



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 10, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cullen led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Nemeth, Councilor Richer, Councilor Retrossi, Councilor Hackett, Councilor Warach and Councilor Williams.

Absent: None

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Jerrica Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – CARYS FENNESSY RECOGNITION

Mayor Carrier read the proclamation into the record.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda as written. Seconded by Councilor Warach.
Vote: 9-0.

7. PUBLIC HEARINGS

A. VEHICLES AND TRAFFIC, CHAPTER 141, SECTION 30

SPONSORED BY MAYOR CARRIER BY REQUEST

Public Comment: None

B. AUTHORIZATION TO ACCEPT AND EXPEND THE FEDERAL HIGHWAY ADMINISTRATION NATIONAL CULVERT REMOVAL, REPLACEMENT & RESTORATION GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

Public Comment: None

C. AUTHORIZATION TO ACCEPT AND EXPEND FEDERAL LAND AND WATER CONSERVATION FUND COCHECHO RIVER PARK II SUB-RECIPIENT GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

Public Comment: None

D. AUTHORIZATION TO ACCEPT AND EXPEND MASS GENERAL BRIGHAM WENTWORTH-DOUGLASS HOSPITAL COMMUNITY BENEFIT GRANT SPONSORED BY MAYOR CARRIER BY REQUEST

SPONSORED BY MAYOR CARRIER BY REQUEST

Public Comment: None

E. REPROGRAM UNEXPENDED BOND PROCEEDS FROM RIVER STREET PUMP STATION PROJECT TO AERATION BLOWER PROJECT (VOTE TO OCCUR ON JANUARY 24, 2024) (REQUIRES 2/3 FAVORABLE VOTE OF ALL MEMBERS FOR PASSAGE)



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Public Comment: None

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Public Comment: None

9. CITY MANAGER'S REPORT

City Manager Joyal noted he submitted his report in writing which includes information about City Attorneys office, economic activities, and statistics on COAST ridership. He highlighted John Storer and staff dealing with the first snowstorm of the season, Dover Download accessed through the website has information about parking restrictions, rainstorm last night caused some flooding, River st pump station was challenged, and tree trimming and removal in the downtown area.

He answered board member questions regarding snowstorm towing procedures and parking restrictions.

Deputy Mayor Shanahan moved to accept the City Manager's Report. Seconded by Councilor Hackett. Vote: 9-0.

10. APPROVAL OF MINUTES

A. December 6, 2023 – Workshop & Special Meeting

B. December 13, 2023 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes as amended. Seconded by Councilor Warach. Vote: 9-0

11. MAYOR'S REPORT

Mayor Carrier highlighted the following events:

- Inauguration and new Council members
- Government Affairs meeting
- Land Use Meet and Greet

Mayor Carrier recommended for appointment Deputy Mayor Shanahan as a regular member and Councilor Williams as an alternate to the Open Space and Conservation Steering Committee.

Mayor Carrier recommended for approval Deputy Mayor Shanahan to the Planning Board as an alternate.

At the next meeting, the high school turf field project will be formally assigned to JBC for research. Councilor Cullen has been assigned as a Council Representative, Ernie Clark has been assigned as a citizen representative and four members of the school board have been assigned. Councilor Nemeth volunteered to be the second Councilor representative.

Deputy Mayor Shanahan moved to approve the Mayor's report to include the appointments. Seconded by Councilor Retrossi. Vote: 9-0



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTION 30

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer this to a 3rd reading on February 14th so the Ordinance Committee can do its review. Seconded by Councilor Warach. Vote: 9-0

B. ORDINANCES IN THE 3RD READING

None

C. RESOLUTIONS

1. AUTHORIZATION TO ACCEPT AND EXPEND THE FEDERAL HIGHWAY ADMINISTRATION NATIONAL CULVERT REMOVAL, REPLACEMENT, & RESTORATION GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Richer. City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 9-0

2. AUTHORIZATION TO ACCEPT AND EXPEND FEDERAL LAND AND WATER CONSERVATION FUND COCHECHO RIVER PARK II SUB-RECIPIENT GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Nemeth. Deputy City Manager Parker gave an overview of the Resolution to the Council.

