 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 McConnell Center 61 Locust Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, February 20, 2024</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	Room 305 McConnell Center 61 Locust Street, Dover, NH 03820	Meeting Date:	Tuesday, February 20, 2024	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Joseph DiGregorio, Thomas Massingham, Anthony McManus, Periklis Karoutas, Jack Buckley (via telephone), and City Council liaison Robert Warach

Members Absent: Vice Chairman George Maglaras (excused)

Others Present: Doug Glennon, Roni Watkins, Shelby Meyrowitz, Christopher Parker (Deputy City Manager), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

Motion made by Commissioner DiGregorio to allow Commissioner Buckley to participate in the meeting via telephone. Seconded by Commissioner Karoutas.

Roll Call Vote: DiGregorio YES; Massingham YES; Karoutas YES; McManus YES; Reynolds YES: – APPROVED 5-0

2) CITIZENS' FORUM

Downtown business owners Doug Glennon, Roni Watkins, and Shelby Meyrowitz requested the city make parking free in the Orchard Street Garage, and the Fourth St. Lot from 9 a.m. to 5 p.m. on the Friday and Saturday after Thanksgiving Day, and for each Saturday in December leading up to Christmas Day.

3) MEETING MINUTES

Review and Approval of January meeting minutes.

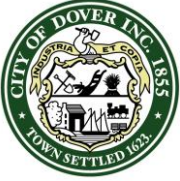
Commissioner Buckley made a motion to approve the minutes from the Jan. 16, 2024 regular meeting of the Parking Commission. Motion seconded by Commissioner McManus. Commissioner Massingham brought forward some corrections.

Roll Call Vote: DiGregorio YES; Buckley YES; Massingham YES; McManus YES; Karoutas YES; Reynolds YES – APPROVED 6-0

4) STAFF UPDATES

a. Downtown Development Update

Deputy City Manager Christopher Parker presented an update on the development of the

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old Stafford County Courthouse on Second Street. Completion is expect in March 2024. He added the development project on Chestnut Street is expected to break ground in the spring.

b. Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented revenue and expenses for January 2024. He added the City is planning a workshop in May to discuss future parking needs.

5) NEW BUSINESS

a) Provide free parking in the Orchard Street Garage and Transportation Center Lot in support of Plaid Friday and Small Business Saturday.

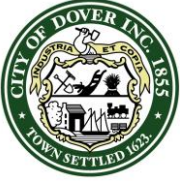
Resolution: Recommend to the City Council

Amend City Ordinance 141-30.A.(2) and add 141-30A.(4) Hours of operation and rates:

§ 141-30. Hours of operation and rates.

A. Paid parking shall be required daily between the hours of 9:00 a.m. and 8:00 p.m., except on Sundays, with the exception of:

- A) The Orchard Street Parking Garage where designated as metered or paid parking shall also be required as paid parking at all times, 24 hours a day and seven days a week.
- B) The following holidays: January 1; the third Monday in January, known as Martin Luther King, Jr. Civil Rights Day; the third Monday in February, known as Washington's Birthday; the last Monday in May, known as Memorial Day, or on a date to coincide with the federal observance if it is held on a different day; July 4; the first Monday in September, known as Labor Day; the second Monday in October, known in Dover as Indigenous People's Day; November 11, known as Veterans Day; Thanksgiving Day; ~~the Friday after Thanksgiving~~; and Christmas Day. When one of the listed holidays falls on a Sunday, the Monday after shall be observed as a holiday.
- C) Any vehicle bearing the following special New Hampshire license plates and in use by the person qualifying for said special plates shall be entitled to free parking in metered spaces for no more than three hours each day: Purple Heart (including Purple Heart-Vanity), Gold Star, Prisoner of War, and Pearl Harbor Survivor (including Pearl Harbor Survivor-Vanity). Any vehicle with license plates from another state or United States territory bearing substantially equivalent governmental license plates shall, provided the vehicle is in use by the person qualifying for said special license plates, likewise be entitled to no more than three hours each day of free parking in metered spaces.

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(4) The Orchard Street Parking Garage and the Transportation Center Lot, unless otherwise restricted, on the Friday and Saturday after Thanksgiving.

Commissioner McManus made a motion to recommend the resolution, seconded by Commissioner Buckley

Commissioner Buckley made a motion to amend the resolution to add all Saturdays between Thanksgiving Day and Christmas to be free parking in the Orchard Street Garage and Transportation Center. The motion seconded by Commissioner McManus.

Roll Call Vote on the Amendment: DiGregorio YES; Buckley YES; Massingham NO; McManus YES; Karoutas YES; Reynolds NO – APPROVED 4-2

Commissioner McManus made a motion to allow free parking system wide on the Friday and Saturday after Thanksgiving, and each Saturday between Thanksgiving and Christmas. Motion failed due to lack of a second.

Roll Call Vote on the Resolution as Amended: DiGregorio YES; Buckley YES; Massingham NO; McManus YES; Karoutas YES; Reynolds NO – APPROVED 4-2

b) Eliminate the on-street short visit exception (15-minute rule) for paid parking

§ 141-31. Unlawful acts; separate violations.

