



DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Regular Session #1
Meeting Location:	McConnell Center, Room 306
Meeting Date:	Monday, January 8, 2024
Meeting Time:	7:00 p.m.

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **PLEDGE OF ALLEGIANCE**
- D. **AGENDA APPROVAL**
- E. **CITIZENS' FORUM** *(To be recessed, if necessary, and resumed following School Board Matters of Interest)*
- F. **APPROVAL OF MINUTES**
 - 1. Budget Workshop #3, December 4, 2023
 - 2. Regular Meeting #12, December 11, 2023
 - 3. Non-Public Meeting, December 18, 2023
 - 4. Budget Workshop #4, December 18, 2023
 - 5. Special Session, December 18, 2023
- G. **CONSENT AGENDA**
 - 1. **Correspondence:** None
 - 2. **Resignations/Retirements:**
 - a. Kelly Bryce – Title One Interventionist – Woodman Park School - Resignation
 - b. Robin Tuttle – Paraeducator – Dover Middle School – Retirement
 - 3. **Leaves of Absence:** None
 - 4. **Job Shares:** None
 - 5. **Nominations:**
 - a. DPA Nomination
 - 6. **Extended Travel (Student Trips):**
 - a. DHS Art Club to Camp Centerstage in Livermore Falls, Maine, April 12-14, 2024 – Preliminary Approval
 - 7. **Donations:** None
- H. **STUDENT REPORT:**
- I. **POLICY – CHANGES – PROPOSALS:**
 - 1. BBBF – Student Board Members – Revised Policy – First Reading
 - 2. BCA – School Board Member Code of Ethics – Revised Policy – First Reading
 - 3. EHAB – Data Governance and Security – Revised Policy - First Reading
- J. **POLICY ADOPTION:**
 - 1. BA – Bylaws of the Dover School Board City of Dover, New Hampshire – Revisions – Second Reading
 - 2. BEDB – Agenda Preparation and Dissemination – Revisions – Second Reading
- K. **RESOLUTIONS:**
 - 1. Resolution for the Formation of the Dover High School Athletic Complex Joint Building Committee
- L. **OLD BUSINESS:** None
- M. **NEW BUSINESS:**



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1. Dover High School Class of 2024 Graduation Date Request
2. Dover Regional Career and Technical Center Programs
3. Agreement to Extend Tuition Agreement Between Nottingham School District and Dover School District
4. Scheduling of Meetings with School Board and New Hampshire Senator and State Representatives
5. Proposed Education Committee Testimony for January 10, 2024
6. Fiscal Year 2025 Budget
7. Condition of Accounts

N. SUBMISSION AND PAYMENT OF BILLS

O. SUPERINTENDENT'S REPORT

P. COMMITTEE REPORTS

Q. SCHOOL BOARD MATTERS OF INTEREST

R. ADJOURNMENT

All meetings conducted by the School Board are open to the public except for times when the School Board enters non-public session.

Citizens, residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover and/or residents of sending school districts, are invited to all public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements, Citizen's Forum, at all public meetings, unless a vote to the contrary is taken by the School Board.

Citizens shall identify themselves by name and address for the record; address comments to the presiding officer and the Board as a body and not individual members.

Citizen's Forum will ensure citizens have the opportunity to speak to all other items on a meeting agenda and/or matters pertaining to the business of the School Board. At workshop meetings and special sessions, Citizens' Forum will be restricted to items on the meeting agenda. Statements shall be limited to five (5) minutes unless otherwise extended by the chairperson, with the approval of the School Board.

All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

January 2, 2024

Charles Angwin
Dover Middle School
26 Daley Drive
Dover, NH 03820

Dear Charles,

I am writing to formally announce my retirement as a Paraprofessional from the Dover Middle School, effective Friday, January 12, 2024.

I am grateful for the opportunities and experiences I have gained during my time at Dover Middle School. I have enjoyed working with my colleagues and contributing to the success of the school and the students who I worked with. I am proud to have been part of such a dynamic and supportive team.

I would like to express my gratitude to you and the entire team for the support and encouragement. I have truly valued my time at Dover Middle School and will fondly remember the experiences shared with my colleagues.

Thank you again for the opportunities and support throughout my time at Dover Middle School.

Sincerely,

Robin Tuttle

cc: Michele Wilson

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: January 8, 2024

MEMORANDUM: Nomination and Election of Paraprofessionals

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2023-2024 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY	TRACK
Lucier, Lisa	Paraprofessional	Garrison Elementary School	Self – Missed deadline for renewal	\$20.34	C2, Step 7



**DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER**



PETER DRISCOLL
Principal
p.driscoll@dover.k12.nh.us

25 ALUMNI DRIVE
DOVER, NEW HAMPSHIRE 03820-4365
(603) 516-6900 Fax (603) 516-6926

KORI KENNEDY
Director of Career Technical Education
k.kennedy@dover.k12.nh.us

ROBIN LYNDES
Dean of Bellamy Academy
r.lyndes@dover.k12.nh.us

LINDA MADDEN
Dean of Student Services
l.madden@dover.k12.nh.us

VALERIE WEST
Dean of Instruction
v.west@dover.k12.nh.us

KIMBERLY STEPHENS
Dean of Students
k.stephens@dover.k12.nh.us

MEREDITH LAPOINTE
Dean of Students
m.lapointe@dover.k12.nh.us

January 3, 2024

Dear Dover School Board Members,

This letter is being written in support of the Art Club's trip to Camp Centerstage in Livermore Falls, Maine from April 12, 2024 through April 14, 2024. The trip will include a visit to the Colby College Museum of Art as well as provide the opportunity for the group to share team building and leadership experiences.

Thank you for your support of this trip.

Sincerely,

Peter Driscoll
Dover High School Principal

25 Alumni Drive
Dover, NH 03820
1/3/2024

Dear Dr. Harbron and School Board Members:

I am writing this letter to obtain preliminary approval for a student camping trip to Camp Centerstage in Livermore, ME. We took this trip last April and it was very successful. I enjoy this unique opportunity to bond with my students and to expose them to the world beyond Dover, NH.

The educational value of this trip goes beyond exposing them to art. We *will* visit Colby College Museum of Art on this venture. However, I believe the special connection that happens on our camping trips is unique. Magic happens when cooking together to provide food for each other, hiking up to a breath-taking spot, with a 360-degree view; or sharing secrets around the campfire.

The trip I am considering for April 2024 will focus mainly on bonding activities and creating site specific work that we will leave behind at Camp Centerstage. We will visit the Colby College Museum of Art. It boasts an impressive permanent collection and will be showcasing the senior thesis show when we are there. We are also considering Bowdoin College Museum of Art. This museum is one of the oldest university galleries in the country. There are more than 20,000 paintings and sculptures on display; including works by Mary Cassatt, Andrew Wyeth and Winslow Homer.

I am proposing that we leave on Friday, April 12, 2024, at 12:00 noon. The students and teachers involved in the trip would be required to miss one half-day of school. That would get us to the cabins before dark and give us plenty of time to settle in. There will be one adult for every four students traveling. The cost being charged the students will be \$150.00. This will include transportation, lodging and food. The Art Club will hold their annual Film Festival to help offset the cost of the trip. I will drive the bus, which also contributes to lowering the cost.

I have done my best to provide you with any information you might need to approve this trip. Please contact me if there is anything else you require. You can call me at work at 516-6965, at home at 953-4810 or email me at f.kontos@dover.k12.nh.us.

Sincerely,



Francine Kontos
Art Teacher
World Arts Club Advisor
Dover High School

DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER

FIELD TRIP REQUEST - FY:

Date: 1/3/24

THIS REQUEST MUST REACH THE PRINCIPAL AT LEAST 10 DAYS BEFORE THE DATE OF THE FIELD TRIP. PERMISSION SLIPS MUST BE OBTAINED FROM PARENTS/GUARDIANS BEFORE STUDENTS MAY PARTICIPATE.

Teacher Requesting the Trip: Kontos

Destination of Field Trip: Livermore, ME

Date of Field Trip: 4/12 Time of Departure: 12:00 pm Time of Return: 4/14 12:00 pm

Number of Students: 14 Cost Per Student: \$150.00

Number of Adults Going: 4 Method of Transportation: Small bus driver by Kontos

LIST ALL CHAPERONES: Francine Kontos, Ted Kontos, Stephanie Dematteo, John Dematteo

Chaperones who are not employees of the district must fill out a Volunteer Service Form two weeks prior to the field trip.

A LIST OF STUDENTS WHO WILL BE ATTENDING MUST BE SENT TO THE ATTENDANCE OFFICE PRIOR TO THE FIELD TRIP.

Are all phases of the trip handicap accessible? Yes ☒ No ☐

Non-participating teachers will be notified two weeks prior to the trip: Yes ☒ No ☐

Submit a list of non-participating students to the attendance office one day prior to the trip.

Have provisions been made for students **NOT** going on the trip that are the responsibilities of the teacher(s) attending? Yes ☒ No ☐

What is the educational purpose of the field trip?

Art Club bonding and visit to Art Museum

What instructional classroom preparations will be done prior to the field trip?

Organizing Flex time

What follow-up classroom activities will take place after the field trip?

After discussion

Approval of Appropriate Administrator (AC, CTC Director:) [Signature]

*****PLEASE RETURN THIS FORM TO THE PRINCIPAL'S SECRETARY*****

☒ Trip Approved

☐ Trip Disapproved

Reason for Denial: _____

Principal's Signature: [Signature]

Date: 1/3/24

1/3/2024

Dear Art Club Parent/Guardian:

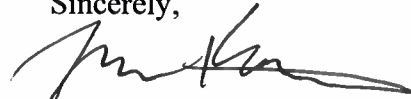
The art club has a long history of traveling together that has been difficult to execute the past few years. This year we will be camping at the Camp Centerstage in Livermore, Maine. This trip will provide an unique opportunity for the art club students to connect with each other and to expose them to the world beyond Dover, NH.

