

 DOVER SCHOOL DISTRICT	JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>McConnell Center, Room 305</td></tr> <tr> <td>Meeting Date:</td><td>April 2, 2024</td></tr> <tr> <td>Meeting Time:</td><td>4:30 p.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	McConnell Center, Room 305	Meeting Date:	April 2, 2024	Meeting Time:	4:30 p.m.
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1. **CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Tuesday, April 2, 2024, at 4:30 p.m. in Room 305 of the McConnell Center.

Present were Bob Carrier, Dennis Shanahan, Sarah Greenshields, Mark Geuther, Amanda Russell, and Matt Severson.

Also present were Superintendent William Harbron, C&W Services Manager Morgan Lyon, Chief Financial Officer Michael Limanni, Facilities Director Eric Sanderson, and Dover City Attorney Joshua Wyatt.

2. **CITIZEN'S FORUM:** No one addressed the JBC.
3. **APPROVAL OF MEETING MINUTES FROM OCTOBER 2, 2023:** Amanda Russell moved; Dennis Shanahan seconded to approve the minutes as presented. **An oral VOTE PASSED 6/0.**

4. **REVIEW OF OUTSTANDING ITEMS:**

- Michael Limanni summarized all known remaining items. These will be discussed individually later in the meeting as listed on the agenda.
- Michael Limanni reviewed recently completed financial items on the outstanding items list. These included:
 - Completion of the front garden irrigation
 - Completed purchase of Music Storage Cabinets
 - Installation of the first three Athletic Record Boards (see Manifest Approval, below)
 - Softball scoreboard and associated electrical work (see Financial Report, below)
- Going into the meeting, and pending JBC approval, there is just under \$2,000 in project construction funds available. The Fundraising Trust Fund balance remains at \$78,507.43.

5. **MANIFEST APPROVAL:**

- a. Amanda Russell moved; Matt Severson seconded to approve DHSCTC369 in the amount of \$3,735.88 to Worthington Direct, Inc. for a classroom work suite for the Animal Science Program. **A roll call VOTE PASSED 6/0.**
- b. Amanda Russell moved; Matt Severson seconded to approve DHSCTC370 in the amount of \$1,133.00 to Nally Associates, Inc. for three of the five athletic record boards previously approved. The remainder of the boards will be delivered in the near future. **A roll call VOTE PASSED 6/0.**

6. **PROPOSAL & BID APPROVAL:**

- a. Bellamy Bleacher Replacement and ADA Walkway Solution
 - i. Two bids were received for the Bellamy bleacher replacement, one at \$55,000 and the other at \$87,375. The JBC discussed the details of the bleachers and the concrete pad it will be installed on. JBC members inquired as to whether the upcoming DHS Athletic Facility upgrade might

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include these bleachers. It was determined that it would not and accepting a bid by the JBC would help ensure that seating would be available this season.

Amanda Russell moved; Matt Severson seconded to award the Bellamy bleacher project to A+ Plus Athletics Products, Inc. in the amount of \$55,000. **A roll call VOTE PASSED 6/0.**

- ii. Mr. Limanni noted that in discussion with the City's Inspection Services that a form of accessibility mat or surface will be needed to allow access from the Bellamy Road sidewalk to the new bleachers. An example of one product was presented, a grass accessibility mat that lays over existing grass or dirt surfaces. Chairman Carrier expressed reservations over the usefulness of this kind of mat for our purposes. The JBC reached consensus to increase the allotted amount to \$12,000 and requested that other solutions (i.e., a paved walkway) be investigated.

Amanda Russell moved; Matt Severson seconded to approve spending in the amount of up to \$12,000 for an accessible walkway leading to the new bleacher at the Bellamy baseball field. **A roll call VOTE PASSED 6/0.**

7. FINANCIAL REPORT:

a. Review Obligation of Remaining JBC Funds

- i. See paragraph 4, above for details on recent financial items.
- ii. The installation of the softball field scoreboard is expected to begin in approximately two weeks. There were substantial savings on the installation of power to the scoreboard location as an existing power connection was discovered, saving additional conduit installation.

b. Close out of the Joint Building Committee

With the obligation of DHS/CTC construction funds described above, the funds are now exhausted. The JBC understands that no further projects, materials, or equipment can be pursued. The Fundraising subcommittee will meet prior to the final JBC meeting so that the Fundraising Trust Fund can be properly established.

8. MATTERS OF INTEREST:

No additional matters of interest were presented.

9. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:

The next meeting date to be held after all approved work and purchases are complete and ready for approval of the associated manifests so that the statutory required resolutions can be adjudicated to close out the JBC.

10. **ADJOURNMENT:** Dennis Shanahan moved; Sarah Greenshields seconded to adjourn the meeting at 5:30 pm. **An oral VOTE PASSED 4/0.**