



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Special Session
Meeting Location:	McConnell Center, Room 306
Meeting Date:	Monday, March 25, 2024
Meeting Time:	6:00 p.m.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. CITIZENS' FORUM** *(Limited to Agenda Items Only)*
- E. NOMINATIONS**
 - 1. DPA Nomination
 - 2. DTU Nomination (FY25)
 - 3. Spring Coach Nominations
- F. RESIGNATIONS**
 - 1. Jennifer Fox – ESOL Interventionist – Dover High School - Resignation
 - 2. Jennifer Lally – Special Education Teacher – Dover High School – Resignation
- G. DONATION REQUEST**
- H. SCHOOL BOARD REPRESENTATION AT THE BOARD OF EDUCATION'S PUBLIC HEARING TO DISCUSS PROPOSED ED306 REVISIONS**
- I. INTERNET AND WIDE AREA NETWORK E-RATE BID AWARD**
- J. ADJOURNMENT**

All meetings conducted by the School Board are open to the public except for times when the School Board enters non-public session.

Citizens, residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover and/or residents of sending school districts, are invited to all public meetings, and shall be given an opportunity to speak. Time shall be set aside for citizen statements, Citizen's Forum, at all public meetings, unless a vote to the contrary is taken by the School Board.

Citizens shall identify themselves by name and address for the record, address comments to the presiding officer and the Board as a body and not individual members.

Citizen's Forum will ensure citizens have the opportunity to speak to all other items on a meeting agenda and/or matters pertaining to the business of the School Board. At workshop meetings and special sessions, Citizens' Forum will be restricted to items on the meeting agenda. Statements shall be limited to five (5) minutes unless otherwise extended by the chairperson, with the approval of the School Board.

All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: March 25, 2024

MEMORANDUM: Nomination and Election of Paraprofessionals

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2023-2024 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY	TRACK
Mancini, Merranda	Paraprofessional	Dover High School	Matt DeCosta	\$21.63	G3, Step 4

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: March 25, 2024

MEMORANDUM: Nomination and Election of Teachers

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2024-2025 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY	TRACK
Goodwin, Grace	School Psychologist	District	MaryPat Devine	\$57,017	CAGS, Step 1

Recommendations - UPDATED

To: Dr. William Harbron
From: Peter Wotton
Re: Coaching Recommendations
Date: March 21, 2024
Cc: Peter Driscoll, Tammy Badger, Kim Lyndes

I would like to recommend that the following individuals be nominated for the following Coaching positions at DHS and DMS for the 2024 Spring Sports Season.

<u>Position</u>	<u>Name</u>	<u>Stipend</u>	<u>Replaces</u>
Varsity Baseball	Scott Dubben	\$4858.75	
JV Baseball	Sean Strack	\$3126.50	
Reserves Baseball	Brendan Dimon	\$2535	
DMS Baseball	Ron Cunio	\$2345	
Varsity Softball	Melvin Torres	\$4858.75	
JV Softball	Shannon Bissonnette	\$3126.50	
Reserves Softball	OPEN	\$2535	
Boys Var Lacrosse	Chris Ketchem	\$3464.50	Liam Murphy
Boys JV Lacrosse	Nick Coraine	\$2281.50	Neal Stacy
MS Boys Lacrosse	Matt Keane	\$2345	
Girls Var. Lacrosse	Dana Gray	\$3464.50	
Girls JV Lacrosse	Libby Stone	\$2281.50	Don Wason
MS Girls Lacrosse	Elsie Gregorakos	\$2345	
*Boys Tennis	Jonathan Nash	\$1415.38	Brian Beck
	Alex Schlapak	\$1415.38	
Girls Tennis	Sue Vitko	\$2830.75	
DHS G Head Track	Nick Piatti	\$4858.75	
DHS B Head Track	Christen Wilhelm	\$4858.75	
DHS B/G Ass't Track	Jeffrey Sanborn	\$2873	
DHS Boys Volleyball	Katie Lynch	\$1000 (out of coach contingency)	
DMS Head Track	Laura Towle	\$2873	
DMS Asst Track	Kaylee Towle	\$1816.25	

**Indicates Co-head coach – split stipend*

Please contact me with questions or concerns.

From: Jennifer Fox <j.fox@doover.k12.nh.us>
Sent: Tuesday, March 19, 2024 3:01 PM
To: Tammy Badger <t.badger@doover.k12.nh.us>
Subject: ESOL Interventionist

Good afternoon -

I informed Kiley Hemphill I would not be returning after the end of this school year to my position as an ESOL Interventionist at DHS.

I greatly enjoyed my time with the ESOL department and appreciate the opportunity I had to work at DHS.

Sincerely,
Jennifer Fox

March 13, 2024

Dear Dr. Harbron,

I hope this letter finds you well. I am writing to formally resign from my position at Dover High School.

I would like to express my sincere gratitude for the opportunity you provided me with a one-year leave of absence. It was a crucial period for personal development, and I appreciate the support and understanding from both you and the entire team.

After careful consideration, I have decided to pursue a remote position that aligns more closely with my current personal and professional goals. This decision was not made lightly, and I want to assure you that it comes after much reflection and consideration.

