

CITY OF DOVER

SOLID WASTE ADVISORY COMMITTEE – MINUTES

REVISED

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Thursday, January 11, 2024**
Meeting Time: **6:00 pm**

Members Present: Chairman Dave Dinzeo, Vice-Chair Kate Surman, Gary Gilmore, Doug Kemp, Lynn Peterson, Council Liaison Debra Hackett

Alternate Members Present: Deborah Clough

Alternate Members Unexcused Absent: Chris Sleys, Tim Casey

Staff Present: Mike Moore, Solid Waste Coordinator; Nancy Usbelger, Recording Secretary

1. Call to Order

The meeting was called to order at 6:02 p.m.

2. Citizens Forum (5 min. max.)

Bill Stafford asked about the feasibility study as far as what will the recommendations and budget look like?

Dinzeo stated we don't really know what it's going to look like yet. It's going to be a while probably about a one-year extension till we really know what's going on.

3. Approval of Minutes from December 14, 2023

Motion: Kemp made a motion to approve the minutes, Gilmore seconded.

Vote: U/a

4. Budget

A. Current Budget Review

Moore stated we just have an update nothing too much to discuss.

B. 2025 Budget Update

Moore went over the new budget. On the last page replace roll off truck 300,000.00. It is the truck that hauls our cans out of the center and is the oldest vehicle in the city. It is over 22 years old and we have trouble finding parts to fix it. It is an absolute need. It gets used by other departments as well. He also stated roll off container replacements are also a need. The committee agrees that these items are an urgent need and their replacement is long overdue.

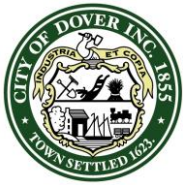
C. Fund Balance and Fee Services Review

The committee reviewed the historic and current Fund Balances for the Vehicle Reclamation and Solid Waste Enterprise Fund. Moore spoke about freon services and stated that Bag, Tag and Recycling Fees should remain at current prices. The committee agreed.

5. Recycling Center

A. Recycling and Solid Waste Year End Tonnage & Volumes

Moore talked about the rails at the center and how they are really beat up. He stated we will



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probably have to replace them within the next year. He did share that the complaints about the rails have decreased at the center.

B. Recycling and Solid Waste Year End Tonnage & Volumes

Moore reviewed the year end tonnages for the recycling center, curbside recycling and curbside trash collection.

Recycling Center	2023 Tons Recycled	Curbside	2023 Tons
Brush	1,475	Recycling - Bins	2,672
Yard Waste	1,420	Recycling - Leaves	107
Construction & Demolition Debris	1,375	Trash - Bags	3,921
Metals	300	Trash - Bulky Tags	125
Corrugated Cardboard	197	Curbside Total	6,825
Mixed Paper	106		
Commingled Materials Glass, Metal & #1, #2 & #5 Plastic Containers	53		
FREON	51		
Waste Oil (7,200 gal = ~ 27 tons)	27		
Electronics	TBD		
Tires	TBD		
Rechargable Batteries	TBD		
Food Composting	TBD		
Propane	1,470 Units		

Total	2023 Tons
Recycling Ctr	5,004
Recycling, Curbside	2,779
Recycling, Total	7,783
Trash	4,046
Total	11,829

C. Waste Oil Burner Update

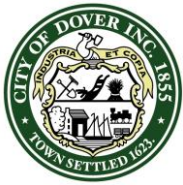
Moore stated that the new waste oil burner will be installed on January 22nd. The one we have now is from 1985 and it is undersized and you can't by the filters anymore as well as it is rusting. We are getting a 5000 BTU which is the largest one they make. It will cost \$22,000.00 and it did come out of the vehicle reclamation fund.

6. Curbside Collection

A. City Waste and Recycling Container Update

Moore stated he will be addressing the changing out the downtown receptacles sometime this spring.

Clough asked about the receptacles for dog waste that were added at the Watson Road which



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is at the head of the trail. She suggested they should have put doggie receptacles where residents could get bags and dispose in a smaller receptible.

Moore stated the City pays to have them emptied. He stated there is no carry in and carry out in Dover.

Clough stated that Whittier street was a real hotspot for illegal dumping.

Surman stated that some people will put dog waste bags on the side of the trail and not throw them away.

Gilmore stated that Garrison Hill Park is a really bad spot for illegal dumping.

7. New Business

A. Education and Outreach

Dinzeo spoke about plastic containers and the basics of what can be recycled. He felt those could be a starting point of educating people.

Clough spoke about Facebook and that it would be a good way to put educational pieces out on the current page.

Moore shared he thinks it would be great as well, especially if it stated it was coming from the Solid Waste Committee. Maybe once a month or every couple of weeks to put something out there.

Hackett suggested maybe the committee could just submit a tip of the month. She also suggested the more you put the less people will read. Keep it short and sweet. Maybe submit monthly or bimonthly, for The City of Dover Facebook as well as the dover download.

Hackett shared the elderly doesn't use technology or social media as much, but to brainstorm a way to reach them as well.

B. Four Members Expire in 2024

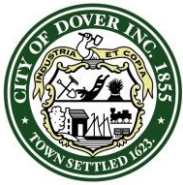
Dinzeo went over the following memberships which are expiring and making sure they still want to be a part of the Committee.

Doug Kemp intends to complete his term.

Katherine Surman intends to complete her term.

Chris Sleys

Tim Casey



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8. Old Business

A. Feasibility Study Update/News

Moore shared that Peter Engel has been on vacation, but they have spoken. He stated that on January 31st we will be having a council workshop with him. It will be held in the City Council Chambers at City Hall at 7:00 pm. Peter Engel will be giving his presentation as well as he will be reporting his recommendations as well as the Solid Waste Department reporting their recommendations. The current contract runs out on June 30 2025.

9. Set Future Meeting Dates

Workshop – January 31st at 7:00 pm
February 8, 2024
March 14, 2024

10. Adjournment

Motion: Kemp made the motion to adjourn at 7:11 p.m., Clough seconded.

Vote: U/a