



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 8, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cullen led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Cullen, Councilor Nemeth, Councilor Williams, Councilor Hackett, Councilor Retrosi, Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

Absent: Councilor Richer, Councilor Warach

5. PROCLAMATIONS/AWARDS – MENTAL HEALTH AWARENESS MONTH

Mayor Carrier presented a proclamation on Mental Health Awareness Month, as well as a proclamation recognizing Public Works Week, and a proclamation recognizing Municipal Clerks Week.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan motioned to add resolution **2024.05.08 – 79 Additional Scope of Work For Design Build of Inspection Services Building** as item 13.A.3. on to the agenda, seconded by Councilor Retrosi. Vote: 7-0.

Deputy Mayor Shanahan motioned to approve the amended agenda, seconded by Councilor Williams. Vote: 7-0.

7. PUBLIC HEARINGS

A. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 30 AND 40 SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the City Manager's Report.

Deputy Mayor Shanahan motioned to approve the City Manager's Report, seconded by Councilor Hackett. Vote: 7-0.

10. APPROVAL OF MINUTES

A. April 24, 2024 – Regular Meeting



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Deputy Mayor Shanahan motioned to approve the April 24, 2024 minutes, seconded by Councilor Retrosi. Vote: 7-0.

11. MAYOR'S REPORT

Mayor Carrier invited Deb Clough to the podium to give an overview of the Don't Trash Dover up.

Mayor Carrier gave an overview of events he had attended over the last few weeks.

Deputy Mayor Shanahan motioned to approve the Mayor's Report, seconded by Councilor Retrosi. Vote: 7-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 30 AND 40 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan made a motion to substitute as a whole the updated ordinance, seconded by Councilor Williams. Vote: 7-0.

Deputy Mayor Shanahan made a motion to refer the updated ordinance to another public hearing and vote on May 22, 2024, seconded by Councilor Nemeth. Vote: 7-0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. AUTHORIZING ACCEPTANCE OF OBSTRUCTION PERMIT FROM NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION (NHDOT) FOR GREAT BAY ROWING'S USE AND STORAGE OF ROWING EQUIPMENT AT HILTON PARK SPONSORED BY MAYOR CARRIER BY REQUEST

2. PURCHASE OF ACCU TAB UNIT FOR FRENCH CROSS WATER TREATMENT PLANT SPONSORED BY MAYOR CARRIER BY REQUEST

3. B23078 ADDITIONAL SCOPE OF WORK FOR DESIGN BUILD OF INSPECTION SERVICES BUILDING SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve the Consent Calendar, seconded by Councilor Williams.

Mayor Carrier asked if anyone had any resolutions to pull for further discussion.

Councilor Cullen pulled resolution 13.A.3.

Roll Call Vote on remaining items: 7-0.



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City Manager Joyal gave an overview of resolution 13.A.3.

Deputy Mayor Shanahan motioned to approve resolution 13.A.3., seconded by Councilor Hackett. Roll Call Vote: 7-0.

COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Arena Commission (Hackett)
8. Recreation Advisory (Retrosi)
9. Energy Commission (Richer)
10. Parking Commission (Warach)
11. McConnell Center Advisory Committee (Retrosi)
12. Legislative Liaison (Shanahan)
13. Committee for Racial Equity and Inclusion (Nemeth)
14. Graffiti Management Advisory Committee (Nemeth)
15. Ordinance Committee (Shanahan)
16. Solid Waste Advisory Committee (Hackett)
17. Transportation Advisory Commission (Richer)
18. Joint Building Committee – DHS (Carrier)
19. Heritage Commission (Retrosi)
20. Board of Health (Richer)
21. **Downtown TIF Advisory Board (Warach)**
22. **Cocheco Waterfront Development Advisory Committee (Carrier)**
23. **COAST (Shanahan)**
24. **Waterfront TIF Advisory Board (Warach)**
25. **Dover Main Street (Carrier)**
26. **Strafford Regional Planning Commission (Williams)**
27. **Government Affairs (Carrier)**
28. **Pool Advisory (Retrosi)**
29. **Cemetery Board (Warach)**
30. **Joint Building Committee – Athletic Complex (Cullen)**

Mayor Carrier asked City Manager Joyal or Deputy City Manager Parker to give an update to the Council on the progress of the waterfront as part of his report, Deputy City Manager Parker gave an update to the Council.

