



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, February 14, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Richer led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Williams

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – BLACK HISTORY MONTH

Mayor Carrier read a proclamation recognizing that February is Black History Month.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan made a motion to approve the agenda as written, seconded by Councilor Retrosi. Vote 8-0.

7. PUBLIC HEARINGS

A. VEHICLES AND TRAFFIC, CHAPTER 141, SECTION 31 UNLAWFUL ACTS SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION STATE AID TO MUNICIPALITIES (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE TO ADOPT PURSUANT TO CITY CHARTER C6-6) SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Deb Clough, resident of Barrington, requested the Council suspend the rules so that she may request funding for volunteer projects around the City. Councilor Hackett made a motion to suspend the rules, seconded by Councilor Richer. Vote 8-0.

Deb Clough, 160 Sherborn Road, Barrington, requested \$6,000 for Dover Do-ers and Don't Trash Dover. She gave an overview of what each group does around the City, and what the money would be used for.

Mary Hebbard, 97 Spruce Lane, raised concerns about the EPA water line survey request on the most recent utility bill mailed out to residents of Dover with public water and/or sewer. She encourages people to not comply.



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9. CITY MANAGER'S REPORT – PRESENTATION OF PROPOSED FISCAL YEAR 2025 MUNICIPAL BUDGET

Councilor Nemeth requested that City Manager Joyal give a brief overview of the intent of the EPA water line survey and the benefits.

City Manager Joyal asked Community Services Director John Storer to speak to the survey. Director Storer explained that the EPA has had changes under the safe drinking water act. He explained the City does not have lead and copper in the water, but there is a concern that it could leach out from residential plumbing into the City water.

City Manager Joyal gave a PowerPoint Presentation on the Fiscal Year 2025 Proposed Budget Presentation to the Council.

Deputy Mayor Shanahan made a motion to approve the City Manager's report, seconded by Councilor Nemeth. Vote 8-0.

10. APPROVAL OF MINUTES

A. January 24, 2024 – Regular Meeting

B. January 31, 2024 – Workshop Meeting

Deputy Mayor Shanahan made a motion to approve the minutes, seconded by Councilor Hackett. Vote: 8-0.

11. MAYOR'S REPORT

Mayor Carrier gave a report of various events he attended over the past few weeks.

Deputy Mayor Shanahan made a motion to approve the Mayor's Report, seconded by Councilor Warach. Vote 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTION 31 UNLAWFUL ACTS SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to approve, seconded by Councilor Richer. City Manager Joyal gave an overview of the ordinance to the Council. Deputy Mayor Shanahan asked if there is enough signage, Parking Manager Simons explained the reason for the ordinance.
Roll Call Vote: 8-0.

B. ORDINANCES IN THE 3RD READING

1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTION 30 HOURS OF OPERATION AND RATES SPONSORED BY MAYOR CARRIER BY REQUEST



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Deputy Mayor Shanahan made a motion to approve, seconded by Councilor Hackett. Councilor Richer asked for clarification on Veteran's Plates section in the ordinance, Parking Simons addressed the Veteran's Plates section of the ordinance.
Roll Call Vote: 8-0.

C. RESOLUTIONS

- 1. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION - STATE AID TO MUNICIPALITIES (THIS RESOLUTION REQUIRES A TWO-THIRDS MAJORITY VOTE TO ADOPT PURSUANT TO DOVER CHARTER C6-6)**
SPONSORED BY MAYOR CARRIER BY REQUEST