The trip we will be taking in April 2024 will focus mainly on bonding activities and creating site specific work that we will leave behind at Camp Centerstage. We will also visit the Colby College Museum of Art. It boasts an impressive permanent collection and will give us a tour of the art department and feed us lunch.

Of course, being a camping trip, it also includes campfires, cooking together and a hike to some beautiful spots in the area. We will be leaving on Friday, April 12, 2024, at 12:00 noon. The students will be required to miss one half-day of school. That would get us to the cabins before dark and give us plenty of time to settle in. There will be one adult for every four students traveling. The cost being charged the students will be \$150 per student. The cost includes transportation (I will be driving the bus), most food and lodging. Students will need to bring some simple camping gear and a small amount of money for lunch on Saturday and Sunday.

I hope you will consider sending your student on this unique trip in the spring. Please contact me if you have any questions. You can call me at 516-6965 or email me at f.kontos@dover.k12.nh.us.

Sincerely,



Francine Kontos
Art Teacher
World Arts Club Advisor
Dover High School

Payment Schedule:

ASAP:

1. Permission Slip
2. \$50.00 to hold your spot

Friday, February 2, 2024

1. Health Form and Contract
2. \$100.00

Art Club Trip Itinerary

April 12, 13 and 14, 2024

FRIDAY

- 12:00pm Depart from Dover High School
- 1:00pm Stop for snacks and Bathroom Break
- 3:00pm Arrival : Unpack / Settle In / "Rules for camp"
- 3:30pm Hike to the Androscoggin with snacks!
- 5:30pm Return to Camp / Lawn Games / Hang Out
- 6:30pm Dinner
- 8:30pm Campfire on patio & S'mores

SATURDAY

- 7:00am Morning Activity (meditation on Council Hill - optional)
- 8:30am Breakfast
- 10:00am Venture out to Colby College
- 12:00pm Lunch at Colby College
- 2:00pm Return to Camp
Snack -
- 3:00pm Prayer Flags
- 6:30pm Dinner
- 8:30pm Campfire on Council Hill
Hot Cocoa TBD based on weather

SUNDAY

- 8:00am Breakfast
- 9:00am Installation - hang flags
- 9:30am Departure for school
- 12:00pm Arrive back at school

Student Health Record

Student's Name _____ Grade _____ D.O.B. _____

Address _____ Phone# _____

Parent/Guardian's Name _____ Work Phone# _____

Cell phone# _____

In Case of Emergency Contact _____ Phone# _____
(other than parent/guardian)

Date of Last Physical _____

Medical Condition _____
(Diabetic, Asthma, Epilepsy, Allergies, etc.)

List any medication being taken on a daily basis _____

Permission to be given Tylenol, Advil, Maalox, Immodium or Midol
yes _____ no _____

Please list any other concerns or medical problems that might be a concern to the
chaperones of this trip _____

**Name of Health Insurance Company covering
student** _____

Group number _____ ID number _____

Address _____

**In case of emergency, I hereby give permission for _____ to authorize medical
treatment while on this school-sponsored trip to**

Parent/guardian's signature _____ date _____

*I hereby agree that the above statements of medical history are accurate and true to the
best of knowledge, and give my consent for my son/daughter go on this trip.*

Signatures

Parent/Guardian _____ Date _____

Parent/Guardian _____ Date _____

Dover High School
25 Alumni Drive
Dover, NH 03820

Statement of Agreement

I agree to adhere to the following rules while on the _____
trip with the Art Club:

1. To not consume, purchase, bring with, or bring home alcohol or illegal substances.
2. To not purchase body art or piercing services.
3. To not purchase or bring home any type of weapon.

I understand that I am accountable to _____.

I understand that failure to comply with these rules will result in disciplinary action upon returning to Dover High School.

Student's signature

I have read and discussed this agreement with my son/daughter, and I support these rules and regulations. I understand that in the event my son/daughter breaks the rules or becomes sick, I will be required to come and pick them up.

Parent/guardian's signature

Camp CenterStage

DHS Art Club Packing List

We are excited to host your Art Club weekend and want you to have the best camping experience possible, so we have compiled a suggested packing list.

Highly Recommended

- ___ Sleeping bag
- ___ Pillow and Pillow Case
- ___ Bath Towel & Facecloth
- ___ Extra socks (in case they get wet)
- ___ Warm pajamas
- ___ Layers / Sweatshirt
- ___ Clothes for 2 days
- ___ Flip Flops or Slippers (something to wear if you visit bathroom in middle of night)
- ___ Toiletries (toothbrush, toothpaste, soap) *
- ___ Water Bottle
- ___ Book / Journal / Sketch Pad
- ___ Flashlight

Optional *(Will make your experience more enjoyable)*

- ___ Fitted Twin Sheet (cover the mattress)
- ___ Cozy Blanket (for bed & to bring to campfire)
- ___ Bug Spray
- ___ Sunglasses / Hat
- ___ Bag for dirty laundry
- ___ Extra pair of shoes (for nature walk)
- ___ Hair Dryer (if you must)
- ___ Musical instruments

Things to keep in mind:

- Our bathhouses have plenty of hot water, showers and electrical outlets and are just a few steps from the cabins you will be staying in
- Our cabins sleep up to 10 people, so you will have room to spare
- Our cabins have 4 electrical outlets each (total of 8 plugs)
- Some cabins have bunkbeds
- We will have campfires both nights (weather permitting), so bug spray and layers will be helpful
- We have plenty of snacks: granola bars, apples, cheez-its, chips

PERMISSION/RELEASE STATEMENTS FOR FOREIGN OR EXTENDED TRAVEL

The undersigned _____,
hereby grants permission for _____ to travel to
_____ with _____ as chaperones, as part
of a Dover School District extended travel program. The scheduled departure date is
_____ and the scheduled return date is _____.

1. The undersigned hereby agrees to indemnify and save harmless the Dover School District, its officials and agents, from any act, default, injury (including death), loss, expense, damage, deviation, delay, curtailment, or inconvenience caused to or suffered by any person, or their property, howsoever arising, which may occur or be incurred by any organization or person, even though such act, default, injury, loss, expense, damage, deviation, delay, curtailment, or inconvenience may have been caused or contributed to by the actions, negligence or default of the chaperones and/or the Dover School District, its officials or agents.
2. The parent/guardian and student acknowledge that they and their personal property, to include baggage, are at all times solely at their own risk. The district strongly recommends the students be adequately insured in respect to illness, injury, or death for the duration of the trip and to insure fully against loss, or damage to their property. The chaperones or the Dover School District shall not, in any circumstances whatever, be liable in respect of any personal injury, illness, or death or in respect of any damage to or loss of property even if the same arises from their negligent actions. The undersigned will accept the authority and decisions of the chaperones during the trip.
3. The chaperones are authorized by the signers of this document to arrange for any medical services deemed appropriate for the student named above by medical personnel while on the trip.
4. It is also agreed that the District reserves the right to remove a student from this program for failure to maintain program standards or if it deems his or her acts of conduct detrimental to or incompatible with the interest of the program. If a student's participation is terminated, only the funds not actually used will be returned and he or she will be sent home at the parent(s)/guardian or student's expense.
5. The undersigned represent that they are parents or guardians of the named student and are authorized to execute this agreement.

IN WITNESS WHEREOF, the parties have signed this agreement on the

_____ day of _____, 20____

Parent/Guardian Signature

Parent/Guardian Signature

Student Signature

DOVER SCHOOL DISTRICT	POLICY CODE: BBBF
DATE OF ADOPTION: DECEMBER 12, 2022	PAGE 1 OF 1

FIRST READING - REVISIONS

STUDENT BOARD MEMBERS

A. General Policy.

The Board will have one student school board member from Dover High School.

Student School Board members ("Student-members") will not have the right to vote and will be excluded from all non-public sessions the Board enters.

B. Election and Term of Student School Board-Members.

Student-members will serve one-year terms, beginning in September of each year.

Eligible student-members must be entering the tenth, eleventh, or twelfth grade.

Student-members will be chosen by a majority vote of the high school student body under procedures for nomination and election established by the student government of the high school, and in accordance with RSA 194:23-f.

C. Responsibilities of Student Government.

The student government of the high school shall establish procedures for:

1. The nomination and election of Student-member candidates;
2. Any public high school student in the school district to petition the Student-member to present proposals and opinions to the School Board;
3. Filling any vacancy that may occur in the Student-member position from that school.

D. Student-Member Expectations.

Under RSA 194:23-f, IV, Student-members are expected to:

1. Attend all School Board meetings;
2. Represent all high school students within the District;
3. Present to the School Board specific proposals and ideas from the high school student body;
4. Serve as a liaison between students, District staff, and the Board;
5. Keep the student body informed of Board business and actions; and
6. Comply with all Board policies relative to students and Board members, when applicable.

E. Oversight.

The Superintendent shall assure building principals coordinate with student council advisors to ensure the student council is aware of the requirements of Section D, above.

Policy History

New policy: December 12, 2022

DOVER SCHOOL DISTRICT	POLICY CODE: BCA
DATE OF ADOPTION: NOVEMBER 14, 2005	PAGE 1 OF 1

FIRST READING - REVISIONS

SCHOOL BOARD MEMBER CODE OF ETHICS

Dover School Board members will subscribe to the following Code of Ethics:

As a member of the Dover School Board, I will strive to improve public education, and to that end, I will strive to:

Attend all regular scheduled Dover School Board meetings and become informed concerning the issues to be considered at those meetings;

Recognize that I should endeavor to make policy decisions only after full discussion at publicly held Dover School Board meetings;

Render all decisions based on the available facts and my independent judgment and refuse to surrender that judgment to individuals or special interest groups;

Encourage the free expression of opinion by all Dover School Board members ~~and seek systematic communications between~~ **while abiding by communication policies pertaining to** the Dover School Board and students, staff, and all elements of the community;

Work with other Dover School Board members to establish effective Dover School Board policies and to delegate authority for the administration of the schools to the Superintendent of Schools;

Communicate to other Dover School Board members and the Superintendent expressions of public reaction to Dover School Board policies and school programs;

Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school boards associations;

Support the employment of those persons best qualified to serve as school staff and insist on a regular and impartial evaluation of all staff;

Avoid being placed in a position of conflict of interest and refrain from using my Dover School Board position for personal or partisan gain;

Take no private action that will compromise the Dover School Board or administration and respect the confidentiality of information that is privileged under applicable law or is received in confidence or nonpublic session;

Remember always that my first and greatest concern must be in the educational welfare of the students attending the public schools.

