



CITY OF DOVER

ETHICS COMMITTEE MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, First Floor Conference Room**
Meeting Date: **Monday, May 8, 2023**
Meeting Time: **4:00 p.m.**

1. CALL TO ORDER

The meeting was called to order at **4:05**

Present: Tony Retrosi, Allan Krans, Matt Keane, Marion Cheney

Also Present: Deputy City Attorney Jennifer Perez

Absent: Charles Cary

2. ELECTION OF OFFICERS

Allan Krans recognized he could serve as Chair and expressed a desire to continue as Chair

Tony Retrosi motioned to nominate Allan Krans as Chair for a second term

Seconded by Matt Keane

Unanimous - Allan Krans elected Chair

3. DISCUSSION ON TRAINING PLANNING

Allan Krans opened up this discussion on creating a program

Tony Retrosi discussed past efforts to use other states ethics manuals and tailor to Dover needs

Marion Cheney asked about what the training program would be – Allen Krans suggested the design of the program would be up to the committee and envisioned that there would be documents, presentations to other committees, and the handbook as examples.

Allan Krans asked about the Ethics Commissions relation to the School Board

Marion Cheney and Tony Retrosi discussed reviewing complaints from last year and vaguely remembered discussion on authority over the School Board

Jen Perez will send out the final decision to the committee to review understanding

Allan Krans suggested moving forward with Tony Retrosi's handbook idea – the ultimate vision on the training plan would be to develop audio presentations. He suggested that the program should focus more on financial issues and the fiduciary duty.

General discussion on surrounding towns and ethics process. There was discussion of avoiding the appearance of impropriety and conflicts of interest.

4. GENERAL DISCUSSION



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Allen Krans opened a general discussion by identifying a need to determine the scope of the Ethics Commission duties. Explained that this commission was established as a result of a 2005 charter commission. Since then the commission only received 2-3 complaints.

Discussed Dover specific topics including the recent book complaints and the Diversity Equity and Inclusion committee. Allen Krans explained that a new committee may be coming to the forefront focusing on the development of a stormwater utility. Allen Krans gave a general overview of the work up to this point and there was a general discussion on the ongoing stormwater utility discussion.

Tony Retrosi stated he would send out his current work on an Ethics Handbook to Jen Perez. Jen Perez issued a general reminder to keep all editing and discussion on the handbook to meeting times.

5. ADJOURN

Marion Cheney moved to adjourn
Seconded by Tony Retrosi
Unanimous
Adjourned at 4:40