I am genuinely thankful for the experiences and opportunities I had while working at Dover High School. The skills and knowledge gained during my time here have been invaluable, and I am confident they will contribute to my success in my future endeavors.

I would like to extend my heartfelt appreciation to you, the management team, and my colleagues for the support, mentorship, and camaraderie during my tenure at Dover High School. I am grateful for the relationships formed and the positive experiences that have enriched my professional life.

Sincerely,

Jennifer Lally

Donation Request List for Approval
March 25, 2024 - School Board Meeting

School	Group Donating	Value	Items/Service	Purpose
DHS	Mary Harris	\$10,000	Monetary	To benefit the Dover High School theater and performing arts program. With these funds the performing arts program at DHS will be able to purchase costumes, introduce new technologies to lighting and set design, along with any number of possibilities to enrich student learning and inspire student curiosity.



DOVER SCHOOL DISTRICT SAU 11

McConnell Center | 61 Locust Street, Suite 409 | Dover, NH 03820-4132
Phone: 603-516-6800 | Fax: 603-516-6809

Empowering all Learners

TO: Members Dover School Board
William R. Harbron, Superintendent of Schools
Michael Limanni, Chief Financial Officer
FROM: Thomas Rup, Director of Technology
DATE: March 25th, 2024
RE: Internet and Wide Area Network E-Rate Bid Award

A sealed Request for Proposal was issued and received on March 5, 2024 for Internet and Wide Area Network services that include connectivity for the Dover School District to the internet as well as all buildings and offices. The bid was solicited to utilize federal E-Rate funds and was completed through District E-Rate consultants Epic Communications, Inc. Epic Communications, Inc. received five (5) responses that were evaluated using the E-Rate factoring system including, but not limited to E-Rate eligible recurring and one-time costs, overall suitability of the proposal for current and future needs of the District, and evidence of prior successful experience related to proposed services.

The District currently uses Comcast for district Internet and FirstLight for Wide Area Network (WAN) connectivity, and this solution would take the place of these two existing platforms. FirstLight provided a more comprehensive solution in their RFP submission for both services, as well as being the low bidder for this request. It is the recommendation to accept the three (3)-year proposal from FirstLight Fiber, Inc. of Portsmouth, NH in the total amount of \$155,340.00 (annual total \$51,780.00) effective July 1, 2024. FirstLight Fiber, Inc.'s proposal results are noted below, with full vendor proposal results on the following page.

Vendor Name	FirstLight Fiber, Inc.	FirstLight Fiber, Inc.
Type of Service	Internet Access MS-HS	District WAN
Months of Service	36	36
Capacity (Mbps)	5000	1000 per school (4000 at DHS)
Cost of Installation	\$0	\$0
Monthly Cost	\$1,500.00	\$2,815.00
Annual Cost	\$18,000.00	\$33,780.00
Total 3-Year Cost of E-Rate Eligible Product	\$54,000.00	\$101,340.00

These services will be funded through the general fund operating budget on an annual basis.

Internet Access, DMS & DHS

Vendor Name
Months of Service
Capacity in Mbps
Cost of Installation
Monthly Cost of E-Rate Eligible Product
Total Cost of E-Rate Eligible Product

*Cytranet	Breezeline	Breezeline	Comcast	Comcast	Consolidated	Consolidated	FirstLight	FirstLight
	36	36	36	36	36	36	36	36
	5000	10000	5000	10000	5000	10000	5000	10000
					\$ 3,000.00	\$ 3,000.00		
	\$ 1,900.00	\$ 3,080.00	\$ 2,035.00	\$ 3,035.00	\$ 1,575.00	\$ 2,685.00	\$ 1,500.00	\$ 2,600.00
	\$ 68,400.00	\$ 110,880.00	\$ 73,260.00	\$ 109,260.00	\$ 59,700.00	\$ 99,660.00	\$ 54,000.00	\$ 93,600.00

District WAN

Vendor Name
Months of Service
Capacity in Mbps
Cost of Installation
Monthly Cost of E-Rate Eligible Product
Total Cost of E-Rate Eligible Product

*Cytranet	Breezeline	Breezeline	Breezeline	Breezeline	Consolidated	Consolidated	Consolidated	Consolidated	FirstLight	FirstLight	FirstLight	FirstLight
	36	36	36	36	36	36	36	36	36	36	36	36
	1000	4000	6000	10000	1000	4000	6000	10000	1000	4000	6000	10000
	\$ 3,656.00	\$ 6,500.00	\$ 8,610.00	\$ 12,320.00	\$ 3,870.00	\$ 5,822.00	\$ 6,910.00	\$ 6,910.00	\$ 2,815.00	\$ 3,675.00	\$ 4,100.00	\$ 5,825.00
	\$ 131,616.00	\$ 234,000.00	\$ 309,960.00	\$ 443,520.00	\$ 139,320.00	\$ 209,592.00	\$ 248,760.00	\$ 248,760.00	\$ 101,340.00	\$ 132,300.00	\$ 147,600.00	\$ 209,700.00

*Cytranet did not return a sealed bid and did not include any of the bid documentation.