



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	McConnell Center, Room 305
Meeting Date:	October 2, 2023
Meeting Time:	4:30 p.m.

- 1. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Monday, October 2, 2023, at 4:30 p.m. in room 305 of the McConnell Center.

Present were Bob Carrier, Amanda Russell, Dennis Shanahan, Mark Geuther, and Matt Severson. Sarah Greenshields was excused.

Also present were Superintendent William Harbron, C&W Services Manager Michael Brooks, Chief Financial Officer Michael Limanni, City Attorney Joshua Wyatt, Facilities Director Eric Sanderson, City Manager Michael Joyal, and Dover High School CTC Principal Peter Driscoll.

- 2. CITIZEN'S FORUM:** No one addressed the JBC.
- 3. APPROVAL OF MEETING MINUTES FROM JUNE 13, 2023:** Dennis Shanahan moved; Matt Severson seconded to approve the minutes as presented. **An oral VOTE PASSED 5/0.**
- 4. REVIEW OF OUTSTANDING ITEMS:**

- Michael Limanni provided a summary of the remaining outstanding items.
- Michael Brooks reviewed the verbal quote received from RMS for the trenching and conduit work needed for the electrical lines to the scoreboard at the softball field, providing there would be an increase of approximately \$20,000, from the initial estimate for a total project value of approximately \$52,000.

Members discussed the conduit route as well as a solar powered scoreboard versus an electrical score board.

5. MANIFEST APPROVAL:

- Amanda Russell moved; Dennis Shanahan seconded to approve DHSCTC365 in the amount of \$5,994.74 to Wenger Corporation. **A roll call VOTE PASSED 5/0.**
- Amanda Russell moved; Dennis Shanahan seconded to approve DHSCTC366 in the amount of \$2,329.94 to The Sherwin Williams Company. **A roll call VOTE PASSED 5/0.**
- Amanda Russell moved; Dennis Shanahan seconded to approve DHSCTC367 in the amount of \$7,500.00 to The Difference Landscapes. **A roll call VOTE PASSED 5/0.**
- Amanda Russell moved; Dennis Shanahan seconded to approve DHSCTC368 in the amount of \$2,751.00 to Nally Associates. **A roll call VOTE PASSED 5/0.**

6. PROPOSAL APPROVAL:

- a. Adding Electric Hookup for Scoreboard and Approving Truss Design Change**

Members discussed the design and cost of the truss and agreed to move forward with the curved truss design.



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Dennis Shanahan moved; Amanda Russell seconded to update the funds allocated for the scoreboard with an amount not to exceed \$20,000 for electrical work. **A roll call VOTE PASSED 5/0.**

Dennis Shanahan moved; Amanda Russell seconded to amend the original motion of approving the additional \$4,099.70 for the scoreboard truss, to now approve spending \$30,999.70 of JBC funds exclusive of electrical and materials, for the softball field scoreboard. A donation of \$10,000 from Wentworth-Douglass Hospital (Mass General Brigham) will go towards the project, bringing the total project cost to \$40,999.70. **A roll call VOTE PASSED 5/0.**

7. FINANCIAL REPORT:

a. Review Obligation of Remaining JBC Funds

- Mr. Limanni provided his financial report.
- Amanda Russell requests the score board at the baseball field align with the renovation of the stadium.
- Bob Carrier recommends exploring funds to replace deteriorating bleachers that have recently been removed. Michael Limanni will work with Peter Wotton, Libby Simmons, and facilities to create a proposal, consisting of a project design and quotes.

b. Review Final Steps to Dissolve the JBC

Members were in favor of holding an additional meeting to close out the JBC.

8. MATTERS OF INTEREST:

No matters of interest.

9. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:

The next meeting date is to be determined.

10. ADJOURNMENT: Matt Severson moved; Amanda Russell seconded to adjourn the meeting at 5:40 pm. **An oral VOTE PASSED 5/0.**