

CITY OF DOVER

DOVER UTILITIES COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, November 13, 2023**
Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Vice-Chair Jay Stephens, Mark Moeller, Dennis Munson, Bill Davis

Excused Absent: Otis Perry

Staff Present: Michael Nadeau, Utilities Superintendent; Amelia DeGrace, Asst. City Engineer; Nancy Usbelger, Recording Secretary; Bill Purpura, Meter Backflow Foreman; Mike Banester, Working Foreman

1. Call to Order

Meeting was called to order at 6:02 p.m.

2. User's Forum

3. Approval of Minutes of October 16, 2023

Motion: Davis made the motion to approve the minutes, Munson seconded.

Vote: U/a

4. Abatement Requests

A. Georgette Kostis – 9 Lisa Beth Circle

Unable to attend due to illness, will reschedule.

B. Margaret C O' Leary – 34 Park Street

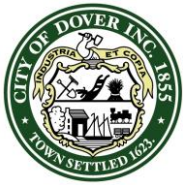
O'Leary stated that she had been trying to fix and rehab her building since the purchase back in July of 2021. This past February 25th during the cold streak there had been a pipe burst in her basement. She did call Martel who was able to come out that afternoon and were able to replace the pipe that had burst. They also discovered water had been gushing for quite some time, so they resolved the entire issue including the boiler and additional pipes. In June she received an abnormal bill and filed for an abatement due to the weather and circumstances outside of my control. When she received the abatement results she was informed of a french drain which is why the water had gone through a small hole in the corner of the house. She was not aware of the french drain and even when she bought the house in 2021 her home inspector didn't reference it. When she was having the house rehabbed, she had plumbers out and nobody mentioned it to her.

Motion: Stephens made a motion for this abatement to come back to the commission once we investigate to confirm whether or not it goes into the sewer, Munson seconded it.

Vote: U/a

C. Michael & Crystal Ortlieb Trustees – 560 A Sixth Street

Ortlieb stated that this is a rental unit and the tenant moved out late December and he did a walk through to make sure everything was working correctly. They locked the unit up and started to look for new tenants. They didn't get new tenants till about late spring or summer. The issue started on February 5th through March 2nd. The issue just stopped and



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he didn't find out about it till the next water bill. He did call the City and they sent someone out to look for any issues, but found nothing. He did replace the meter just in case. Since the meter was replaced there have been no issues.

Carmichael feels we should provide some form of relief.

Motion: Carmichael made a motion to abate the full amount for water and sewer, Davis seconded.

Vote: 4/1

Discussion: Stephens is not in favor of abating the full amount.

D. John Mitchell – 5 Lowell Avenue

Unable to attend due to illness, will reschedule.

5. Reports

A. Utilities Report

The report was reviewed and discussed by staff.

B. Finance Report

The report was reviewed and discussed by staff.

Motion: Munson made the motion to approve the reports, Stephens seconded.

Vote: U/a

6. New Business

A. Election of Officers

Motion: Stephens made a motion to keep the officers the same, Munson seconded.

Vote: U/a

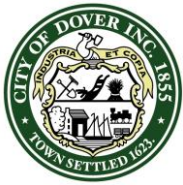
7. Old Business

Eye on Water

Nadeau stated it has been approved as of today. He offered to set up any of the members after the meeting.

Carmichael asked how long till we can communicate with residents on any type of outreach?

Nadeau stated that right now the members would be the first to sign up and maybe a select few residents to test it out. He will be talking with Stiles to set up a time he can go over it with Water/Sewer Billing.



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8. Areas of Concern

9. Next Meeting Date

December 18, 2023

10. Adjournment

Motion: Munson made a motion to adjourn at 6:58 p.m., Davis seconded.

Vote: U/a