Roll Call Vote: 9-0

3. AUTHORIZATION TO ACCEPT AND EXPEND MASS GENERAL BRIGHAM WENTWORTH-DOUGLASS HOSPITAL COMMUNITY BENEFIT GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Hackett. City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 9-0

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B23006 ADDITIONAL SCOPE OF WORK FOR COCHECHO WATERFRONT PUBLIC IMPROVEMENTS CONSTRUCTION

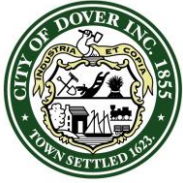
SPONSORED BY MAYOR CARRIER BY REQUEST

2. UNITIL LICENSE

SPONSORED BY MAYOR CARRIER BY REQUEST

3. HIGH PERFORMANCE COLD PATCH AND/OR HOT PATCH

SPONSORED BY MAYOR CARRIER BY REQUEST



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4. TIRE, ELECTRONICS, AND PROPANE TANK RECYCLING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

5. PURCHASE OF AUTOLOAD STRETCHER – STRYKER MEDICAL SOLE SOURCE

SPONSORED BY MAYOR CARRIER BY REQUEST

6. APPROVAL OF HOUSING COMMISSION OPERATING RULES

SPONSORED BY MAYOR CARRIER BY REQUEST

7. APPROVAL OF AMENDMENT TO THE OPERATING RULES FOR THE COMMITTEE FOR RACIAL EQUITY AND INCLUSION

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the consent calendar. Seconded by Councilor Warach.
Roll Call Vote: 9-0

COMMITTEE REPORTS

Councilor Nemeth reported on the goals and priorities of the Arts Commission.

Councilor Williams reported on the Conservation Commission meeting and highlighted a Natural Resources Inventory project getting underway and a sustainability institute fellow coming on board over the summer.

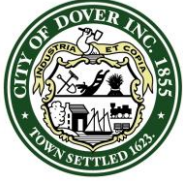
Councilor Nemeth reported on the Library Board of Trustees and highlighted information about the clothing library, toy swap, staff development day, teen program on technology help for library patrons, acapella concert, tree damage, heating issue, statistics, and construction update.

Councilor Cullen reported on the Planning Board and updated the Council on items under technical review, noted the CDBG proposal was heard last night and noted that this month marks two years since the planning board approved the MacIntosh College Redevelopment plan, and nothing has appeared to happen yet. This is also true for a project at 47 Chestnut street where many apartments have been approved, but have not begun construction.

Councilor Hackett reported on School Board updates noting they will be voting on a final budget January 16th and included budget details, policy changes discussed, and graduation date was set.

Councilor Hackett reported on the Arena Commission and highlighted the new manager hire, hockey jamboree and leagues, construction projects were bidded and awarded, and staff needs.

Councilor Warach reported on Parking Commission being focused on winter parking. 26 streets have calendar restrictions. Statistics on warnings, tickets and notices given out so far were given.



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B. RESOLUTIONS

1. OPPOSING LOBBYING BILL (NEW HAMPSHIRE MUNICIPAL ASSOCIATION) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Retossi.
Deputy Mayor Shanahan explained the resolution. Vote: 9-0

2. TECHNOLOGY CATALOG SOLUTIONS – SOURCEWELL CONTRACT 081419CDGW- G SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Warach. City
Manager Joyal explained the resolution. Roll Call Vote: 9-0

C. ORDINANCES IN 1ST READING

None

14. COUNCIL CORRESPONDENCE

None

15. COUNCIL MATTERS OF INTEREST

Mayor Carrier noted the importance of the DBIDA and asked them to come to Council meetings to
give updates occasionally. Deputy City Manager Parker noted there was a new chair elected and
they will coordinate Council updates.

Councilor Nemeth thanked the fire department for their assistance during the recent flooding.

16. ADJOURN

Councilor Warach moved to adjourn. Seconded by Councilor Williams. Vote: 9-0