

 DOVER SCHOOL DISTRICT	DOVER SCHOOL BOARD – MINUTES Meeting Type: Regular Meeting #11 Meeting Location: McConnell Center, Room 306 Meeting Date: Monday, November 13, 2023 Meeting Time: 7:00 p.m.
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A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, November 13, 2023, at 7:00 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Kathy Morrison, Robin Trefethen, Micaela Demeter, and Michelle Clancy. Jessica Rozzo was excused. Maggie Fogarty joined via telephone.

Also present were Superintendent William Harbron, Chief Financial Officer Michael Limanni, District Administrators Jennifer Krans, Peter Driscoll, Kim Lyndes, Beth Dunton and Brian Rice.

C. PLEDGE OF ALLEGIANCE: Michelle Clancy led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Micaela Demeter moved; Michelle Clancy seconded approving the amended agenda to include additional resignations/retirements, and a donation request. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

E. CITIZEN'S FORUM:

April Murray, 14 Old Madbury Lane – Spoke of a dismissal error she encountered last week at Woodman Park School that included her daughter.

Jim Verschueren, 102B Sixth Street – Offered his gratitude for the service provided by the School Board members, as well as his congratulations to the newly elected members.

Michelle Cedrone, 19 Cassily Lane – Spoke against the safety in the Dover High School restrooms.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. Regular Meeting #10, October 2, 2023

Michelle Clancy moved; Robin Trefethen seconded approval of the minutes as presented. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye

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Michelle Clancy – Aye

G. CONSENT AGENDA:

1. Correspondence: None

2. Resignations/Retirements:

- a. Alexander Bickerstaff – Paraeducator – Dover High School - Resignation
- b. John Clark – Science Teacher – Dover Middle School - Retirement
- c. Sierra-Lynn Clifford – Noon Aide – Frances G. Hopkins School at Horne Street - Resignation
- d. Bernadette Foss – Paraprofessional – Woodman Park School – Resignation
- e. Greg Grande – World Languages – Dover High School - Retirement
- f. Mary Jean Hippert – Wellness (PE) Teacher – Dover High School - Retirement
- g. Greg Howard – Administrative Assistant – SAU Teaching and Learning Department - Resignation
- h. Hazel Kent – Special Education Teacher – Garrison Elementary School – Retirement
- i. Evonne Kill-Kish – Business Office Assistant - SAU Business Office - Resignation
- j. Marcia Minerowicz – Kindergarten Teacher – Garrison Elementary School - Retirement
- k. Lindsey Rabbit – Special Education Teacher – Dover Middle School - Resignation
- l. Nicholas Roy – Music Teacher – Dover Middle School - Resignation
- m. Donna Stevens – Noon Aide – Dover Middle School – Resignation
- n. Kim Varney – Noon Aide – Dover Middle School - Resignation

3. Leaves of Absence:

- a. Katie Lynch – Math Teacher - Dover High School

4. Job Shares: None

5. Nominations:

- a. Coaching Nominations
- b. DPA Nomination
- c. Non-Union Nominations

6. Extended Travel (Student Trips): None

7. Donations: None

Robin Trefethen moved; Michelle Clancy seconded to approve the Consent Agenda. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

H. STUDENT REPRESENTATIVE REPORT:

Luisa Pelletier provided an update on some of the happenings at Dover High School, as well as her goals as the newly elected student representative to the Board.