This policy will be distributed annually to all School Board members.

DOVER SCHOOL DISTRICT	POLICY CODE: EHAB
DATE OF ADOPTION: DECEMBER 12, 2022	PAGE 1 OF 5

FIRST READING - REVISIONS

DATA GOVERNANCE AND SECURITY

To accomplish the District's mission and comply with the law, the District must collect, create and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.

The provisions of this policy shall supersede and take precedence over any contrary provisions of any other policy adopted prior to the date of this policy.

A. Definitions

Confidential Data/Information - Information that the District is prohibited by law, policy or contract from disclosing or that the District may disclose only in limited circumstances. Confidential data includes but is not limited to personally identifiable information (i.e., "PII") regarding students and employees.

Critical Data/Information - Information that is determined to be essential to District operations and that must be accurately and securely maintained to avoid disruption to District operations. Critical data is not necessarily confidential.

Cybersecurity Incident – An occurrence that actually or potentially jeopardizes the confidentiality, integrity, or availability of an information system or the information processes, stores, or transmits, if that constitutes a violation or imminent threat of violation of security policies, security procedures, or acceptable use policies.

B. Data and Privacy Governance Plan - Administrative Procedures

1. **Data Governance Plan**. The Superintendent, in consultation with the **Chief** Information Security Officer ("**C**ISO") (see paragraph C, below) shall update the Data and Privacy Governance Plan ("Data Governance Plan") for presentation to the Board no later than June 30th of each year.

The Data Governance Plan shall include:

- a. An inventory of all software applications, digital tools, and extensions. The inventory shall include users of the applications, the provider, purpose, publisher, privacy statement, and terms of use;
- b. A review of all software applications, digital tools, and extensions and an assurance that they meet or exceed minimum standards set by the New Hampshire Department of Education;
- c. Policies and procedures for access to data and protection of privacy for students and staff including acceptable use policy for applications, digital tools, and extensions used on District hardware, server(s) or through the District network(s);

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- d. A response plan for any breach of information/cybersecurity incidents; see RSA 31:103-b and RSA 359-C:19-21; and;
- e. A requirement for a service provider to meet or exceed standards for data protection and privacy-; and
- f. A provision that students participating in career exploration or career technical education may, with written parental consent, register for technology platforms and services to be used as part of the student's approved program of study, which require the provision of personally identifiable information. Copies of written parental consent shall be retained as part of a student's educational record.

The Data Governance Plan shall include standards and provisions that meet or exceed the standards set forth in the N.H. Dept. of Education's *Minimum Standards for Privacy and Security of Student and Employee Data*.

2. **Policies and Administrative Procedures**. The Superintendent, in consultation with the Chief Information Security Officer, is directed to review, modify and recommend (policies) create (administrative procedures), where necessary, relative to collecting, securing, and correctly disposing of District data (including, but not limited to Confidential and Critical Data/Information, and as otherwise necessary to implement this policy and the Data Governance Plan. Such policies and/or procedures may or may not be included in the annual Data Governance Plan.

C. Chief Information Security Officer (CISO)

The Director of Technology is hereby designated as the District's Chief Information Security Officer (CISO) and reports directly to the Superintendent or designee. The CISO is responsible for implementing and enforcing the District's security policies and administrative procedures applicable to digital and other electronic data, and suggesting changes to these policies, the Data Governance Plan, and procedures to better protect the confidentiality and security of District data. The CISO will work with both District and building level administrators and Data managers (paragraph E, below) to advocate for resources, including training, to best secure the District's data.

A designated member of the Technology Department will be the District's alternate CISO and will assume the responsibilities of the CISO when the CISO is not available.

D. Responsibility and Data Stewardship

All District employees, volunteers and agents are responsible for accurately collecting, maintaining and securing District data including, but not limited to, confidential and/or critical data/Information.

E. Data Managers

All District administrators are data managers for all data collected, maintained, used and disseminated under their supervision as well as data they have been assigned to manage in the District's data inventory. Data managers will monitor employee access to the information to ensure that confidential information is accessed only by employees who need the information to provide services to the District and that confidential and critical information is

DOVER SCHOOL DISTRICT	POLICY CODE: EHAB
DATE OF ADOPTION: DECEMBER 12, 2022	PAGE 3 OF 5

modified only by authorized employees. Data managers will assist the CISO in enforcing District policies and procedures regarding data management.

F. Confidential and Critical Information

The District will collect, create or store confidential information only when the Superintendent or designee determines it is necessary, and in accordance with applicable law. The District will provide access to confidential information to appropriately trained District employees and volunteers only when the District determines that such access is necessary for the performance of their duties. The District will disclose confidential information only to authorized District contractors or agents who need access to the information to provide services to the District and who agree not to disclose the information to any other party except as allowed by law and authorized by the District.

District employees, contractors and agents will notify the CISO or designee immediately if there is reason to believe confidential information has been disclosed to an unauthorized person or any information has been compromised, whether intentionally or otherwise.

The Superintendent and/or the CISO shall immediately report any known or suspected cybersecurity incidents within the District's information systems, or within an information system of any vendor of the District, to the New Hampshire Cyber Integration Center of the Department of Information Technology. The Superintendent and/or the CISO shall disclose all known information and interactions. See RSA 31:103-b.

The CISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices and prevent future incidents. When necessary, the Superintendent, CISO or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

As a part of this investigation, the CISO or designee will promptly determine the likelihood that any information part of a cybersecurity incident has been or will be misused. If the determination is that the misuse of information has occurred or is reasonably likely to occur, or if a determination cannot be made, the CISO will notify the affected individuals as soon as possible, consistent with the notification requirements under RSA 359-C:20.

Likewise, the District will take steps to ensure that critical information is secure and is not inappropriately altered, deleted, destroyed or rendered inaccessible. Access to critical information will only be provided to authorized individuals in a manner that keeps the information secure.

All District staff, volunteers, contractors and agents who are granted access to critical or confidential information/data are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such confidential or critical data/information. All individuals using confidential and critical data/information will strictly observe all administrative procedures, policies and other protections put into place by the District including, but not limited to, maintaining information in locked rooms or drawers, limiting access to electronic files, updating and maintaining the confidentiality of password protections, encrypting and redacting information, and disposing of information no longer needed in a confidential and secure manner.

G. Using Online Services and Applications

DOVER SCHOOL DISTRICT	POLICY CODE: EHAB
DATE OF ADOPTION: DECEMBER 12, 2022	PAGE 4 OF 5

District staff members are encouraged to research and utilize online services or applications to engage students and further the District's education mission. District employees, however, are prohibited from installing or using applications, programs or other software, or online system/website, that either stores, collects or shares confidential or critical data/information, until the CISO approves the vendor and the software or service used. Before approving the use or purchase of any such software or online service, the CISO or designee shall verify that it meets the requirements of the law, Board policy, and the Data Governance Plan, and that it appropriately protects confidential and critical data/information. This prior approval is also required whether or not the software or online service is obtained or used without charge.

Notwithstanding the prohibition on the use of applications, etc. that store, collect or share personally identifiable information concerning a student ("PII"), students participating in career exploration or career technical education may, with written parental consent, register for technology platforms and services to be used as part of the student's approved program of study, even if said platforms and services require the collection, storage and sharing of the student's PII. Use of these platforms and services is subject to the conditions set forth in B.1(f), above, and related provisions of the Data Governance Plan. The written parental consent forms shall be retained as student records.

H. Training

The CISO will provide appropriate training to employees who have access to confidential or critical information to prevent unauthorized disclosures or breaches in security. All school employees will receive annual training in the confidentiality of student records, and the requirements of this policy and related procedures and rules.

I. Data Retention and Deletion

The CISO or designee shall establish a retention schedule for the regular archiving and deletion of data stored on District technology resources. The retention schedule should comply with, and be incorporated into the data/record retention schedule established under Policy EHB and administrative procedure EHB-R, including but not limited to, provisions relating to Litigation and Right to Know holds as described in Policy EHB.

J. Consequences

Employees who fail to follow the law, or District policies or procedures, regarding data governance and security (including failing to report) may be disciplined, up to and including termination. Volunteers may be excluded from providing services to the District. The District will end business relationships with any contractor who fails to follow the law, District policies or procedures, or the confidentiality provisions of any contract. In addition, the District reserves the right to seek all other legal remedies, including criminal and civil action and seeking discipline of an employee's teaching certificate.

The District may suspend all access to data or use of District technology resources pending an investigation. Violations may result in temporary, long-term or permanent suspension of user privileges. The District will cooperate with law enforcement in investigating any unlawful actions. The Superintendent or designee has the authority to sign any criminal complaint on behalf of the District.

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Any attempted violation of District policies, procedures or other rules will result in the same consequences, regardless of the success of the attempt.

Policy History

Policy Adopted: February 11, 2019

Policy Revised: December 12, 2022

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SECOND READING – NEW REVISIONS IN RED

BYLAWS OF THE DOVER SCHOOL BOARD CITY OF DOVER, NEW HAMPSHIRE

ARTICLE I: Name

Section 1. The name of the School Board shall be the Dover School Board.

ARTICLE II: Members

Section 1. The School Board shall be composed of seven members in accordance with Section C4.2 of the City Charter.