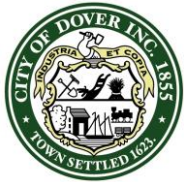
Deputy Mayor Shanahan made a motion to approve, seconded by Councilor Richer. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. APPROVAL OF LOW IMPACT HYDROPOWER INSTITUTE MCCONNELL CENTER LEASE AGREEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. AUTHORIZING BUILDING PERMITS ON AN UNDEVELOPED/UNMAINTAINED CLASS VI PORTION OF LOCKE STREET, AND GRANTING CONDITIONAL AUTHORIZATION TO LOCATE PRIVATE DRIVEWAY IMPROVEMENTS UPON SAID CLASS VI PORTION OF LOCKE STREET**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. PURCHASE OF GLOCK FIREARMS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. DESIGN AND REPLACEMENT OF LEAKING GLYCOL TANK DOVER ARENA**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. APPROVAL AND AUTHORIZATION FOR SECOND AMENDED TERMS OF DEVELOPMENT AGREEMENT BETWEEN CITY OF DOVER, TERRA NOVA, LLC, AND WESTFIELD, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. AUTHORIZATION FOR A MULTI-YEAR ONLINE PARKING TICKET PAYMENT PROCESSOR AGREEMENT WITH PAYA**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to adopt the Consent Calendar, seconded by Councilor Hackett.
Mayor Carrier asked the Councilor if they had any items they would like to pull for further discussion.



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Councilor Cullen pulled item 13.A.5.

Councilor Nemeth pulled item 13.A.3.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.
Roll Call Vote: 8-0.

Deputy Mayor Shanahan made a motion to approve item 13.A.3. seconded by Councilor Nemeth. Roll Call Vote: 8-0.

Deputy Mayor Shanahan made a motion to approve item 13.A.5. seconded by Councilor Cullen. Roll Call Vote: 8-0.

COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Arena Commission (Hackett)
8. Recreation Advisory (Retrosi)
9. Energy Commission (Richer)
10. Parking Commission (Warach)
11. McConnell Center Advisory Committee (Retrosi)
12. Legislative Liaison (Shanahan)
13. Committee for Racial Equity and Inclusion (Nemeth)
14. Graffiti Management Advisory Committee (Nemeth)
15. Ordinance Committee (Shanahan)
16. Solid Waste Advisory Committee (Hackett)
17. Transportation Advisory Commission (Richer)
18. Joint Building Committee – DHS (Carrier)
19. Heritage Commission (Retrosi)
20. Board of Health (Richer)
21. **Downtown TIF Advisory Board (Warach)**
22. **Cochecho Waterfront Development Advisory Committee (Carrier)**
23. **COAST (Shanahan)**
24. **Waterfront TIF Advisory Board (Warach)**
25. **Dover Main Street (Carrier)**
26. **Strafford Regional Planning Commission (Williams)**
27. **Government Affairs (Carrier)**
28. **Pool Advisory (Retrosi)**
29. **Cemetery Board (Warach)**
30. **Joint Building Committee – Athletic Complex (Cullen)**

Deputy Mayor Shanahan read the Appointments Committee report in the absence of Councilor Williams. The Appointments Committee made four appointments, and accepted one resignation. The appointments are: Keiran Seavey to Open Lands Committee as a regular member, Beth Evans to Library Board of Trustees as an alternate member, Kirsten Alley to Arts Commission as an alternate member, and Jacqueline Finnerty from alternate member to regular member on the Arts Commission. They accepted the resignation of Bruce Batchelder from the Open Lands Committee.

Deputy Mayor made a motion to approve the Appointments Committee appointments and resignation, seconded by Councilor Warach. Vote 8-0.

Councilor Warach gave an overview of the Downtown TIF Advisory Board to the Council.

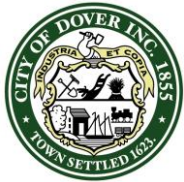
Councilor Warach gave an overview of the Waterfront TIF Advisory Board to the Council.

Deputy Mayor Shanahan gave an overview of the COAST report to the Council.

Council Retrosi explained that Pool Advisory Committee could not meet a quorum, therefore no meeting was held.

Councilor Cullen gave an overview of the Joint Building Committee for the athletic complex report to the Council.

B. RESOLUTIONS



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1. ADOPTION OF 2024-2025 CITY COUNCIL GOALS

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to approve, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

2. REFERRING CONSIDERATION OF FUTURE WASTE COLLECTION AND DISPOSAL TO SOLID WASTE ADVISORY COMMITTEE

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to approve, seconded by Councilor Hackett.
Vote: 8-0.

