



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH ATHLETIC COMPLEX MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Room 306, 61 Locust St., Dover, NH
Meeting Date: **Thursday, June 27, 2024**
Meeting Time: **6:00 p.m.**

- I. CALL TO ORDER at 6:02pm.
- II. ROLL CALL ATTENDANCE
 - a. Linnea Nemeth, Fergus Cullen, Michelle Clancy, Ronan O'Doherty, and Craig Flynn attended virtually due to travel.
 - b. Ernie Clark arrived at 6:15
 - c. Staff: Peter Driscoll, Morgan Lyon, Dr. Cristine Boston
 - d. Consultants: Neil Hanson, Brad Prescott
- III. APPROVAL OF MEETING MINUTES - Michelle motioned to approve the minutes from June 18th Regular Meeting, Ronan seconded the motion. Motion passed 5-0.
- IV. FINANCIAL REPORT - No report or updates from last report/discussion
- V. PUBLIC FORUM - No comment
- VI. NEW BUSINESS
 - A. Phased approach discussion on the recognition that the current budget potentially is creating a need for phases but our "Plan A" is getting additional funding to complete the full project all at once. Michelle recommended a "loose/tight" approach if needed.
 - B. Discussion of Building Needs for Athletics
 - a. Team Room - max 70 people, home and away, restrooms (recognized that school does currently have a space indoors, but would improve security).
 - b. Concessions - combine and double the current space.
 - c. Bathrooms - mens, womens, gender neutral/handicap accessible/adult fold-down changing table or bench options. Number would be based on seating capacity. Need to leverage other spaces to meet code. Facilities to provide the floorplan.
 - d. Storage - Bigger protected storage space the better, consensus to target 2400 sq feet. Open to 2 buildings due to seasonality. Machinery is currently available if storage/building space needs to be built vertically. Needs to be protected from the elements. Track takes up the biggest amount of storage space.
 - e. Bleachers - Need separate for visitors, and to maintain home. Can reduce

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visitor capacity per prior meeting notes.

- f. Consideration for facility use/rental contracts: would we provide access to others or do we need to ensure facilities time is included in the contract and pricing.

C. Discussion of Buildings need for Facilities:

- a. Heated building is 2600 sq ft, unheated spread out over 5 spaces to 800 sq ft.
- b. Need to know how to/much accommodate vehicles size of mower or larger. Would need this validate layouts. Three types of storage needs include; Heated and covered, covered with no sides, open air. Open air would still need a visually aesthetic improvement (i.e. behind a fence).
- c. No outbuilding sheds needed for proximity.
- d. Add an Emergency shower, like that in a chemistry lab.
- e. Chemical storage room likely needed due to quantity being stored.
- f. Laydown space will also include a permanent space to store/scoop materials.

D. Security Cameras - New item of discussion from Peter Driscoll. Include in plans to be able to provide electricity and visibility.

E. Future discussion is needed to be had on scope of CW services and how the surfaces and facilities impact contract and scope.

F. Appearance - Athletics will likely come down to function, but what improvement to exterior aesthetic do we envision for maintenance was question proposed. Consensus reached was that it should at least feel cohesive with the school.

G. List for Consideration: What doesn't work, safety hazard, end of useful life

- a. Safety/Code Issues (ie bleachers, traffic)
- b. End of Life (ie scoreboard that light bulbs don't exist)
- c. Operational Efficiencies (ie extra staff, cost)
- d. Operational Function (ie escorting teams, bleachers space)

VII. CONFIRM NEXT MEETING DATES/TIMES

- a. Next Steps: Consultants will be refining the concepts (2-3 refined options), and aiming for the week of July 8th. Brad to send a program by 8th to review at the meeting.
- b. Tentative date of Thursday July 11th

VIII. ADJOURNMENT: Ronan made a motion to adjourn, Michelle seconded the motion.



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Meeting adjourned at 7:40pm.