



CITY OF DOVER

CWDAC PARK SUB-COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305, 61 Locust Street, Dover, NH
Meeting Date: Tuesday, July 23, 2024
Meeting Time: 5:30 PM

PRESENT: Norm Fracassa (Chair), Kim Schuman, Dana Lynch, Steve Brown, Cliff Blake

EXCUSED ABSENT: Liz Goldman, Jack Mettee, Dane Drasher

STAFF: Jamie Stevens – Project Manager, Christopher Parker – Deputy City Manager

OTHERS: CJ Architects staff

1. Meeting was called to order at 530 pm

Fracassa welcomed everyone and noted those in attendance.

2. Approval of Minutes from July 09, 2024

D.Lynch motioned to approve the July 09, 2024 minutes, K.Schuman seconded. Vote: UA.

3. Citizens Forum: No One Spoke

4. Review and possible endorsement of the Park Pavilion building from CJ Architects

Carla Goodnight from CJ Architects reviewed:

- The 7 goals and objectives for the structure that guided design
- Final updated design concept
 - Change in wall materials
 - Minor change in roof line/roof materials
 - Relocation of seasonal bathrooms
- Materials suggested for the pavilion
- Meeting with Inspection Services for code compliance

Goodnight will provide the presentation to staff for distribution to CWDAC and the public.

Goodnight confirmed for D.Lynch the need for a fire alarm, to alert about issues in the lower level, the requirements for a water fountain, the consideration of interconnecting the drainage with the overall site drainage, and the connectivity with the larger projects electric needs. Discussion ensued regarding supporting solar panels.

Consensus was that the building design hit the mark and captured the desire CWDAC has sought.

Goodnight confirmed for Fracassa that both bathrooms are ADA compliant, as is the project in general, the protective treatments used on the natural wood siding, that she will provide operations and maintenance requirements, egress options, and described the minor roof adjustments.

D.Lynch motioned to use the endorse the design/finalize the request for proposals. S.Brown seconded. Vote: UA

5. Discuss Next Meeting Date and Tasks to Accomplish

Meeting will be August 6, in the same room at 5:30.

Topics will include update on pavers, cobble crosswalk.

Parker said he would reach out to Great Bay for a design update on the Boathouse.

D.Lynch requested an update on budget and what additions and deletions have been made so far in the project.

6. Adjourn

N.Fracassa adjourn the meeting at 6:35.