



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH ATHLETIC COMPLEX AGENDA

Meeting Type:	Regular Meeting
Meeting Location:	McConnell Center, Room 306, 61 Locust Street
Meeting Date:	Wednesday, May 15, 2024
Meeting Time:	7:30 p.m.

- I. CALL TO ORDER**
- II. ROLL CALL ATTENDANCE**
- III. PUBLIC FORUM**
- IV. APPROVAL OF MEETING MINUTES**
 - A. April 30, 2024 regular meeting
- V. NEW BUSINESS**
 - A. Phase plan and Phase 1 pricing proposal from Tighe & Bond
- VI. IDENTIFY NEXT MEETING DATE/TIME**
- VII. ADJOURNMENT**



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JOINT BUILDING COMMITTEE DOVER HIGH ATHLETIC COMPLEX MINUTES

Meeting Type: Regular Meeting
Meeting Location: Room 306, McConnell Center, 61 Locust Street, Dover, NH
Meeting Date: **Tuesday, April 30, 2024**
Meeting Time: **6:00 p.m.**

I. CALL TO ORDER - Meeting called to order at 6:01pm. [Recorder not charging, working to send alternate file]

II. ROLL CALL ATTENDANCE

- a. Present: Linnea Nemeth, Craig Flynn, Fergus Cullen, Ernie Clark.
Attending via phone: Ronan O'Doherty due to traveling. Excused: Michelle Clancy.
- b. Staff: Rick Conway, Peter Driscoll.

III. PUBLIC FORUM

- a. Gary Dickerman - 39 Sandra's Run. Spoke to questions and concerns regarding presentations on April 16th and 17th in addition to procedural concerns.
- b. Kathleen Surman - 39 Sandra's Run. Spoke to questions and concerns regarding presentations on April 16th and 17th in addition to procedural concerns.
- c. Kristine Baber - 5 Gerry's Lane. Spoke to the benefit of 'cathedral thinking' as it relates to planning projects. Expressed concerns on emphasis of timeline of project.
- d. Cynthia Walter - 22 W. Concord Street. Advocated for transparency and that grass and synthetic turf be considered and included when going out for bid. Shared cost presentations on turf and grass management.
- e. Jay Miller - Tolend Road. Has coaching experience, spoke to constraints with space for fields and use. Shared experience in sports field projects as it relates to his work with Winnacunnet High School.

IV. APPROVAL OF MEETING MINUTES - E Clark made a motion to approve. Seconded by C Flynn. Roll call vote. Passed 5-0.

- A. April 9, 2024 regular meeting
- B. April 16, 2024 regular meeting
- C. April 17, 2024 regular meeting

V. NEW BUSINESS

- A. Discussion by committee members about design and engineering firms and possible selection of a preferred vendor.
 - a. Fergus reached out to 19 schools about the firms we are considering to get feedback. It was all positive.
 - b. Discussion on Strengths of the Four Firms:
 - i. CHA - Expertise, knowledge of types of turf and grass options, ability to think outside the box, design similar to our project currently in works, many local projects [Maine], phased construction approach, able to speak



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- to cost differences of turf and grass.
- ii. Harriman - Put thought into the layout of our project, smaller company, have done work in town, spoke in depth about permitting timeline and what to look out for, subcontracting expertise and partners, importance of stormwater.
 - iii. Tighe & Bond - Local offices and team, experience with local projects that we have visited and viewed highly, phased in approach, included fee information in their presentation, maximizing space, lean into the customer needs and uniqueness [design to the community], decision facilitators, public and smaller scale projects, experience permitting in Dover.
 - iv. Woodard & Curran - Provided 4 options for layout/design, stakeholder community outreach, cautiously optimistic on timeline or realistic, loud vs. broad comment on feedback, transparency on their staff membership on Turf Council, innovation and early adopters, large firm with resources.
- c. Based on consensus, the group is focusing conversations on Tighe & Bond and Woodard & Curran.
 - d. JBC has authority to enter into a contract. Next step would be to seek a pricing proposal and negotiate an agreement. Anticipate phases: initial design and consulting work to define scope of work; permitting and writing the bid manual and preparing the RFP; making a hire on contractors and contract administration.
- B. Motion by Ronan to recommend Tighe & Bond as the preferred vendor for design & consulting work. Second by Linnea. Discussion included a note from Ernie on the vote being premature and would have preferred to see a motion for Woodard & Curran to have on the record. Motion passed 5-0 via roll call vote.
- C. Discussion of main project elements - Put this topic off until the next meeting and provide updates on assigned areas. Linnea will begin to work on Organic Turf Management practices.

VI. IDENTIFY NEXT MEETING DATE/TIME - Tentative May 8th at 5:30 with backup of May 14th at 5:30.

VII. For the Good of the Order

- a. Craig is trying to visit an organically managed grass field, Governor's Academy in Byfield. Stated for the minutes that he is open to bringing in an organic grass management expert.
- b. Linnea commented on minutes and recordings being a priority of the group for the purpose of transparency, but asked for patience given members are



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volunteers.

VIII. ADJOURNMENT : E Clark made a motion to adjourn, C Flynn seconded, adjourned at 7:36pm.

DRAFT