



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **City Hall, Council Chambers**  
Meeting Date: **Wednesday, May 22, 2024**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the pledge of allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Councilor Hackett, Councilor Retrosi, Councilor Warach, Councilor Cullen, Councilor Nemeth, Councilor Richer, Councilor Williams, Deputy Mayor Shanahan, Mayor Carrier.

**Also Present:** City Manager Joyal, Deputy City Attorney Perez, City Clerk Vansylyvong-Bizier

### 5. PROCLAMATIONS/AWARDS

The Mayor presented a proclamation to Betsy Bowman recognizing June 2024 as Alzheimer's Awareness Month. The Mayor presented a proclamation to Councilor Warach recognizing May 2024 as Jewish American Heritage Month.

### 6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi. Vote: 9-0.

### 7. PUBLIC HEARINGS

#### A. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 30 AND 40

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

#### B. FY2024 DISSOLUTION OF PRIOR YEARS' CAPITAL PROJECT FUNDS INTO THE GENERAL FUND

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

#### C. FY2024 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

#### D. AUTHORIZING ACCEPTANCE OF DONATED FUNDS FROM DOVER400 AND EXPENDITURE OF THE SAME

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER

Sam Allen, 46 Watson Road, spoke in favor of the Council approving the resolution.



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Cliff Blake, 1 List Beth, spoke in favor of the Council approving the resolution.

**E. AUTHORIZATION TO ACCEPT AND EXPEND THE US DEPARTMENT OF ENERGY – ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT  
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)  
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

**8. PUBLIC FORUM**

*Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

The Mayor, seeing no one wishing to speak, closed Public Forum.

**9. CITY MANAGER'S REPORT**

City Manager Joyal submitted his report in writing and gave an overview of events happening in the City.

Deputy Mayor Shanahan moved to approve the City Manager's Report, seconded by Councilor Warach. Vote: 9-0.

**10. APPROVAL OF MINUTES**

**A. May 1, 2024 – Workshop Meeting**

**B. May 8, 2024 – Regular Meeting**

Deputy Mayor Shanahan moved to approve the Minutes, seconded by Councilor Warach. Vote: 9-0.

**11. MAYOR'S REPORT**

Mayor Carrier asked Anna Boudreau and Lori Macintosh to the podium to give an overview of "Our Place."

The Mayor gave an overview of events and meeting he has attended, and upcoming events.

Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Warach. Vote: 9-0.

**12. UNFINISHED BUSINESS**

**A. ORDINANCES IN THE 2<sup>nd</sup> READING**

**B. ORDINANCES IN THE 3<sup>RD</sup> READING**

**1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 30 AND 40  
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Hackett.

City Manager Joyal gave an overview of the ordinance the Council.

Roll Call Vote: 9-0.



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### **C. RESOLUTIONS**

#### **1. FY2024 DISSOLUTION OF PRIOR YEARS' CAPITAL PROJECT FUNDS INTO THE GENERAL FUND**

**(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Retrosi.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 9-0.

#### **2. FY2024 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Hackett.  
City Manager Joyal gave an overview of the resolution to the Council. "  
Roll Call Vote: 9-0.

#### **3. AUTHORIZING ACCEPTANCE OF DONATED FUNDS FROM DOVER400 AND EXPENDITURE OF THE SAME**

**(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

**SPONSORED BY MAYOR CARRIER**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Hackett.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 9-0.

#### **4. AUTHORIZATION TO ACCEPT AND EXPEND THE US DEPARTMENT OF ENERGY – ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Retrosi.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 9-0.

