

 DOVER SCHOOL DISTRICT	<table> <tr> <th colspan="2">DOVER SCHOOL BOARD – MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting #12</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 306</td></tr> <tr> <td>Meeting Date:</td><td>Monday, December 11, 2023</td></tr> <tr> <td>Meeting Time:</td><td>7:00 p.m.</td></tr> </table>	DOVER SCHOOL BOARD – MINUTES		Meeting Type:	Regular Meeting #12	Meeting Location:	McConnell Center, Room 306	Meeting Date:	Monday, December 11, 2023	Meeting Time:	7:00 p.m.
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A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, December 11, 2023, at 7:00 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Kathy Morrison, Maggie Fogarty, Robin Trefethen, and Michelle Clancy. Micaela Demeter arrived late.

Also present were Superintendent William Harbron, Chief Financial Officer Michael Limanni, District Administrators Jennifer Krans, Kiley Hemphill, Siobhan Mehalek, Travis Bickford, Abby Small, Peter Driscoll, Kim Lyndes, Beth Dunton, and Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: Michelle Clancy led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Carolyn Mebert announced that agenda item I.1. be a first reading only, with the second reading to take place at January's regular meeting.

Maggie Fogarty moved; Robin Trefethen seconded approving the amended agenda. **An Oral VOTE PASSED 7/0.**

E. CITIZEN'S FORUM: (7:01 p.m. - 7:05 p.m.)

Cynthia Walter, 22 West Concord Street – Offered her services as a committee member or volunteer for the Athletic Field Project at Dover High School.

Jim Verschueren, 102B Sixth Street – Spoke against Commissioner Edelblut's emails to the district and provided his support to the Board.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. Special Session, November 1, 2023
2. Regular Meeting #11, November 13, 2023
3. Budget Workshop #1, November 20, 2023
4. Budget Workshop #2, November 27

Michelle Clancy moved; Robin Trefethen seconded approval of the minutes as presented. **An Oral VOTE PASSED 7/0.**

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Thomas Gamble – ROTC – Dover High School – Retirement
 - b. Peter Lique Naitove – School Psychologist – Dover High School – Retirement
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DALC Nomination

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- b. DEOP Nomination
- c. DTU Nomination
- d. Non-Union Nomination

6. Extended Travel (Student Trips): None

7. Donations: December Donation Requests

Dr. Harbron requests the Board approve only the retirement of Peter Lique Naitove's letter and not the additional items requested in the letter.

Micaela Demeter moved; Michelle Clancy seconded to approve the Consent Agenda. **An Oral VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS:

- 1. BA – Bylaws of the Dover School Board City of Dover, New Hampshire** – Revisions – First and Second Reading

The Board requests that Article XII of Policy BA be revised to read, "There will be a Student Representative in accordance with BBBF."

The Board requests to amend to the Student Board Member Policy, BBBF as a first reading in January to include the grade levels of the Student Representative.

- 2. BEDB – Agenda Preparation and Dissemination** – Revisions – First and Second Reading

Robin Trefethen moved; Micaela Demeter seconded to table the policies presented until the next regular meeting. **An Oral VOTE PASSED 7/0.**

J. POLICY ADOPTION:

- 1. ACN – Nursing Mothers Accommodations** – New Policy – Second Reading
- 2. BEDG – Meeting Minutes – Revisions** – Second Reading
- 3. EBCC – False Alarms, Bomb, Active Shooter and Other Such Threats** – New Policy – Second Reading
- 4. GBCD – Background Investigation and Criminal History Records Check** – Revisions – Second Reading
- 5. GBCE – Training and Information Relative to Child Sexual Abuse Prevention** – New Policy - Second Reading
- 6. JCA – Change of Class or School Assignment Best Interests and Manifest Hardship** – Revisions – Second Reading
- 7. JICC-R – School Bus Conduct Rules** – Revisions – Second Reading
- 8. KCD – Public Gifts/Donations** – Revisions – Second Reading

Robin Trefethen moved; Maggie Fogarty seconded to approve the policies presented. **An Oral VOTE PASSED 7/0.**

K. RESOLUTIONS:

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1. Resolutions of Appreciation – Departing School Board Members

Carolyn Mebert read aloud the Resolutions and thanked Board Members Kathleen Morrison and Jessica Rozzo for their years of service.