ARTICLE III: Officers

Section 1. The officers of the School Board shall be a chairperson, a vice-chairperson, and a secretary. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by this School Board.

Section 2. Officers shall serve a two-year term. Officers shall be elected in accordance with Section C4-2 of the City Charter.

Section 3. These officers shall be elected as prescribed in Article IV, Section C4-3, of the City Charter.

Section 4. Any officer may be removed from their office by a majority vote of the School Board at any regularly scheduled, monthly, public meeting.

ARTICLE IV: Meetings

Section 1. All meetings of the School Board shall be held in the rooms designated by the School Board or the chairperson. The School Board shall meet for organization on the day stipulated by Section C4.3 of the Charter.

Section 2. The School Board shall hold its regular monthly meeting on the second Monday of each month. Changes may be made in this schedule due to conflicts with holidays. Regular meetings shall begin at 7 p.m. and end no later than 10 p.m. unless otherwise determined by a two-thirds vote of the members present.

The School Board shall meet on the fourth Monday of each month in workshop session if there is business to be conducted. Workshop sessions shall begin at ~~6:30~~ **6:00** p.m. and end no later than 10 p.m. unless otherwise determined by a two-thirds vote of the members present.

Nonpublic sessions may be held consistent with the provisions of RSA 91-A:3. The contents of these meetings shall conform to governing state law, RSA 91-A.

Section 3. Additional meetings shall be called by the chairperson at any time or upon written request of three members. Each call for an additional meeting shall distinctly specify the purpose for which the meeting is called. No other than such specific matters shall be considered at such

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special meetings except for emergency in accordance with RSA 91-A. At least twenty-four hours' notice shall be given for such special meetings.

Section 4. A majority of the members of the School Board shall constitute a quorum.

Section 5. The meetings of the School Board shall be called to order promptly on the hour and then should proceed as follows:

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. AGENDA APPROVAL
- E. CITIZENS' FORUM
- F. APPROVAL OF MINUTES
- G. SUPERINTENDENT'S REPORT**
- H. CONSENT AGENDA
- I. STUDENT REPORT
- J. FINANCIAL REPORT**
- K. POLICIES-CHANGES-PROPOSALS
- L. POLICY ADOPTION
- M. RESOLUTIONS
- N. OLD BUSINESS
- O. NEW BUSINESS
- P. SUBMISSION AND PAYMENT OF BILLS
- ~~O. SUPERINTENDENT'S REPORT~~
- Q. COMMITTEE REPORTS, **INCLUDING LEGISLATIVE UPDATE**
- R. SCHOOL BOARD MATTERS OF INTEREST
- S. ADJOURNMENT

Section 6. The following shall appear on all meeting agendas, except nonpublic meetings.

Citizens, residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover and/or residents of sending school districts, are invited to all public meetings, and shall be given an opportunity to speak. Time shall be set aside for citizen statements, Citizen's Forum, at all public meetings, unless a vote to the contrary is taken by the School Board.

Citizens shall identify themselves by name and address for the record, address comments to the presiding officer and the Board as a body and not individual members.

Citizen's Forum will ensure citizens have the opportunity to speak to all other items on a meeting agenda and/or matters pertaining to the business of the School Board. At workshop meetings and special sessions, Citizens' Forum will be restricted to items on the meeting agenda. Statements shall be limited to five (5) minutes unless otherwise extended by the chairperson, with the approval of the School Board.

All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

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Section 7. All items for the agenda from School Board members shall be submitted in writing to the Superintendent's office before noon on the Tuesday preceding the regular meeting. The chairperson shall determine the order of the agenda for each meeting.

Section 8. The School Board shall be comprised of seven members. Every member present, when a question is put, shall vote for or against the same, unless they abstain.

Section 9. The ayes and nays upon all questions of appropriations of money shall be called and entered upon the minutes and on all other questions at the request of any member.

Section 10. The Dover School Board shall act in accordance with the New Hampshire "Right to Know Law" (RSA 91-A) as amended.

Section 11. The following paragraph is to appear on all regular meeting agenda:

All meetings conducted by the School Board are open to the public except for times when the School Board enters non-public session.

Section 12. A notice of the time and place of each meeting shall be posted in two appropriate public places and/or shall be printed in a newspaper of general circulation in Dover, at least twenty-four hours, excluding Sundays and legal holidays, prior to such meetings.

ARTICLE V: Workshop Session

Section 1. The Workshop Session shall be defined as a non-policy making meeting of the entire School Board. Said Workshop Session shall assemble for purposes of discussion on topics to prepare the School Board for understanding and action at a subsequent policy-making meeting.

Section 2. The secretary shall see that proper minutes of the proceedings are kept on file in the office of the School Board.

ARTICLE VI: Power and Duties of the School Board

Section 1. The Dover School Board shall be the governing body of the Dover School District and derives its authority from State laws and Department of Education Rules.

Section 2. The Dover School Board recognizes its duty to provide, at district expense, elementary and secondary education to all pupils who reside in the district, consistent with the provisions of RSA 189:1-a. the Dover School Board further recognizes its additional powers and duties within the scope of this statute.

Section 3. The School Board is legally responsible for the establishment of school policies and programs, the determining of the budgetary requirements of the schools, the election of regular employees of the district, and the evaluation of the results obtained. The School Board shall take final action upon recommendation of the Superintendent where the election or assignment of personnel or a change of policy and/or program is involved.

Section 4. The secretary shall keep a full and accurate record of attendance and proceedings of all meetings of the School Board and shall have the care and custody of all records, papers, and communications relative to the School Board.

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Section 5. The School Board shall have the oversight of the financial condition of the School District and shall cause to have prepared and presented a financial statement each month.

Section 6. A payroll summary ledger and/or vendor check register will be issued for signature to the Chairperson or Vice-Chairperson on a weekly basis. The School Board shall be presented a manifest of all general fund expenditures for the preceding month, and this shall be issued to the Board for a majority signature of all members present.

Section 7. The School Board shall take action on all matters which pertain to the administration of the schools which calls for the investigation of violations of the regulations of the School Board, complaints made by staff, parents, or pupils, and complaints against staff, provided such complaints cannot be investigated and satisfactorily resolved by the Superintendent of Schools.

Section 8. The Board shall serve as the governing body of School Administrative Unit #11; a School District established under the laws of the State of New Hampshire. The Board shall provide all Superintendent services as described in RSA 194-C:4.

ARTICLE VII: Subcommittees

The School Board shall have the following standing subcommittee:

The Discipline Committee

Section 1: Any subcommittee shall be made up of three (3) members of the School Board, who shall be appointed by the Chairperson and approved by the School Board at the first regular meeting of each calendar year. A quorum of the subcommittee shall be a simple majority of its members. A vacancy in a subcommittee shall be filled by the Chairperson for the remainder of the term. Each subcommittee shall elect a chair from its membership. Meetings shall be scheduled by the subcommittee chair as deemed necessary.

Section 2: The School Board may form ad hoc subcommittees on an as needed basis by vote of the School Board.

ARTICLE VIII: Liaisons

Section 1. For the purpose of gathering information on matters of interest to the School Board and reporting back to the School Board, the School Board may designate a member to serve as a liaison to the Dover City Council and New Hampshire School Board Association or other committees, as needed:

Section 2. A liaison shall be appointed by the Chairperson and approved by the Board during any regular meeting.

Section 3. The School Board may designate a liaison to any Workgroup established pursuant to Article IX of these Rules.

ARTICLE IX: Workgroups

Section 1. The School Board may direct the Superintendent to organize Workgroups comprised of School District Staff on issues of importance to the School Board. The Superintendent shall report to the School Board on the work of such Workgroups as requested by the School Board.

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ARTICLE X: Parliamentary Authority

Section 1. General rules of parliamentary procedure are used for every Board meeting. Robert's Rules of Order may be used as a guide at any meeting. The order of business shall be reflected on the agenda.

ARTICLE XI: Amendment of Bylaws

Section 1. These bylaws can be amended at any regular meeting of the School Board by a two-thirds vote, provided that the amendment has been submitted in writing to the entire membership at the preceding regular meeting. For sixty days following the inauguration these bylaws can be amended at any meeting of the School Board by a majority vote, provided that the amendment has been submitted in writing to the entire membership at the preceding meeting.

ARTICLE XII: Student Representative to Dover School Board

Section 1. There will be a Student Representative in accordance with Policy BBBF.

~~**Section 1.** The student representative is responsible for presenting current student issues to the School Board. The student representative shall represent their constituents in the same manner as a regular School Board official.~~

~~**Section 2.** Eligible students must be entering the tenth, eleventh, or twelfth grade; they will be required to fill an application which will be reviewed by the student council advisors and administrative staff. Finalists will be selected and will be allowed to run in a general election concurrent with the class elections. The student body, as a whole, will be responsible in voting the student representative. The term of the elected student representative shall run from the meeting following the student council election.~~

~~**Section 3.** The student representative shall be a non-voting member of the School Board. RSA 189:1,C.~~

Amended: March 12, 2001
 May 14, 2001
 January 7, 2002
 January 13, 2003
 February 2, 2004
 February 14, 2005
 January 3, 2006
 January 8, 2007
 January 7, 2008
 January 12, 2009
 March 8, 2010
 February 13, 2012
 February 10, 2014
 April 13, 2015
 January 11, 2016
 January 2, 2018
 April 15, 2019
 November 8, 2021

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SECOND READING – REVISIONS

AGENDA PREPARATION AND DISSEMINATION

The Superintendent and School Board Chair shall prepare all agendas for meetings of the Board.

Items to be placed in the agenda should be received by the Superintendent on or before the Tuesday preceding the meeting. Every Board member has the right to place items on the agenda. Items not included in the agenda may be brought before the meeting provided it is agreed to by the Board. However, the Board may choose not to deal with every agenda item.

Consistent with RSA 91-A:3 and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public meeting agenda that is to be properly discussed in a non-public session. This shall not preclude the Board from giving notice of its intent to hold or enter into non-public session and the statutory reason for doing such.