Deputy Mayor Shanahan gave an overview of the COAST report.

Councilor Williams presented an Appointments Committee report to the Council as follows:

New Appointments:

Jason (Joseph) Carbone – Arena Commission, Regular Member

Resignations:

Rebecca Ohler – Energy Commission

Sarah Tatarczuk – Zoning Board of Adjustment

Jeff Roemer – DBIDA (as of end of term, June 23, 2024)

Kathleen Blake – Committee for Racial Equity and Inclusion

Nate Burnett – Committee for Graffiti Management

Nate Stewart – Committee for Graffiti Management

Martin Coyle – Committee for Graffiti Management

Re-appointments:

Chad Kageleiry – Downtown TIF

Jeff Roemer – Downtown TIF

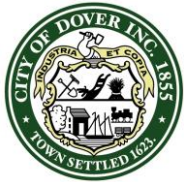
Kyle Pimental – Planning Board

Change in Status:

Kim Massaro, Committee for Graffiti Management, Alternate to Regular Member

Deputy Mayor Shanahan motioned to accept Appointments Committee report, seconded by Councilor Retrosi. Vote: 7-0.

Councilor Williams gave an overview of the Strafford Regional Planning Commission report.



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B. RESOLUTIONS

1. RENAMING THE RECREATION DEPARTMENT'S ANNUALLY FUNDED "HARDSHIP SUBSIDY PROGRAM" TO THE "GARY BANNON RECREATIONAL HARDSHIP SUBSIDY PROGRAM"

SPONSORED BY MAYOR CARRIER, DEPUTY MAYOR SHANAHAN, AND COUNCILOR WILLIAMS

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Hackett.

Councilor Hackett motioned to amend the resolution to Renaming the Recreation Department's Annually Funded "Hardship Subsidy Program" to the "Gary Bannon Recreational Hardship Subsidy Program" to "Gary Bannon Recreational Subsidy Program" seconded by Deputy Mayor Shanahan. Roll Call Vote: 7-0.

Deputy Mayor Shanahan motioned to approve the amended resolution, seconded by Councilor Hackett. Roll Call Vote: 7-0.

2. FY2024 TRANSFER OF APPROPRIATION - GENERAL FUND CITY DEPARTMENTS
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 7-0.

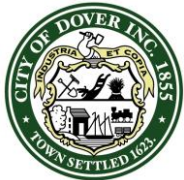
3. FY2024 DISSOLUTION OF PRIOR YEARS' CAPITAL PROJECT FUNDS INTO THE GENERAL FUND
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 22, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing, seconded by Councilor Nemeth. Vote: 7-0.

4. FY2024 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 22, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing, seconded by Councilor Hackett. Vote: 7-0.

5. AUTHORIZING ACCEPTANCE OF DONATED FUNDS FROM DOVER400 AND EXPENDITURE OF THE SAME
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 22, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER



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- 6. AUTHORIZATION TO ACCEPT AND EXPEND THE US DEPARTMENT OF ENERGY – ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT (TO BE REFERRED TO A PUBLIC HEARING ON MAY 22, 2024) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing, seconded by Councilor Nemeth. Vote: 7-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

None.

15. COUNCIL MATTERS OF INTEREST

Mayor Carrier congratulated Councilor Williams and Councilor Cullen for their completion of a half marathon.

16. ADJOURN

Councilor Retrosi motioned to adjourn, seconded by Councilor Nemeth. Vote: 7-0.