I. POLICY-CHANGES-PROPOSALS:

- 1. ACN – Nursing Mothers Accommodations – New Policy – First Reading**



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2. BEDG – Meeting Minutes – Revisions – First Reading
3. EBCC – False Alarms, Bomb, Active Shooter and Other Such Threats – New Policy – First Reading
4. GBCD – Background Investigation and Criminal History Records Check – Revisions – First Reading
5. GBCE – Training and Information Relative to Child Sexual Abuse Prevention – New Policy - First Reading
6. JCA – Change of Class or School Assignment Best Interests and Manifest Hardship – Revisions – First Reading
7. JICC-R – School Bus Conduct Rules – Revisions – First Reading
8. KCD – Public Gifts/Donations – Revisions – First Reading

Robin Trefethen moved; Michelle Clancy seconded to table the policies presented. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

J. POLICY ADOPTION:

1. JRA – Student Records and Access / Access to Student Records - FERPA – Revisions – Second Reading

Michelle Clancy moved; Micaela Demeter seconded to approve the policy presented to include the addition of the word guardian throughout. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Dover High School Restrooms

Peter Driscoll discussed behavior and actions taking place in the Dover High School restrooms. He also reviewed current practices by teachers and administration to improve the situations as well as measures of consideration.

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2. Job Descriptions

- a. District School Psychologist
- b. District School Social Worker
- c. Paraeducator – School District Professional Development Committee Member (Stipend Position)
- d. Curriculum, Instruction, and Assessment (CIA) Co-Director

Robin Trefethen moved; Michelle Clancy seconded to approve the job descriptions presented. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

3. Request to Waive Bidding – On-Site Responsive Classroom Training Materials

Dr. Harbron requested the Board approve the bid waiver request.

Robin Trefethen moved; Michelle Clancy seconded to approve the request to waive bidding and award the Center for Responsive Classroom an amount not to exceed \$134,046. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

4. Bid Award – MTSS Data Management Platform

Jennifer Krans and Brian Rice requested the Board to approve the bid award.

Michelle Clancy moved; Robin Trefethen seconded to award \$37,500 to Panorama Education. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Excused
Kathy Morrison - Aye
Maggie Fogarty – Aye (Remote Participant)
Robin Trefethen – Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

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5. Condition of Accounts

Mr. Limanni presented his condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Micaela Demeter moved; Michelle Clancy seconded to direct the Superintendent to pay Manifest 24-E in the amount of \$7,619,705.18 for FY24 for the period of October 3, 2023, through November 13, 2023. **A Roll Call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
 Jessica Rozzo - Excused
 Kathy Morrison - Aye
 Maggie Fogarty – Aye (Remote Participant)
 Robin Trefethen – Aye
 Micaela Demeter - Aye
 Michelle Clancy – Aye

O. SUPERINTENDENT’S REPORT:

The Superintendent submitted his report to the Board.

P. COMMITTEE REPORTS:

Micaela Demeter announced the Wellness Committee met in October with one topic of discussion pertaining to families signing up for Free and Reduced meals. She requested that people email their legislatures to help reduce the barriers these families face.

Micaela Demeter also announced the Curriculum Advisory Committee met and have been reviewing four books requested to be added to the district’s curriculum.

Re-opening of Citizen’s Forum

Craig Flynn, 416 Lilac Lane – Introduced himself to the Board as a newly elected School Board member. He thanked members for their service and included he is eager to begin his work.

Citizen’s Forum Closed.

Q. SCHOOL BOARD MATTERS OF INTEREST:

Robin Trefethen thanked April Murray for sharing her concerns during the earlier portion of Citizen’s Forum.

Michelle Clancy acknowledged the students at Garrison Elementary School who organized a food drive for End 68 Hours of Hunger, as well as those who donated food for the drive.

Micaela Demeter provided an update on her attendance at the New Hampshire School Board Association’s Delegate Assembly. She requested the Board become proactive in reviewing policies and suggested there be a policy review committee, as well as a budget subcommittee. She also requested

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the Board possibly follow Oyster River Cooperative School District’s Board practice of creating annual School Board goals.

Micaela Demeter questioned the recycling process at the middle school, to which Kim Lyndes responded the middle school currently recycles paper school-wide and will look into having a recycle area in the cafeteria. She included this would most likely increase the staffing need due to a heavier workload.

R. ADJOURNMENT:

Micaela Demeter moved; Maggie Fogarty seconded adjourning the meeting at 8:56 p.m. **An Oral VOTE PASSED 6/0.**