Items of business may be suggested by any Board member, staff member, student, or citizen of the District. The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the Superintendent and Chairperson. The agenda, however, shall always allow suitable time for the remarks of the members of the public who wish to speak briefly before the Board. Additionally, the Board reserves the right to limit public discussion at Board meetings to agenda items only.

The Board shall follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business not on the agenda may be discussed and acted upon if a majority of the Board agrees to consider them. The Board, however, may not revise Board policies, or adopt new ones, unless such action has been scheduled, or unless there is an emergency.

The agenda, together with supporting materials **for the Board's regular meetings**, shall be distributed to Board members ~~at least~~ **within** five days prior to ~~of~~ the Board meeting, to permit them to give items of business careful consideration. Board Members shall be expected to read the information provided them and to contact the Superintendent to request additional information that may be deemed necessary to assist them in their decision-making responsibilities. The agenda shall also be made available to the press and others upon request.

Supporting materials sent with the agenda are subject to disclosure by the Right-to-Know law. Therefore, both the agenda and the supporting materials may be reviewed by the public prior to the meeting. Any supporting materials that contain confidential information, which is exempt from disclosure and where the Board has a legal duty to maintain the confidentiality of the information, shall be clearly marked as confidential.

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Board members shall not disclose any materials marked as confidential or otherwise exempt from disclosure under the Right-to-Know law.

Notices of meeting shall be consistently posted on the District's web site in a reasonably accessible location.

Legal References

RSA 91-A:5, IX

Revised: September 2017

RESOLUTION

RE: FORMATION OF THE DOVER HIGH SCHOOL ATHLETIC COMPLEX JOINT BUILDING COMMITTEE

WHEREAS: The Dover School Board is considering options for substantial field, track, bleacher, lighting and outdoor storage improvements at Dover High School; and

WHEREAS: Pursuant to RSA 199:3, such capital improvements shall be overseen by a Joint Building Committee ("JBC"), jointly created by the Dover City Council and Dover School Board, which, once created, shall have the duties and powers set forth in RSA chapter 199; and

WHEREAS: RSA chapter 199 directs that a JBC should be made up equal members appointed by the Dover School Board and the Dover City Council; and

WHEREAS: The Dover School Board is authorized by state statute to create and appoint members to a JBC for the field, track, bleacher, lighting, and outdoor storage improvements at Dover High School.

NOW, THEREFORE, BE IT RESOLVED THAT subject to concurring vote by the Dover City Council, the Dover School Board hereby creates and enacts a Joint Building Committee to oversee and decide all matters related to the field, track, bleacher, lighting and outdoor storage improvements at Dover High School, to be called the "Dover High School Athletic Complex Joint Building Committee", and appoints the following three (3) residents to the aforesaid Dover High School Athletic Complex Joint Building Committee:

Michelle Clancy, Ex Officio
Craig Flynn, Ex Officio
Ronan O'Doherty

AND, FURTHER BE IT RESOLVED THAT, if and once formed, the Dover High School Athletic Complex Joint Building Committee shall promptly meet to elect a Chairperson per the requirements of RSA 199:3 and otherwise undertake its business to begin exploring options for any proposed improvements.

AND, FURTHER BE IT RESOLVED THAT no construction-phase bidding, procurement, demolition, or construction work may commence unless and until (i) the Dover School Board approves the final plans pursuant to RSA 199:3, I and RSA 199:1, and (ii) at least one hearing has been held as required by RSA 199:1 together with successful completion of any other permitting, land use, environmental, or other requirements of applicable federal/state/local law, including but not limited to building- related permits and review/comment of any proposed plans by the Dover Planning Board or designated committee thereof. In addition, financial obligations and expenditures may be incurred by the Dover High School Athletic Complex Joint Building Committee to the extent of appropriations by the Dover City Council in accordance with RSA 199:3, IV.

AND, FURTHER BE IT RESOLVED THAT the Dover High School Athletic Complex Joint Building Committee shall exist and endure as a public body until such time the aforesaid committee is dissolved pursuant to applicable law. Ex officio members shall serve concurrent with the person's term of office on the Dover School Board. Any and all other current or future members appointed to the Dover High School Athletic Complex Joint Building Committee by the Dover School Board shall at all times be residents of the City of Dover and shall serve as voting members of the committee indefinitely at the sole discretion of the School Board until the committee concludes its work and dissolves, unless said member resigns, is no longer qualified to serve, and/or is removed and replaced by the School Board in its sole discretion.

SUBMITTED BY:

Robin Trefethen, Chairperson

Carolyn Mebert, Vice Chairperson

Michelle Clancy, Secretary

Maggie Fogarty

Elizabeth Goldman

Micaela Demeter

Craig Flynn

January 8, 2024



**DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER**



PETER DRISCOLL
Principal
p.driscoll@dover.k12.nh.us

25 ALUMNI DRIVE
DOVER, NEW HAMPSHIRE 03820-4365
(603) 516-6900 Fax (603) 516-6926

KORI KENNEDY
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ROBIN LYNDES
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LINDA MADDEN
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VALERIE WEST
Dean of Instruction
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KIMBERLY STEPHENS
Dean of Students
k.stephens@dover.k12.nh.us

MEREDITH LAPOINT
Dean of Students
m.lapointe@dover.k12.nh.us

January 2, 2024

Dear Dover School Board Members,

Dover High School and Regional Career Technical Center would like to request Thursday, June 6, 2024 as the graduation date for the Class of 2024. The event will be held on Dunaway Field with a rain date of Friday, June 7, 2024. Students and faculty have begun preparations and are looking forward to the culminating event of our student's careers at Dover High School.

Sincerely,

Peter Driscoll
Dover High School Principal



Instructors
Katie Green and Carrie Hough

Courses

- Animal Science 1
- Companion Animal Science
- Large Animal Science
- Honors Veterinary Science

Animal Science

CAREERS
Animal Care Technician, Veterinary Health, Pet Grooming, Kennel/Daycare Manager, Animal Rescue/Welfare, Livestock/Equine Management, *AND MORE*

23-24 HIGHLIGHTS
Won National FFA Convention Awards this past November

- Poultry Evaluation
- Floriculture
- Agriscience Fair



Instructor

Nate Kalway

Courses:

- Automotive Collision 1
- Automotive Collision 2

Automotive Collision

CAREERS

Collision Technician, Classic Car Restorator, Custom Fabrication/Paint, Detailer, Insurance Appraiser/Estimator, Race Car Fabricator, Refinishing Technician, Shop Foreman, *AND MORE*

23-24 HIGHLIGHTS

Year 1 students

- Straightening dents and applying body filler on practice hoods

Year 2 students

- Set up, measuring and repair of vehicle frame damage

Year 3 students

- Custom paint and airbrushing



Automotive Technology

Instructor

Keith Austin

Courses

- Automotive Technology 1
- Automotive Technology 2

Automotive Technology

CAREERS

Automotive Technician, Diesel Service Technician, Heavy Truck Technician, Independent Shop Owner, Motorcycle Powersports Technician, Service Technician, *AND MORE*

23-24 HIGHLIGHTS

Year 1 students

- Completed tires and are moving onto suspension and steering

Year 2 students

- Completed the electrical component and are moving to starting and charging systems

Year 3 students

- Participating in WBL at dealerships/repair shops
- Working as TAs in the classroom



Biomedical Science



Instructor
Karen Veit

Courses

- Biomedical Science 1
- Biomedical Science 2

Biomedical Science

CAREERS
Biotechnology, Biomedical Engineering, Clinical Researcher, DNA Analyst, Lab Technician, Medical Field Worker, Pharmaceutical Industry, *AND MORE*

23-24 HIGHLIGHTS

- Year 1 students completed a fictional forensic investigation which included DNA Fingerprinting. They are currently learning how to treat and diagnose patients in a clinical care setting using molecular and genetic testing.
- Year 2 students solved a mystery infection at a fictional college using epidemiological skills, ELISA tests and bacterial culture. They are currently working on understanding gene therapy as treatment for genetic disorders as well as how to diagnose and treat cancer.



Building Construction Technology



Instructor
Jeremiah Mulligan

Courses

- Building Construction Technology 1
- Building Construction Technology 2

Building Construction Technology

CAREERS
Architect, Building Material Supplier, Carpenter, Construction Worker/Inspector, Cost Estimator, Contractor, Crane Operator, Civil Engineer, Flooring Installer, Surveyor, Real Estate Agent/Broker, Roofer, Safety Manager, *AND MORE*

23-24 HIGHLIGHTS
Students are busy constructing sheds

- Collaborating with Electrical program to add wiring
- Sheds will be sold to earn funding that will go back into the program



Business

Instructors

Jessica Hebert and Christine Stewart

Courses

Business 1, 2 & 3 will transition to:

- Business Foundations & Accounting
- Business Marketing and Management
- Business Entrepreneurship and Communications

Business

CAREERS

Advertising, Banking, Business Management, Marketing, Entrepreneurship, Finance, Public Relations, Small Business Owner, Retail, Trading, *AND MORE*

23-24 HIGHLIGHTS

New Course Structure

- All Business students will complete Business Foundations
- Students can then choose their business pathway
(No longer required to take classes in order: 1, 2, 3)

Computer Systems Networking

Instructor

Deb Minassian

Courses

- Computer Systems Networking 1
- Computer Systems Networking 2
- Computer Systems Networking 3 (ELO)

Computer Systems Networking

CAREERS

Network Engineer, Cyber Security Engineer, Cloud Systems Networking, Information Systems, Linux Administrator, Network Engineer, System Administration, *AND MORE*

23-24 HIGHLIGHTS

- Students learn the fundamentals of networking and the advanced concepts of device hardware including PC's, laptops, tablets, and hand-held devices
- Students gain an understanding about networked communications, wireless connectivity, security, safety, environmental issues and communication skills

