 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 McConnell Center 61 Locust Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, March 19, 2024</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	Room 305 McConnell Center 61 Locust Street, Dover, NH 03820	Meeting Date:	Tuesday, March 19, 2024	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Vice Chairman George Maglaras, Joseph DiGregorio, Thomas Massingham, Anthony McManus, and Jack Buckley (via telephone).

Members Absent: Periklis Karoutas (excused)

Others Present: Roni Watkins (My Country Story owner), Margaret Joyce (Greater Dover Chamber of Commerce President), Christopher Parker (Deputy City Manager), James Burdin (Business Development Coordinator), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

Motion made by Commissioner McManus to allow Commissioner Buckley to participate in the meeting via telephone. Seconded by Vice Chairman Maglaras.

Roll Call Vote: DiGregorio YES; Massingham YES; McManus YES; Maglaras YES; Reynolds YES: – APPROVED 5-0

2) CITIZENS' FORUM

Downtown business owner Roni Watkins, and Greater Dover Chamber of Commerce President Margaret Joyce requested the Commission reconsider its vote made at the February meeting to recommend the City Council remove the ordinance allowing people to park up to 15 minutes for free at on-street locations.

3) MEETING MINUTES

Review and Approval of February meeting minutes.

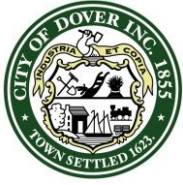
Commissioner DiGregorio made a motion to approve the minutes from the Feb. 20, 2024 regular meeting of the Parking Commission. Motion seconded by Vice Chairman Maglaras.

Roll Call Vote: DiGregorio YES; Buckley YES; Massingham YES; McManus YES; Maglaras YES; Reynolds YES – APPROVED 6-0

4) STAFF UPDATES

a. Downtown Development Update

Deputy City Manager Christopher Parker updated the Commission on the old Stafford County Courthouse development project on Second Street, reporting completion is

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expected in April. The Deputy City Manager also informed the Commission that the plans for a development on Broadway across from the Central Fire Station have a new owner, who is going through the approval process on some proposed changes to the mix-use project.

b. Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons reported a 14-percent increase in parking transactions in February. He added that software updates are coming that should make the pay-by-plate system at the meters more user friendly.

5) NEW BUSINESS

- a) **Reconsideration of vote to eliminate the on-street short visit exception (15-minute rule) for paid parking.**

Roll Call Vote To Reconsider: DiGregorio YES; Buckley YES; Massingham YES; McManus YES; Maglaras YES; Reynolds YES – APPROVED 6-0

After significant discussion, a Roll Call Vote on recommending the City Council eliminate the 15-minute free parking at on-street locations was taken: DiGregorio NO; Buckley NO; Massingham NO; McManus NO; Maglaras NO; Reynolds NO – DOES NOT PASS 6-0.

Based on this vote, no changes to the 15-minute rule for on-street spaces will be sent to the City Council.

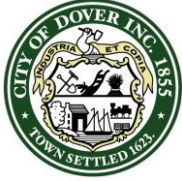
- b) **Reconsideration of the vote to provide free parking in the Orchard Street Garage and Transportation Center Lot in support of Plaid Friday and the Saturdays between Thanksgiving and Christmas.**

Motion made by Commissioner Buckley to reconsider the February vote on this matter.
Seconded by Vice Chairman Maglaras.

Roll Call Vote to reconsider: DiGregorio YES; Buckley YES; Massingham YES; McManus YES; Maglaras YES; Reynolds YES – APPROVED 6-0

Following extensive discussion Commissioner McManus moved to table this item, requesting further staff recommendations. Seconded by Vice Chairman Maglaras.

Roll Call Vote: DiGregorio YES; Buckley YES; Massingham YES; McManus YES; Maglaras YES; Reynolds YES – APPROVED 6-0



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Parking Manager Simons and Assistant City Manager Parker will meet prior to the next meeting to provide a proposal that would remove the Transportation Center Parking lot and possibly add a north end lot in its place.

c) Increase in parking fines.

Resolution: Recommend to the City Council Amend Chapter 105 Fine Schedule as follows:

	<u>Current Rate</u>	<u>Recommended Rate</u>
Table A (most citations)		
Initial Citation	\$20	\$25
After 10 days	\$30	\$35
14 days after notice	\$50	\$55

Table B (fire lane, accessible access aisle, permit parking – garage, winter parking...)

Initial Citation	\$50	\$60
After 10 days	\$70	\$75
14 days after notice	\$100	\$100

Table D (Chronic Meter Offender...)

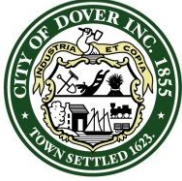
Initial Citation	\$100	\$100
After 10 days	\$100	\$120
14 days after notice	\$100	\$150

Motion by Vice Chairman Maglaras to recommend changes to parking fines, seconded by Commissioner Massingham.

Roll Call Vote: DiGregorio NO; Buckley YES; Massingham YES; McManus NO; Maglaras YES; Reynolds YES – APPROVED 4-2

d) Outside dining.

- i) Deputy City Manager Christopher Parker requested \$4,200 from the Parking Activity Fund be used to purchase additional barricades used for outdoor dining. He further requested the Commission to recommend the City Council amend the City's fee schedule to include an \$11 per foot, per season and per deployment for restaurants requesting outdoor dining to offset the purchase of new barricades.



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Commissioner DiGregorio made a motion to recommend the City Council amend the fee schedule. Motion seconded by Massingham.

Roll Call Vote: DiGregorio YES; Buckley YES; Massingham YES; McManus NO; Maglaras YES; Reynolds YES – APPROVED 5-1

ii) **The Nook – request for renewal to use the same two spaces on Locust Street as prior years.**

Commissioner Buckley moved to approve the request from The Nook for use of 2 parking spaces for outdoor dining. Seconded by Vice Chairman Maglaras.

Roll Call Vote: DiGregorio YES; Buckley YES; Massingham YES; McManus YES; Maglaras YES; Reynolds YES – APPROVED 6-0

7) Commission member's matters of interest
No items discussed

8) Adjourn
Commissioner DiGregorio made a motion to adjourn; seconded by Vice Chairman Maglaras.
APPROVED 6-0

Meeting adjourned at 9: