



**CITY OF DOVER**

## DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Council Conference Room - 288 Central Avenue, Dover, NH  
Meeting Date: Monday, September 11, 2023  
Meeting Time: 5:30 pm

**MEMBERS PRESENT:** Bill Hunt (Chair), Steve Fellows (Vice Chair), Jay Aube, Amy Kramer-Perry, Kristen Murphy, Bruce Batchelder (Alternate), Abigail Lyon

**Absent (Excused):** Robert Atwood (Secretary), Jake Geddes (Alternate)

**STAFF PRESENT:** Jackson Kaspari – Resilience Manager

**OTHERS PRESENT:** Ben Clark, Rad Nichols, Ryan Kaplan

A. Kramer-Perry arrived at 5:40 pm.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was convened at 5:30 PM.

**2. CITIZENS' FORUM**

None

**3. APPROVAL OF THE PRIOR MEETING MINUTES – August 14, 2022**

S. Fellows moved to approve the minutes of August 14<sup>th</sup> as submitted. B. Batchelder seconded.

Vote: 4 yes with J. Aube and A. Lyon abstaining.

**4. OLD BUSINESS:**

None

**5. NEW BUSINESS:**

- A.** City of Dover Conditional Use Permit for David Laroche, (Agent: Nichols Environmental, LLC.), Assessor's Map A, Lot 39-2, zoned R-40, located at 7 Fieldstone Drive. Proposal is to allow a septic system to be constructed within 75 feet of wetlands.

Ryan Kaplan represented the item and explained when the house was built, the regulations were 50'. Since then, the lot has been subdivided into two lots and in March of 2003 a note was added to the file that although the State regulations remain 50', the City changed to 75', but this property was given exception as being 'grandfathered in'. However, a CUP wasn't pulled at that time, so it is being sought now as a replacement in kind with no changes. The plan has been submitted and approved by the state.

He walked the board through the site and described the proposed plan and confirmed the existing system has failed. There is no change in size for the proposed new system. He answered specific questions about the proposed system specs.

J. Kaspari noted the Planning Department wanted to be sure the proper procedures were followed for CUP. They are comfortable with the proposal.

S. Fellows moved to endorse the proposal as presented. K. Murphy seconded. Vote: 6 yes with A. Kramer Perry abstaining (due to late arrival).

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- B.** City of Dover Conditional Use Permit for Cooperative Alliance for Seacoast Transportation, (Agent: CMA Engineers, Inc.), Assessor's Map H, Lot 35-C-4, zoned CM, located at 42 Sumner Drive. Proposal is to allow grading, placement of impervious surfaces and a stormwater management system, creating 14,479 square feet of temporary impact and 5,862 square feet of permanent impact to the 50-foot wetland buffer.

Ben Clark represented the item and explained the proposal for work on site at the COAST headquarters. The goal is to get all operations on one site, so the proposal includes an admin and maintenance building as well as bus storage.

The proposal includes roughly the same amount of impervious area which he described along with details of storm water and drainage.

He answered questions and gave further details about drainage, storm water, impervious areas, green areas, snow storage and invasive species.

J. Kaspari noted the applicant has been good at responding to Planning Department requests throughout the process and they have been through TRC. Staff is satisfied with the proposal due to the reduction of impervious areas and use of an existing site.

A. Lyon moved to endorse the proposal as presented. A. Kramer Perry seconded. Vote: 7 yes.

### 6. REPORT FROM THE CHAIR

- A.** Review of Correspondence Received from NH Department of Environmental Services

J. Kaspari noted the receipt of a request for more information on a standard wetlands dredge and fill permit that was filed with the state.

### 7. OTHER BUSINESS

- A.** Update from Forest Management Subcommittee

S. Fellows reported the subcommittee met and discussed the pocket forest and issues with the high school site. Other options were discussed.

J. Kaspari has been in touch with folks at the elementary school and they would love to see this happen. Staff will work on getting the proposal together and submitted for funding which would come from SUGI, an international organization.

A certified arborist was also in attendance and educated the subcommittee on several interesting topics and details.

J. Kaspari gave a few more details about the meeting. Discussion occurred on a set of ash trees in the CBD.

Discussion occurred about updates regarding the storm water proposal.

J. Kaspari extended an invitation to the Commission members to the installation of a pergola at the Dover Community Garden this Sunday.

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A. Lyon reported grant results for natural resource inventory should come in soon. Also, Coastal Conservation Commission round table information was emailed out to all members. The next meeting will present and discuss flood disclosure laws and proposed legislation at the state level. The meeting/ presentation can be viewed virtually. She also highlighted Great Bay 2030 and a project they are funding called changemaker bootcamp.

### 8. ADJOURNMENT

S. Fellows motioned to adjourn. A. Lyon seconded. Vote: 7 yes.  
The meeting was adjourned at 6:27 PM.