

CITY OF DOVER

RECREATION ADVISORY BOARD & POOL ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820,
Room 224
Meeting Date: Monday, March 11, 2024
Meeting Time: **6:00pm**

Draft

1. Roll Call

- A. Meeting called to order at 6:04pm.
- B. Roll Call taken.
 - i. Recreation Advisory Board
 - a) Heather Twombly, Chair
 - b) Rick Mikulis, Vice Chair
 - c) John O'Connor
 - d) Krysta Gingue
 - e) Shellie Lemelin
 - ii. Pool Advisory Commission
 - a) Pat Campbell
 - b) Christophe Cloitre, Chair
 - c) Suzanne Petersen
 - iii. Dover City Staff
 - a) Gary Bannon, Recreation Director
 - b) Rick Conway, Assistant Recreation Director
 - c) Erika Friedman, Aquatics Facility Manager
 - d) Mike Joyal, City Manager

2. Approval of Minutes for December 11, 2023

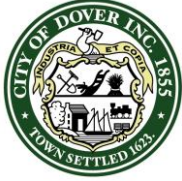
- A. No discussion.
- B. Motion to approve from John.
- C. Seconded by Shellie.
- D. Approved by unanimous consent.

3. Public Forum

- A. No constituents spoke at public forum.

4. Election of Officers

- A. Due to the upcoming merger of the Recreation Advisory Board and the Pool Advisory Commission, elections have been delayed to next month to allow all members to be eligible for the positions.



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5. Reports

A. Advisory Board

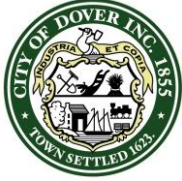
- i. John noted that there has been a lot of rain recently that has impacted recreation facilities and programming.

B. Recreation Director

- i. Looking to move things forward regarding the upcoming anticipated merger of the Recreation Advisory Board and Pool Advisory Commission, such as by adding a pool report to be a standing component of the meeting agendas.
- ii. Also looking ahead to the future of the recreation director position, as Gary is leaving on April 26th.

C. City Manager Mike Joyal

- i. The recreation director position has been posted and advertising for applicants has commenced.
- ii. What are we looking for in a recreation director?
 - a) John: Always able to manage multiple competing priorities concurrently and stay on top of all the information that will come in with the job. Be flexible, and have a realistic know-how.
 - b) Heather: Soft skills, the ability to mingle with people and with the community are the most important. Some hard skills can be learned, but the soft skills are essential. Also, having project management expertise is key.
 - c) Suzanne: Having a vision for what needs to be done in the next 10, 20, 30 years. Might be best to split out some components of the role to start out.
 - d) City Manager: Gary brought a lot of facilities and park development skills; we'll generally be relying on engineering staff for that going forward, so those won't be essential for top candidates.
 - e) Shellie: Gary is welcoming to all people.
 - f) City Manager Joyal: We're also looking for a representative on the interview committee from each of the Recreation Advisory Board, Arena Commission, and the McConnell Center Advisory Board.
 - g) Christophe: Dedication to the community is essential. Will there be any overlap for transition purposes?
 - h) City Manager Joyal: It's not likely there will be a lot of time for full overlap given the timing of the hiring process.



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D. Returning to Recreation Director report

- i. Pool Report
 - a) Swim season wrapped up and was successful.
 - b) Dover indoor pool started family float night through the school year and will do one this Summer as a special event.
 - c) Swim schedule was stable with only one cancellation due to snow.
 - d) Swim programs start tomorrow, all but one is completely full.
 - e) For Summer programs, lessons and schedules will be similar to last Summer.
- ii. Rick C. discussed additional programming, including First Aid & CPR certification classes.
- iii. Gary mentioned that staff hiring has begun for the Summer and they are working on getting people on board.

6. Old Business

A. Pool Advisory Transition to Recreation Advisory Details

- i. Skipped for now, to come back to later in the meeting.

B. Skatepark Update

- i. Very busy all winter, even with the snow.
- ii. Shelter is now up.
- iii. Lessons will be available to the community to learn to skate outside the main park area this Spring and Summer.
- iv. Rotary Club will do a clean-up day on April 27th and Gary will be there.

C. Jenny Thompson Pool Project Update

- i. Got a quote for the design and work to oversee project from Weston and Sampson.
- ii. The project's total budget is \$2.5 million, spread across a couple of different funding sources.

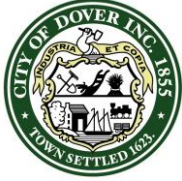
D. Staffing Update

- i. Covered during the Recreation Director Report.

7. New Business

A. Spring and Summer Programs

- i. Covered during the Recreation Director Report.



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B. Budget Presentation and Status

- i. Going to highlight diversity, equity, and inclusion within the presentation.
- ii. Presentation is scheduled for March 20th, at the end of the meeting. There will also be workshops scheduled for later dates.
- iii. Shellie: Any thoughts on filling the need for bowling in the community since the closure of Dover Bowl?
- iv. Gary: At this time, haven't heard of any plans either through the city or through private businesses to fill that demand.

8. Returning to Old Business

A. Returning to the Pool Advisory Transition to Recreation Advisory Details

- i. Steve Wyman's term on PAC is over, and given the increase in the RAB size to 11 members, everyone on PAC is allowed to continue into RAB.
- ii. RAB is currently on the 2nd Monday of every month at 6pm, that's a bit different from the current PAC time of the 3rd Monday at 7pm every other month.
- iii. Will do a test run with a new agenda format next month.

9. Adjourn

- A. Motion to adjourn from John.
- B. Seconded by Krysta.
- C. Adjourned by unanimous consent at 7:16pm.

Respectfully submitted,
Rick Mikulis