



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Ordinance Committee Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, November 6, 2023**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER/ATTENDANCE

Deputy Mayor Shanahan called the meeting to order at 8:32 a.m.

2. ATTENDANCE

Present: Deputy Mayor Dennis Shanahan, Councilor Fergus Cullen, Councilor Lindsey Williams, City Attorney Joshua Wyatt, Deputy City Attorney Jennifer Perez and Legal Assistant Patricia Moniello.

3. PUBLIC FORUM

No citizens or members of the public present for public forum.

4. APPROVAL OF PRIOR MEETING MINUTES –

- October 2, 2023

Councilor Williams moved to approve; seconded by Councilor Cullen. Vote unanimous in favor with slight change to wording in General Discussion section to clarify reference to “Sullivan Field and Playground” (as used in the City Code) in new portion of Chapter 105 is not actually referring to hunting in the playground area.

5. REVIEW OF PROPOSED OR PENDING ORDINANCES

Attorney Wyatt discussed that the changes listed in both proposed ordinances (Chapter 105, Sections 7, 16, 18 and Chapter 53, Section 4) are now including new park hours to incorporate the new Skate Park at Guppey Park. He also explained that other changes in Chapter 105 enable bowhunting in the non-playground portions of the “Sullivan Field and Playground” parcel owned by the City, that the City has not received any negative feedback from New Hampshire Fish & Game about this proposed change, and that safety features such as a notice have also been incorporated into the draft ordinance.

6. DISCUSSION OF THE STORMWATER UTILITY ORDINANCE

Attorney Wyatt explained that he anticipated proposing two edits to the existing ordinance, in response to citizen comments. These changes would eliminate the minimum square footage in the asterisk provision, as well as incorporate a new section allowing staff to grant waivers or variances if necessary to accomplish twin aims (funding; stormwater management) subject to an appeal right.

Deputy City Attorney Perez said there were no further edits at this time.



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Councilor Cullen asked if needed, would they revisit in a years' time to re-review? Deputy Mayor Shanahan said yes – more likely to tweak anything if needed. Deputy Mayor Shanahan continued, observing the timeline is tight – the CIP has not been seen yet and the budget is being developed and will come into play later. Going into 2025, the budget is when we may need to look further at funding.

Councilor Cullen asked where the “credit manual” is at this point? Attorney Perez said it is being worked on now and will be the next step in the process. Councilor Williams suggested we need to be careful on the language and being clear with the language if changes need to be done later on.

Attorney Wyatt said our consultants have prepared draft questions and answers responding to citizen comment cards.

7. GENERAL DISCUSSION

Attorney Wyatt said that a draft of the new Chapter 170 has arrived from General Code and he will review with Planning Director Donna Benton. Attorney Wyatt asked whether the committee would prefer the new recodification to initiate with City Council (then referred to Planning Board), or alternatively begin with the Planning Board. Consensus was to start the recodification ordinance with City Council, but refer it to Planning Board for review before a final vote of City Council.

8. BUILD AGENDA FOR NEXT MEETING

Deputy Mayor Shanahan confirmed a placeholder for next Ordinance Committee meeting would be December 4, 2023, 2023 at 8:30 a.m., if needed.

9. ADJOURN

Councilor Williams moved to adjourn - seconded by Councilor Cullen. Vote unanimous in favor.

Meeting adjourned at 8:55 a.m.