 CITY OF DOVER	MASTER PLAN CONSERVATION AND OPEN SPACE CHAPTER STEERING COMMITTEE - MINUTES Meeting Type: Regular Meeting Meeting Location: Council Conference Room, City Hall 288 Central Ave Dover NH Meeting Date: Tuesday, January 30, 2024 Meeting Time: 6:00 pm
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Members Present: Deputy Mayor Dennis Shanahan (Chair), Kristen Murphy (Vice-Chair), Mark Speidel, Russ Warnock, Tom Fargo, Councilor Lindsey Williams (Alternate)

Others Present: Steve Whitman (Resilience Planning), Liz Kelly (virtual, Resilience Planning), Crystal Kidd (virtual, Resilience Planning), Zak Brohinsky (virtual, Resilience Planning)

Staff Present: Resilience Manager Jackson Kaspari, Outreach Coordinator Erin Bassegio

E. Bassegio opened the meeting at 6:00 pm.

1. Welcome and Introductions

a. Vote on Committee Chair and Vice-Chair

Motion to appoint D. Shanahan as Committee Chair and K. Murphy as Vice-Chair made by M. Speidel.

Seconded by T. Fargo. Vote U/A.

2. Project Overview

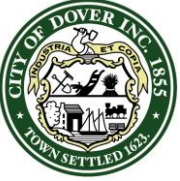
J. Kaspari reviewed the City of Dover’s Master Plan update process which includes a rotating update where one chapter is selected to be updated each year and discussed that the current Conservation and Open Space Chapter was last updated in 2012.

J. Kaspari explained that Resilience Planning & Design was selected as the consulting partner on the update project and that the project will include the use of new GIS technology and updated information gathered through local and regional planning efforts.

E. Bassegio shared that the goal is to present the resulting chapter in a new and engaging format that will be easily accessible by the public.

3. Project Tasks and Timeline

S. Whitman provided a background on previous projects that Resilience Planning & Design has worked on with the City of Dover such as other Master Plan Chapter updates including the Land Use Analysis Chapter and Vision Chapter.

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S. Whitman reviewed project tasks which include project management, review and analysis, outreach and engagement, and chapter development.

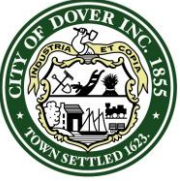
S. Whitman introduced the project team members from Resilience Planning & Design who will be focused on the analysis of GIS mapping and related documents and information, outreach efforts, and drafting the overall chapter.

Committee members discussed resources that should be focused on for mapping and analysis such as drinking water supply, collective tree canopy gain and loss, city-owned land, open space subdivisions and monitoring, future effects of climate change such as habitat shifts, and accessibility of conservation easements.

4. Outreach and Engagement Plan

L. Kelly provided an overview of the public outreach plan for the update project. Engagement activities will include sharing project information in city communications, social media, and public body meetings. Surveys and polling related to the project will be conducted through the website Polco. ArcGIS StoryMaps will also be utilized to share project mapping and collect public feedback in an engaging, accessible manner.

Committee members reviewed other public engagement strategies such as a fillable form on the City website or an informational posterboard outside of the Customer Service area in City Hall. Members also stressed the importance of meeting residents where they are for feedback with examples including more virtual response options, events at locations in the community such as at Dover schools, and coordinating with community organizations such as the Strafford Regional Planning Commission (SRPC) and Dover Housing Authority.

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5. Overview of the Natural Resource Inventory (NRI)

Z. Brohinsky provided an overview of the Natural Resource Inventory (NRI) project being conducted by SRPC and how the resource mapping produced will help to inform the Master Plan update. A public engagement event is being organized for Feb. 22 by SRPC with assistance the City and Resilience Planning.

6. Next Steps

C. Kidd shared the immediate next steps of the project including identifying existing conditions, assisting with the NRI outreach event, internal coordination between Resilience Planning and City staff, a City of Dover tour with Resilience Planning and City staff, and planning for the next Steering Committee meeting.

Potential next Steering Committee meeting scheduled for March 28 at 6 p.m.

D. Shanahan discussed general protocol and expectations for public meetings.

The meeting adjourned at 7:06 pm on a motion made by M. Speidel. Seconded by K. Murphy. Vote U/A.