Computer Programming

Instructor

Mark Lambiase

Courses

- Computer Programming 1
- Computer Programming 2
- Computer Programming 3 (ELO)

Computer Programming

CAREERS

Web Developer, Software Developer/Engineer, Mobile App Developer, Game Developer, Database Administrator, DevOps Engineer, Data Scientist, *AND MORE*

23-24 HIGHLIGHTS

- Students learn HTML, JavaScript and Python
- Students create apps for mobile devices, automate tasks, find patterns in data, and interpret simulations
- Students will also grasp XML and how to work in Android Studio
- Students receive hands-on experience with LabVIEW and work with LEGO Mindstorm robots to compete and solve complex problems



Cosmetology

Instructors

Melissa Hope and Kristin Twomey

Courses

- Cosmetology 1
- Cosmetology 2
- Cosmetology 3

Cosmetology

CAREERS

Advertising Stylist, Barber, Beauty Writer, Cosmetologist, Educator, Esthetician, Make-up artist, Platform Stylist, Salon Owner, Stylist, *AND MORE*

23-24 HIGHLIGHTS

- Full Licensure program
 - 1 of only 2 in the state
- Beauty Without Boundaries
 - Partnering with the EBeauty program, students wash, color, cut and style refurbished wigs that are provided to cancer patients, free of charge



Culinary Arts



Instructor
Ashley Mota

Courses

- Culinary Arts 1
- Culinary Arts 2

Culinary Arts

CAREERS
Baker, Caterer, Chef, Food Photography, Food Science, Nutritionist, Restaurant Management, Restaurant Owner, *AND MORE*

23-24 HIGHLIGHTS

Year 1 students

- Made over 100 pies for the Thanksgiving holiday!

Year 2 students

- Completed the nationally recognized ServSafe Manager certification
- For the first time, a ProStart Team is currently practicing to go to the state competition in March



Early Montessori Education



Instructor
Natalie MacNeill

Courses

- Early Montessori Education 1
- Early Montessori Education 2

Early Montessori Education

CAREERS
Curriculum Developer, Early Childhood Educator, Education Consultant, Montessori Teacher, School Administrator, Tutor, *AND MORE*

23-24 HIGHLIGHTS

Year 1 students

- Learning about childhood theorists and how they impacted education

Year 2 students

- Learning about language development and teaching children how to read



Electrical Technology

A graphic for the Electrical Technology program. It features a background image of a smiling woman with blonde hair. A green circular badge with white text and radiating lines is positioned in the lower-left corner. A green rectangular box with white text is in the upper-right corner. A green wavy banner runs across the bottom.

Instructor
Dave McKenzie

Courses

- Electrical Technology 1
- Electrical Technology 2

Electrical Technology

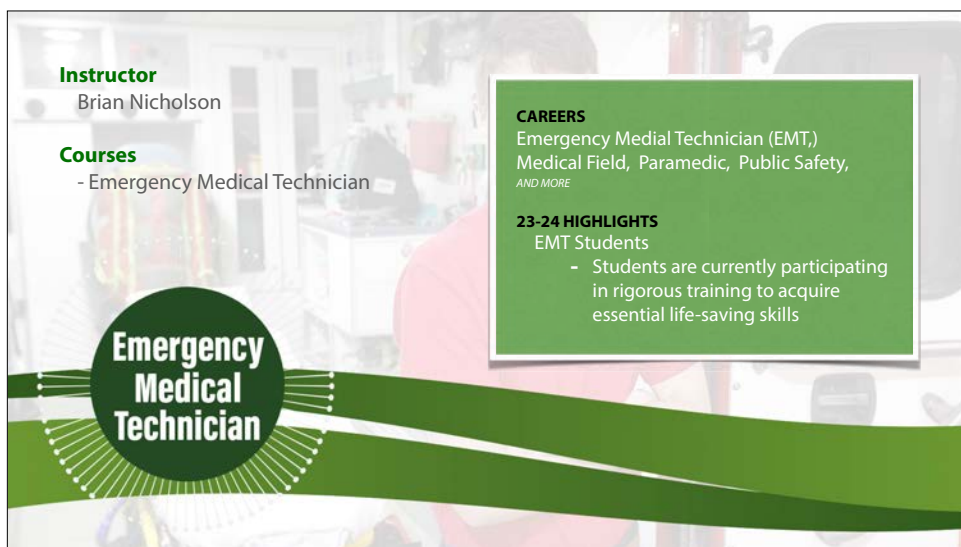
CAREERS
Electrician, Electrical Inspector, Process Control Specialist, Solar Power Installer, Structured Cabling Specialist, *AND MORE*

23-24 HIGHLIGHTS
Holiday Light Show

- Teachers brought their classes to walk through the student created Holiday Light show. Students voted for their favorite light display

A graphic for the Emergency Medical Technician program. It features a background image of a young man in a red shirt standing in front of an ambulance. A green circular badge with white text and radiating lines is positioned in the lower-left corner. A green wavy banner runs across the bottom.

Emergency Medical Technician

A graphic for the Emergency Medical Technician program. It features a background image of a person in a medical setting. A green circular badge with white text and radiating lines is positioned in the lower-left corner. A green rectangular box with white text is in the upper-right corner. A green wavy banner runs across the bottom.

Instructor
Brian Nicholson

Courses

- Emergency Medical Technician

Emergency Medical Technician

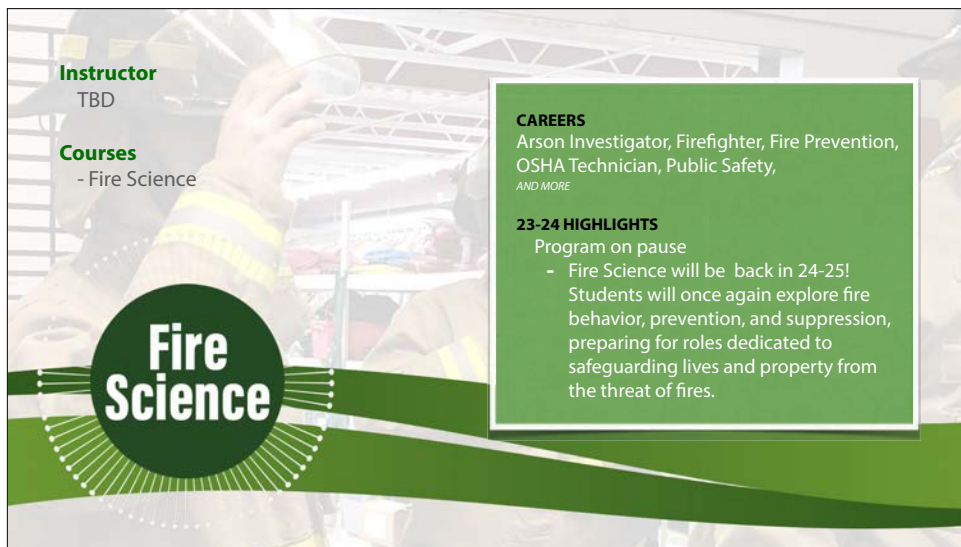
CAREERS
Emergency Medical Technician (EMT), Medical Field, Paramedic, Public Safety, *AND MORE*

23-24 HIGHLIGHTS
EMT Students

- Students are currently participating in rigorous training to acquire essential life-saving skills

A graphic for the Fire Science program. It features a background image of students in firefighter gear. A green circular badge with white text and radiating lines is positioned in the lower-left corner. A green wavy banner runs across the bottom.

Fire Science



Instructor
TBD

Courses
- Fire Science

Fire Science

CAREERS
Arson Investigator, Firefighter, Fire Prevention, OSHA Technician, Public Safety, *AND MORE*

23-24 HIGHLIGHTS
Program on pause
- Fire Science will be back in 24-25!
Students will once again explore fire behavior, prevention, and suppression, preparing for roles dedicated to safeguarding lives and property from the threat of fires.



Health Science



Instructor
Lisa Roy

Courses
- Health Science Technology 1
- Health Science Technology 2

Health Science

CAREERS
Health Administration, Nurse, Medical Doctor, Occupational/Physical/Speech Therapist, Psychologist, Radiology/Ultrasound Technician, Social Worker/Counselor, *AND MORE*

23-24 HIGHLIGHTS
LNA
- Students are working towards earning their nursing assistant licenses
Exploration Day
- Students attended a field trip hosted by Portsmouth Regional Hospital and were provided with hands-on training
After Hours
- Piloting a grant funded collaboration between CTE and Adult Education



Navy Junior Reserve Officer Training Corps



Instructor
Tom Gamble

Courses

- Leadership Education & Training 1
- Leadership Education & Training 2

Navy Junior Reserve Officer Training Corps

CAREERS
College Scholarship Opportunities, Enrollment to US Naval Academy/West Point/US Air Force/Trade School, or Apprenticeship, Military Personnel, *AND MORE*

23-24 HIGHLIGHTS

Community Service

- Cadets have amassed over 1300 community service hours

2nd Place!

