



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #1
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, January 8, 2024
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, January 8, 2024, at 7:01 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Elizabeth Goldman, Micaela Demeter, and Craig Flynn.

Also present were Superintendent William Harbron, Chief Financial Officer Michael Limanni, Administrator's Thomas Rup, Kiley Hemphill, Abby Small, Siobhan Mehalek, Kori Kennedy, Peter Driscoll, Kim Lyndes, Patrick Boodey, Beth Dunton, and Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: Pledge of Allegiance took place during the 6:00 p.m. Budget Workshop held prior to the Regular Meeting.

D. AGENDA APPROVAL:

Micaela Demeter moved; Maggie Fogarty seconded approving the amended agenda. **An Oral VOTE PASSED 7/0.**

E. CITIZEN'S FORUM: (7:02 - 7:03 p.m.)

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. Budget Workshop #3, December 4, 2023
2. Regular Meeting #12, December 11, 2023
3. Non-Public Meeting, December 18, 2023
4. Budget Workshop #4, December 18, 2023
5. Special Session, December 18, 2023

Maggie Fogarty moved; Craig Flynn seconded approval of the minutes as presented. **An Oral VOTE PASSED 7/0.**

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Kelly Bryce – Title One Interventionist - Woodman Park School - Resignation
 - b. Robin Tuttle – Paraeducator – Dover Middle School – Retirement
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DPA Nomination
6. **Extended Travel (Student Trips):**
 - a. DHS Art Club to Camp Centerstage in Livermore Falls, Maine, April 12-14, 2024 – Preliminary Approval
7. **Donations:** None

Craig Flynn moved; Maggie Fogarty seconded to approve the Consent Agenda. **An Oral VOTE PASSED 7/0.**

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H. STUDENT REPRESENTATIVE REPORT:

Student Representative Luisa Pelletier provided an update on Dover High School events, to include:

- DHS students will have the opportunity to participate in an upcoming free NAMI Mental Health training
- CTC ambassadors taught incoming freshmen and sophomores about programs offered
- The semester will end with a Wellness/Reset Mental Health Day that will focus on the wellbeing of students after midterms, and will provide an opportunity for students to connect with peers and teachers
- Discussions have been held with the Head Coordinator of Coalition for Youth to potentially introduce NARCAN into the school

I. POLICY-CHANGES-PROPOSALS:

1. BBBF – Student Board Members – Revised Policy – First Reading

Craig Flynn moved; Micaela Demeter seconded to table the policy presented until the next regular meeting. **An Oral VOTE PASSED 7/0.**

2. BCA – School Board Member Code of Ethics – Revised Policy – First Reading

Robin Trefethen announced the first reading of this policy took place at the January 2, 2024, Organizational Meeting.

Michelle Clancy moved; Micaela Demeter seconded to waive the first reading of the policy presented. **An Oral VOTE PASSED 7/0.**

Carolyn Mebert moved; Maggie Fogarty seconded to approve the policy presented. **An Oral VOTE PASSED 7/0.**

3. EHAB – Data Governance and Security – Revised Policy - First Reading

Carolyn Mebert moved; Craig Flynn seconded to table the policy presented until the next regular meeting. **An Oral VOTE PASSED 7/0.**

J. POLICY ADOPTION:

1. BA – Bylaws of the Dover School Board City of Dover, New Hampshire – Revisions – Second Reading

Dr. Harbron requested the Board assign three Board members to the Discipline Committee, to which the Board agreed.

2. BEDB – Agenda Preparation and Dissemination – Revisions – Second Reading

Carolyn Mebert moved; Maggie Fogarty seconded to approve policies BA and BEDB as presented. **An Oral VOTE PASSED 7/0.**

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K. RESOLUTIONS:

1. Resolution for the Formation of the Dover High School Athletic Complex Joint Building Committee

Robin Trefethen announced that the Board nominates Board members Michelle Clancy and Craig Flynn, and community member Ronan O'Doherty, as representatives to the Joint Building Committee.

Carolyn Mebert moved; Micaela Demeter seconded to approve the Resolution. **A Roll Call VOTE PASSED 7/0.**

Robin Trefethen - Aye
 Carolyn Mebert - Aye
 Michelle Clancy - Aye
 Maggie Fogarty - Aye
 Elizabeth Goldman - Aye
 Micaela Demeter - Aye
 Craig Flynn - Aye

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Dover High School Class of 2024 Graduation Date Request

Peter Driscoll requested the Board approve Thursday, June 6, 2024, as the graduation date for the Class of 2024, with a rain date of Friday, June 7, 2024.

Craig Flynn moved; Elizabeth Goldman seconded to approve the graduation date for the Dover High School Class of 2024. **An Oral VOTE PASSED 7/0.**

2. Dover Regional Career and Technical Center Programs

Kori Kennedy provided an overview of the Dover Regional Career and Technical Center Programs.

3. Agreement to Extend Tuition Agreement Between Nottingham School District and Dover School District

Mr. Limanni requested the Board approve the request to extend the existing agreement to include the existing formulas.

Maggie Fogarty moved; Elizabeth Goldman seconded to approve the extended tuition agreement presented. **A Roll Call VOTE PASSED 7/0.**

4. Scheduling of Meetings with School Board and New Hampshire Senator and State Representatives



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Dr. Harbron requested the Board consider scheduling Board Workshops with the New Hampshire Senator and State Representatives on a quarterly basis to which the Board agreed.

5. Proposed Education Committee Testimony for January 10, 2024

Micaela Demeter requested the Board approve the testimony she will present on behalf of the Board at the upcoming Legislative Session. She will update the testimony with current data, as noted in the testimony, if available by Wednesday.

Maggie Fogarty moved; Carolyn Mebert seconded to approve the proposed testimony. **An Oral VOTE PASSED 7/0.**

6. Fiscal Year 2025 Budget

Robin Trefethen announced that a Budget Workshop was held at 6:00 p.m., prior to the current meeting. She included that at the workshop, the Board agreed to make changes to the current proposed FY25 budget to include a reduction of approximately \$670,000 from revisions to the use of capital reserve funds.

7. Condition of Accounts

Mr. Limanni presented his condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Micaela Demeter moved; Elizabeth Goldman seconded to direct the Superintendent to pay Manifest 24-G in the amount of \$7,520,666.44 for FY24 for the period of December 12, 2023, through January 8, 2024. **A Roll Call VOTE PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

O. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

P. COMMITTEE REPORTS: None

Q. SCHOOL BOARD MATTERS OF INTEREST:

The Board agreed to appoint Robin Trefethen, Carolyn Mebert, and Micaela Demeter to the Discipline Hearing Committee.



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Robin Trefethen acknowledged the passing of prior Board member Dorothea Hooper. She acknowledged her contributions to the City of Dover with her roles on the School Board, and City Council, and her role as a New Hampshire State Representative.

Michelle Clancy announced that Reaching Higher New Hampshire is conducting an online education policy review Wednesday at 1:00 p.m. More information can be found on their website.

Dr. Harbron announced the 2024-2025 academic calendar will need to be revised due to the omittance of the State Primary scheduled for September 10, 2024.

Robin Trefethen reminded the public that there is no school on Monday, January 15 due to Martin Luther King Day, and that a Teacher Workshop Day will be held on Tuesday, January 23.

Re-opening of Citizen's Forum 8:16 – 8:16 p.m. – No citizens spoke.

Maggie Fogarty moved; Carolyn Mebert seconded to adjourn Citizen's Forum. **An Oral VOTE PASSED 7/0.**

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:17 p.m. **An Oral VOTE PASSED 7/0.**