Total	0.32%	1.38%	-0.47%		% Change Total	5.58%	18.16%	5.63%	
Rate per \$1,000 of Assessed Value					Rate per 100 Cubic Feet of Water Consumption				

The table below reflects the net change from year to year, and the total change after 3 years, for an average single-family home for taxes and user fees, based on the FY24 assessed value at \$513,892 with 75 HCF of average water usage.



CITY OF DOVER

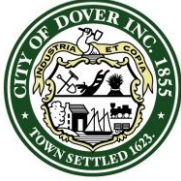
CITY OF DOVER - RESOLUTION

Agenda Item#: 6.B.

Resolution Number: **R – 2023.11.29- 184**

Resolution Re: **Appropriation For FY2025 Capital Improvements
Program and Authorization for Bonding**

Impact to Average Single Family Home				
				Change
				After
Description	Yr1	Yr2	Yr3	3 Years
CIP Only				
Property Tax	57	98	128	283
Water Fees	15	42	125	182
Sewer Fees	18	32	45	95
Total Avg SFH Impact	90	171	299	559
Including PY Authorizations				
Property Tax	-	72	(15)	57
Water Fees	41	146	53	239
Sewer Fees	30	96	32	158
Total Avg SFH Impact	71	314	69	454



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.C.

Resolution Number: **R – 2023.11.29 - 185**
Resolution Re: **Appropriation For FY2025 Capital Improvements
Program – Non-Debt Financed Projects**

WHEREAS: The City Council desires to make public improvements as listed in the Capital Improvements Program for Year 1 and to finance these improvements with transfers from Reserve Trust Funds and appropriation of existing funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital outlays are appropriated as part of the FY2025 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

Item	Description	Appropriation	Funding	Fund
1	General Facility Improvements	\$50,000	General Fund Capital Reserve	Trust
2	Transportation Center Improvements	\$100,000	General Fund Capital Reserve	Trust
3	Police Cruiser Replacement Program	144,000	General Fund Capital Reserve	Trust
4	Ambulance Replacement	450,000	General Fund Capital Reserve	Trust
5	Facilities Renovations - Fire & Rescue	125,000	General Fund Capital Reserve	Trust
6	Public Works Heavy Equipment	550,000	General Fund Capital Reserve	Trust
7	Bouchard Public Works Facility Improvements	50,000	General Fund Capital Reserve	Trust
8	Indoor Pool Solar Panel Purchase	150,000	General Fund Capital Reserve	Trust
9	Chapel Restoration	250,000	Cemetery Maintenance Reserve	Trust
10	Community Trail Phase IV-B & V	100,000	Transportation Improvements Reserve	Trust
11	Park Infrastructure Replace/Maintenance	75,000	Park Improvements Reserve	Trust
12	Public Safety Communication/Security Improv.	50,000	Police Facilities Capital Reserve	Trust
13	Calls for Fire & Rescue Service Analysis	50,000	Fire & Rescue Facilities Capital Reserve	Trust
14	Facilities/School Maintenance and Repairs	100,000	School Facilities Reserve	Trust
15	Curriculum Replacement and Upgrade	100,000	School Curriculum Reserve	Trust
16	Water Main Replacement - City Wide	175,479	Water Fund Capital Reserve	Trust
17	Water Exploration	100,000	Water Fund Capital Reserve	Trust
18	Wellhead Protection	100,000	Water Fund Capital Reserve	Trust
19	Water Heavy Equipment Replacement	40,000	Water Fund Capital Reserve	Trust
20	Water Treatment Plant & Well Equipment	87,740	Water Fund Capital Reserve	Trust
21	Water System Model and Asset Management	450,000	Water Fund Capital Reserve	Trust
22	Inflow/Infiltration Study/Mitigation	300,000	Sewer Fund Capital Reserve	Trust
23	Sewer Heavy Equipment Replacement	40,000	Sewer Fund Capital Reserve	Trust
24	Sewer Main Replacement - City Wide	175,475	Sewer Fund Capital Reserve	Trust
		\$3,812,694		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.

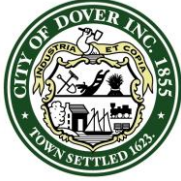
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.C.

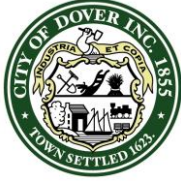
Resolution Number: **R – 2023.11.29 - 185**
Resolution Re: **Appropriation For FY2025 Capital Improvements
Program – Non-Debt Financed Projects**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.C.

Resolution Number: **R – 2023.11.29 - 185**

Resolution Re: **Appropriation For FY2025 Capital Improvements
Program – Non-Debt Financed Projects**

RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates capital reserve funds to finance a portion of the FY2025 Capital Improvements Program as presented in the FY2025 to FY2030 Capital Improvements Program book. In addition, this resolution authorizes the transfer of Capital Reserve Fund moneys.

The following table reflects the amount to be appropriated from the various funds and their projected balances as of 6/30/2024:

	Proposed	Balance	
Description	Appropriation	6/30/2024	Notes
Capital Reserve Funds CIP			
General Fund Capital Reserve	\$1,619,000	\$775,743	(1)
Cemetery Maintenance Reserve	\$250,000	\$147,188	(2)
Transportation Improvements Reserve	\$100,000	\$441,936	
Parks Improvements Reserve	\$75,000	\$128,723	
Police Facilities Capital Reserve	\$50,000	\$175,848	
Fire & Rescue Facilities Reserve	\$50,000	\$419,365	
School Facilities Reserve	\$100,000	\$1,677,631	
School Curriculum Reserve	\$100,000	\$556,251	
Water Fund Capital Reserve	\$953,219	\$3,408,325	
Sewer Fund Capital Reserve	\$515,475	\$870,363	
Total	\$3,812,694		

1. The General Fund Capital Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$1,575,000 into the reserve is proposed in the FY2025-2030 CIP to be budgeted during FY2025 as part of the City's General Fund Operating Budget.
2. The Cemetery Maintenance Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$150,000 into the reserve is proposed in the FY2025-2030 CIP to be budgeted during FY2025 as part of the City's General Fund Operating Budget.