- Northeast Drill League competition

US Army Helicopters

- Students were able to tour three US Army helicopters that landed on our football field



Pre-Engineering



Instructor
Scott Duprat

Courses

- Honors Pre-Engineering 1
- Honors Pre-Engineering 2
- Honors Pre-Engineering 3

Pre-Engineering

CAREERS
Draftsman, Engineer, Engineering Instrumentation/Calibration Technician, Management, Manufacturing Technician, Surveyor, *AND MORE*

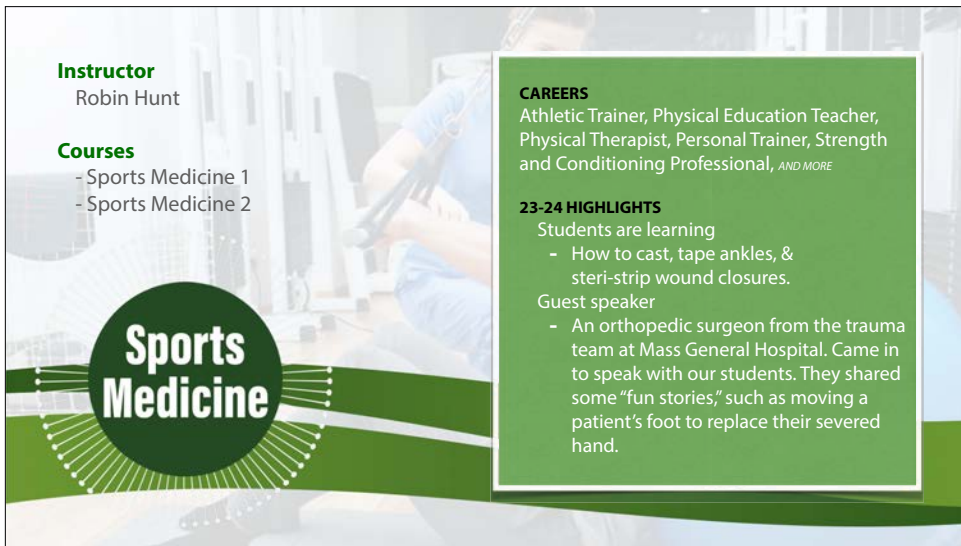
23-24 HIGHLIGHTS

Solidworks Certification

- Seniors have been preparing this semester for the certification exam which will help prepare them for both college and the workplace.



Sports Medicine



Instructor
Robin Hunt

Courses

- Sports Medicine 1
- Sports Medicine 2

Sports Medicine

CAREERS
Athletic Trainer, Physical Education Teacher, Physical Therapist, Personal Trainer, Strength and Conditioning Professional, *AND MORE*

23-24 HIGHLIGHTS
Students are learning

- How to cast, tape ankles, & steri-strip wound closures.

Guest speaker

- An orthopedic surgeon from the trauma team at Mass General Hospital. Came in to speak with our students. They shared some "fun stories," such as moving a patient's foot to replace their severed hand.



Welding Technology



Instructor
Nicole Witham

Courses

- Welding Technology 1
- Welding Technology 2

Welding Technology

CAREERS
Aerospace, Food Grade Steel Welder, Jeweler, Pharmaceutical Welder, Pipe Welder/Pipe Fitting, Plumbing, *AND MORE*

23-24 HIGHLIGHTS
Skills USA

- Students earned 2nd place in the state last year and plan to take 1st this year

Community installation

- Students plan to complete another sculpture for the town of Barrington and are excited to share their skills with the community

ROCHESTER

- Accounting
- Advanced Manufacturing (*Millwork*)
- AFJROTC - Aviation STEM
- Architectural/Mechanical Engineering
- Automotive Service Technology
- Banking & Financial Services
- Business Commerce
- Computer Networking & Telecommunications
- Criminal Justice & Homeland Security
- Environmental Science & Sustainable Studies
- Graphic Design
- Health Science Technology
- HVACR (*Heating, Ventilation, Air Conditioning, and Refrigeration*)
- Precision Machining
- Restaurant Management
- Teacher of Multiple Levels
- Video & Photographic Arts

SOMERSWORTH

- Animation & Web Design
- Automotive Technology
- Broadcast Technology
- Building Trades
- Culinary Arts
- Design & Technology for Theater
- iBEAM (*Innovations in Business, Entrepreneurship & Marketing*)
- Medical Assisting
- Pre-Engineering





DOVER *Regional*
CAREER & TECHNICAL CENTER

Thank You!

**Agreement Between
Nottingham School District
And
Dover School District**

Regarding Extension of the Tuition Agreement

Pursuant to Paragraph 2 of the February 13, 2015 Tuition Agreement (hereinafter "2015 Agreement") between the Nottingham School District ("Nottingham") and the Dover School District ("Dover")(collectively, "the Parties"), the Parties mutually consent and desire to extend the 2015 Agreement for one additional school year, from July 1, 2024 through June 30, 2025. No other term of the 2015 Agreement shall be altered by adoption of this one-year extension agreement, including Paragraph I which designates Dover High School as the high school maintained by Nottingham for its resident students. All other terms and conditions of the 2015 Agreement remain in full force and effect.

The 2015 Agreement shall expire on June 30, 2025, at which time the Parties shall consider whether to adopt a new tuition agreement, the terms and conditions of which shall be negotiated by the respective school boards. The Parties shall conclude their negotiations for a successor agreement no later than September 1, 2024.

Signed:

Carolyn Mebert, Chair, Dover School Board

Date



Susan Levenson, Chair, Nottingham School Board

12-28-23

Date

1.10.24 House Education Committee Dover School Board testimony

Chairman Ladd and members of the House Education Committee:

My name is Micaela Demeter and my remarks today are made on behalf of the Dover School Board, of which I am an elected member.

Out of respect for your time and in consideration of other speakers, I have combined my comments about several of today's school funding bills into one statement.

As you are well aware, Judge Ruoff's recent ruling in the *ConVal* lawsuit states that while it is ultimately up to you as legislators to determine the cost of base adequacy, it "*can be no less than \$7,356.01 per pupil per year and the true cost is likely much higher than that.*"

HB1583's proposed \$10,000 base adequacy aid moves the needle closer toward fulfilling your constitutional duty to fund an adequate public education. Every NH district *without exception* spends significantly more than \$10,000 per student - the state average is actually double that at \$19,400**. In Dover, we have the 4th** lowest per pupil expenditures in the state, and our homeowners still struggle to absorb their ever-increasing tax bills. The Dover School Board urges you to move forward with this increase in adequacy aid.

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Regarding HB1656, a 13-fold increase in special education differentiated aid might seem extreme, but it is substantiated by NH's actual costs. Last year, schools spent an average of \$28,361** in *additional* funds per special education student. \$27,000 in differentiated aid is a high number, but it is the real number, based on our state's own data and historical spending.

In Dover, like in many other districts, we struggle annually to absorb the disproportionately increasing special education costs into our limited budgets. The catastrophic aid money our district may partially recoup a year from now does not improve our grim financial reality as we budget for the upcoming year. Current levels of special education funding at just \$2,100 per student are wildly insufficient.

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Finally, HB1686 states what Judge Ruoff ruled in November in the Rand lawsuit: retention of excess SWEPT and associated negative tax rates is unconstitutional and must end. So much about school funding is complicated and nuanced; I submit today that in the case of excess SWEPT, the decision is decidedly simple. The Dover School Board urges you to move this bill forward as proposed so our state can comply with the outcome of this lawsuit and move toward more equitable and adequate funding of all NH public schools.

Thank you for your time today, and for your service to our state and our schools.

**Numbers from 21-22 data; 22-23 data not available at time of printing, but will be updated accordingly once released.



DOVER SCHOOL DISTRICT

EMPOWERING ALL LEARNERS!

Monday, January 8, 2024

SUPERINTENDENT REPORT: The Superintendent's Board Report purpose is to: (1) inform the Board on my position and recommendations pertaining to the Board meeting agenda items; (2) inform the Board of significant issues as they relate to the Board; and (3) inform the Board of informational items pertaining to the Dover School District.

BOARD AGENDA ITEMS:

G. CONSENT AGENDA

2. **Resignations/Retirements** – I recommend the Board approve the resignations/retirements as listed.
3. **Leaves of Absence** – None.
4. **Job Shares** – None.
5. **Nominations** – I recommend the Board approve the nominations provided.
6. **Extended Trips** – I recommend the Board provide their preliminary approval for the extended trip request.
7. **Donations** – None.

H. STUDENT REPORT:

I. POLICY – CHANGES – PROPOSALS:

1. **BBBF – Student Board Members – Revised Policy – First Reading:** At the December 11 meeting, the Board was presented with the first reading of policy BA – Bylaws of the Dover School Board. During discussions the Board requested to amend this policy to include the required grade level of the Student Board member. **Superintendent Notes:** During the first reading, Board members have the option to make additional revisions to the policy.
2. **BCA – School Board Member Code of Ethics – Revised Policy – First Reading:** At the January 2 Organizational Meeting of the Board, the Board requested to amend this policy to provide clarification to the expressions and opinions of its members. **Superintendent Notes:** During the first reading, Board members have the option to make additional revisions to the policy.
3. **EHAB – Data Governance and Security – Revised Policy - First Reading:** Sample EHAB was revised in response to passage of SB213, which amended both RSA 189:66, V and RSA 189:70, IV(b). The revisions to sample EHAB included adding new paragraph B.1(f), and a second paragraph to Section G, both acknowledging the exceptions created by SB213 relative to allowing student social media accounts (with parental consent) relative to career exploration or CTE participation to be included in a program of studies. "PII" was also added to the definition of confidential data in Section A. **Superintendent Notes:** During the first reading, Board members have the option to make additional revisions to the policy.

J. POLICY ADOPTION:

1. **BA – Bylaws of the Dover School Board City of Dover, New Hampshire – Revised Policy – Second Reading:** The Board would like to revise policy BA to amend the order of the agenda. **Superintendent Recommendation:** I recommend the Board review and take action to approve the revised Policy BA.
2. **BEDB – Agenda Preparation and Dissemination – Revised Policy – Second Reading:** The Board would like to revise policy BEDB to reflect the current meeting dissemination timeline. **Superintendent Recommendation:** I recommend the Board review and take action to approve the revised Policy BEDB.

K. RESOLUTIONS:

1. **Resolution for the Formation of the Dover High School Athletic Complex Joint Building Committee:** I recommend the Board review and take action to approve the Resolution of the Joint Building Committee for the Athlete Facility. Following the Boards approval of the resolution, the next step in the process is for the City Council to pass a resolution to form the Joint Building Committee for the Athletic Field Complex.