### **13. NEW BUSINESS**

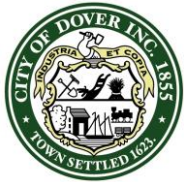
#### **A. CONSENT CALENDAR**

##### **1. APPROVAL OF DIRECTOR OF HUMAN RESOURCES OF THE CITY OF DOVER EMPLOYMENT AGREEMENT**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

##### **2. ACCEPTANCE OF PERMANENT EASEMENT AREA FROM TAMMANY PARK, LLC (OWNER OF TAX MAP 31, LOT4A)**

**SPONSORED BY MAYOR CARRIER BY REQUEST**



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- 3. B21051 TRAFFIC CONTROL/FLAGGING SERVICES**  
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. B24052 2024-2025 VARIOUS CHEMICALS**  
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. B24055 PRECAST CONCRETE STRUCTURES**  
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. B24056 WATER DEPARTMENT SUPPLIES AS NEEDED**  
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. B24057 SEWER DEPARTMENT SUPPLIES AS NEEDED**  
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve the Consent Calendar, seconded by Councilor Richer.

Roll Call Vote: 9-0.

### COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Arena Commission (Hackett)
8. Recreation & Pool Advisory (Retrosi)
9. Energy Commission (Richer)
10. Parking Commission (Warach)
11. McConnell Center Advisory Committee (Retrosi)
12. Legislative Liaison (Shanahan)
13. Committee for Racial Equity and Inclusion (Nemeth)
14. Graffiti Management Advisory Committee (Nemeth)
15. Ordinance Committee (Shanahan)
16. Solid Waste Advisory Committee (Hackett)
17. Transportation Advisory Commission (Richer)
18. Joint Building Committee – DHS (Carrier)
19. Heritage Commission (Retrosi)
20. Board of Health (Richer)
21. Downtown TIF Advisory Board (Warach)
22. Cocheco Waterfront Development Advisory Committee (Carrier)
23. COAST (Shanahan)
24. Waterfront TIF Advisory Board (Warach)
25. Dover Main Street (Carrier)
26. Strafford Regional Planning Commission (Williams)
27. Government Affairs (Carrier)
28. Cemetery Board (Warach)
29. Joint Building Committee – Athletic Complex (Cullen)

Councilor Nemeth gave an overview of the Arts Commission report to the Council.

Councilor Williams gave an overview of the Conservation Commission report to the Council.

Councilor Nemeth gave an overview of the Library Board of Trustees report to the Council.

Councilor Cullen gave an overview of the Planning Board report to the Council.

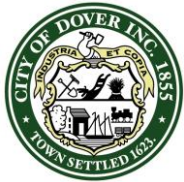
Councilor Hackett gave an overview of the School Board Liaison report to the Council.

Councilor Retrosi gave an overview of the Rec & Pool Advisory Committee report to the Council.

Councilor Richer gave an overview of the Energy Commission report to the Council.

Councilor Warach gave an overview of the Parking Commission report to the Council.

### B. RESOLUTIONS



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### **1. B24034 PROFESSIONAL MUNICIPAL AUDITING SERVICES**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Retrosi.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 9-0.

### **2. ARCHITECTURAL EVALUATION OF RENOVATIONS AND REPAIRS OF THE DOVER PUBLIC LIBRARY AMENDMENTS**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Hackett.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 9-0.

### **3. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION BY NORTHEAST COLOR FOR WORK AND SUPPLIES**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned for approval, seconded by Councilor Warach.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 9-0.

### **4. CHANGING THE NAME OF THE CLASS VI PORTION OF LOCKE STREET TO TRANQUILITY WAY**

**(TO BE REFERRED TO A PUBLIC HEARING ON JUNE 12, 2024)**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing, seconded by Councilor Hackett.  
Vote: 9-0.

## **C. ORDINANCES IN 1<sup>ST</sup> READING**

### **14. COUNCIL CORRESPONDENCE**

### **15. COUNCIL MATTERS OF INTEREST**

Councilor Nemeth and Councilor Cullen gave an overview of the JBC for the Athletic Complex meeting that took place earlier in the day, to the Council.

Mayor Carrier announced that all 13 Mayors in New Hampshire will be doing a tour of various facilities in the City of Dover.

Councilor Richer gave an overview of the poetry reading she attended at the Dover Public Library earlier in the week.

### **16. ADJOURN**

Councilor Nemeth moved to adjourn, seconded by Councilor Retrosi. Vote: 9-0.