

CITY OF DOVER

COACHECHO WATERFRONT DEVELOPMENT ADVISORY COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 305, 61 Locust Street, Dover, NH**
Meeting Date: **Tuesday, March 19, 2024**
Meeting Time: **5:30 PM**

MEMBERS PRESENT: Norm Fracassa (Chair), Dana Lynch, Kyle Pimental, Matt Cox, Sean Fitzgerald (Vice Chair), Steve Brown, Kim Schuman, Christopher Parker, Deputy City Manager (ex-officio), Dane Drasher; Robert Carrier (Mayor), Ryan Crosby (Executive Director DHA)

MEMBERS EXCUSED ABSENT: Jack Mettee, Liz Goldman,

MEMBERS UNEXCUSED ABSENT: Otis Perry

EX-OFFICIO EXCUSED ABSENT:

STAFF:

OTHERS: Jen Freid

1. Call to Order and Roll Call

2. Election of Officers

Motion: Lynch nominated Fracassa and Fitzgerald to continue as Chair and Vice Chair. Dane Drasher Seconded. Vote UA

Fracassa noted Ciotti has turned in his resignation so the Dover Housing Authority will appoint someone to that vacant position. He thanked Ciotti for his years on this committee as well as a City Council and Planning Board member.

3. Approval of Minutes from January 16, 2024

Motion: Pimental moved to approve the minutes of January 16, 2024. Cox seconded. Vote: U/A

4. Citizen's Forum:

None

5. Changes to the Agenda:

None

6. Correspondence:

None

7. Old Business:

A. Waterfront Construction Update

A construction update was provided in the meeting materials and highlighted for the committee by a video submitted by J. Stevens. Parker addressed follow-up questions from committee members.

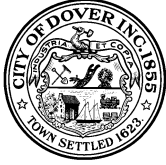
B. General Project Updates

Individual project updates were provided in the meeting materials. These included: River Street Pump Station, Dredge Cell, Street names and Henry Law Ave and River St reconstruction.

Street Names:

At its meeting on March 13, 2024, the City Council adopted the recommended names. We will begin the process of adjusting materials to reflect this. (River St, Payne St, Seaport Way, Nebi Park)

Road Closure: To accommodate work on the above projects, River Street – now Payne Street, will be closed, as will the Makem Bridge, from April 8 through Labor Day, at least.



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C. Park Pavilion

Horsley Whitten and Ironwood coordinated responses to questions raised by CJ Architects for the foundation and landscape plans. Once reviewed CJ will begin to create bid documents for the pavilion.

D. Great Bay Rowing Update

City staff continue to work with members of Great Bay Rowing to negotiate a long-term lease for the Boathouse. Members of Great Bay Rowing were present to provide an update on the Boathouse design and their programming. Jen Fried, Great Bay Rowing provided a presentation highlighting:

- Design Process
 - Current renderings explained (along with programming and facility usage plans)
 - Building size clarified
- Update on lease
 - The City and GBR are into the lease editing process
- Funding
 - Funding sources
 - capital
 - bank
 - community and government partners
 - grant campaigns
- What's working and what's not- operations
 - What's working
 - What's not working
 - Partnership with the City
- Current operating locations
 - Initial plans for during construction not working out
 - Need a short-term rowing spot while they are displaced until 2026
 - 3 proposed sites

She answered questions relating to financing and boathouse timeline and point person from Great Bay.

Continued discussion regarding approval processes from CWDAC, access to the site for boathouse construction/ when/ how, shifting the overall construction schedule to accommodate the most efficient plan.

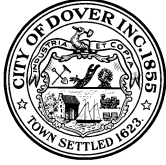
Discussion occurred about a solution for GRB's immediate needs.

Fracassa noted Cox and Fitzgerald will review the lease once available for any feedback or questions.

8. New Business

A. Other Updates

Parker is working with media services to archive some of the website information so the front page is more current.



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9. Committee Member Comments:

Fracassa

- Thanked committee members Parker, Lynch, Mette and J. Stevens for their help with the newsletters.
- Committee members should contact J. Stevens if they want to schedule a site walk.

Parker

- Thanked Mike Gillis, Media Services Director for his assistance with the video and future media projects to support and inform

10. Adjournment

The meeting adjourned at 6:54pm.

DRAFT