



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 24, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Retrosi, Councilor Hackett, and Councilor Williams.

Absent: Councilor Nemeth, Councilor Richer, Councilor Warach

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Jerrica Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – Brian Murphy

Mayor Carrier read the proclamation into the record and presented Mr. Murphy with a key to the City. Mr. Murphy made comments of appreciation.

Mayor Carrier gave another special recognition for the Dover 400th Committee. Kevin McEneaney, Committee Chair read remarks into the record. The committee was recipient of an award from the Spirit of America Foundation which was explained by another committee member.

The committee put out an RFP to local artists and had 6-8 proposals come in. One proposal has been chosen by artist Andrea Bowen of Durham. The model of “River Roots” was displayed. The sculpture will be 16’ high and will be installed in the new Waterfront Park when it’s complete.

Mayor Carrier gave remarks about the committee and handed out certificates to the committee members.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda as written. Seconded by Councilor Retrosi. Vote: 6-0.

7. PUBLIC HEARINGS

None

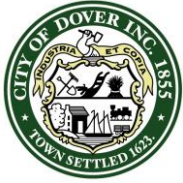
8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Public Comment: None

9. CITY MANAGER’S REPORT

City Manager Joyal noted he submitted his report in writing which includes information about the departments, awards and best practices received. He highlighted long-serving employees, weather events responded to by Community Services, snow/ salt costs, inspection services renovations and repairs summary, financial condition of major funds.



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Deputy Mayor Shanahan moved to accept the City Manager's Report. Seconded by Councilor Williams. Vote: 6-0.

10. APPROVAL OF MINUTES

A. January 2, 2024 – Organizational Meeting

B. January 3, 2024 – Workshop Meeting

C. December 13, 2023 – Regular Meeting & Non-Public Meeting

Deputy Mayor Shanahan moved to approve the minutes as submitted. Seconded by Councilor Retrosi. Vote: 6-0

11. MAYOR'S REPORT

Deputy Mayor Shanahan noted three ribbon cuttings: No-Tie Tech, The Brunch Club at 40 Chestnut, Quality Electric.

He attended the installation of officers at Federal Lodge #5 Free Masons and gave details.

Deputy Mayor Shanahan moved to approve the Mayor's report. Seconded by Councilor Hackett. Vote: 6-0

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

None

B. ORDINANCES IN THE 3RD READING

None

C. RESOLUTIONS

1. REPROGRAM UNEXPENDED BOND PROCEEDS FROM RIVER STREET PUMP STATION PROJECT TO AERATION BLOWER PROJECT

(REQUIRES 2/3 FAVORABLE VOTE OF ALL MEMBERS FOR PASSAGE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Retrosi. City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 6-0

13. NEW BUSINESS

A. CONSENT CALENDAR

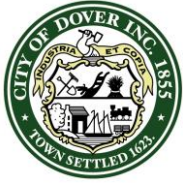
1. EMPLOYEE TIME ENTRY APPLICATION

SPONSORED BY MAYOR CARRIER BY REQUEST

2. B24007C PROFESSIONAL CONSULTING SERVICES REGULATORY AUDIT AND DEVELOPMENT OF LAND USE POLICIES

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the consent calendar. Seconded by Councilor Hackett. Roll Call Vote: 6-0



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COMMITTEE REPORTS

Councilor Williams reported on the Appointments Committee meeting from earlier tonight. Recommendations were made as follows:

Resignations: Otis Perry – Utilities Commission; Nancy Vauter- Arts Commission; Dennis Ciotti- CWDAC; Michael Young- Arena Commission; Brian Murphy- Recreation Advisory Board; Hailee Harmon- Planning Board; Councilor Retrosi- Ethics Commission.

From Alternate to Regular membership: George DeBoer- Planning Board; Sarah Davidson- Arts Commission.

New Appointments: Cliff Blake- CWDAC; Alice Wade- Racial Equity and Inclusion Committee; Kathleen Morrison- Recreational Advisory Committee

Deputy Mayor Shanahan moved to approve the Appointments Committee report and the recommendations made. Seconded by Councilor Retrosi.