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. **Dover High School Class of 2024 Graduation Date Request:** Mr. Driscoll is requesting Thursday, June 6, 2024, as the graduation date for the Class of 2024. The ceremony will take place at Dunaway Field. The requested rain date for the event is Friday, June 7, 2024. **Superintendent Recommendation:** I recommend the Board approve the proposed graduation dates for the Class of 2024.
2. **Dover Regional Career and Technical Center Programs:** Kori Kennedy will review the programs offered at the Dover Regional Career and Technical Center.
3. **Agreement to Extend Tuition Agreement Between Nottingham School District and Dover School District:** The Nottingham School District has requested a one-year extension of the current tuition agreement. The new tuition agreement is currently being negotiated. **Superintendent Recommendation:** I recommend the Board approve the one-year extension of the Nottingham Tuition Agreement.
4. **Scheduling of Meetings with School Board and New Hampshire Senator and State Representatives:** I am recommending the Board schedule a series of workshops or workshop to meet with the Dover State Representatives and the State Senator. The purpose is to engage in conversation and share your views pertaining to proposed legislation and have the opportunity for the Board to interact with state legislators.

NH House of Representatives:

House District 14, Dover Ward 1 State Representative Peter Schmidt

House District 15, Dover Ward 2 State Representative Bill Conlin

House District 16, Dover Ward 3 State Representative Gail Pare

House District 11, Dover Ward 4 + Lee + Madbury State Representative Janet Wall

House District 17, Dover Ward 5 State Representative Jessica Lamontagne

House District 13, Dover Ward 6 State Representative Peter Bixby

House District 21 (Dover, all but Ward 4) State Representative – Geoff Smith

House District 21 (Dover, all but Ward 4) State Representative – Luz Bay

House District 21 (Dover, all but Ward 4) State Representative – Susan Treleaven

5. **Proposed Education Committee Testimony for January 10, 2024:** Board Member Micaela Demeter is requesting the Board's permission to provide testimony to the House Education Committee pertaining to HB 1583, 1656, and 1656. I recommend the Board review the statement and be prepared to provide feedback. **Superintendent Recommendation:** Once the language of the statement is agreed upon by the Board, I recommend the Board approve Ms. Demeter's request to speak as a Dover Board representative.
6. **Fiscal Year 2025 Budget:** Prior to the Board meeting, a FY25 Budget Workshop was held. This is an opportunity to complete any unfinished conversations and decisions.
7. **Condition of Accounts:** Mr. Limanni will present the monthly condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

O. SUPERINTENDENT'S REPORT:

➤ **This report provides a summary of key activities and events that transpired during the week of November 27:**

- Christine Boston and I had our monthly meeting with Lisa Dillingham, DTU President.
- The organizational meeting for the Attendance Task Force was held.
- The purpose of the Directors meeting was to plan for the January 23 professional development day. Debbie Silver will begin the day as the keynote speaker, and there will be three breakout sessions by school level.
- The Monthly Elementary Principal Guidance meeting was held. Agenda items included: K-2 Amplify CKLA Pilot, review of January professional development schedule, and second round of the Dyslexia screening.
- A discussion was had with Jim Morse to gather information on a superintendent search.
- Michael Limanni and I met with Michael Joyal to discuss the FY25 budget, and to provide him with background information before the joint meeting of the City Council and Board.
- I hosted the Bi-weekly meeting with Carolyn Mebert and Jessica Rozzo. One of the topics was a superintendent search.
- Christine Boston, Abby Small, Michael Limanni, and I had a meeting to review the special education budget.
- I attended the Joint City Council/Planning Board Meeting. The focus of the meeting was a presentation of CIP.
- I attended the MTSS consult with Travis Bickford, Jen Krans, Kiley Hemphill, and John Vander Els to focus on identifying the next steps and future work with the guiding coalition (team leaders.)
- Meeting with Michael Limanni and Christine Boston to review the FY25 budget and prepare for the December 4th Budget Workshop.
- The first meeting of the Equity Vision Keepers Committee was held on Thursday. The agenda included a review of the Equity Plan, and a presentation by Joyce Patterson and Kiley Hemphill on the ESL program and steering committee. Fifteen members were in attendance.
- Woodman Park Elementary School hosted a family night. I was unable to attend, due to the Equity Vision Keepers meeting.

➤ **This report provides a summary of key activities and events that transpired during the week of December 4:**

- The Director's Meeting included the following topics: update on Multifactor Authentication, ESSER III report, initial discussion of the 2024-2025 August Professional development, review funding options for Responsive Classroom Training, completing IBAS report, MTSS Communication, review of front office training pertaining to culturally responsive strategies, and update on staffing needs.
- Mr. Boodey and I met with eight third and fourth grade students for a focus group. Overall, the students had a positive perception and outlook about Woodman Park School.
- I met with four high school students for a focus group. The group included two seniors, a sophomore, and a freshman. The group has excellent insights pertaining to the culture of Dover High School.

- I met with Michael Limanni and Kim Hamel to review and discuss data needed for the Staff Attendance Task Force.
- I had an opportunity to meet with Craig Flynn to start the board orientation process.
- I met with the accreditation officer pertaining to the accreditation process for the Dover Police Department. From my perspective, the Dover School District and Dover Police Department have an excellent working relationship.
- The agenda for the Curriculum Advisory Council included review of a proposed Dover High School Spanish instructional material adoption and an update on K-8 literacy adoption. **Note:** If you know community members or parents/guardians, that may have an interest in serving on the Curriculum Advisory Council, please let me know. The membership of the committee needs to be expanded.
- I attended the quarterly meeting of the Public Health Advisory Committee.
- I met with Carolyn Eastman to finalize the agenda for the December 13 2.0 Strategic Plan Steering Committee meeting.
- Thursday evening and Friday were conferences for K-8. Grades 6-8 used student led conferences. Teachers indicated the student led conferences were well received. One teacher shared that one of the conferences went 45 minutes. Teachers are available to assist and provide additional information. In addition, teachers assist students in preparing for the conferences.
- Friday, December 8 was a professional development day for the high school.

➤ **This report provides a summary of key activities and events that transpired during the week of December 11:**

- The SAU Directors meeting included the following agenda items: Review of the special education paraeducator draft job description, K-3 Dyslexia Screening and planning time requirements, email on Grant Management System changes, August 24 Professional Development Plan, and the draft of the Cyber Incident Response Plan, status of key priorities and initiatives, discuss school climate bi-annual administration, discuss reading and Title I interventionists, and distribution of communication document.
- Christine Boston and I met with Peter Driscoll to review two discipline issues that occurred the week of December 4.
- The monthly Leadership Team Meeting was held with the following agenda items: Civil Rights Report, 2024-2025 Calendar, Cyber Incident Plan, Gaggle, FY25 Budget Update, District Equity Plan, Israel-Hamas War, Title I Summer School, Title I and ESOL Evaluations, PLC Equity, Cell Phone Policy, January 23 Professional Development, Staff Attendance Task Force, Communication, Supervision, 2.0 Strategic Plan, and Initiative Update.
- Attended a planning session with the DMHA Steering Committee.
- Barrett Christina and I met with Elizabeth Goldman and Craig Flynn for an orientation session.
- The Dover Regional CTE's NJROTC had their annual inspection on December 13. I observed a portion of the inspection. This is an impressive group of young men and women.
- The third session of the 2.0 Strategic Plan Steering Committee was held. The committee is working through the primary themes (pillars), and the central focus which is an alignment with the Portrait of the Learner.

- ✓ **Theme:** Whole Student Wellbeing – **Central Focus:** Life Skills and Character
- ✓ **Theme:** Equity and Inclusion – **Central Focus:** Communication and Collaboration
- ✓ **Theme:** Staff Wellbeing and Support – **Central Focus:** Character Life Skills
- ✓ **Theme:** Engagement and Community – **Central Focus:** Communication and Collaboration
- ✓ **Theme:** Culture of Innovation and Agility – **Central Focus:** Critical Thinking
- ✓ **Theme:** Use of Data as a Strategic Asset – **Central Theme:** Critical Thinking and Life Skills
- ✓ **Theme:** Infrastructure and Resources – **Central Focus:** Communication and Collaboration Enabled Through Technology

- I attended the Joint City Council/School Board Orientation with Board Members.
- I attended the monthly meeting of the Strafford County Advisory Board Meeting.
- The DMS and DHS 6-12 Band Concert was held.

➤ **This report provides a summary of key activities and events that transpired during the week of December 18:**

- Monday's weather offered a challenge for bus transportation. Fortunately, by the afternoon, all roads in Dover were open. Chris Taft and his crew are to be commended on how they responded to the day. In addition, none of the schools had any significant damage.
- The Director's meeting agenda consisted of the review of the ESEA Grant changes, educational house bills, update on the ED 306 minimum standards, update on key priorities, discussion of future board workshops, changing the frequency and purpose of the Leadership Team meetings, discussion of the Guiding Coalition RTI Training, and update on staffing needs.
- This provided the opportunity for the participants who attended the RTI at Work Institute to reflect on the training and the immediate and future application in the district.
- The Elementary Principal Guidance Meeting focused on two agenda items: to reflect on the training and its immediate and future application in the district, and to review the preparation for the January dyslexia screening.
- A meeting with the DTU, DPA, and DEOP Presidents was held to review the Staff Attendance Task Force and update on key priorities. The Task Force will become active in March when the data is available.
- I met with Travis Bickford and Jen Krans to complete the NHED ESSER III reporting form.
- I attended the DMHA December Community Meeting. The meetings are oriented towards mental health education. December's focus was on alcohol addiction.
- The WPS Family Night featured a board game night for families. Approximately 100 individuals were in attendance. Families gathered at tables and played board games with their children. It was a simple, but meaningful event featuring family play and communication.
- I participated in the monthly Strafford Learning Center Board Meeting held at the Barrington School District SAU Offices. The agenda included: Auditor's presentation, draft of the FY25 budget, and updates from the executive director.
- **Lisa Dillingham:** Christine Boston and I had our monthly meeting with Lisa Dillingham.