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Dover High School Restrooms Update

Peter Driscoll provided an update on the behavior and actions taking place in the Dover High School restrooms and reviewed current practices by teachers and administration to improve the situations as well as measures of consideration.

2. 2024-2025 Dover High School Program of Studies

Peter Driscoll requested the Board approve the changes made to the Program of Studies.

Micaela Demeter moved; Maggie Fogarty seconded to approve the Dover High School Program of Studies. **An Oral VOTE PASSED 7/0.**

3. Formation of a Joint Building Committee (JBC) for the Athletic Field Project

Dr. Harbron recommends the Board hold a non-public meeting on December 18 to identify members of the JBC Athletic Field Project. He announced the JBC Project will be an agenda item at January's regular meeting.

4. 2024-2025 Dover School District Academic Calendar

Dr. Harbron requested the Board approve the proposed 2024-2025 Dover School District Academic Calendar.

The Board requested Juneteenth be included as a holiday.

Robin Trefethen moved; Michelle Clancy seconded to approve the calendar with the addition of the Juneteenth holiday. **An Oral VOTE PASSED 7/0.**

5. Bid Waiver Request – ESSER-III Data Wise Improvement Process Course

Robin Trefethen moved; Micaela Demeter seconded to approve the request to waive bidding and award \$18,600 to Data Wise. **A Roll Call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
 Jessica Rozzo - Aye
 Kathy Morrison - Aye
 Maggie Fogarty – Aye
 Robin Trefethen – Aye
 Micaela Demeter - Aye

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Michelle Clancy – Aye

6. Fiscal Year 2025 Budget

Dr. Harbron announced the District is waiting to hear from the City Manager to send a memo on the City's recommendation for a budget request.

7. Condition of Accounts

Mr. Limanni presented his condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved; Jessica Rozzo seconded to direct the Superintendent to pay Manifest 24-F in the amount of \$3,653,446.39 for FY24 for the period of November 14, 2023, through December 11, 2023. **A Roll Call VOTE PASSED 7/0.**

Carolyn Mebert - Aye
 Jessica Rozzo - Aye
 Kathy Morrison - Aye
 Maggie Fogarty – Aye
 Robin Trefethen – Aye
 Micaela Demeter - Aye
 Michelle Clancy – Aye

O. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

Micaela Demeter questioned what the benchmarks at the middle school were, to which Kim Lyndes responded they are currently working on what the numerical values would be, and that she would provide the information to the Board when it is available.

Micaela Demeter also requested as to who the members were of the Strategic Plan Steering Committee, to which Dr. Harbron responded the committee consists of various student, community, teacher, and administrator representatives, as well as the Board Chair.

P. COMMITTEE REPORTS:

Micaela Demeter announced the Curriculum Committee continues to meet to discuss the two curricula being considered for the K-8 literacy. She also praised the process of the committee.

Re-opening of Citizen's Forum 8:50 – 8:51 p.m. – No citizens spoke.

Citizen's Forum Closed.

Q. SCHOOL BOARD MATTERS OF INTEREST:



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Kathy Morrison inquired on the status of the Firefighter classes at the DHS CTC, to which Dr. Harbron responded the Dover Fire Department will hire a trainer that will also serve the program, costs will be the responsibility of the district.

Micaela Demeter requests feedback on the Employee Student Supervision Safety Policy, EBBCA to consider if any revisions should be made to the policy, to which Dr. Boston responded paraeducators have been added to the Restraint and Seclusion Task Force. She announced things have improved and will update the Board after the next meeting.

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:51 p.m. **An Oral VOTE PASSED 7/0.**