A. The following shall be considered violations of this article:

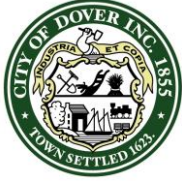
(1) It shall be unlawful for any person to park or allow any vehicle registered in his/her name to be parked in a parking meter zone so that the vehicle is not entirely within the area designated or delineated by lines or markings.

(2) It shall be unlawful for any person to park or allow any vehicle registered in his/her name to be parked in excess of 19 feet in overall length in a multi-space parking meter zone except as provided in § 141-32.

(3) Multi-space parking meters.

(a) It shall be unlawful for any person to park or allow any vehicle registered in his/her name to be parked or left standing in any area where parking is controlled by a multi-space parking meter:

[1] Without purchasing a timed parking session from said multi-space parking meter for such parking or standing time, which timed parking sessions shall only authorize the specific vehicle and license plate entered into the meter to use and occupy the parking.



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[2] For parking areas in the City that lack any form of pay-by-plate meters or capabilities, without displaying any receipt so purchased from a multi-space parking meter in a position on the dashboard of the vehicle in order that the time printed on said receipt is clearly visible from outside the vehicle. This subsection shall not apply to metered parking garages or other metered areas when the proper space number is entered into the pay-by-space parking meter or pay-by-plate meters or capabilities.

[3] After parking or standing time which has been purchased has expired.

[4] For parking areas that require the use of displayed receipts, displaying an altered or falsified receipt or any receipt that has not been purchased from the multi-space parking meter controlling the parking space in which the vehicle displaying the receipt is parked. Violators will be subject to Table B fines under § 141-23 as set forth in the Fine Schedule as adopted by City Council.

[5] In excess of the posted time limits.

~~(b) Exception. No multi-space parking meter receipt is required for a vehicle parked in a parking meter zone for less than 15 minutes; this exception does not apply to metered parking lots or a metered parking garage.~~

Background: The 15-minute rule for on-street paid parking was instituted in January of 2011 when the meter system was first rolled out as a means to ease transition to paid parking. The tracking of vehicles using the 15-minute rule is very labor intensive. The 15-minute rule is also prone to abuse.

The advent of Pay by Phone and Pay by Plate, eliminates the need to return to the vehicle to display the parking receipt.

Commissioner DiGregorio moved to recommend the City Council eliminate the 15-minute short visit exception rule for on-street metered parking. Commissioner Buckley seconded the motion.

Roll Call Vote: Buckley YES; DiGregorio YES; Karoutas NO; Massingham YES; McManus NO; Reynolds YES. APPROVED 4-2

6) A proposal to amend the parking regulations related to vehicles displaying Veteran plates.

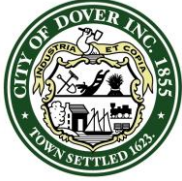
Resolution: Recommend to the City Council

Amend City Ordinance **141-30. Hours of operation and rates 141-31**

Current Ordinance

141-30. Hours of operation and rates 141-31.

A. Paid parking shall be required daily between the hours of 9:00 a.m. and 8:00 p.m., except on Sundays, with the exception of:



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(3) Any vehicle bearing the following special New Hampshire license plates and in use by the person qualifying for said special plates shall be entitled to free parking in metered spaces for no more than three hours each day: Purple Heart (including Purple Heart-Vanity), Gold Star, Prisoner of War, and Pearl Harbor Survivor (including Pearl Harbor Survivor-Vanity). Any vehicle with license plates from another state or United States territory bearing substantially equivalent governmental license plates shall, provided the vehicle is in use by the person qualifying for said special license plates, likewise be entitled to no more than three hours each day of free parking in metered spaces.

Requested Version

141-30. Hours of operation and rates 141-31.

B. Paid parking shall be required daily between the hours of 9:00 a.m. and 8:00 p.m., except on Sundays, with the exception of:

(3) Any vehicle bearing the following special New Hampshire license plates and in use by the person qualifying for said special plates shall be entitled to free parking in metered spaces for no more than three hours each day: Purple Heart (including Purple Heart-Vanity), Gold Star, Prisoner of War, and Pearl Harbor Survivor (including Pearl Harbor Survivor-Vanity), **Veteran, Veteran - Vanity**. Any vehicle with license plates from another state or United States territory bearing substantially equivalent governmental license plates shall, provided the vehicle is in use by the person qualifying for said special license plates, likewise be entitled to no more than three hours each day of free parking in metered spaces

Motion for discussion made by Commissioner DiGregorio, seconded by Commissioner Buckley.

Roll Call Vote: Karoutas YES; Massingham NO; McManus YES; Buckley NO; DiGregorio YES; Reynolds ABSTAINED. APPROVED 3-2

7) Commission member's matters of interest
None discussed

8) Adjourn
Commissioner Karoutas made a motion to adjourn; seconded by Commissioner DiGregorio.
APPROVED 6-0

Meeting adjourned at 9:07 a.m.