3. B24031 CONSTRUCTION OF PORTLAND AVENUE RETAINING WALL AND SIDEWALK IMPROVEMENTS

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to approve, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

4. B21065 AMENDMENT NO. 4 ADDITIONAL CONSULTING DESIGN SERVICES FOR THE PORTLAND AVENUE RETAINING WALL AND SIDEWALK IMPROVEMENTS PROJECT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to approve, seconded by Councilor Richer.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

5. ACCEPTANCE OF THE FY25 ACTION PLAN AND THE EXPENDITURES FOR FY25 CDBG ENTITLEMENT FUNDS, FY24 PROGRAM INCOME AND FY25 PROGRAM INCOME

(THIS RESOLUTION REQUIRES A PUBLIC HEARING AND VOTE TO BE HELD ON FEBRUARY 28, 2024)

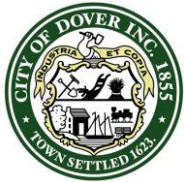
SPONSORED BY COUNCILOR CULLEN

Deputy Mayor Shanahan made a motion to refer resolution to a public hearing, seconded by Councilor Warach.
Vote: 8-0.

6. AUTHORIZATION TO ACCEPT AND EXPEND INVESTNH MUNICIPAL PER UNIT AWARD GRANT MPU22-126 FROM NH BUSINESS AND ECONOMIC AFFAIRS (THIS RESOLUTION REQUIRES A PUBLIC HEARING AND VOTE TO BE HELD ON FEBRUARY 28, 2024)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to refer resolution to a public hearing, seconded by Councilor Warach.
Vote: 8-0.



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7. FISCAL YEAR 2025 BUDGET APPROPRIATIONS, FEES, AND CAPITAL IMPROVEMENTS PROGRAM

**(RESOLUTION TO BE REFERRED TO PUBLIC HEARING AS FOLLOWS: SCHOOL DEPARTMENT BUDGET HEARING ON WEDNESDAY, FEBRUARY 28, 2024, CITY BUDGET HEARING ON WEDNESDAY, MARCH 20, 2024)
(THIS RESOLUTION REQUIRES A TWO-THIRDS MAJORITY VOTE TO ADOPT PURSUANT TO DOVER CHARTER C6-3.1 WITH A VOTE TO BE HELD ON APRIL 3, 2024)**

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to substitute as a whole the completed copy of 13.B.7. seconded by Councilor Nemeth.

Roll Call Vote: 8-0.

Deputy Mayor Shanahan made a motion to refer resolution 13.B.7. as substituted to public hearings as listed, seconded by Councilor Retrosi.

Vote: 8-0.

C. ORDINANCES IN 1ST READING

1. BOARDS, COMMISSIONS AND COMMITTEES, CHAPTER 9, SECTION 5 RECREATION BOARD, SECTION 20 DOVER POOL ADVISORY COMMITTEE (TO BE REFERRED TO PUBLIC HEARING ON MARCH 13, 2024)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to refer ordinance to a public hearing, seconded by Councilor Richer.

Vote: 8-0.

14. COUNCIL CORRESPONDENCE

None

15. COUNCIL MATTERS OF INTEREST

Councilor Retrosi gave an overview of his Coffee with a Councilor session. He thanked Deputy City Manager Christopher Parker for attending.

Councilor Richer asked if Airbnb's were ever addressed by the Council. City Manager Joyal explained it has not come up as a topic of concern in the City, but there have been other communities with issues regarding Airbnb's.

Mayor Carrier stated the Chamber of Commerce will be having their sweepstakes in the coming week.

Councilor Hackett shared that she attended the court hearing last week for the ward redistricting. She thanked City Attorney Wyatt for his work on it.

16. ADJOURN

Councilor Warach made a motion to adjourn, seconded by Councilor Richer.

Vote: 8-0.