Vote: 6-0

Councilor Retrosi reported there was no quorum for McConnell Center, so no elections took place. He reported on tenant statistics, repairs needed and financial standing.

Deputy Mayor Shanahan updated the Council on legislative items: Bill 1479, testified in support of a bill relating to bridge and road repair funding, RTK bills, bills limiting development on private roads, housing webinar starting in February and running for five weeks, two potential large liabilities for the state, surplus/expenditures.

Councilor Hackett read her report for Solid Waste Advisory Committee including budget request for new truck, state required rails, tonnage statistics, feasibility study presentation.

Councilor Retrosi noted the Pool Advisory did not have a quorum, and often does not, which is further proof it should merge with Recreation.

Mayor Carrier asked Ryan Pope, Housing Navigator, to give an update.

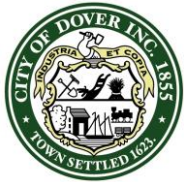
Mr. Pope updated the Council on the matters of the ad hoc committee formed to address housing needs. Their recent discussions included impact fees and the impact that has on development and three primary focus points for the group: zoning regulation and financial incentives, community engagement/ partnerships/ collaboration and affordable and inclusive housing models. The group will break off and work on each of these items and prepare some solutions by September.

Deputy Mayor Shanahan updated the Council on another legislative item. The legislative policy process will begin this spring. He highlighted the details of this and offered if anyone wants to participate to let him or City Manager know.

B. RESOLUTIONS

1. FORMATION OF THE DOVER HIGH SCHOOL ATHLETIC COMPLEX JOINT BUILDING COMMITTEE

SPONSORED BY MAYOR CARRIER BY REQUEST



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Deputy Mayor Shanahan moved to amend the resolution to replace Deputy Mayor Shanahan with Councilor Nemeth who expressed interest in the committee. Seconded by Councilor Cullen.

Vote: 6-0

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Hackett.

Deputy Mayor Shanahan commented that one of the first decisions the committee will have to do is choose whether the turf will be artificial or natural. This should involve citizen and Council feedback to assess what is best for the City, school board and budget.

Roll Call Vote: 6-0

2. B11001 WRIGHT-PIERCE ENGINEERING SERVICES FOR THE WASTE WATER TREATMENT FACILITY UV DISINFECTION AND BLOWER SYSTEM UPGRADE CONSTRUCTION ADMINISTRATION
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Retrosi. City Manager Joyal explained the resolution. Roll Call Vote: 6-0

3. B14074 ENGINEERING SERVICES FOR THE CONSTRUCTION OF THE PUDDING HILL WATER TREATMENT FACILITY, AMENDMENT NO. 3 – UNDERWOOD ENGINEERS
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution. Seconded by Councilor Williams. City Manager Joyal explained the resolution.

City Manager Joyal and John Storer, Community Services Director clarified some budgeting questions from Councilor Cullen and Deputy Mayor Shanahan.

Roll Call Vote: 6-0

4. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION - STATE AID TO MUNICIPALITIES (THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A 2/3 MAJORITY VOTE TO ADOPT PURSUANT TO CITY CHARTER C6-6)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan noted the public hearing will be February 14th and moved to refer to the public hearing. Seconded by Councilor Retrosi. Vote: 6-0

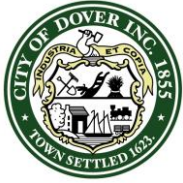
C. ORDINANCES IN 1ST READING

1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTION 31 UNLAWFUL ACTS
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing February 14th. Seconded by Councilor Hackett. Vote: 6-0

14. COUNCIL CORRESPONDENCE

None



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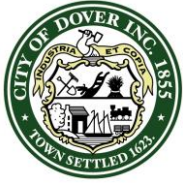
15. COUNCIL MATTERS OF INTEREST

Councilor Hacket thanked City Clerk for her work on the election. It was an unusual election with a lot of work involved and more to come.

Mayor Carrier noted January 31st the Chamber is hosting an economic forum.

16. ADJOURN

Councilor Retrosi moved to adjourn. Seconded by Councilor Williams. Vote: 6-0



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