

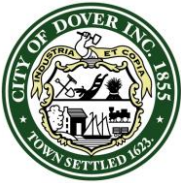


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, March 7, 2024**
Meeting Time: **4:00pm**

1. **Call to Order**--The March meeting was called to order at 4:05 pm by Michael Egan. Also attending were Ann Schultz, Beth Evans, Dorothy Wagner, Jill Martin, Cliff Blake, Denise LaFrance, Jean Finnerty, Linnea Nemeth, and Patty Falconer.
2. **Minutes**--- Minutes of the February 1, 2024 meeting were approved on a motion made by Dorothy Wagner and seconded by Jean Finnerty. Unanimously approved.
3. **Public Forum Month** --- no comments
4. **Report of the Library Director (February)** -- The Report of the Library Director was approved on a motion made by Ann Schultz and seconded by Jean Finnerty. Unanimously approved.
5. **Correspondence**---Discussion regarding an email that the Trustees received from a patron.
6. **Old Business**
 - A. Construction Manager Update: Architect has hired an estimator to get costs for renovation project. Next meeting of renovation team scheduled for March 22.
 - B. Architect, boiler and sprinkler update: Sprinkler will be replaced in conjunction with the renovation. Boiler will be scheduled for replacement in April.
 - C. FY25 Budget & Budget Information Session: Budget was presented to City Council on February 21. Information session will be held at the library on March 11 for public to ask questions.
 - D. Place of Assembly License: One more lighting repair needs to be completed before license can be issued.
7. **New Business**
 - A. Staff Changes: Marilyn Gray has left for a full-time position. Some hours from her position were given to current staff members. Kyla Yoder was hired for the remainder of the hours.
 - B. Care Closet: Free personal care products are now available to patrons in the reference room. This service is being funded by the Friends of the Library. They are accepting product and monetary donations.
 - C. Earth Fair: First Earth Fair will take place on Saturday, April 13. Currently ten organizations are committed to participate.
 - D. Recap of February vacation week events: The week culminated with an all-ages glow in the dark mini-golf event. There were 163 participants at the after-hours event which was funded by the Friends of the Library.



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8. **ITEMS OF CONCERN:** Cliff Blake reported that the UNH theater department will offer an interactive performance in downtown Dover this August. Possibility of the conclusion happening at the library. Also hope to offer videos of the performance through the library for people with accessibility issues.
9. **Adjournment:** The meeting was adjourned at 4:40 pm on a motion made by Jean Finnerty and seconded by Jill Martin. Unanimously approved.

Next Meeting date: Thursday, April 4, 2024 @ 4:00pm