



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 8, 2023**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Nemeth, Councilor Thibodeaux, Councilor Muffett-Lipinski, Councilor Hackett and Councilor Williams.

Absent: Councilor Warach

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Jerrica Vanslyvong-Bizier

5. PROCLAMATIONS/AWARDS – DOVER HIGH SCHOOL DIVISION 1 FIELD HOCKEY RECOGNITION

Mayor Carrier read the proclamation into the record and Councilor Nemeth made comments as did Head Coach Sarah Michaud and Athletic Director Peter Wotton.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda as posted. Seconded by Councilor Thibodeaux. Vote: 8-0 passed.

7. PUBLIC HEARINGS

A. PEACE & GOOD ORDER, CHAPTER 105, SECTIONS 7, 16, 18

SPONSORED BY MAYOR CARRIER BY REQUEST

No comments

B. BICYCLES AND PLAY VEHICLES, CHAPTER 53, SECTION 4

SPONSORED BY MAYOR CARRIER BY REQUEST

No comments

8. PUBLIC FORUM

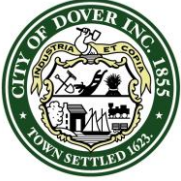
Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Gail Daudelin, Chair of Dover Main Street gave an update on past events and plans for the upcoming holiday season.

John and Maggie Randolph gave an update about their tiny home project and the support of the project by Dover staff.

9. CITY MANAGER'S REPORT

City Manager Joyal noted he submitted his report in writing and highlighted the following: there are a number of vacant positions open for the City.

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Deputy Mayor Shanahan moved to accept the City Manager's Report. Seconded by Councilor Thibodeaux. Vote: 8-0 passed.

10. APPROVAL OF MINUTES

A. October 25, 2023 – Regular Meeting

Deputy Mayor Shanahan moved to approve the Minutes of October 25th as submitted. Seconded by Councilor Hackett. Vote: 8-0 passed.

11. MAYOR'S REPORT

Mayor Carrier highlighted the following events:

- Veterans day ceremony will be at Veterans Park Saturday at 11am
- Spoke to third graders in the classroom
- Nov 8th was dedication of the Teenage Mutant Ninja Turtles plaques
- Nov 9th graduation of Leadership Academy
- St Thomas Aquinas soccer team state champs

Deputy Mayor Shanahan moved to accept the Mayor's Report. Seconded by Councilor Williams. Vote: 8-0 passed.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. PEACE & GOOD ORDER, CHAPTER 105, SECTIONS 7, 16, 18

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve. Seconded by Councilor Muffett-Lipinski. City Manager Joyal gave an overview of the change to the ordinance related to park hours and bow and arrow hunting at a specific location. Roll Call Vote: 8-0 passed.

2. BICYCLES AND PLAY VEHICLES, CHAPTER 53, SECTION 4

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve. Seconded by Councilor Muffett-Lipinski. City Manager Joyal gave an overview of the change to the ordinance related to skateboarding. Roll Call Vote: 8-0 passed.

B. ORDINANCES IN THE 3RD READING

None

C. RESOLUTIONS

None

13. NEW BUSINESS

A. CONSENT CALENDAR

1. AUTHORIZATION TO ACCEPT AND EXPEND DONATIONS TO DOVER FIRE & RESCUE

SPONSORED BY MAYOR CARRIER BY REQUEST



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2. B24016 SUPERVISORY CONTROL DATA COLLECTION ACQUISITION WATER SEWER LICENSING UPGRADES

SPONSORED BY MAYOR CARRIER BY REQUEST

3. B24008 CRANE INSPECTIONS & REPAIRS

SPONSORED BY MAYOR CARRIER BY REQUEST

4. B24018 SNOW PLOWING-HAULING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

5. B24022 SEGREGATION AND RECYCLING OF CONSTRUCTION AND DEMOLITION DEBRIS

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the consent calendar. Seconded by Councilor Muffett-Lipinski.

Councilor Cullen asked to remove 13.A.1

Roll Call Vote for items 13.A.2-5: 8-0 passed.

Deputy Mayor Shanahan moved to approve item 13.A.1. Seconded by Councilor Muffett-Lipinski. Councilor Cullen expressed reservations about a City department soliciting donations from area businesses to support this. Either the training is valuable and should be funded through the budget or it's not. He doesn't want to set precedent and encourage more frequent occurrences of this type of process for funding. Roll Call Vote: 7-1 with Councilor Cullen opposed

COMMITTEE REPORTS

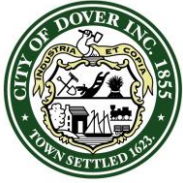
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|---|--|
| 1. School Board (Warach) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Hinkel) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Committee for Racial Equity and Inclusion (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Warach) | 21. Solid Waste Advisory Commission (Warach) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Warach) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Warach) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Coheco Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Warach) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Warach) | |

Councilor Nemeth gave an update on the Arts Commission.

Deputy Mayor Shanahan gave an update on Legislative items.

Councilor Thibodeaux gave an update on the Library Board of Trustees.

Gary Bannon, Recreation Director gave an update from McConnell Center.



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Deputy Mayor Shanahan gave an update from the Ordinance Committee.

Councilor Nemeth gave an update on the Committee for Racial Equity and Inclusion.

B. RESOLUTIONS

1. AUTHORIZATION TO ACCEPT AND EXPEND INVESTNH MUNICIPAL PER UNIT PROGRAM GRANT (TO BE REFERRED TO A PUBLIC HEARING AND VOTE TO OCCUR ON DECEMBER 13, 2023.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Muffett-Lipinski. Vote: 8-0 passed.

2. FISCAL YEAR 2024 BUDGET AMENDMENT FOR ADDITIONAL APPROPRIATION FOR FLEET MAINTENANCE FUND. (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE TO OCCUR ON DECEMBER 13, 2023.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing. Seconded by Councilor Muffett-Lipinski. Vote: 8-0 passed.

3. GRANTING CHINBURG DEVELOPMENT LLC PERMISSION TO UNDERTAKE IMPROVEMENTS TO OLD OAK STREET AND OBTAIN BUILDING PERMITS ON OLD OAK STREET (A CLASS VI ROAD)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Thibodeaux. City Manager Joyal explained the resolution.

Jase Gregoire, CivilWorks NE answered some questions about the developer's intent with regard to improvements of the road.

Roll Call Vote: 8-0 passed.

C. ORDINANCES IN 1ST READING

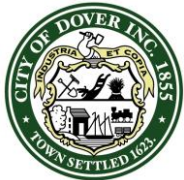
1. MUNICIPAL STORMWATER UTILITY, CHAPTER 123 (TO BE REFERRED TO WORKSHOP ON NOVEMBER 15, 2023 WITH A PUBLIC HEARING TO OCCUR ON DECEMBER 13, 2023.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing December 13th and workshop November 15th. Seconded by Councilor Thibodeaux. Vote: 8-0 passed.

14. COUNCIL CORRESPONDENCE

None



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15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux congratulated all candidates.

Councilor Nemeth commented on controversial emails about book bans and asked that everyone treat others with respect as there are differing opinions.

City Manager Joyal clarified upcoming meeting dates.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn. Seconded by Councilor Thibodeaux. Vote: 8-0 passed.